



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
on Tuesday 18 February 2025 at 6:00pm

Present	Doug Barden	Mayor (Chair)
	Mark Sidey	Deputy Mayor, Councillor South Ward
	Emma Sharp	Councillor South Ward
	Rachael Wright	Councillor North Ward
	Kevin Harlan	Councillor Central Ward
	Kris Civitarese	Councillor Central Ward
Staff	Stephen Hoyne	Chief Executive Officer
	Maxie Smith	Director Corporate and Community
	Rodney Jessup	Director Infrastructure and Operations (<i>Electronic</i>)
	Ankit Pansal	HR and Records Management Program Leader (<i>Electronic in part</i>)
	Jill Enriquez	Communications Participation Officer (<i>Electronic in part</i>)
	Kelly Aherne	Executive Support

Public

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which they meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:01pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.01 Electronic Attendance

Nil

3.02 Apologies

Moved: Mayor Barden

Seconded: Cr Harlan

THAT Council accept an apology from Councillor Salter.

ORD2025 11-286 CARRIED (6-0)

3.03 Leave of Absence Previously Granted

Nil.

3.04 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

Nil.

4.2 Staff

Nil.

5. PUBLIC QUESTIONS

Nil.

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Council Minutes

Moved: Cr Wright
Seconded: Deputy Mayor Sidey

THAT Council confirms the following minutes as a true and accurate record of those meetings:

- Ordinary Council Meeting held Tuesday 21 January 2025, 6 pages and
- Ordinary Confidential Meeting held Tuesday 21 January 2025, 2 pages.

ORD2025 11-287 CARRIED (6-0)

6.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Cr Harlan
Seconded: Cr Sharp

THAT Council receive and note Item 6.02 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

ORD2025 11-288 CARRIED (6-0)

7. PETITIONS

Nil.

8. DEPUTATIONS AND PRESENTATIONS

Nil .

9. ACCEPTING OR DECLINING LATE ITEMS

Nil.

10. NOTICES OF MOTION

10.1 Works Permits

Moved: Cr Harlan
Seconded: Deputy Mayor Sidey

THAT Council tables the responses provided by the Director of Infrastructure in relation to Cr Harlan's questions in reference to traffic management audits undertaken by Litchfield Council, and taken on notice in Council's January 2025 Ordinary Meeting.

ORD2025 11-289 CARRIED (6-0)

10.2 Proposed Finn Road Solar Farm

Moved: Deputy Mayor Sidey
Seconded: Cr Harlan

THAT Council is concerned about the proposed Finn Road Solar Farm on the basis that it is contrary to the Litchfield land use objectives 2016, not consistent with rural amenity and may put restraints on the growth of the Berry Springs Activity Centre.

ORD2025 11-290 CARRIED (6-0)

11. MAYORS REPORT

Moved: Mayor Barden
Seconded: Cr Sharp

THAT Council receive and note Item 11.01 Mayor's monthly report for the period of 22 January 2025 to 18 February 2025.

ORD2025 11-291 CARRIED (6-0)

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Nil

13. OFFICERS' REPORTS

13.01 Corporate and Community

13.01.01 Litchfield Council Finance Report – January 2025

Moved: Cr Wright
Seconded: Cr Sharp

THAT Council note the Litchfield Council Finance Report for 31 January 2025.

ORD2025 11-292 CARRIED (6-0)

Ankit Pansal, HR and Records Management Program Leader, joined the meeting at 6:21pm.

13.01.02 People, Performance and Governance Report – January 2025

Moved: Cr Wright
Seconded: Cr Civitarese

THAT Council note the People, Performance and Governance Report for January 2025.

ORD2025 11-293 CARRIED (6-0)

Ankit Pansal, HR and Records Management Program Leader, left the meeting at 6:25pm

13.02 Executive and Community Services

Jill Enriquez, Community Participation Officer joined the meeting at 6:25pm.

13.02.01 Community Services and Development Monthly Report – January 2025

Moved: Cr Wright
Seconded: Cr Harlan

THAT Council note the Community Services and Development Monthly Report for January 2025.

ORD2025 11-294 CARRIED (6-0)

Jill Enriquez, Community Participation Officer joined the meeting at 6:34pm.

13.03 Infrastructure and Operations

13.03.01 Summary Planning and Development Report – January 2025

Moved: Cr Civitarese
Seconded: Cr Sharp

THAT Council:

1. receive the Summary Planning and Development Report January 2025; and
2. note for information the responses provided to relevant agencies within Attachment A of this report.

ORD2025 11-295 CARRIED (6-0)

13.03.02 Waste Disposal – Voucher System

Moved: Cr Wright
Seconded: Cr Sharp

THAT Council:

1. Support the delivery of the Waste Disposal voucher system.
2. Approve the voucher value of \$150.00 per voucher to be provided to the 8171 properties currently levied waste charges; (noting a maximum of \$1.22m commitment to the offer considering 100% uptake, the amount to come from the Waste Asset Reserve
3. Adopt the voucher system to be for a trial period of 12months to gauge uptake and revisit options to extend the program following the trial period.
4. Condition the voucher can only be used for the specific items and excludes all commercial aspects.

