



RISK MANAGEMENT AND AUDIT COMMITTEE

MINUTES

LITCHFIELD COUNCIL COMMITTEE MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Thursday 27 February 2025 at 9.30am

Present	Greg Arnott Shane Smith Deputy Mayor Mark Sidey Cr Kevin Harlan	Chairperson Independent Member Committee Member Committee Member
Staff	Stephen Hoyne Maxie Smith Rodney Jessup Rebecca Taylor Caitlyn Moulds	Chief Executive Officer Director Corporate and Community Director Infrastructure and Operations Program Leader Policy and Governance Executive Support
Presenters	Nil	

1. OPENING OF THE MEETING

The Chairperson, Greg Arnott opened the Meeting at 9:32am.

2. APOLOGIES AND LEAVE OF ABSENCE

Moved: Chairperson Greg Arnott
Seconded: Independent Member Shane Smith

THAT the Risk Management and Audit Committee accept apologies from Mayor Doug Barden and Cr Rachel Wright.

CARRIED (4-0)

3. DISCLOSURES OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

Moved: Independent Member Shane Smith

Seconded: Chairperson Greg Arnott

THAT the Risk Management and Audit Committee confirm the full minutes, 5 pages, of the open portion of the Risk Management and Audit Committee Meeting held Thursday 24 October 2024.

CARRIED (4-0)

5. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Sidey

Seconded: Cr Harlan

THAT the Risk Management and Audit Committee receives and notes the Action Sheet.

Item 9. Other business Noting the increase for waste management and that the Risk Management and Audit Committee brings the expired Waste Management Strategy to the attention of Council.

CARRIED (4-0)

6. PRESENTATIONS

Nil

7. ACCEPTING OR DECLINING LATE ITEMS

Nil.

8. OFFICERS REPORTS

8.01 Meeting Schedule and Workplan

Moved: Deputy Mayor Sidey
Seconded: Cr Harlan

THAT RMAC endorse the meeting schedule and workplan for 2025, noting the change of meeting date for the August meeting from the 28th to the 14th of August 2025.

CARRIED (4-0)

8.02 Internal Audit Plan

Moved: Independent Member Shane Smith
Seconded: Cr Harlan

THAT RMAC receive and note the progress on the internal audits.

CARRIED (4-0)

9. OTHER BUSINESS

Nil

10. CONFIDENTIAL ITEMS

Moved: Independent Member Shane Smith
Seconded: Deputy Mayor Harlan

THAT Pursuant to Section 93 of the *NT Local Government Act 2019* and Regulation 51 of *Local Government (General) Regulations* the meeting be closed to the public to consider the following Confidential Items:

10.1 Confirmation of Confidential Minutes

- (d) information subject to an obligation of confidentiality at law, or in equity.

10.2 KPMG Audit Plan

- (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

10.3 Risk Register Update

- (c) information that would, if publicly disclosed, be likely to: (iii) prejudice the security of the council, its members or staff.

CARRIED (4-0)

The meeting was closed to the public at 9:41am.

Moved: Independent Member Shane Smith

Seconded: Chairperson Greg Arnott

THAT Pursuant to Section 93(2) of the *NT Local Government Act 2019* and Regulation 51(1) of *Local Government (General) Regulations* the meeting be re-opened to the public.

CARRIED (4-0)

The meeting returned to open session at 10:43am.

Items moved from Confidential:

10.01 Confirmation of Confidential Minutes

Moved: Independent Member Shane Smith

Seconded: Chairperson Greg Arnott

THAT the Risk Management and Audit Committee:

1. confirm the confidential minutes, 2 pages, of the Risk Management and Audit Committee Meeting held Thursday 24 October 2024; and
2. make public its resolution on this matter.

CARRIED (4-0)

10.03 Risk Management Framework Audit – Update and Management Responses

Moved: Independent Member Shane Smith
Seconded: Chairperson Greg Arnott

THAT RMAC:

1. receive and note progress updates to the Risk Management Framework Audit recommendations, at Attachment A;
2. approve the new format for the risk register and risk management dashboard, at Attachment B;
3. note that an update on the Risk Management Framework Audit will be presented to RMAC at its next meeting in May 2025; and
4. make public its resolution on this matter.

CARRIED (4-0)

11. CLOSE OF MEETING

The Chair closed the meeting at 10:39am.

MINUTES TO BE CONFIRMED

Thursday 29 May 2025



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Chairperson
Greg Arnott