



Howard Park Recreation Reserve Management Committee Meeting

MINUTES

Wednesday 14/01/2026

Meeting held commencing 5:00pm
At Whitewood Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Jill Enriquez, Community Participation Officer



COMMITTEE MINUTES

Howard Park Reserve Committee Meeting

Held in the Scout Hall, Howard Park Reserve
on Wednesday 14 January 2026 at 5:00 pm

1 Opening of Meeting

5:06 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

Present

Daisy Crawford	Litchfield Council North Ward Councillor (Chair)
Jill Enriquez	Community Participation Officer (CPO)
Kat Stafford	Business Support Officer (BSO)
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerry Wood	Resident on the phone

2 Apologies and Leave of Absence

Gerard Rosse	Resident
Gerard Maley	Resident, Member for Nelson
Evan Johns	Howard Springs Scouts

3 Disclosures of Interest

Nil

4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 10 November 2025.

Moved: Gerry wood

Seconded: Maxine Way

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed "Master Plan"	Committee expresses desire for a simple plan to keep costs low. To include comprehensive survey of residents and users to gain insight on requested facilities.	DIO	Ongoing: Master plan is budgeted for this FY, but will possibly roll over into next FY.
14/08/2024	Markets	Malak Markets are interested but are run by volunteers. Requires a comprehensive proposal for their committee's approval.	CPO	ON HOLD: With staff movements and other focus areas, at this stage it's not a priority for the year. But we will try to include reserve activation in council events.
8/07/2024	Scout Hall upgrades	CPO in correspondence with Scouts Head Office. Council is currently creating user agreements to guide capital works for permanent users.	CPO	Ongoing: CPO will communicate with Scout representatives, they are volunteers so progress is expected to take time.
8/07/2024	Fitness Equipment for HPRR	To gain insight from residents re equipment request; progress on this will depend on master plan.	CPO	COMPLETED: quotes provided. Final decisions on infrastructure will come with master plan.
8/07/2024	Safety issues at the oval	Concrete pathway near BMX is inviting motorbikes. Damage to oval also from vehicles. Safety Audit was	CPO	COMPLETED: Fencing works completed, gates are secured to prevent

		conducted which recommended fencing.		motorised vehicle entry.
26/08/2025	Safety issues and antisocial behaviour at the BMX track	Investigated cages for CCTV to be re-installed. Increased behaviours over January School Holidays. To discuss a social media post addressing issue.	CPO	Ongoing: outdoor camera was installed and stolen over December closure. Security patrols were ordered until February to deter further damage.
26/08/2025	Irrigation issues at HPRR	This has been mentioned several times, seen through patchy areas. Will investigate	Parks Program Leader	ON HOLD: to revisit in the dry season.

6 Officers Reports

8.1 Bi-Monthly Operations Report

Moved: Maxine Way

Seconded: Daisy Crawford

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

7 Other Business

7.1 Watering for Cricket Season – to investigate starting April.

7.2 Barrier for motocross bikes and other vehicles – investigate options

7.3 Freedom for skateboards and rollerskates – investigate safety

Moved: Gerry Wood

Seconded: Maxine Way

8 Next Meeting

Wednesday 11 March 2026, at 5:00pm Whitewood Hall, Howard Park Recreation Reserve.

9 Close of Meeting

5:33pm.