



## COUNCIL MINUTES

### LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting  
held in the Council Chambers, Litchfield  
on Tuesday 19 November 2024 at 6:00pm

<b>Present</b>	Doug Barden	Mayor (Chair)
	Kevin Harlan	Deputy Mayor, Councillor Central Ward
	Rachael Wright	Councillor North Ward
	Mathew Salter	Councillor North Ward
	Mark Sidey	Councillor South Ward ( <i>Electronic Attendance</i> )
	Emma Sharp	Councillor South Ward
<b>Staff</b>	Stephen Hoyne	Chief Executive Officer
	Maxie Smith	Director Corporate and Community
	Rodney Jessup	Director Infrastructure and Operations
	Rebecca Taylor	Policy and Governance Program Leader
	Jill Enriquez	Community Participation Officer
	Kelly Aherne	Executive Support
<b>Public</b>	Nil	

#### 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which they meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

#### 2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:03pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

### **3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE**

#### **3.1 Electronic Attendance**

Moved: Deputy Mayor Harlan  
Seconded: Cr Wright

THAT Council approve Councillor Sidey to attend the meeting electronically.

**CARRIED (6-0) ORD2024 11-235**

#### **3.2 Apologies**

Nil.

#### **3.3 Leave of Absence Previously Granted**

Nil.

#### **3.4 Leave of Absence Request**

Nil.

### **4. DISCLOSURE OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

#### **4.1 Elected Members**

Nil.

#### **4.2 Staff**

Nil.

### **5. PUBLIC QUESTIONS**

Nil.

## CONFIRMATION OF MINUTES

### 6.1 Confirmation of Council Minutes

Moved: Deputy Mayor Harlan  
Seconded: Cr Sharp

THAT Council confirms the following minutes as a true and accurate record of those meetings:

- Ordinary Council Meeting held Tuesday 15 October 2024, 9 pages,
- Special Council Meeting held Tuesday 12 November 2024, 2 pages and
- Ordinary Confidential Meeting held Tuesday 15 October 2024, 3 pages.

**CARRIED (6-0) ORD2024-11-236**

### 6.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Deputy Mayor Harlan  
Seconded: Cr Sharp

THAT Council receive and note Item 6.02 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

**CARRIED (6-0) ORD2024 11-237**

## 6. PETITIONS

Nil.

## 7. DEPUTATIONS AND PRESENTATIONS

Nil.

## 8. ACCEPTING OR DECLINING LATE ITEMS

Moved: Cr Wright  
Seconded: Deputy Mayor Harlan

THAT the late report Item 13.02.03 Local Government Association of the Northern Territory Executive Board Nominations – Casual Vacancy, be accepted and included under Officer's reports in the Open Section of the meeting for consideration.

**CARRIED (6-0) ORD2024 11-238**

## 9. NOTICES OF MOTION

Nil.



## **10. MAYORS REPORT**

Moved: Mayor Barden  
Seconded: Cr Sidey

THAT Council receive and note Item 11.01 Mayor's monthly report for the period of 16 October 2024 to 19 November 2024.

**CARRIED (6-0) ORD2024 11-239**

## **11. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Nil.

## **12. OFFICERS' REPORTS**

### **13.01 Corporate and Community**

#### **13.01.01 Litchfield Council Finance Report – October 2024**

Moved: Deputy Mayor Harlan  
Seconded: Cr Salter

THAT Council note the Litchfield Council Finance Report for 31 October 2024 and add the Chief Executive Officer signature to the report.

**CARRIED (6-0) ORD2024 11-240**

#### **13.01.02 People, Performance and Governance Report – October 2024**

Moved: Cr Wright  
Seconded: Cr Sharp

THAT Council note the People, Performance and Governance Report for October 2024.

**CARRIED (6-0) ORD2024 11-241**

#### **13.01.03 Special Rate – Meade Road**

Moved: Deputy Mayor Harlan  
Seconded: Cr Sidey

THAT Council:

1. Note the submission received for the Meade Road, Road Seal Levy Consultation and thank the resident for their input;
2. Approves the Road Seal Levy of \$5,947.50 per property in Meade Road, Road Seal Levy; and
3. Approves the inclusion of the Meade Road, Road Seal Levy of \$47,580 into Budget 2026

**CARRIED (6-0) ORD2024 11-242**

**13.02 Executive and Community Services**

**13.02.01 Community Services and Development Monthly Report – October 2024**

Moved: Cr Sharp  
Seconded: Cr Wright

THAT Council note the Community Services and Development Monthly Report for October 2024.

**CARRIED (6-0) ORD2024 11-243**

**13.02.02 Reserves Management Committee Meeting Minutes**

Moved: Cr Wright  
Seconded: Cr Salter

THAT Council:

1. receive and note the unconfirmed Howard Park Recreation Reserve Management Committee Minutes of Wednesday 9 October 2024, at Attachment A; and
2. receive and note the unconfirmed Knuckey Lagoon Recreation Reserve Management Committee Minutes of Thursday 10 October 2024, at Attachment B.

**CARRIED (6-0) ORD2024 11-244**

**13.02.03 Local Government Association of the Northern Territory Executive Board Nominations – Casual Vacancy**

Moved: Cr Wright  
Seconded: Cr Salter

THAT Council nominates Mayor Doug Barden to the Local Government Association of the Northern Territory Executive Board for the position of Board Director – Municipal.

**CARRIED (6-0) ORD2024 11-245**

**13.03 Infrastructure and Operations**

**13.03.01 Summary Planning and Development Report – October 2024**

Moved: Cr Salter  
Seconded: Cr Sidey

THAT Council:

1. receive the Summary Planning and Development Report October 2024; and
2. note for information the responses provided to relevant agencies within Attachment A - F of this report.

**13. OTHER BUSINESS**

Nil.

**14. CONFIDENTIAL ITEMS**

Moved: Deputy Mayor Harlan

Seconded: Cr Sharp

THAT Council Pursuant to Section 99 (2) of the *Local Government Act* and Regulation 51(1) of the *Local Government (General) Regulations 2019* the meeting be closed to the public to consider the following Confidential Items:

**15.01.01 Confirmation of Confidential Minutes**

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(d) information subject to an obligation of confidentiality at law, or in equity.

**15.01.02 Filling Casual Vacancies on Council**

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

**15.01.03 2024-25 Annual Community Grants**

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (6-0) ORD2024 11-247

The meeting moved to Confidential Session at 6:36pm.

Moved: Cr Sharp

Seconded: Cr Wright

THAT pursuant to Section 93(2) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be re-opened to the public.

CARRIED (6-0) ORD2024 11-251

The meeting moved to Open Session of the meeting at 7:32pm.

***Items moved from Confidential:***

Nil.

**15. CLOSE OF MEETING**

The Chair closed the meeting at 7:32pm.

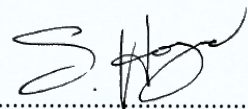
**17. NEXT MEETING**

Tuesday 10 December 2024

**MINUTES TO BE CONFIRMED**

Tuesday 10 December 2024

  
.....  
Mayor  
Doug Barden

  
.....  
Chief Executive Officer  
Stephen Hoyne