



# COUNCIL MINUTES

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## LITCHFIELD COUNCIL MEETING

### Minutes of Meeting

held in the Council Chambers, Litchfield  
on Wednesday 15 July 2020 at 6:31pm

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<b>Present</b>	Maree Bredhauer Christine Simpson Kirsty Sayers-Hunt Doug Barden Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward Councillor East Ward Councillor South Ward Councillor North Ward
<b>Staff</b>	Daniel Fletcher Silke Maynard Wendy Smith Nicky McMaster	Chief Executive Officer Director Community & Corporate Services Manager Planning and Regulatory Services Community Engagement Advisor
<b>Public</b>	As per Attendance List.	

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### 1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

### 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

**3. APOLOGIES AND LEAVE OF ABSENCE**

Nil

**4. DISCLOSURES OF INTEREST**

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No disclosures of interest were declared.

**5. CONFIRMATION OF MINUTES**

Moved: Cr Barden

Seconded: Deputy Mayor Simpson

THAT Council confirm the full minutes of the:

1. Council Meeting held 24 June 2020, 7 pages; and
2. Special Council Meeting held 9 July, 2 pages.

**CARRIED (5-0)-2021/003**

**6. BUSINESS ARISING FROM THE MINUTES**

Moved: Cr Barden

Seconded: Deputy Mayor Simpson

THAT Council receives and notes the Action List.

**CARRIED (5-0)-2021/004**

**7. PRESENTATIONS**

Nil.

**8. PETITIONS**

Nil.

**9. PUBLIC FORUM**

Nil.

**10. ACCEPTING OR DECLINING LATE ITEMS**

**10.1 Late Report – 15.6 LGANT Executive – Nomination and Election**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT the late report item 15.6 LGANT Executive – Nomination and Election, be accepted and included under Officer's reports for consideration.

**CARRIED (5-0)-2021/005**

**11. NOTICES OF MOTION**

Nil.

**12. MAYORS REPORT**

Moved: Deputy Mayor Simpson  
Seconded: Cr Sayers-Hunt

THAT Council receive and note the Mayor's monthly report.

**CARRIED (5-0)-2021/006**

**13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES**

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council note the Councillors' verbal report.

**CARRIED (5-0)-2021/007**

**14. FINANCE REPORT**

**14.1 Council Finance Report – June 2020**

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council receives the Litchfield Council Finance report for the period ended 30 June 2020.

**CARRIED (5-0)-2021/008**

## 15. OFFICERS REPORTS

### 15.1 Summary Planning and Development Report – July 2020

Moved: Cr Barden  
Seconded: Cr Salter

THAT Council:

1. receives the July 2020 Summary Planning and Development Report and;
2. notes for information the responses provided to relevant agencies within Attachments A-B to this report.

**CARRIED (5-0)-2021/009**

### 15.2 Appointment of Committee Members to the Knuckey Lagoon Recreation Reserve Management Committee

Moved: Deputy Mayor Simpson  
Seconded: Cr Salter

THAT Council:

1. appoint Ms Tou Saramat Ruchkaew to the Knuckey Lagoon Recreation Reserve Management Committee for a term of three years, commencing 16 July 2020;
2. write to Ms Tou Saramat Ruchkaew to inform her of Council's decision;
3. write to Mr Terry O'Conner to thank him for his commitment to the Reserve and Committee;
4. appoint Ms Cate-Linne Fraser to the Knuckey Lagoon Recreation Reserve Management Committee for a term of three years, commencing 16 July 2020;
5. write to Ms Cate-Linne Fraser to inform her of Council's decision; and
6. write to Mr Shane Walker to thank him for his commitment to the Reserve and Committee.

**CARRIED (5-0)-2021/010**

**15.3 Special Purpose Grant Acquittal – Shared Library Services Framework**

Moved: Cr Sayers-Hunt  
Seconded: Deputy Mayor Simpson

THAT Council:

1. receive and notes the Special Purpose Grant Acquittal report; and
2. approve the partial acquittal of the Special Purpose Grant for the Library Shared Services Framework to the value of \$0.00 as of 30 June 2020.

**CARRIED (5-0)-2021/011**

**15.4 Municipal Plan 2019-20 Quarterly Performance Report April to June 2020**

Moved: Cr Salter  
Seconded: Cr Barden

THAT Council receives the Municipal Plan 2019-20 Quarterly Performance Report for the fourth quarter ending 30 June 2020.

**CARRIED (5-0)-2021/012**

**15.5 CEO Monthly Report**

Moved: Cr Sayers-Hunt  
Seconded: Cr Salter

THAT Council receive and note the Chief Executive Officer's monthly report for June 2020.

**CARRIED (5-0)-2021/013**

**15.6 LGANT Executive – Nomination and Elections**

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council:

1. Nominate Mayor Bredhauer and Councillor Sayers-Hunt for the position of President of the Local Government Association Northern Territory Executive;
2. Nominate Mayor Bredhauer and Councillor Sayers-Hunt for the position of Vice President – Municipals on the Local Government Association Northern Territory Executive;
3. Nominate Mayor Bredhauer and Councillor Sayers-Hunt for the position of Executive Board Member – Municipals on the Local Government Association Northern Territory Executive;
4. Forward the Council nominations to the Local Government Association Northern Territory.

**CARRIED (5-0)-2021/014**

**16. COMMON SEAL**

Nil.

**17. OTHER BUSINESS**

Nil.

**18. PUBLIC QUESTIONS**

Nil.

**19. CONFIDENTIAL ITEMS**

Moved: Cr Sayers-Hunt

Seconded: Deputy Mayor Simpson

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

**19.1 Administrative Review Committee Meeting Minutes – 2 July 2020**

This item is considered 'confidential' pursuant to Section 65(2) of the Local Government Act and Section 8(c)(iv) of the Local Government (Administration) Regulations 8(b) information about the personal circumstances of a resident of ratepayer.

**CARRIED (5-0)-2021/015**

The meeting was closed to the public at 7:44pm.

Moved: Deputy Mayor Simpson  
Seconded: Cr Barden

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

**CARRIED (5-0)-2021/017**

The meeting moved to Open Session at 7:55pm.

**20. CLOSE OF MEETING**

The Chair closed the meeting at 7:56pm.

**21. NEXT MEETING**

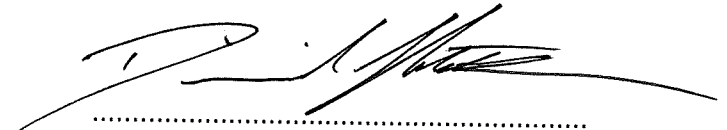
Wednesday 19 August 2020.

**MINUTES TO BE CONFIRMED**

Wednesday 19 August 2020.



Mayor  
Maree Bredhauer



Chief Executive Officer  
Daniel Fletcher