



# COUNCIL MINUTES

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## LITCHFIELD COUNCIL MEETING

### Minutes of Meeting

held in the Council Chambers, Litchfield  
on Wednesday 21 October 2020 at 6:30pm

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<b>Present</b>	Maree Bredhauer Christine Simpson Kirsty Sayers-Hunt Doug Barden Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward (Chair) Councillor East Ward Councillor South Ward Councillor North Ward
<b>Staff</b>	Daniel Fletcher Silke Maynard Debbie Branson	Chief Executive Officer Director Community & Corporate Services Executive Assistant
<b>Public</b>	As per Attendance Register	

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### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

### 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

### 3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

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#### **4. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared.

#### **5. CONFIRMATION OF MINUTES**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council confirm the minutes of the:

- Council Meeting held 16 September 2020, 10 pages; and
- Confidential Council Meeting held 16 September 2020, 2 pages.

**CARRIED (5-0)-2021/0057**

#### **6. BUSINESS ARISING FROM THE MINUTES**

*Wendy Smith, Manager Planning & Regulatory Services presented to the meeting at 6:34pm.*

Moved: Cr Salter  
Seconded: Cr Barden

THAT Council receives and notes the Action List.

**CARRIED (5-0)-2021/0058**

*Wendy Smith, Manager Planning & Regulatory Services departed at 6:37pm.*

#### **7. PRESENTATIONS**

Nil.

#### **8. PETITIONS**

Nil.

## **9. PUBLIC FORUM**

### **9.1 Andrew MacKay – Girraween**

Mr MacKay made comment in relation funding recommended for other projects in the Council reports for September and October however there were no funds available for the Humpty Doo Bowls Club.

The Mayor thanked Mr MacKay for his comments.

### **9.2 Mary Walshe – Humpty Doo**

Mrs Walshe spoke about a meeting had with the Humpty Doo Village Green representatives, the Mayor and the CEO regarding funding. Mrs Walshe quoted other projects recently funded by Council.

Mrs Walshe raised several questions in relation to the Finance Report and the output for the Climate Action Plan.

The CEO quoted the meeting procedures and suggested the questions be put in writing to provide an opportunity for the staff to respond.

Mrs Walshe queried the statistics in the Litchfield Council 2020 Community Survey and the Get Active in Litchfield 2020 Evaluation.

The Mayor thanked Mrs Walshe for her comments.

## **10. ACCEPTING OR DECLINING LATE ITEMS**

### **10.1 Late Report – 15.11 – EM05 Elected Member Benefit and Support Policy**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council adopt the amended EM05 Elected Member Benefit and Support Policy.

**CARRIED (4-1)-2021/059**

## **11. NOTICES OF MOTION**

Nil.

## **12. MAYORS REPORT**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council receive and note the Mayor's monthly report.

**CARRIED (5-0)-2021/060**

## **13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt  
Seconded: Cr Barden

THAT Council note the Councillors' verbal report.

**CARRIED (5-0)-2021/061**

## **14. FINANCE REPORT**

### **14.1 Litchfield Council Finance Report – September 2020**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council receives the Litchfield Council Finance report for the period ended 30 September 2020.

**CARRIED (4-1)-2021/062**

## **15. OFFICERS REPORTS**

### **15.1 October 2020 Summary Planning and Development Report**

*Wendy Smith, Manager Planning & Regulatory Services presented to the meeting at 7:05pm.*

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council:

1. receive the October 2020 Summary Planning and Development Report; and
2. note for information the responses provided to relevant agencies within Attachments A-E to this report.

**CARRIED (5-0)-2021/063**

*Wendy Smith, Manager Planning & Regulatory Services departed at 7:19pm.*

**15.2 Palmerston and Litchfield Seniors Association 2020 Seniors Fortnight Evaluation**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. receive and note the Palmerston and Litchfield Seniors Association 2020 Seniors Fortnight Evaluation Report; and
2. write to the Palmerston and Litchfield Seniors Association to congratulate the Committee on a successful 2020 event and request closer collaboration of the 2021 Calendar.

**CARRIED (5-0)-2021/064**

**15.3 Chief Executive Officer Monthly Report**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council note the Chief Executive Officer monthly report for September 2020.

**CARRIED (5-0)-2021/065**

**15.4 Municipal Plan 2020-21 Quarterly Performance Report July - Sept 2020**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council receives the Municipal Plan 2020-21 Quarterly Performance Report for the first quarter ending 30 September 2020.

