



# Knuckey Lagoon Recreation Reserve Management Committee Meeting

## **MINUTES**

**Thursday 6/06/2024**

Meeting held commencing 5:45pm  
at Knuckey Lagoon Recreation Reserve

**Jill Enriquez, Community Participation Officer**



# MINUTES

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## Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve  
on Thursday 18 April, 2024 at 5:45pm

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### Attendees

John Fuller	Top End Gem and Mineral Club
Millie Feeney	Berrimah Scouts
Ashleigh Young	Community Participation Officer (Acting Chair)
Saramat 'Tou' Ruchkaew	NT Thai Association

### 1 Opening of Meeting

5.40 pm

### 2 Apologies and Leave of Absence

Rachel Wright North Ward Councillor & Deputy Mayor (Chair)

### 3 Disclosures of Interest

Nil.

### 4 Confirmation of Minutes

**Moved:** Saramat 'Tou' Ruchkaew

**Seconded:** John Fuller

THAT the minutes of the previous Committee Meeting held on Thursday 18 April 2024 be confirmed.

**CARRIED**

## 5 Business Arising from the Minutes

Meeting Date	Action	Action by	Notes	Status
06/06/2024	Storage fees	CPO	Assess waived fees for new FY given absence of user groups, this fee is not in F&C book	Ongoing
06/06/2024	BBQ needing replacement	CPO	CPO to source quotes, pending available funding before EOFY	Ongoing
06/06/2024	Basketball court cleaning	CPO	Quotes have been sourced, to be decided pending funding assessment	Ongoing
06/06/2024	Indoor flag pole	CPO	Investigate where parts of flagpole are, contact contractor to install once found	Ongoing
06/06/2024	Salto Locks	CPO	Request from committee to revert to manual locks, safety risk of getting locked in upstairs room	Ongoing
06/06/2024	Top Floor Door	CPO	Giving override access to fobs allow top floor to be used with no further issues	Completed
06/06/2024	Adventure playground		Paused due to low staffing at Council, looking to restart once roles are filled	ON HOLD
01/02/2024	Electricity Charges	Council – <del>CPO</del>	Council / CPO to investigate electricity charges for KLRR since October 2023.	Ongoing
01/02/2024	Recruiting New Committee members	Council – CPO	Community Participation Officer will approach Top End 4WD Club to offer a spot on the KLRR committee. CPO to also follow up on EOI submitted by Adina Poole of the TEGC.	Ongoing
30/10/2023	NT Thai Association – Expansion	Council – CPO	CPO to inform NT Thai Association to re-submit the proposal to the current sitting council. The initial proposal was presented to the previous council.	NT Thai Assoc. Presented to council on 2/4/2024 AWAITING COUNCIL DECISION

## 6 General Business

### 6.01 Bi-Monthly Operation & Finance Report

#### Finance

With EOFY approaching, CPO and Committee have agreed to discuss options for repairs & maintenance that have been deferred. Two options included the Basketball Court pressure washing OR replacement of BBQ.

#### Repairs and Maintenance

The following items were considered a priority:

Item	Action	Status
Salto locks	Locks to revert to manual keys	CPO to raise to ELT for approval
BBQ replacement	Source quotes to expedite replacement	Look at grants to boost funds, CPO to meet with DIO to discuss funding and quotes.
Indoor Flagpole	Attach a new pulley system to an indoor flagpole.	Rope and pulley purchased by Berrimah Scouts. CPO to request the contractor to attach the rope.

**Moved:**

**Seconded:**

**THAT** the Committee receives and notes the Bi-Monthly Operational Report.

**CARRIED**

## 7 Other Business

Nil.

## 8 Close of Meeting

Meeting closed at 6:15 pm. The next meeting is scheduled for Thursday, 1 August 2024 at 5:30pm.