



Howard Park Recreation Reserve Management Committee Meeting

MINUTES **Monday 2/06/2025**

Meeting held commencing 5:00pm
At Howard Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Melissa Waite, Senior Payroll and Customer Service Officer



COMMITTEE MINUTES

Howard Park Reserve Committee Meeting

**Held in the Howard Hall, Howard Park Reserve
on Monday, 2 June 2025 at 5:00 pm**

1 Opening of Meeting

5:22 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

Present

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Mel Waite	Litchfield Council Representative
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerry Wood	Resident
Lesley Vella	Howard Springs Scouts

2 Apologies and Leave of Absence

Gerard Rosse	Resident
Gerard Maley	Resident, Local Member

3 Disclosures of Interest

Nil

4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 6 February 2025

Moved: Gerry Wood

Seconded: Mathew Salter

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed "Master Plan"	Main goal is to get feedback from current user groups and residents to determine any suggestions for improvements via a Community survey to scope ideas from the community about future projects.	CPO conducted survey online, with results attached.	<p>50k informed</p> <p>What's in the plan and can it be used for other things that was included in the survey</p> <p>Spend it on upgrades little bit at a time can that money go to that?</p> <p>Only need around \$12K for the master plan</p>
	Markets	<p>Malak Markets are interested, but they are busy organising their own. We'll need a comprehensive proposal.</p> <p>Reflection on AR event in April, if they heard anything from the community, pros&cons</p>	CPO	<p>One off market, do a community event, users would want to get involved.</p> <p>This wasn't discussed in details briefly mentioned the AR event for Youth Week and that was it.</p>

14/08/2024	Softfall replacement	Committee members suggested to use grass for the soft fall. They expressed concern that exploring other options may bring up new risks that might delay or close the track down rather than improve it efficiently.		Work to commence in June, starting with irrigation to prepare for installation of grass. Thats good they were questioning why it needs to be closed for 3 months?
3/2/2025	Scout hall issues	CPO in correspondence with Scouts Head Office. Possum issue stems from unsealed ceiling. Council is currently creating asset management plan for all reserves, which will guide user group agreements.		Ongoing: CPO will communicate with Scout Leaders and Scout Admin with developments. Email given to Lesley that was emailed to Scouts HQ

6 Officers Reports

6.1 Bi-Monthly Operations Report

Moved: Maxine Way

Seconded: Gerry Wood

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

7 Other Business

Fletcher resigned

Fitness equipment- council look at similar items and get costing to know. Can we liaise with core body fitness to get their thoughts as well? Company Kompan 3 stations working with a path so running exercise in between the path. Sand material on the path. Mathew to chat with core body and then discuss with

committee to see what would work. Discuss location to make sure it's practical to be used in all season.

If building it up make sure it slopes up for safety. Shade needed over the equipment.

Gerry also would like Council to look at a enclosed games area with a sport area it allows 4 sporting games to be used 1 part soccer, 1 part basketball part netball 1 part something else. It allows 4 half courts to be used enclosed to attract kids more and keep them safe. Paperwork given to Melissa to pass onto Council for consideration.

Financial report: Cost to run water and electricity Can they know about it? Then other operational costs. Garden maintenance of it cant be broken down can we have a spill with what it includes.

Why is NT Cricket mentioned when it's Councils assets?

8 Next Meeting

Monday 7 July 2025, at 5:00 pm Howard Hall, Howard Park Recreation Reserve. Check date holidays and caretaker mode. Scouts are unavailable on this date.

9 Close of Meeting

5.58pm