



# Knuckey Lagoon Recreation Reserve Management Committee Meeting

## **MINUTES**

**Thursday 10/10/2024**

Meeting held commencing 5:30pm  
at Knuckey Lagoon Recreation Reserve

**Jill Enriquez, Community Participation Officer**



# MINUTES

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## Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve  
on Thursday 10<sup>th</sup> October, 2024 at 5:30pm

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### Attendees

Rachel Wright	North Ward Councillor (Chair)
Millie Feeney	Berrimah Scouts
Jill Enriquez	Community Participation Officer
Pa Nim Walters	NT Thai Association Representative
John Fuller	Top End Gem and Mineral Club

### 1 Opening of Meeting

5.31 pm

### 2 Apologies and Leave of Absence

Tou Saramat

### 3 Disclosures of Interest

Nil.

### 4 Confirmation of Minutes

**Moved:** Millie Feeney

**Seconded:** Jill Enriquez

THAT the minutes of the previous Committee Meeting held on Thursday 8 August 2024 be confirmed.

**CARRIED**

## 5 Business Arising from the Minutes

Meeting Date	Action	Action by	Notes	Status
06/06/2024	BBQ needing replacement	CPO	Budget was inadequate to purchase a new one at EOFY. It was <i>pressure washed in June</i> to improve functionality.	<b>Ongoing:</b> Scouts have applied for Annual Grant funding to replace
06/06/2024	Adventure playground		Paused due to low staffing at Council, looking to restart once roles are filled	<b>Ongoing:</b> To explore new quotes, as the previous one exceeded the allocated LRCI budget.
08/08/2024	Basketball court potholes	CPO	Contractors have been contacted for quotes, depending on cost this will be actioned as R&M or deferred as capital works	<b>Ongoing</b>
14/10/2024	Activating the space to aid in recruiting new committee members	CPO	CPO and committee members to approach users and the nearby residents to recruit for new members as well as advertise the reserve to the wider community	<b>Ongoing</b>

## 6 General Business

### 6.01 Bi-Monthly Operation & Finance Report

#### Finance

The Annual Community Grants Program has closed and applications will be assessed by the Community Grants Committee.

#### Repairs and Maintenance

The following items were considered a priority:

Item	Action	Status
Pest control	To engage contractor as high priority before the wet season	Ongoing

**Moved:** Millie Feeney

**Seconded:** Jill Enriquez

**THAT** the Committee receives and notes the Bi-Monthly Operational Report.

**CARRIED**

## 7 Other Business

**7.1** Potholes at the basketball court and the entrance ramp have been identified as hazards to be addressed through capital works. Quotes for pothole repairs are currently being pursued, and discussions with the DIO regarding the ramp at the hall entrance will follow.

**7.2** Pest control has been identified as a high priority before the wet season due to the potential risk of damage to electrical boards and wooden structures.

**7.3** Shed Usage: The Scouts are utilising the spare sheds to store and organise their belongings, and TEGMC has expressed interest in doing the same. Currently, TEGMC has access to internal storage but would like to use one of the sheds for better organisation. This matter was discussed during the meeting, and coordination between the clubs is ongoing.

## 8 Close of Meeting

Meeting closed at 5:58 pm.

The next meeting is scheduled for Thursday, 5 December 2024 at 5:30pm.