



Knuckey Lagoon Recreation Reserve Management Committee Meeting

MINUTES

Thursday 5/06/2025

Meeting held commencing 5:00pm

Conducted electronically via Teams

Melissa Waite, Senior Payroll and Customer Service Officer



MINUTES

Knuckey Lagoon Reserve Committee Meeting

Held via TEAMS

on Thursday 5th June, 2025 at 5:00pm

Attendees

Rachael Wright	North Ward Councillor (Chair)
Melissa Waite	Senior Payroll & Customer Service Officer
Tou Ruchkaew	NT Thai Association
Stuart Mobsby	NT Scouts Berrimah
John Fuller	Top End Gem Club

1 Opening of Meeting

5:02 pm

2 Apologies and Leave of Absence

3 Disclosures of Interest

Nil.

4 Confirmation of Minutes

Moved: Stuart Mobsby

Seconded: Tou Ruchkaew

THAT the minutes of the previous Committee Meeting held on Thursday 10 April 2025 be confirmed.

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Action by	Notes	Status
06/06/2024	Basketball court potholes repair	CPO	Assessed for patch repair or resurfacing, inadequate budget for a resurface and is on the list for capital works in 26/27	Ongoing: contractor is scheduled to inspect court for repair, to use up funds before EOFY

06/06/2024	Adventure playground	SPO	Project was paused due to low staffing	Ongoing: this is now progressing, with works set to commence in July 2025.
01/02/2024	Recruiting New Committee members	CPO	Community Participation Officer have approached Top End 4WD Club and Rapid Creek Track Club	Ongoing: To invite Playgroup NT, Home schooling Education department for camping and other schools Haven't had capacity to do this, I did inform playgroup nt of KLRR hall as possible location
06/06/2024	Salto Locks	CPO	Request from committee to revert to manual locks Not happy especially with the upper door the door closes and can't get in.	Completed ELT has decided to keep the locks as is, providing all access issues have been addressed
05/12/2024	PW Compensation for lack of bollards	CPO	Investigate compensation from P&W for not having bollards around the water meter which was replaced by council due to vehicle damage.	Ongoing: CPO is in the process of investigating this alongside the infrastructure department.
10/04/2025	Ants	CPO	Ants have returned after treatment and is a risk to the meter box	Completed Treatment has been applied again to avoid further damage
6/02/2025	Ramp connecting carpark to undercover area	CPO	This has been requested previously to improve accessibility	Ongoing: being investigated as a project for capital works in FY 25-26.
10/4/2025	GeoAR student internship program	CPO	Scouts to look into taking up the program with their cohort	Completed No capacity for them at the moment, schools haven't responded either so this will need to be postponed for release next dry season.

10/4/2025	R&M budget	CPO	To be used before EOFY with identified issues and other regular maintenance	Ongoing: being investigated to maximise repairs and maintenance
10/4/2025	To follow up with Council for Lease Policy for NT Thai Association	CPO	NT Thai Association requests for an update on leasing Campbell Rd.	Completed Response has been sent to Tou, the project is delayed but ongoing

6 General Business

6.01 Bi-Monthly Operation & Finance Report

Repairs and Maintenance

The following items were considered a priority:

Item	Action	Status
Basketball Court Potholes	To patch repair until resurfacing is possible	Ongoing

Moved: Rachael Wright

Seconded: Tou Ruchkaew

THAT the Committee receives and notes the Bi-Monthly Operational Report.

CARRIED

7 Other Business

7.1

Circulate financial report with Budget amount left? Check with Charmaine Campers- people camping what can we do? Signs for no campers/private property.

Extra chairs- being used they need to put back where they came from 36 downstairs and 10 good 13 plastic upstairs. Printed laminated signs to return chairs. Inform casuals to put chairs back.- Melissa to make signs

Create checklist for casual users for ticking off when finishing and closing up- Melissa to complete.

Speed limit signage some people drive pretty fast. Possible parking signs for basketball court.

8 Close of Meeting

Meeting closed at 5:30pm

The next meeting is scheduled for Thursday, 7 August 2025 at 5pm.