**CARRIED (5-0)-2021/066**

### **15.5 Knuckey Lagoon Recreation Reserve Request for Funding**

Moved: Cr Salter  
Seconded: Cr Barden

THAT Council approve the increase of the budget for the construction of a storage shed at the Knuckey Lagoon Reserve from \$45,000 to \$55,000.

#### **AMENDMENT**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council approve the increase of the budget for the construction of a storage shed at the Knuckey Lagoon Reserve from \$45,000 to \$50,270.95.

**CARRIED (5-0)-2021/067**  
**The Amendment became the motion**

### **15.6 Litchfield Council 2020 Community Survey**

*Nicky McMaster, Community Engagement Advisor presented to the meeting at 7:51pm.*

Moved: Cr Salter  
Seconded: Cr Barden

THAT Council receives and notes the 2020 Community Survey Report.

**CARRIED (5-0)-2021/068**

*Nicky McMaster, Community Engagement Advisor departed the meeting at 8:06pm.*

## 15.7 Get Active in Litchfield 2020 Evaluation

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. receive and note the Get Active in Litchfield 2020 Evaluation Report;
2. approve the use of \$7,000 from the Community Grant Scheme Budget to contribute towards a 2021 Get Active in Litchfield program; and
3. request that budget of \$20,000 be included in the future budget register for Council consideration in the 2021/22 Budget to fund the remainder of the 2021 Program and the planning for a 2022 Program.

### AMENDMENT

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council receive and note the Get Active in Litchfield 2020 Evaluation Report.

### AMENDMENT LOST

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. receive and note the Get Active in Litchfield 2020 Evaluation Report;
2. approve the use of \$7,000 from the Community Grant Scheme Budget to contribute towards a 2021 Get Active in Litchfield program; and
3. request that budget of \$20,000 be included in the future budget register for Council consideration in the 2021/22 Budget to fund the remainder of the 2021 Program and the planning for a 2022 Program.

**A Division was called**

**The members voting in the affirmative: Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt**

**The members voting in the negative: Cr Salter and Cr Barden**

**CARRIED (3/2) – 2021/069**

## **15.8 Recreation Reserve Lease Update and Rescinding of Reserves Policy**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council:

1. notes the update on the Recreation Reserve Management Board lease agreements with Council; and
2. rescinds LC38 Reserves Policy.

**A Division was called**

**The members voting in the affirmative: Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt**

**The members voting in the negative: Cr Salter and Cr Barden**

**CARRIED (3-2)-2021/070**

## **15.9 Sponsorship – Territory Natural Resource Management Conference and Annual Awards**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. partner with Territory Natural Resource Management as a sponsor of its 2020 Conference and Northern Territory Natural Resource Management Awards at the Silver level by financially contributing \$2,500; and
2. authorise the Chief Executive Officer to sign the Partnering / Sponsorship documentation.

**CARRIED (4-1)-2021/071**

## **15.10 Declaration of Special Rate 2020-2021**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council pursuant to Section 158 of the Local Government Act, declares the following Special rates for the financial year ending 30 June 2021:

### **A. Special Rate – SR2021**

- i. The purpose for which Special Rate SR2021 is to be imposed is to defray the expense of sealing roads within that part of the Council Area, which will be for the benefit of those allotments within this area as described in paragraph A.vi. below.
- ii. The amount to be raised by the Special Rate SR2021 for the financial year ending 30 June 2021 is \$185,640.00.
- iii. Special Rate SR2021 is \$4,641.00.



## 15.10 Declaration of Special Rate 2020-2021 (Cont)

- iv. Special Rate SR2021 is payable by 30 October 2022.
- v. Special Rate SR2021 is declared for and will be levied on that rateable land in line with Council's FIN02 Rating Policy as identified in paragraph vi.
- vi. For the purpose of paragraph A. i. above, the rateable land that is subject to the Special Rate SR2021 are lots listed below:

