



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting
held in the Council Chambers, Litchfield
on Tuesday 18 January 2022 at 6:06pm

Present	Doug Barden Mathew Salter Rachael Wright Andrew Mackay Kevin Harlan Emma Sharp Mark Sidey	Mayor Deputy Mayor / Councillor North Ward Councillor North Ward Councillor Central Ward Councillor Central Ward Councillor South Ward (Electronic Attendance) Councillor South Ward (Electronic Attendance)
Staff	Daniel Fletcher Arun Dias Leon Kruger Diana Leeder Debbie Branson	Chief Executive Officer General Manager Business Excellence General Manager Infrastructure & Operations Executive Manager Community Inclusion Executive Assistant
Public	As per Attendance Register	

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor, on behalf of Litchfield Council, acknowledged the passing of Peter Hassall and recognised his involvement in the earth moving industry, polocrosse and his volunteer work at Freds Pass.

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Moved: Cr Wright
Seconded: Cr Harlan

THAT Council approve Cr Sidey and Cr Sharp attend the meeting electronically.

CARRIED (7-0) ORD2022 11-001

3.2 Apologies

Nil.

3.3 Leave of Absence Previously Granted

Nil.

3.4 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

No disclosures of interest were declared.

4.2 Staff

No disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Cr Harlan
Seconded: Cr Wright

THAT Council confirm the following:

1. Ordinary Council Meeting minutes held 14 December 2021, 10 pages; and
2. Ordinary Council Meeting Confidential minutes held 14 December 2021, 2 pages.

CARRIED (7-0) ORD2022 11-002

5.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Cr Mackay
Seconded: Deputy Mayor Salter

THAT Council receive and note the Action List.

CARRIED (7-0) ORD2022 11-003

6. PETITIONS

Nil.

7. DEPUTATIONS AND PRESENTATIONS

Nil.

8. PUBLIC QUESTIONS

8.1 Report from Library Shared Services Model Consultancy – Ms Sandra Parker, Chairperson Friends of the Library

Ms Parker encouraged Council to consider the relocation of the Library favourably. Ms Parker added that the existing community resource was underutilised due to the current location, an increase in students and limited carparking.

Mayor Barden thanked Ms Parker for her comments.

9. ACCEPTING OR DECLINING LATE ITEMS

9.01 Late Report – 14.02.09 Replacement Cage on Ranger Vehicle

Moved: Cr Mackay
Seconded: Cr Harlan

THAT the late report item 14.02.09 Replacement Cage on Ranger Vehicle, be accepted and included under Officer's reports for consideration.

CARRIED (7-0) ORD2022 11-004

10. NOTICES OF MOTION

10.01 Girraween Road Speed

Moved: Cr Wright
Seconded: Cr Harlan

THAT the following resolution passed on 14 December 2021:

THAT Council:

- 1. receive the information in this report;*
- 2. reinstate the historic 80km/hr on Girraween Road between the point where Litchfield Council assumes control over the road to Azure intersection;*
- 3. note the success of guard rails and right-hand turning lane at the Girraween/Hillier Road intersection; and*
- 4. request a further review at the December 2022 Ordinary Council Meeting.*

be amended as below:

THAT Council:

1. receive the information in this report;
2. prior to reinstating the historic 80km/h on Girraween Road between the point where Litchfield Council assumes control over the road to Azure intersection, Council request the Chief Executive Officer provide a report within 90 days which includes relevant information council should consider, including but not limited to:
 - a) consultation outcomes with the community, both broadly as well as specifically the impacted residents, and the Northern Territory Police;
 - b) outcomes from qualified traffic engineer assessment on the risk associated with increasing speed limit;
 - c) consider the advice from its insurers (JLT) on the potential risk to Council of proceeding without seeking further expert advice; and
 - d) determine whether additional actions should be undertaken as a result of the findings from a), b) and c) above; and
3. note the success of guard rails and right-hand turning lane at the Girraween/Hillier road intersection.

A Division was called

Those voting in the affirmative of the motion: Mayor Barden, Cr Sidey, Cr Sharp,
Cr Wright and Cr Mackay

Those voting in the negative of the motion: Deputy Mayor Salter and Cr Harlan
CARRIED (5-2) ORD2022 11-005

11. MAYORS REPORT

Moved: Mayor Barden

Seconded: Cr Wright

THAT Council receive and note the Mayor's monthly report.

