



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
Tuesday 13 December 2022 at 6:00pm

Present	Doug Barden Andrew Mackay Emma Sharp Mathew Salter Rachael Wright Kevin Harlan Mark Sidey	Mayor (Chair) Deputy Mayor / Councillor Central Ward Councillor South Ward Councillor North Ward Councillor North Ward Councillor Central Ward Councillor South Ward
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Staff	Stephen Hoyne Nicky Davidge Debbie Branson	Chief Executive Officer General Manager Community and Lifestyle Executive Assistant
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Public As per Attendance Register

Streamed Online via YouTube: <https://www.youtube.com/watch?v=3qTdvAiDwSI&t=6434s>

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which we meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:02pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Nil.

3.2 Apologies

Nil.

3.3 Leave of Absence Previously Granted

Nil.

3.4 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

No disclosures of interest declared.

4.2 Staff

No disclosures of interest declared.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Cr Wright

Seconded: Cr Harlan

THAT Council confirm the:

- Ordinary Council Meeting minutes held 13 December 2022, 9 pages;
- Ordinary Confidential Council Meeting held Tuesday 13 December 2022, 4 pages; and as a true and accurate record of those meetings.

CARRIED (7-0) ORD2023 11-001

5.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Deputy Mayor Mackay
Seconded: Cr Harlan

THAT Council receive and note Item 5.2 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

CARRIED (7-0) ORD2023 11-002

6. PETITIONS

Nil.

7. DEPUTATIONS AND PRESENTATIONS

Nil.

8. PUBLIC QUESTIONS

8.1 Cecilia Coleman – Parkin Road

Ms Coleman questioned when Council was going to upgrade the access to Parkin Road. The question was taken on notice.

8.2 Driveway Upgrades – Pioneer Drive

Ms Coleman questioned the priority listing for driveway upgrade. The question was taken on notice.

9. ACCEPTING OR DECLINING LATE ITEMS

Nil.

10. NOTICES OF MOTION

Nil.

11. MAYORS REPORT

Moved: Mayor Barden
Seconded: Cr Harlan

THAT Council receive and note Item 11.01 Mayor’s monthly report for the period 14 December 2022 to 17 January 2023.

CARRIED (7-0) ORD2023 11-003

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Nil.

13. WORK TEAM PRESENTATION

Nil.

14. OFFICERS' REPORTS

14.01 Business Excellence

14.01.01 Litchfield Council Finance Report – December 2022

Moved: Cr Harlan
Seconded: Cr Wright

THAT Council note the Litchfield Council Finance Report for the period ended 31 December 2022.

CARRIED (7-0) ORD2023 11-004

14.01.02 People Performance and Governance Monthly Report – December 2022

Moved: Cr Sharp
Seconded: Cr Harlan

THAT Council note the People, Performance and Governance Report for December 2022.

CARRIED (7-0) ORD2023 11-005

14.01.03 GOV03 Privacy Policy

Moved: Cr Sidey
Seconded: Deputy Mayor Mackay

THAT Council adopt draft policy GOV03 Privacy, at Attachment A, and authorise the Chief Executive Officer to make minor amendments.

CARRIED (7-0) ORD2023 11-006

14.01.04 GOV07 Recording of Meetings Policy

Moved: Cr Salter
Seconded: Cr Sharp

THAT Council adopt draft policy GOV07 Recording of meetings, at Attachment A, and authorise the Chief Executive Officer to make minor amendments.

CARRIED (7-0) ORD2023 11-007

14.02 Council Leadership & Community Services

14.02.01 Community and Lifestyle Monthly Report – December 2022

Moved: Cr Wright
Seconded: Cr Sharp

THAT Council note the Community and Lifestyle Report for December 2022.

CARRIED (7-0) ORD2023 11-008

14.02.02 Municipal Plan 2022 – 2023 Quarterly Performance Review October – December 2022

On behalf of the Council, Mayor Barden congratulated the staff who were award recipients mentioned within the report.

Moved: Cr Salter
Seconded: Cr Harlan

THAT Council receive the Municipal Plan 2022-23 Quarterly Performance Report for the second quarter ending 31 December 2022.

CARRIED (7-0) ORD2023 11-009

14.02.03 Ordinary Council Meetings – Order of Business

Moved: Cr Sidey
Seconded: Deputy Mayor Mackay

THAT Council adopts the amended agenda format, outlined in this report, as the format for all agendas produced for the Ordinary Council Meetings.

CARRIED (7-0) ORD2023 11-010

14.03 Infrastructure and Operations

14.03.01 Summary Planning and Development Report December 2022

Moved: Cr Sharp
Seconded: Cr Wright

THAT Council:

1. receive the Summary Planning and Development Report December 2022; and
2. note for information the responses provided to relevant agencies within Attachments A-C of this report.

CARRIED (7-0) ORD2023 11-011

14.03.02 Guys Creek Road Land Acquisition and Road Opening

Moved: Deputy Mayor Mackay
Seconded: Cr Wright

THAT Council:

1. approve the purchase of 8062.3m² from Section 239 (120) Guys Creek Road, Hundred of Colton at a cost of \$15,000, upon signed agreement from the landowner and upon the conclusion of the road opening process; and
2. proceed with a road opening over this portion of land and authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the opening of the new road reserve.

CARRIED (6-1) ORD2023 11-012

15. OTHER BUSINESS

Nil.

16. CONFIDENTIAL ITEMS

Moved: Deputy Mayor Mackay
Seconded: Cr Sidey

THAT pursuant to Section 93(2) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be closed to the public to consider the following Confidential Items:

16.01 Confidential Council Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(e) information provided to the council on condition that it be kept confidential.

16.02 Mira Square Community Building

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*:

8(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (7-0) ORD2023 11-013

The meeting moved to Confidential Session at 7:07pm.

Moved: Deputy Mayor Mackay
Seconded: Cr Harlan

THAT pursuant to Section 93(2) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be re-opened to the public.

CARRIED (7-0) ORD2023 11-015

The meeting moved to Open Session at 7:51pm.

17. CLOSE OF MEETING

The Chair closed the meeting at 7:52pm.

18. NEXT MEETING

Tuesday 21 February 2023.

MINUTES TO BE CONFIRMED

Tuesday 21 February 2023.

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Mayor
Doug Barden

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Chief Executive Officer
Stephen Hoyne

Unconfirmed