Lot / Portion	Hundred area
Portion 00663	Hundred of Cavenagh
Portion 01527	Hundred of Cavenagh
Portion LTO 73023 P 00002	Hundred of Cavenagh
Portion LTO 73023 P 00003	Hundred of Cavenagh
Portion LTO 76017 P 00001	Hundred of Cavenagh
Portion LTO 76017 P 00002	Hundred of Cavenagh
Portion LTO 76017 P 00003	Hundred of Cavenagh
Portion LTO 76017 P 00004	Hundred of Cavenagh
Portion 02348	Hundred of Cavenagh
Portion LTO 81043 P 00011	Hundred of Cavenagh
Portion LTO 77028 P 00004	Hundred of Strangways
Portion LTO 77028 P 00006	Hundred of Strangways
Portion LTO 77028 P 00008	Hundred of Strangways
Portion LTO 77028 P 00010	Hundred of Strangways
Portion LTO 77028 P 00012	Hundred of Strangways
Portion LTO 77028 P 00015	Hundred of Strangways
Portion LTO 77028 P 00016	Hundred of Strangways
Portion LTO 77028 P 00017	Hundred of Strangways
Portion LTO 77028 P 00018	Hundred of Strangways
Portion LTO 77028 P 00019	Hundred of Strangways
Portion LTO 77028 P 00020	Hundred of Strangways
Portion LTO 77028 P 00021	Hundred of Strangways
Portion LTO 83052 P 00051	Hundred of Strangways
Portion LTO 83052 P 00052	Hundred of Strangways
Portion LTO 83052 P 00053	Hundred of Strangways
Portion LTO 83052 P 00054	Hundred of Strangways
Portion LTO 83052 P 00055	Hundred of Strangways
Portion LTO 83052 P 00056	Hundred of Strangways
Portion LTO 83052 P 00057	Hundred of Strangways
Portion LTO 83052 P 00058	Hundred of Strangways
Portion LTO 83052 P 00059	Hundred of Strangways
Portion LTO 83052 P 00062	Hundred of Strangways
Portion 01726	Hundred of Colton
Portion 01728	Hundred of Colton
Portion 01750	Hundred of Colton
Portion 01751	Hundred of Colton
Portion 02743	Hundred of Cavenagh
Portion 02744	Hundred of Cavenagh
Portion 02863	Hundred of Cavenagh
Portion 01775	Hundred of Colton

**CARRIED (5-0)-2021/072**

### **15.11 EM05 Elected Member and Support Policy**

Moved: Cr Salter  
Seconded: Cr Sayers-Hunt

THAT Council adopt the amended EM05 Elected Member and Support Policy.

**CARRIED (5-0)-2021/073**

### **16. COMMON SEAL**

Nil.

### **17. OTHER BUSINESS**

Nil.

### **18. PUBLIC QUESTIONS**

#### **18.1 Mary Walshe – Humpty Doo**

Mrs Walshe questioned the total SCALE funding amount received from the NT Government and requested a list of all the projects.

Mrs Walshe also asked about the timelines for advertising the Get Active program for next year.

### **19. CONFIDENTIAL ITEMS**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

#### **19.1 CEO Performance Review**

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

## **19.2 Freds Pass Sport and Recreation Reserve**

8(e) information provided to the council on condition that it be kept confidential.

**CARRIED (5-0)-2021/074**

### **Freds Pass Sport and Recreation Reserve**

THAT Council:

1. note the Report – Freds Pass Sport and Recreation Reserve Governance Arrangement Review (Attachment A);
2. endorse the recommendations made by the FPSRR Governance Arrangement Review Reference Group;
3. write to the FPSRR Governance Arrangement Review Reference Group members thanking them for the contribution and informing them of the outcome of the review;
4. endorse the actions as listed in the Action Table from FPSRR Governance Arrangement Review (Attachment B) for the collaborated work of Council and the FPSRR Board;
5. write to the FPSRR Management Board to inform them of the outcome, thanking the board members for their cooperation with Council; and
6. make public its resolutions on the matter.

**CARRIED (5-0)-2021/076**

The meeting was closed to the public at 9:00pm.

Moved: Cr Salter  
Seconded: Cr Barden

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

**CARRIED (5-0)-2021/077**

The meeting moved to Open Session at 9:19pm.

## **20. CLOSE OF MEETING**

The Chair closed the meeting at 9:19pm.

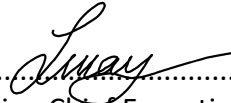
## **21. NEXT MEETING**

Wednesday 18 November 2020.

**MINUTES TO BE CONFIRMED**  
Wednesday 18 November 2020



.....  
Mayor  
Maree Bredhauer



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Acting Chief Executive Officer  
Silke Maynard