CARRIED (7-0) ORD2022 11-006

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Wright

Seconded: Cr Mackay

THAT Council note the Councillors' verbal reports.

CARRIED (7-0) ORD2022 11-007

13. WORK TEAM PRESENTATION

13.01 Regulatory Services

Moved: Cr Wright

Seconded: Cr Mackay

THAT Council receive and note the Work Team Planning Development Presentation.

CARRIED (7-0) ORD2022 11-008

ORDER OF BUSINESS

Moved: Mayor Barden

Seconded: Cr Wright

THAT the Order of Business be changed and that item 14.02.05 Report from Library Shared Services Model Consultancy be bought forward for consideration.

CARRIED (7-0) ORD2022 11-009

14. OFFICERS' REPORTS

14.02.05 Report from Library Shared Services Model Consultancy

Moved: Cr Sidey
Seconded: Cr Harlan

THAT Council:

1. receive and note the Litchfield Council Public Library Services Business case consultancy report from the Atria Group; and
2. agree to the relocation of the library service from Taminmin College to Coolalinga Shopping Centre or an alternative publicly accessible location by the end of financial year of 2022/2023, subject to acceptable relocation quotes, funding arrangements and community feedback.

A Division was called

Those voting in the affirmative of the motion: Mayor Barden, Deputy Mayor Salter, Cr Harlan and Cr Wright

Those voting in the negative of the motion Cr Sidey, Cr Sharp and Cr Mackay
CARRIED (4-3) ORD2022 11-010

14.01 Business Excellence

14.01.01 Litchfield Council Finance Report – December 2021

Moved: Cr Mackay
Seconded: Cr Wright

THAT Council note the Litchfield Council Finance Report for the period ended 31 December 2021.

CARRIED (6-1) ORD2022 11-011

14.01.02 DRAFT FIN14 Investment Policy

Moved: Cr Mackay
Seconded: Cr Wright

THAT Council adopt the proposed FIN14 Investment Policy, as at Attachment A, subject to any minor editorial adjustments.

CARRIED (6-1) ORD2022 11-012

14.01.03 People, Performance and Governance Monthly Report – December 2021

Moved: Cr Harlan
Seconded: Cr Wright

THAT Council note the People, Performance and Government monthly report for December 2021.

CARRIED (7-0) ORD2022 11-013

14.01.04 Draft FIN20 New Initiatives Policy

Moved: Cr Sharp
Seconded: Mayor Barden

THAT Council adopt the proposed FIN20 New Initiatives Policy, as at Attachment A, subject to any minor editorial adjustments.

Cr Harlan left the meeting at 7:39pm and returned at 7:39pm.

A Division was called

Those voting in the affirmative of the motion: Mayor Barden, Cr Sharp, Cr Sidey, Cr Wright and Cr Mackay

Those voting in the negative of the motion: Deputy Mayor Salter and Cr Harlan
CARRIED (5-2) ORD2022 11-001

14.01.05 Budget Review 1 2021-2022

Moved: Cr Sharp
Seconded: Cr Harlan

THAT Council:

1. lift from the table the proposed Budget Review 1 2021-2022; and
2. receive and note the Budget Review 1 report for 2021-2022 with no further action required to change the original Budget 2021-2022.

CARRIED (7-0) ORD2022 11-012

14.02 Council Leadership & Community Services

14.02.01 Municipal Plan 2021-2022 Quarterly Performance Review October – December 2021

Moved: Cr Mackay
Seconded: Cr Wright

THAT Council receives the Municipal Plan 2021-2022 Quarterly Performance Report for the second quarter ending 31 December 2021.

CARRIED (7-0) ORD2022 11-013

Nicky McMaster, Manager Communication and Engagement attended and presented to the meeting at 7:48pm.

14.02.02 Howard Park and Knuckey Lagoon Recreation Reserves Committee Minutes

Moved: Cr Wright

Seconded: Cr Harlan

THAT Council receive and note:

1. the unconfirmed Knuckey Lagoon Committee Minutes of 9 December 2021, at Attachment A; and
2. the unconfirmed Howard Park Committee Minutes of 6 December 2021, at Attachment B.

CARRIED (7-0) ORD2022 11-014

14.02.03 Draft Community Engagement Strategy and Action Plan 2022-2025

Moved: Cr Harlan

Seconded: Deputy Mayor Salter

THAT Council approve the Draft Community Engagement Strategy and Action Plan 2022-2025 to be designed and released for public comment.

