



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield

on Wednesday 16 September 2020 at 6:30pm

Present	Maree Bredhauer Christine Simpson Kirsty Sayers-Hunt Doug Barden Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward (Chair) Councillor East Ward Councillor South Ward Councillor North Ward
Staff	Daniel Fletcher Silke Maynard Debbie Branson	Chief Executive Officer Director Community & Corporate Services Executive Assistant
Public	As per Attendance Register	

ELECTRONIC ATTENDANCE

Moved: Cr Sayers-Hunt
Seconded: Cr Salter

THAT Council approves Mayor Bredhauer attending the meeting electronically.

CARRIED (4-0)-2021/037

1. OPENING OF THE MEETING

The Deputy Mayor opened the meeting and welcomed members of the public.

The Deputy Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Deputy Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Deputy Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

The Deputy Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

Moved: Cr Barden
Seconded: Mayor Bredhauer

THAT the full minutes of the Council Meeting held 19 August 2020, 7 pages, be confirmed.

CARRIED (5-0)-2021/038

6. BUSINESS ARISING FROM THE MINUTES

Wendy Smith, Manager Planning & Regulatory Services presented to the meeting at 6:36pm and departed at 6:37pm.

Moved: Mayor Bredhauer
Seconded: Cr Sayers-Hunt

THAT Council receives and notes the Action List.

CARRIED (5-0)-2021/039

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

9.1 Mary Walshe – Humpty Doo

Ms Walshe referred to Item 14.1 – Litchfield Council Finance Report – August 2020 and sought clarification in regard to the total amount of rates to be collected.

Ms Walshe referred to Item 15.6 – Draft FIN02 Rating Policy – Review of Application of Special Rate and questioned the road seals and Council’s definition of property.

Ms Walshe referred to Item 15.8 – Humpty Doo Bowls Club Request for Grant Funding and the proposed Lease Agreement with the Humpty Doo Village Green. Ms Walshe believed the current maintenance costs associated with the electricity service, a critical infrastructure, should be met by the owner, ie Council.

The Director explained the figures within the report that the annual rates were levied but not received.

The Director advised the Special Rate process was complex and in its current form, is not able to be applied equally to all properties and offered Ms Walsh a detailed explanation of the Special Rates outside of the meeting.

10. ACCEPTING OR DECLINING LATE ITEMS

10.1 Late Report – 15.8 – Humpty Doo Bowls Club Request for Grant Funding

Moved: Cr Sayers-Hunt
Seconded: Cr Salter

THAT the late report item 15.8 – Humpty Doo Bowls Club Request for Grant Funding, be accepted and included under Officer’s reports for consideration.

CARRIED (5-0)-2021/040

10.2 Late Report – 19.1 – Application to Write Off Charges on Assessment 10071025

Moved: Cr Salter
Seconded: Mayor Bredhauer

THAT the late report item 19.1 – Application to Write Off Charges on Assessment 10071025, be accepted and included under Officer's reports for consideration.

CARRIED (5-0)-2021/041

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT Council receive and note the Mayor's monthly report.

CARRIED (5-0)-2021/042

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt
Seconded: Mayor Bredhauer

THAT Council note the Councillors' verbal report.

CARRIED (5-0)-2021/043

14. FINANCE REPORT

14.1 Litchfield Council Finance Report – August 2020

Moved: Cr Salter
Seconded: Mayor Bredhauer

THAT Council receives the Litchfield Council Finance report for the period ended 31 August 2020.

CARRIED (5-0)-2021/044

15. OFFICERS REPORTS

15.1 September 2020 Summary Planning and Development Report

Wendy Smith, Manager Planning & Regulatory Services presented to the meeting at 7:06pm

Moved: Mayor Bredhauer
Seconded: Cr Sayers-Hunt

THAT Council:

1. receive the September 2020 Summary Planning and Development Report; and
2. note for information the responses provided to relevant agencies within Attachments A-D to this report.

CARRIED (5-0)-2021/045

Wendy Smith, Manager Planning & Regulatory Services departed the meeting at 7:12pm

15.2 Appointment of Deputy Mayor

Moved: Cr Salter
Seconded: Cr Barden

THAT Council appoint Councillor Barden as Deputy Mayor for a twelve-month term, ending at the Ordinary Council meeting held in September 2021.

MOTION LOST (2-3)

Moved: Mayor Bredhauer
Seconded: Cr Sayers-Hunt

THAT Council appoint Councillor Simpson as Deputy Mayor for a twelve-month term, ending at the Ordinary Council meeting held in September 2021.

CARRIED (2-3)-2021/046

**A Division was called
Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt
voted in favour of the motion
Cr Barden and Cr Salter voted against the motion**

15.3 CEO Monthly Report

Moved: Cr Sayers-Hunt
Seconded: Mayor Bredhauer

THAT Council note the Chief Executive Officer monthly report for August 2020.

