



Australia Day Awards Panel Meeting

MINUTES

Thursday 2/12/2021

Meeting held commencing 5:30pm
at Litchfield Council Chambers
7 Bees Creek Road, Freds Pass

Nicky McMaster, Manager Communications and Engagement



Australia Day Awards Panel Meeting

**Meeting held at Litchfield Council Chambers
on Thursday, 2 December 2021 at 5:30pm**

1 Acknowledgement of Traditional Owners

On behalf of Council, the Chair acknowledged the traditional custodians of this land on which we met tonight. We paid our respects to the Elders past, present and future for their continuing custodianship of the land and the children of this land across generations.

2 Opening of Meeting

5:34 pm

3 Attendees

Doug Barden	Mayor (electronic)
Mathew Salter	Deputy Mayor (absent)
Emma Sharp	South Ward Councillor
Mark Sidey	South Ward Councillor (electronic)
Kevin Harlan	Central Ward Councillor
Andrew Mackay	Central Ward Councillor
Rachael Wright	North Ward Councillor
Nicky McMaster	Litchfield Council Manager Communications and Engagement (Chair)

Therese Balanzategui 2021 Litchfield Council Citizen of the Year
Kiara-jean Baker 2021 Litchfield Council Young Citizen of the Year (absent)

4 Apologies and Leave of Absence

Nil

5 Disclosures of Interest

The Chair advised that any member of the Panel who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Panel meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Councillor Sharp raised a possible conflict of interest to a Citizen of the Year nominee. The Panel unanimously agreed that this was a conflict of interest, and it was declared.

6 General Business

6.1 Resolution of disclosure of interest - the Panel agreed that Councillor Sharp would exclude herself from scoring the nominee that she has declared a conflict of interest against. To avoid the nominee being disadvantaged with one less score, the Panel resolved that an average from the other Panel members individual scores will be calculated and added to the total of this nominee.

6.2 Scoring the Australia Day Awards nominations.

6.3 Select successful nominees for endorsement at the December Council Meeting:

2022 Litchfield Citizen of the Year – Matthew Hull

2022 Litchfield Young Citizen of the Year – Fletcher Austin

2022 Litchfield Community Event of the Year – Suicide Prevention Awareness Campaign for Males 40+ in the Litchfield Municipality

6.4 Council staff to write confidential Council report.

6.5 The assessment process was discussed, and it was agreed that Council would review the criteria, eligibility, application and evaluation process to make it more streamlined.

6.6 The Panel agreed that the successful applicants for each division will be notified the day before the event to confirm attendance

7 Close of Meeting

6:39 pm