



RISK MANAGEMENT AND AUDIT COMMITTEE MINUTES

LITCHFIELD COUNCIL COMMITTEE MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
on Tuesday 26 October 2021 at 10.00am

Present	Garry Lambert Mark Sidey (Councillor) Mathew Salter (Councillor) Mayor Doug Barden	Chairperson Committee Member Committee Member Observer
Staff	Daniel Fletcher Leon Kruger Arun Dias Rebecca Taylor Bianca Hart	Chief Executive Officer General Manager Infrastructure and Operations General Manager Business Excellence Policy & Governance Program Leader Manager Corporate Services
In Attendance	Luke Snowdon/Cy Balmes	KPMG – Auditor

1. OPENING OF THE MEETING

The Chairperson, Garry Lambert opened the Meeting at 10.00am.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. DISCLOSURES OF INTEREST

No disclosures of interest were declared.

4. CONFIRMATION OF MINUTES

Moved: Chairperson Garry Lambert
Seconded: Cr Sidey

THAT the full minutes of the Risk Management and Audit Committee Meeting held Tuesday 3 August 2021, 4 pages, be confirmed.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

Moved: Cr Salter
Seconded: Cr Sidey

THAT Council receives and notes the Action Sheet.

CARRIED

6. PRESENTATIONS

Nil.

7. ACCEPTING OR DECLINING LATE ITEMS

Nil.

8. OFFICERS REPORTS

8.1 Annual Financial Statements 2020-21

Moved: Cr Salter
Seconded: Cr Sidey

THAT the Risk Management and Audit Committee confirms:

1. the draft Litchfield Council 2020-21 Financial Statements are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report and presented to Council;
2. following an amendment to move proceeds on sale of assets from sundry income to sundry expenses, the draft Thorak Regional Cemetery Financial Statements 2020-21 are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report and presented to Council; and
3. the Summary of Financials are suitable for inclusion in the Annual Report and presented to Council.

CARRIED

8.2 Records Management Audit

Moved: Cr Sidey
Seconded: Cr Salter

THAT RMAC receives and notes the Records Management Audit Report.

CARRIED

8.3 Meeting Schedule and Workplan

Moved: Cr Salter
Seconded: Cr Sidey

THAT RMAC endorse the meeting schedule and workplan for 2022.

CARRIED

8.4 PACMan Committee Minutes

Moved: Cr Sidey
Seconded: Cr Salter

THAT RMAC accept and note the minutes from the PACMan Committee meeting dated 26 August 2021 and 23 September 2021.

CARRIED

9. OTHER BUSINESS

9.1 Long Term Financial Model

Management provided clarification between the Long Term Financial Model and the Long-Term Financial Plan. Management also provided an update on the expression of interests received from potential providers.

10. CONFIDENTIAL ITEMS

Nil.

11. CLOSE OF MEETING

The Chair closed the meeting at 11:16am.

MINUTES TO BE CONFIRMED

Wednesday 23 February 2022

.....
Chairperson
Garry Lambert

unconfirmed