



Howard Park Recreation Reserve Management Committee Meeting

MINUTES
Monday 9/10/2024

Meeting held commencing 5:15pm
At Scout Hall, Howard Park Recreation Reserve
325 Whitewood Road, Howard Springs

Jill Enriquez, Community Participation Officer



COMMITTEE MINUTES

Howard Park Reserve Committee Meeting

Held in the Scout Hall, Howard Park Reserve
on Wednesday, 9 October 2024 at 5:15 pm

1 Opening of Meeting

5:18 pm

The chair acknowledged the Larrakia People as the traditional owners of the land on which we meet.

Present

Mathew Salter	Litchfield Council North Ward Councillor (Chair)
Jill Enriquez	Community Participation Officer (CPO)
Maxine Way	Howard Springs Volunteer Fire Brigade
Gerard Maley	Resident, Member for Nelson
Evan Johns	Howard Springs Scouts
Gerard Rosse	Resident

2 Apologies and Leave of Absence

Gerry Wood	Resident
Fletcher Austin	Resident

3 Disclosures of Interest

Nil

4 Confirmation of Minutes

That the committee confirms the minutes of the meeting held on Monday 14 August 2024

Moved: Gerard Rosse

Seconded: Maxine Way

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Notes	Action By	Status
4/12/2023	Proposed survey	Main goal is to get feedback from current user groups and residents to determine any suggestions for improvements via a Community Survey	CPO and committee members	Ongoing: Draft has been created from members' input. Will distribute for 4 weeks and collate results to guide capital works request before 2025.
03/06/2024	Solar lighting	Accident occurred during blackout; lighting installation is deferred until next financial year due to standards requirement	CPO	Ongoing: To investigate installing reflectors on the parking bumpers as interim solution.
03/06/2024	Bollard attachment on pedestrian gate on Hamilton Road	A structure to prevent motorbikes being brought onto the oval	CPO	Completed: Members feedback suggests it may not be necessary
14/08/24	Rural Eats or other market stalls at the park	Host events that activate the space and engage the community	CPO	Ongoing: CEO advised to maintain current hosting arrangements to preserve existing partnerships. CPO to contact Malak Markets organisers to offer collaboration.
14/08/2024	Extension of footpath on Hamilton Road to Ganley Street.		Cr Salter	Ongoing: to bring forward to Council, investigate grant funding

14/08/2024	BMX Softfall replacement	There is budget allocation for this project for capital works, deferred due to staffing shortage but now resumed.	Senior Projects Officer	Ongoing: CPO contacted Satellite City as advised to inquire about their track material. SPO is overseeing this project, and CPO will support as needed.
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6 Officers Reports

8.1 Bi-Monthly Operations Report

Moved: Gerard Rosse

Seconded: Matthew Salter

THAT the Bi-Monthly Operation Report be received and noted.

CARRIED

7 Other Business

Nil

8 Next Meeting

Monday 2 December 2024, at 5:15 pm Howard Hall, Howard Park Recreation Reserve.

9 Close of Meeting

5:42 pm