CARRIED (7-0) ORD2022 11-015

14.02.04 Draft Social Media Activation Strategy and Action Plan 2022-2025

Moved: Deputy Mayor Salter

Seconded: Cr Harlan

THAT Council approve the Draft Social Media Activation Strategy and Action Plan 2022-2025.

CARRIED (7-0) ORD2022 11-016

Nicky McMaster, Manager Communications and Engagement left the meeting at 7:54pm.

14.02.06 Litchfield Women in Business Network Committee Minutes

Moved: Deputy Mayor Salter

Seconded: Mayor Barden

THAT Council receive and note:

1. the unconfirmed Litchfield Women in Business Network Meeting Minutes of 15 November 2021, at Attachment A; and
2. the unconfirmed Litchfield Women in Business Network Special Meeting Minutes of 22 November 2021, at Attachment B.

CARRIED (7-0) ORD2022 11-017

14.02.07 Australian Government Building Better Regions Fund

Moved: Deputy Mayor Salter

Seconded: Cr Wright

THAT Council:

1. authorise the Chief Executive Officer to make application to the Building Better Regions Fund (BBRF) for priority works at Freds Pass Sport and Recreation Reserve; and
2. seek Northern Territory Government funding to meet the co-contribution required by the Building Better Regions Fund.

CARRIED (7-0) ORD2022 11-018

14.02.08 Litchfield Council Draft Strategic Plan 2022-2025 – Public Consultation

Moved: Cr Sidey

Seconded: Cr Sharp

THAT Council endorse the Litchfield Council Draft Strategic Plan 2022-2025 as provided in Attachment A for the purpose of public exhibition and consultation for 28 days commencing 19 January 2022 and concluding 16 February 2022.

CARRIED (7-0) ORD2022 11-019

14.02.09 Replacement Cage on Ranger Vehicle

Moved: Cr Mackay

Seconded: Cr Wright

THAT Council:

1. receive and note the report entitled Replacement Cage on Ranger vehicle;
2. approve an additional \$40,000 for the purpose of a replacement dog cage as reflected in the Fleet Asset management Plan adopted in November 2021; and
3. note that the 2021-2022 Budget will be varied at the budget review 2 to reflect this decision.

CARRIED (7-0) ORD2022 11-020

14.03 Infrastructure and Operations

Mark Hogan, Planning & Development Program Leader attended and presented at the meeting at 8:07pm.

14.03.01 Summary Planning and Development Report December 2021

Moved: Cr Harlan
Seconded: Deputy Mayor Salter

THAT Council:

1. receive the Summary Planning and Development Report December 2021; and
2. note for information the responses provided to relevant agencies within Attachment A to this report.

CARRIED (7-0) ORD2022 11-021

Mark Hogan, Planning & Development Program Leader left the meeting at 8:10pm.

14.03.02 CEM02 Rights of Interment Policy

Moved: Deputy Mayor Salter
Seconded: Cr Mackay

THAT Council adopt the proposed CEM02 Internment Policy as at Attachment, subject to any minor editorial adjustments.

CARRIED (7-0) ORD2022 11-022

14.03.03 DRAFT INF01 Asset Management Policy and EM05 Council Members Allowance and Support Policy

Moved: Deputy Mayor Salter
Seconded: Cr Sharp

THAT Council:

1. adopt the proposed INF01 Asset management Policy, as Attachment A, subject to any minor editorial adjustments; and
2. adopt the proposed EM05 Council Members Allowance and Support Policy, as at Attachment B, subject to any minor editorial adjustments.

CARRIED (7-0) ORD2022 11-023

15. OTHER BUSINESS

Cr Harlan raised the following items:

- Approach Department of Infrastructure & Planning to use the soil/over burden from Arnhem Road on other roads.
- Power Road potholes – further details to be sent to administration.
- An overdue ratepayer contacted Cr Harlan regarding his concern with the debt collecting process.
- Would Council consider supporting a Men's Shed.
- Would Council consider introducing an incentive program for discounted rates payments if payments were made in full and early.

16. CONFIDENTIAL ITEMS

Nil.

17. CLOSE OF MEETING

The Chair closed the meeting at 8:25pm.

18. NEXT MEETING

Tuesday 15 February 2022.

MINUTES TO BE CONFIRMED

Tuesday 15 February 2022.



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Mayor
Doug Barden



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Chief Executive Officer
Daniel Fletcher