AMENDMENT

Moved: Cr Harlan

Seconded:

THAT Council:

1. Support the delivery of the Waste Disposal voucher system.
2. Approve the voucher value of 12x items per voucher to be provided to the 8171 properties currently levied waste charges; (noting a maximum of \$1.22m commitment to the offer considering 100% uptake, the amount to come from the Waste Asset Reserve
3. Adopt the voucher system to be for a trial period of 12months to gauge uptake and revisit options to extend the program following the trial period.
4. Condition the voucher can only be used for the specific items and excludes all commercial aspects.

AMENDMENT LOST DUE TO WANT OF A SECONDER

Moved: Cr Wright

Seconded: Cr Sharp

THAT Council:

5. Support the delivery of the Waste Disposal voucher system.
6. Approve the voucher value of \$150.00 per voucher to be provided to the 8171 properties currently levied waste charges; (noting a maximum of \$1.22m commitment to the offer considering 100% uptake, the amount to come from the Waste Asset Reserve
7. Adopt the voucher system to be for a trial period of 12months to gauge uptake and revisit options to extend the program following the trial period.
8. Condition the voucher can only be used for the specific items and excludes all commercial aspects.

ORD2025 11-296 CARRIED (5-1)

A Division was called by Councillor Harlan

**Those voting in the affirmation Mayor Barden, Deputy Mayor Sidey, Cr Sharp,
Cr Wright and Cr Civitarese.**

Those voting in the negative Councillor Harlan.

CARRIED (5-1)

13.03.03 Waste Disposal – Managing Green Waste Mulch

Moved: Deputy Mayor Sidey
Seconded: Cr Harlan

THAT Council offer free mulch commencing, 1 March 2025, to Litchfield Residents excluding commercial operators until current stockpile is depleted pending a review in 3 months.

ORD2025 11-297 CARRIED (6-0)

13.03.04 Thorak Acquittal of Special Purpose Grant

Moved: Cr Civitarese
Seconded: Cr Wright

THAT Council approve the acquittal of the Special Purpose Grant for the Irrigation expansion and upgrades at the Thorak Regional Cemetery.

ORD2025 11-298 CARRIED (6-0)

13.03.05 Capital Works 2024-25 and Safer Local Roads Grant

Moved: Mayor Barden
Seconded: Cr Civitarese

THAT Council proceed with all three projects and fund the remaining \$3.4m from asset reserves.

ORD2025 11-299 MOTION LOST (2-4)

A Division was called
Those voting in the affirmation Mayor Barden and Cr Civitarese
Those voting in the negative Cr Harlan, Cr Wright, Cr Sharp, Deputy Mayor Sidey
LOST (2-4)

14. OTHER BUSINESS

14.01 Request for Report to Council

Cr Wright requested administration to provide Council with a report regarding the merit of a transitional move for the library to the soon to be vacant Rivers Store at Coolalinga Central.

14.02 320 Arnhem Highway

Cr Sidey proposed that 320 Arnhem Highway and the options of what we could do with that land be put back on the agenda with vigour – build something for the benefit of the community.

15. CONFIDENTIAL ITEMS

Moved: Cr Harlan
Seconded: Cr Wright

THAT Council Pursuant to Section 99 (2) of the *Local Government Act* and Regulation 51(1) of the *Local Government (General) Regulations 2019* the meeting be closed to the public to consider the following Confidential Items:

15.01.01 Confirmation of Confidential Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(d) information subject to an obligation of confidentiality at law, or in equity.

15.01.02 Rates in Arrears in excess of Two Years

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(b) information about the personal circumstances of a resident or ratepayer.

15.01.03 Award Contract – RFT24-469 Challoner Circuit Road Safety Upgrades

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

15.01.04 Application to Write-Off Interest and Legal Fees

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(b) information about the personal circumstances of a resident or ratepayer.

15.01.05 LATE REPORT – Award Contract – RFT24-481 Supply, Delivery, Installation and Commissioning Compactor at Humpty Doo Waste Transfer Station

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

ORD2025 11-300 CARRIED (6-0)

The meeting moved to Confidential Session at 7:40pm.

Moved: Mayor Barden
Seconded: Deputy Mayor Sidey

THAT pursuant to Section 93(2) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be re-opened to the public.

ORD2025 11-304 CARRIED (6-0)

The meeting moved to Open Session of the meeting at 7:58pm.

Items moved from Confidential:

15.01.06 Rates in Arrears in-excess of two years

Moved: Cr Harlan
Seconded: Cr Civitarese

THAT Council:

1. receive and note the report,
2. approve the Chief Executive Officer or their delegate, to transact all official transactions relating to statutory charges including affirmation and release of statutory charges as outlined in attachment B; and
3. make public its resolution on this matter.

16. CLOSE OF MEETING

The Chair closed the meeting at 7:59pm.

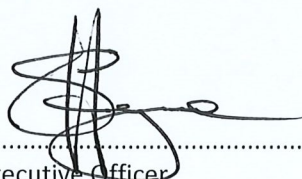
17. NEXT MEETING

Tuesday 18 March 2025

MINUTES TO BE CONFIRMED

Tuesday 18 March 2025


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Mayor
Doug Barden


.....
Chief Executive Officer
Stephen Hoyne