



# COUNCIL MINUTES

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## LITCHFIELD COUNCIL MEETING

### Minutes of Meeting

held in the Council Chambers, Litchfield  
on Wednesday, 16 January 2019 at 6:30pm

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<b>Present</b>	Maree Bredhauer Kirsty Sayers-Hunt Doug Barden Christine Simpson Mathew Salter	Mayor Deputy Mayor / Councillor East Ward Councillor South Ward Councillor Central Ward Councillor North Ward
<b>Staff</b>	Kaylene Conrick Nadine Nilon Silke Maynard Debbie Branson	Chief Executive Officer Director Infrastructure and Operations Director Community & Corporate Services Executive Assistant
<b>Public</b>	Barry Whalan Bruce Lofts Doreen Rutledge	Southport Southport Southport

### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

### 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

### 3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

**4. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared.

**5. CONFIRMATION OF MINUTES**

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Barden

THAT the full minutes of the Council Meeting held 12 December 2018, 13 pages, be confirmed.

**CARRIED-1819/131**

**6. BUSINESS ARISING FROM THE MINUTES**

Moved: Cr Simpson  
Seconded: Deputy Mayor Sayers-Hunt

THAT Council receives and notes the Action List.

**CARRIED-1819/132**

**7. PRESENTATIONS**

Nil.

**8. PETITIONS**

Nil.

## **9. PUBLIC FORUM**

### **9.1 Bruce Lofts – Southport Drainage**

Mr Lofts expressed his concern in relation to the drainage problems in front of his property at 1 Ringwood Street, Southport.

It was agreed the Director of Infrastructure and Operations would meet with Mr Lofts after the meeting to discuss his concerns further.

## **10. ACCEPTING OR DECLINING LATE ITEMS**

### **10.1 Confidential Late Report – 19.3 - Application to Waive Interest on Assessment 10080794**

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Salter

THAT the confidential late report Item 19.3 - Application to Waive Interest on Assessment 10080794, be accepted and included under Officer's reports for consideration.

**CARRIED-1819/133**

## **11. NOTICES OF MOTION**

### **11.1 Update on Transfer of Public Library Services from NTL to Council**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council:

1. makes public its resolution for Confidential Council Report Item 19.1, Update on Transfer of Public Library Services from NTL to Council, from the Council Meeting held 21 November 2018, including the details of the Division called on the item; and
2. records its resolution on this matter in the Minutes of the Council Meeting 16 January 2019.

**CARRIED-1819/134**

**Extract - Confidential Council Minutes – 21 November 2018**

**19.1 Update on Transfer of Public Library Services from NT Library Services to Council**

Moved: Cr Simpson

Seconded: Deputy Mayor Sayers-Hunt

THAT Council:

1. receives and notes the update on the transfer of public library services from NTL to Council, including the term of the funding agreement being 4 years and 6 months, not five years as previously stated; and
2. writes to the Minister for Housing and Community Development to seek funds to explore shared library service models with the City of Palmerston for the longer term.

**A Division was called  
Deputy Mayor Sayers-Hunt and Cr Simpson voted for the motion  
Cr Salter and Cr Barden voted against the motion  
The Deputy Mayor used the casting vote to vote for the motion  
CARRIED-1819/111**

**12. MAYORS REPORT**

Moved: Cr Simpson

Seconded: Cr Barden

THAT Council receive and note the Mayor's monthly report.

**CARRIED-1819/135**

**13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Barden

Seconded: Deputy Mayor Sayers-Hunt

THAT Council note the Councillors' verbal report.

**CARRIED-1819/136**

**14. FINANCE REPORT**

**14.1 Council Finance Report – December 2018**

Moved: Cr Simpson  
Seconded: Cr Barden

THAT Council receives the Litchfield Council Finance report for the period ended 31 December 2018.

**CARRIED-1819/137**

**15. OFFICERS REPORTS**

**15.1 Executive Services Quarterly Performance Report October to December 2018**

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Salter

THAT Executive Services Quarterly Performance Report October to December 2018, be received and noted.

**CARRIED-1819/138**

**15.2 Community and Corporate Services Quarterly Performance Report October to December 2018**

Moved: Cr Simpson  
Seconded: Deputy Mayor Sayers-Hunt

THAT Community and Corporate Services Quarterly Performance Report October to December 2018, be received and noted.

