



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
on Tuesday 10 December 2024 at 6:00pm

Present	Doug Barden	Mayor (Chair)
	Kevin Harlan	Deputy Mayor, Councillor Central Ward
	Rachael Wright	Councillor North Ward
	Mathew Salter	Councillor North Ward (<i>Electronic Attendance</i>)
	Mark Sidey	Councillor South Ward
	Emma Sharp	Councillor South Ward
Staff	Stephen Hoyne	Chief Executive Officer
	Maxie Smith	Director Corporate and Community
	Rodney Jessup	Director Infrastructure and Operations
	Jill Enriquez	Community Participation Officer
	Kelly Aherne	Executive Support
Public	Nil	

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which they meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:01pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.01 Electronic Attendance

Moved: Deputy Mayor Harlan
Seconded: Cr Wright

THAT Council approve Councillor Salter to attend the meeting electronically.

CARRIED (6-0) ORD2024 11-252

3.02 Apologies

Nil.

3.03 Leave of Absence Previously Granted

Nil.

3.04 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

Nil.

4.2 Staff

Nil.

5. PUBLIC QUESTIONS

Nil.

6. CONFIRMATION OF MINUTES

6.1 Confirmation of Council Minutes

Moved: Cr Sharp
Seconded: Deputy Mayor Harlan

THAT Council confirms the following minutes as a true and accurate record of those meetings:

- Ordinary Council Meeting held Tuesday 19 November 2024, 7 pages and
- Ordinary Confidential Meeting held Tuesday 19 November 2024, 3 pages.

CARRIED (6-0) ORD2024 11-253

6.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Deputy Mayor Harlan
Seconded: Cr Wright

THAT Council receive and note Item 6.02 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

CARRIED (6-0) ORD2024 11-254

7. PETITIONS

Nil.

8. DEPUTATIONS AND PRESENTATIONS

Nil.

9. ACCEPTING OR DECLINING LATE ITEMS

Nil.

10. NOTICES OF MOTION

Nil.

11. MAYORS REPORT

Moved: Mayor Barden
Seconded: Cr Sidey

THAT Council receive and note Item 11.01 Mayor's monthly report for the period of 19 November 2024 to 10 December 2024.

CARRIED (6-0) ORD2024 11-255

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

13. OFFICERS' REPORTS

13.01 Corporate and Community

13.01.01 Litchfield Council Finance Report – November 2024

Moved: Deputy Mayor Harlan

Seconded: Cr Sharp

THAT Council note the Litchfield Council Finance Report for 30 November 2024.

CARRIED (6-0) ORD2024 11-256

13.01.02 People, Performance and Governance Report – November 2024

Moved: Deputy Mayor Harlan

Seconded: Cr Sidey

THAT Council note the People, Performance and Governance Report for November 2024.

CARRIED (6-0) ORD2024 11-257

13.01.03 Budget Review 1 2024-2025

Moved: Deputy Mayor Harlan

Seconded: Cr Sharp

THAT Council approves the 2024-2025 budget amendments as per Budget Review 1 2024-2025.

CARRIED (6-0) ORD2024 11-258

13.01.04 Risk Management Audit Committee Open Minutes - 24 October 2024

Moved: Cr Wright

Seconded: Deputy Mayor Harlan

THAT Council receive and note the Risk Management Audit Committee unconfirmed open minutes from 24 October 2024 meeting, as at Attachment A.

CARRIED (6-0) ORD2024 11-259

13.02 Executive and Community Services

13.02.01 Community Services and Development Monthly Report – November 2024

Moved: Cr Sharp

Seconded: Cr Sidey

THAT Council note the Community Services and Development Monthly Report for November 2024.

CARRIED (6-0) ORD2024 11-260

13.02.02 Appointment of Deputy Mayor

Moved: Mayor Barden

Seconded: Deputy Mayor Harlan

THAT Council appoint Councillor Sidey as Deputy Mayor for the remainder of the current term of Council.

CARRIED (6-0) ORD2024 11-261

13.02.03 GOV14 Filling Local Vacancies on Council 2024

Moved: Cr Sharp

Seconded: Cr Sidey

THAT Council:

1. adopts draft GOV14 Filling Casual Vacancies on Council Policy, as at Attachment A; and
2. authorises the Chief Executive Officer to make minor editorial changes.

CARRIED (4-2) ORD2024 11-262

A Division was called
Those voting in the affirmative Mayor Barden, Cr Sidey, Cr Sharp and Cr Wright
and
Those voting in the negative Cr Salter and Deputy Mayor Harlan

CARRIED (4/2) ORD2024 11-263

13.03 Infrastructure and Operations

13.03.01 Summary Planning and Development Report – November 2024

Moved: Cr Wright
Seconded: Deputy Mayor Harlan

THAT Council:

1. receive the Summary Planning and Development Report November 2024; and
2. note for information the responses provided to relevant agencies within Attachment A - H of this report.

CARRIED (6-0) ORD2024 11-264

13.03.02 Private Roads – No Name Road

Moved: Deputy Mayor Harlan
Seconded: Cr Sidey

THAT Council

1. Commit to the trial of running through the process of a Road Opening for a Private Road and driving the process for residents.
2. Allocate No Name Road as the proposed road for the trial.
3. Allocate \$100,000 of consultant budget to come from Financial Reserves
4. Renew the policy as it stands with no changes for a further 12 months.

CARRIED (5-1) ORD2024 11-265

13.03.03 Grant Opportunity – Active Transport Fund Program

Moved: Cr Sidey
Seconded: Cr Sharp

THAT Council approve to:

1. Utilise the LRCI grant to complete the project and allocate an additional \$268,000 of Council asset reserve to the project budget subject to confirmation the LRCI completion deadline can be extended to the satisfaction of LRCI.
2. Support the development of feasibility documentation for future projects that can utilise the Active Transport Fund Program should further tranches be available in the future and commit a sum of \$40,000 of Council asset reserve to the project budget.

CARRIED (6-0) ORD2024 11-266

14. OTHER BUSINESS

- 14.01 Advocate for footpath along Hamilton Road as requested by Gerard Rosse (Cr Salter).
- 14.02 The Mayor and Councillors wish the municipality and staff a Merry Christmas, happy New Year and a safe holiday period.

15. CONFIDENTIAL ITEMS

Moved: Cr Sharp
Seconded: Deputy Mayor Harlan

THAT Council Pursuant to Section 99 (2) of the *Local Government Act* and Regulation 51(1) of the *Local Government (General) Regulations 2019* the meeting be closed to the public to consider the following Confidential Items:

15.01.01 Confirmation of Confidential Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(d) information subject to an obligation of confidentiality at law, or in equity.

15.01.02 RMAC Confidential Minutes – 24 October 2024

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(d) information subject to an obligation of confidentiality at law, or in equity.

15.01.03 Application for Contiguous Tenements

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(b) information about the personal circumstances of a resident or ratepayer.

15.01.04 2024-2025 Australia Day Community Awards

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED (6-0) ORD2024 11-267

The meeting moved to Confidential Session at 7:00pm.

Moved: Deputy Mayor Harlan
Seconded: Cr Sidey

THAT pursuant to Section 93(2) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be re-opened to the public.

CARRIED (6-0) ORD2024 11-271

The meeting moved to Open Session of the meeting at 7:26pm.

Items moved from Confidential:

Nil.

16. CLOSE OF MEETING

The Chair closed the meeting at 7:27pm.

17. NEXT MEETING

Tuesday 21 January 2025

MINUTES TO BE CONFIRMED

Tuesday 21 January 2025


.....
Mayor
Doug Barden


.....
Chief Executive Officer
Stephen Hoyne