CARRIED (5-0)-2021/047

15.4 SCALE Funding Extension

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT Council:

1. note the following SCALE funding projects will be finalised in line with the funding timeline of 30 September 2020:
 - a. 50km Feast Web series,
 - b. Sanitation Public facilities,
 - c. Digital Whiteboards,
 - d. Signage for public facilities,
 - e. Business Continuity IT set up,
 - f. McMinns Lagoon Reserve signage,
 - g. Active Recreation Program;
2. approve a request for the extension of the SCALE funding to be 31 December 2020 for the following projects:
 - a. Berry Springs Reserve Community hall upgrades,
 - b. Humpty Doo Village Green Playground upgrades,
 - c. Livingstone Reserve Playground upgrades,
 - d. Shared Path Plan safety program,
 - e. Entrance Signage to the Municipality;
3. approve a request for the extension of the SCALE funding project of Mira Square Development to be 31 May 2021; and
4. authorise the Chief Executive Officer to lodge the request for extension for the SCALE funding with the Department of Local Government, Housing and Community Development.

CARRIED (5-0)-2021/048

15.5 Draft GOV15 Complaints Handling Policy

Moved: Mayor Bredhauer
Seconded: Cr Sayers-Hunt

THAT Council adopt GOV15 Complaints Handling Policy.

CARRIED (5-0)-2021/049

15.6 Draft FIN02 Rating Policy – Review of Application of Special Rate

Moved: Cr Barden
Seconded: Mayor Bredhauer

THAT Council approve FIN02 Rating Policy as attached to this report.

CARRIED (5-0)-2021/050

15.7 Mango Madness Festival

Moved: Mayor Bredhauer
Seconded: Cr Barden

THAT Council approve the sponsorship package of \$20,000 for the Mango Madness Festival and partner with the Northern Territory Mango Industry Association to support the event.

CARRIED (5-0)-2021/051

15.8 Humpty Doo Bowls Club Request for Grant Funding

Moved: Cr Salter
Seconded: Cr Sayers-Hunt

THAT Council:

1. support the Humpty Doo Bowls Club to apply for a minor Community Benefit Fund grant from the Department of the Attorney General and Justice to the value of \$15,000;
 2. request the Humpty Doo Village Green Management Board ensure the area is safe until such time that repairs have been undertaken;
 3. acknowledge that due to the lack of existing written agreements Council is restricted in providing financial assistance;
 4. write to the Humpty Doo Bowls Club and Humpty Doo Village Green Management Board to inform them of Council's resolutions;
- and further
5. request the CEO to provide an update to Council within 14 days on the workplace health and safety of the site.

CARRIED (3-2)-2021/052

**A Division was called
Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt
voted in favour of the motion
Cr Barden and Cr Salter voted against the motion**

15.9 Summary of Findings – Local Government Disciplinary Committee

Moved: Mayor Bredhauer

Seconded: Cr Sayers-Hunt

THAT Council receives and notes the attached Summary of Findings from the Local Government Disciplinary Committee, Simpson v Barden.

CARRIED (3-2)-2021/053

A Division was called

Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt

voted in favour of the motion

Cr Barden and Cr Salter voted against the motion

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

18.1 Mary Walshe – Humpty Doo

Ms Walshe referred to Item 15.8 – Humpty Doo Bowls Club Request for Funding and expressed her disappointed in the decision of Council.

18.2 Andrew MacKay - Girraween

Mr MacKay referred to Item 15.8 – Humpty Doo Bowls Club Request for Funding and questioned who was liable if an accident occurred as a result of the exposed electrical conduit.

The Director explained that the Council's insurance policy would cover the area provided that the safety measures are deemed sufficient.

19. CONFIDENTIAL ITEMS

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

19.1 Application to Write off Charges on Assessment 10071025

8(b) information about the personal circumstances of a resident or ratepayer.

CARRIED (5-0)-2021/054

The meeting was closed to the public at 8:39pm.

19.1 Application to Write-off Charges on Assessment 10071025

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT Council:

1. approves to finalise the sale of 57 Ringwood Street, Southport by accepting the highest bid offer of \$60,000 and,
2. approves the rates debt interest write-off totalling \$28,700.27;
3. authorises the Chief Executive Officer to write-off any further debt up to the value of \$2,000 to balance the account if necessary; and
4. makes public its resolutions on the matter.

CARRIED (4-1)-1920/055

A Division was called

Mayor Bredhauer, Deputy Mayor Simpson, Cr Sayers-Hunt and Cr Barden

Voted in favour of the motion

Cr Salter voted against the motion

Moved: Cr Salter
Seconded: Cr Sayers-Hunt

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

CARRIED (5-0)-2021/056

The meeting moved to Open Session at 8:57pm.

20. CLOSE OF MEETING

The Chair closed the meeting at 8:57pm.

21. NEXT MEETING

Wednesday 21 October 2020.

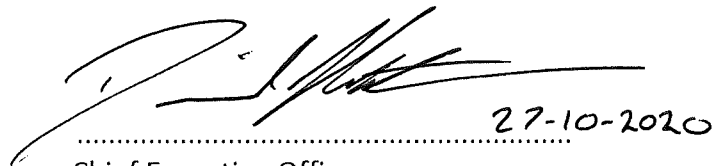
MINUTES TO BE CONFIRMED

Wednesday 21 October 2020



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Mayor

Maree Bredhauer



27-10-2020

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Chief Executive Officer

Daniel Fletcher