MINUTES

Special Council Meeting

12th Council of Litchfield

Tuesday 3rd November 2026

Meeting to be held commencing 7:00 PM
in Council Chambers at 7 Bees Creek Road, Freds Pass



Stephen Hoyne

Chief Executive Officer

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1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF THE LAND

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which they meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2 OPENING OF MEETING

The Mayor opened the meeting at 7:15pm

3 ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Cr Pauline Cass

3.2 Apologies

Nil

3.3 Leave of Absence previously granted

Nil

3.4 Leave of Absence Request

Nil

4 DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

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4.1 Elected Members

Nil

4.2 Staff

Nil

5 OFFICER REPORTS

5.1 Council Leadership

5.1.1 DRAFT Litchfield Council Annual Report 2025-2026

EXECUTIVE SUMMARY

This report presents to Council the Draft Annual Report 2025-2026 for adoption.

RESOLUTION OCM/26/175

Moved: Cr Kevin Harlan

Seconded: Cr Daisy Crawford

THAT Council:

1. receive and adopt the Draft Litchfield Council Annual Report 2025-2026, as at attachment 1;
2. authorise the Chief Executive Officer to provide a copy of the Litchfield Council Annual Report 2025-2026 to the Minister for Local Government;
3. publish the Litchfield Council Annual Report 2025-2026 on Council's website and make copies of the report available at the Council office; and
4. authorise the Chief Executive Officer to make minor editorial amendments.

CARRIED 6/1

6 CONFIDENTIAL ITEMS

RESOLUTION OCM/26/176

Moved: Cr Emma Sharp

Seconded: Deputy Mayor Kris Civitarese

Pursuant to Section 93 of the Local Government Act and Regulation 51 of Local Government (General) Regulations the meeting be closed to the public to consider the following confidential item(s):

6.1 RFT26-562 - Girraween Rd Upgrade - Blackspot Program

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED 7/0

RECOMMENDATION

Resume in Open Session and note the Mayor's report on Confidential Resolutions.

7 REPORT OF CONFIDENTIAL RESOLUTIONS

8 CLOSE OF MEETING

The Meeting closed at 7:30pm

9 NEXT MEETING

Monday, 16 November 2026

10 MINUTES TO BE CONFIRMED

Monday, 16 November 2026

Mayor

Name

Chief Executive Officer

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