**CARRIED-1819/139**

**15.3 Infrastructure and Operations Quarterly Performance Report October to December 2018**

Moved: Cr Barden  
Seconded: Cr Simpson

THAT Infrastructure and Operations Quarterly Performance Report October to December 2018, be received and noted.

**CARRIED-1819/140**

#### **15.4 TNRM 2018 Conference Partnership Report**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council receive and note the Territory Natural Resource Management 2018 Conference Partnership Report.

**CARRIED-1819/141**

#### **15.5 GOV07 Recording of Meetings Policy**

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Salter

THAT Council adopted the updated GOV07 Recording of meetings policy.

**CARRIED-1819/142**

#### **15.6 National General Assembly of Local Government**

Moved: Cr Simpson  
Seconded: Deputy Mayor Sayers-Hunt

THAT Council:

1. notes the upcoming 2019 National General Assembly of Local Government in Canberra from 16-19 June 2019; and
2. approves the Mayor and Chief Executive Officer attending the National General Assembly of Local Government in Canberra on an annual basis;
3. supports other elected members attending, in addition to the Mayor and CEO, if they would like to and providing the funds are available in each elected members' annual professional development allowance; and
4. reschedules the Council 19 June 2019 to 26 June 2019 to accommodate Councillors interested in attending the 2019 National General Assembly of Local Government in Canberra from 16-19 June 2019.

**CARRIED-1819/143**

**15.7 Waste Transfer Station Environmental Management Plan**

Moved: Deputy Mayor Sayers-Hunt

Seconded: Cr Barden

THAT Council:

1. receive and note this report; and
2. allocates \$40,000 from Council's Waste Management Finance Reserve to prepare an Environmental Management Plan for Council's Waste Transfer Stations at Howard Springs and Humpty Doo.

**CARRIED-1819/144**

**15.8 Recreation Reserve Leases and Funding Agreements Project**

Moved: Deputy Mayor Sayers-Hunt

Seconded: Cr Simpson

THAT Council:

1. notes the update on the development of leases and funding agreements as part of the Recreation Reserves Leases project;
2. notes the draft lease agreement;
3. approves the fixation of the Common Seal with the Mayor and the CEO signing the lease agreements on behalf of Council, providing no material changes are made to the lease agreement; and
4. receives an update report on the progress made with each Reserve Management Committee and other User Groups on Council's Recreation Reserves in signing the lease agreement, no later than the June 2019 Council meeting.

**A Division was called  
Mayor Bredhauer, Deputy Mayor Sayers-Hunt, Cr Simpson voted for the motion  
Cr Barden and Cr Salter voted against the motion**

**CARRIED-1819/145**

**16. COMMON SEAL**

Nil.

**17. OTHER BUSINESS**

Nil.

## 18. PUBLIC QUESTIONS

### 18.1 Barry Whalan, Southport – Recreation Reserve Leases and Funding Agreements Project

Mr Whalan expressed his concern in relation to the Draft Recreation Reserve Lease Agreement (Item 15.8) as he considered the conditions too restrictive and advised that he wouldn't be in support of signing the agreement in its current form if Southport Progress Association was to manage Mira Square.

Mayor Bredhauer thanked Mr Whalan for his comments and advised that elements of the Agreement can be negotiated.

## 19. CONFIDENTIAL ITEMS

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Simpson

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

### 19.1 2019 Australia Day Award Recipients

*Regulation 8(a) – information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

### 19.2 Community and Business Hub

*Regulation 8(c) – information that would, if publicly disclosed, be likely to: (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

### 19.3 Application to Waive Interest on Assessment 10080794

*Regulation 8(b) - information about the personal circumstances of a resident or ratepayer.*

**CARRIED-1819/146**

The meeting was closed to the public at 7:39pm.

Moved: Deputy Mayor Sayers-Hunt  
Seconded: Cr Simpson

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

**CARRIED-1819/150**



The meeting moved to Open Session at 7:47pm.

**20. CLOSE OF MEETING**

The Chair closed the meeting at 7:47pm.

**21. NEXT MEETING**

Wednesday, 20 February 2019.

**MINUTES TO BE CONFIRMED**

Wednesday, 20 February 2019



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Mayor  
Maree Bredhauer



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Chief Executive Officer  
Kaylene Conrick