



## BOARD MEETING MINUTES

### THORAK REGIONAL CEMETERY BOARD MEETING

**Minutes of Meeting**  
**held in the Council Chambers, Litchfield**  
**on Wednesday 19 August 2020 at 7:56pm**

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<b>Present</b>	Maree Bredhauer Christine Simpson Doug Barden Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward Councillor South Ward Councillor North Ward
<b>Staff</b>	Daniel Fletcher Silke Maynard Debbie Branson	Chief Executive Officer Director Community and Corporate Services Executive Assistant

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#### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

#### 2. APOLOGIES AND LEAVE OF ABSENCE

Kirsty Sayers-Hunt - Councillor East Ward – Apology

Moved: Deputy Mayor Simpson  
Seconded: Cr Barden

THAT Council notes and approves Cr Sayers-Hunt's apology.

**CARRIED (4-0)-2021/000**

### **3. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No interests were disclosed.

### **4. CONFIRMATION OF MINUTES**

Moved: Deputy Mayor Simpson  
Seconded: Cr Salter

THAT the minutes of the Thorak Regional Cemetery Board Meeting held 15 July 2020, 3 pages, be confirmed.

**CARRIED (4-0)-2021/000**

### **5. BUSINESS ARISING FROM THE MINUTES**

Nil.

### **6. PRESENTATION**

Nil.

### **7. ACCEPTING OR DECLINING LATE ITEMS**

Nil.

### **8. NOTICES OF MOTION**

Nil.

### **9. OFFICERS REPORTS**

#### **9.1 Thorak Regional Cemetery Finance Report – July 2020**

Moved: Cr Barden  
Seconded: Cr Salter

THAT the Thorak Regional Cemetery Board receive and note the finance report for the period ended 31 July 2020.

**CARRIED (4-0)-2021/000**

**10. OTHER BUSINESS**

Nil.

**11. CONFIDENTIAL ITEMS**

Nil.

**12. NEXT MEETING**

Wednesday 16 September 2020.

**13. CLOSE OF MEETING**

The Chair closed the meeting at 8:07pm

**MINUTES TO BE CONFIRMED**

Wednesday 16 September 2020.

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Mayor  
Maree Bredhauer

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Chief Executive Officer  
Daniel Fletcher