



MEETING MINUTES

LITCHFIELD WOMEN IN BUSINESS NETWORK COMMITTEE

**Minutes Meeting
held in the Council Chambers
on Monday 15 November 2021 at 5:30pm**

Present	Emma Sharp Doug Barden Kevin Harlan Rachel Wright Elaine Mills Beckie Kernick Nicky Clark	Councillor (Chair) Mayor Councillor Councillor (<i>Electronic</i>) EMPM Berry Springs Mechanical Darwin Laundries
Officers	Daniel Fletcher Debbie Branson	Chief Executive Officer Executive Support

1. OPENING OF THE MEETING

The Chair opened the meeting and welcomed everyone present.

2. APOLOGIES AND LEAVE OF ABSENCE

Lauren Johnson, Humpty Doo Pharmacy
Ute Coyne-Pollig, Bookkeeper

3. CONFIRMATION OF MINUTES

Moved Nicky Clark
Seconded Beckie Kernick

The minutes of the meeting held 24 May 2021 were confirmed.

CARRIED

4. PRESENTATIONS

Nil

5. REPORTS FOR DECISION / DISCUSSION

5.1 Terms of Reference

Noted.

5.2 Future Direction of the LWIB

The following comments were made in relation to the future direction of the Committee and when the members were asked about incorporation:

- Not enough consistency
- Not sustainable in the current form
- No ability to stand on its own
- Needs to grow
- Not another PRBA
- Thought it was the role of the Committee to establish events, ie the art exhibition
- Continue to gather people together and network
- Support up and coming women in business
- Mentor young women by senior people / mentor programs
- Need to grow / generate
- Membership fees were discussed to increase income
- Chair to be a Council member rather than a community member
- Clarity was provided with regards to the Litchfield Arts Exhibition
- Maintain network basics
- Business hosting future events
- Business Plan to be developed on how to grow / eventually aim for incorporation
- More publicity required – Council resources are limited

Moved Becky Kernick
Seconded Elaine Mills

THAT the Litchfield Women in Business Network:

1. distribute an Expression of Interest to develop a Business Plan for the purpose growing the current model;
2. allocate funds up to \$2,000 in the event no one is available for the preparation of a Business Plan; and
3. provide the Expression of Interest results to the Committee.

CARRIED

5.3 International Womens Day Grant

Circulate the information to members and a Special Committee be called pending an extension on the grant application.

6. CLOSE OF MEETING

The meeting was closed at 6:45pm

Unconfirmed