



Knuckey Lagoon Recreation Reserve Management Committee Meeting

MINUTES

Thursday 7/12/2023

Meeting held commencing 5:45pm
at Knuckey Lagoon Recreation Reserve

Ashleigh Young, Community Participation Officer



MINUTES

Knuckey Lagoon Reserve Committee Meeting

Held in the Knuckey Lagoon Recreation Reserve
on Thursday 7 December, 2023 at 5:45pm

Attendees

John Fuller	Top End Gem and Mineral Club
Millie Feeney	Berrimah Scouts (via Phone)
Ashleigh Young	Community Participation Officer (Acting Chair)

1 Opening of Meeting

5.56 pm

2 Apologies and Leave of Absence

Rachel Wright	Litchfield Council Deputy Mayor & North Ward Councillor (Chair)
Saramat 'Tou' Ruchkaew	NT Thai Association

3 Disclosures of Interest

Nil.

4 Confirmation of Minutes

Moved: John Fuller

Seconded: Millie Feeney

THAT the minutes of the previous Committee Meeting held on Thursday 30 October 2023 be confirmed.

CARRIED

5 Business Arising from the Minutes

Meeting Date	Action	Action by	Notes	Status
6/4/2023	Knuckey Lagoon Recreation Reserve Masterplan Community Engagement Strategy	Cr. Wright	Cr Wright to raise with Council	On hold
30/10/2023		Council & Berrimah Scouts	New rope and clips for the current flagpole were purchased by scouts. CPO to see if contractor can put them on the flag.	Ongoing
4/8/2023 30/10/2023	NT Thai Association – Expansion	Council – CPO Council – CPO	Previous business case to be circulated to members for feedback. CPO to investigate the viability of Lot in KL. Site was previously suggested to NT Thai Assoc. by the previous Mayor and council. CPO to inform NT Thai Association to re-submit the proposal to current sitting council. The initial proposal was presented to the previous council	Completed (08/2023) Ongoing
4/08/2023	Improve access from the carpark to the	Council- CPO	Two quotes were sourced but deemed too high for the	Deferred to 24/25 FY.

	undercroft by extending pavement to the level with access ramp.		committee budget to cover. CPO will suggest this project for the 2024/25 capital works budget.	
07/12/2023	Kitchen Roller Door	CPO	Quote received by Odd Job Bob (\$385). The price is quite high for work required. Will look into alternate options.	On going
07/12/2023	High Water Pressure Bathroom Taps	CPO	CPO to contact plumbers to check water pressure. Plumbers attended and installed Flow Restrictor valves on 3x hand basins. Water pressure now normal.	Completed (12/2023)

6 Presentations

Nil.

7 Accepting or Declining Late Items

Nil.

8 Officers Reports

8.01 Bi-Monthly Operation & Finance Report

Finance

CPO to issue monthly expenses comparison (Oct -Nov 2023) via email after the committee meeting.

Repairs and Maintenance

The following items were considered a priority:

Item	Action	Status
KLRR Adventure Play Equipment	The council has allocated a budget of \$30,000.00 to install new Adventure play equipment.	CPO has shared initial plans with the committee and is actively receiving feedback from scouts as the main user group who will benefit for the equipment.

Moved: John Fuller

Seconded: Millie Feeney

THAT the Committee receives and notes the Bi-Monthly Operational Report.

CARRIED

9 Other Business

9.1 ATTACHMENT B Adventure Play Equipment

Community Participation Officer presented some ideas for the Adventure Play Equipment. As the primary users of the space, the scouts have expressed their preference for the following items, provided they fall within the budget: a Flying Fox and/or an Obstacle Course. CPO to note this request when scoping quotes.

9.2 Storage Charges (2023/24 User Group Fee Structure)

Millie Feeney from Berrimah Scouts and John Fuller from Top End Gem Club have sought confirmation from the Community Participation Officer regarding the possibility of waiving storage fees. Both individuals express concerns that these fees could negatively impact the sustainability of their respective groups' use of the hall, given their financial constraints.

The Community Participation Officer clarified that they lack the authority to waive fees as set out by the council. However, the CPO has committed to approaching the CEO to explore the potential for waiving or reducing the storage fees.

10 Confidential Items

Nil.

11 Close of Meeting

Meeting closed at 6:20 pm. The next meeting is scheduled for Thursday, 1 February 2023 at 5:45pm.