



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Meeting

held in the Council Chambers, Litchfield
and via zoom video conference
on Wednesday 15 April 2020 at 6:30pm

Present	Maree Bredhauer Christine Simpson Kirsty Sayers-Hunt Doug Barden Mathew Salter	Mayor Deputy Mayor / Councillor Central Ward Councillor East Ward Councillor South Ward Councillor North Ward
Staff	Daniel Fletcher Nadine Nilon Silke Maynard Wendy Smith Debbie Branson	Chief Executive Officer Director Infrastructure and Operations Director Community & Corporate Services Manager Planning & Development Executive Assistant
Public	Des Bredhauer	Humpty Doo

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an electronic video and audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

No further disclosures of interest were declared.

5. CONFIRMATION OF MINUTES

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council confirm the minutes of the:

1. Council Meeting held 18 March 2020, 12 pages; and
2. Confidential Council Meeting held 18 March 2020, 2 pages.

CARRIED (5-0)-1920/190

6. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council receives and notes the Action List.

CARRIED (5-0)-1920/191

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

This item was referred to in Item 15.11 Change to Meeting Protocols.

10. ACCEPTING OR DECLINING LATE ITEMS

10.1 Late Report – 15.11 – Change to Meeting Protocols

Moved: Deputy Mayor Simpson
Seconded: Cr Sayers-Hunt

THAT the late report item 15.11 – Change to Meeting Protocols, be accepted and included under Officer's reports for consideration.

A Division was called
Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt voted in favour of the
motion
Cr Salter and Cr Barden voted against the motion
CARRIED (3-2)-1920/192

AMEND THE ORDER OF BUSINESS

Late Report – 15.11 – Change to Meeting Protocols

Moved: Cr Sayers-Hunt
Seconded: Deputy Mayor Simpson

THAT the late report item 15.11 – Change to Meeting Protocols, be brought forward to items 15.1 and 15.10 for consideration.

CARRIED (3-2)-1920/193

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT Council receive and note the Mayor's monthly report.

CARRIED (5-0)-1920/194

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Cr Barden

Seconded: Cr Salter

THAT Council note the Councillors' verbal report.

CARRIED (4-1)-1920/195

14. FINANCE REPORT

14.1 Litchfield Council Finance Report – March 2020

Moved: Deputy Mayor Simpson

Seconded: Cr Sayers-Hunt

THAT Council receives the Litchfield Council Finance report for the period ended 31 March 2020.

CARRIED (5-0)-1920/196

15. OFFICERS REPORTS

15.1 April 2020 Summary Planning and Development Report

Moved: Cr Sayers-Hunt

Seconded: Cr Barden

THAT Council:

1. receives the April 2020 Summary Planning and Development Report;
2. note for information the responses provided to relevant agencies within Attachments A – B to this report.

CARRIED (5-0)-1920/197

15.2 PA2020/0031, a Planning Scheme Amendment to Repeal the NT Planning Scheme in Full and Substitute it with the Northern Territory Planning Scheme 2020 and Revisions to NT Planning Regulations

Moved: Deputy Mayor Simpson

Seconded: Cr Barden

THAT Council:

1. endorse Attachment A – Litchfield Council Comments on PA2020/0031, a Planning Scheme Amendment to Repeal the NT Planning Scheme in Full and Substitute it with the Northern Territory Planning Scheme 2020;
2. endorse Attachment B – Litchfield Council Comments on the NT Planning Amendment Regulations 2020; and
3. writes to the Minister for Infrastructure, Planning and Logistics expressing its concern relating to process of excluding the regulation of signs and domestic livestock and the resource impact this will have on Council.

CARRIED (3-2)-1920/198

15.3 Mobile Workforce Service Review

Moved: Cr Barden

Seconded: Deputy Mayor Simpson

THAT Council:

1. note the Mobile Workforce Review, as included as Attachment A to this report.
2. note the finalisation of the review of the Mobile Workforce Services based on current service levels; and
3. acknowledge the Mobile Workforce staff for their commitment to deliver a high-quality efficient and customer-focussed service to the Litchfield community.

CARRIED (5-0)-1920/199

15.4 Shared Path Plan

Moved: Cr Barden

Seconded: Cr Sayers-Hunt

THAT Council:

1. adopt the Shared Path Plan included as Attachment A to this report; and
2. authorise the Chief Executive Officer to make minor editorial changes as required.

CARRIED (5-0)-1920/200

15.5 Australia Day Event Committee

Moved: Cr Sayers-Hunt
Seconded: Deputy Mayor Simpson

THAT Council:

1. dissolve the Australia Day Event Committee;
2. revoke the Terms of Reference for the Australia Day Event Committee; and
3. writes to each member of the Committee to inform them of the dissolution of the Committee.

CARRIED (4-1)-1920/201

15.6 Municipal Plan 2019-20 Quarterly Performance Report

Moved: Cr Sayers-Hunt
Seconded: Cr Barden

THAT Council receives and notes the Municipal Plan 2019-20 Quarterly Report for the period January – March 2020.

CARRIED (5-0)-1920/202

15.7 CEO's Monthly Report

Moved: Cr Sayers-Hunt
Seconded: Deputy Mayor Simpson

THAT Council receives and notes the Chief Executive Officer's monthly report for March 2020.

CARRIED (5-0)-1920/203

15.8 COVID19 Response for Budget 2019-20

Moved: Cr Barden
Seconded: Cr Sayers-Hunt

THAT Council:

1. waive the following fees from 16 April to 30 June 2020:
 - a) Pound release fees
 - b) Pound daily maintenance fees
 - c) Uncontaminated Green Waste fees for residents
 - d) Mulch sales fees for residents; and
2. approve the amended FIN06 Rates Concession policy as attached to the report with the adjustment of removing charges from section 4.3.

A Division was called

Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt voted in favour of the motion

Cr Salter and Cr Barden voted against the motion

CARRIED (3-2)-1920/204

MOTION WITHOUT NOTICE

Moved: Cr Barden
Seconded: Cr Salter

THAT Council:

1. reduce the delegation of the CEO under FIN06 to \$400 and all other waivers under point 4.3.3 of the policy require a council resolution and
2. further amendments to the policy wording are made accordingly.

MOTION LOST (2-3)

15.9 Budget Review 2019-20

Moved: Deputy Mayor Simpson
Seconded: Cr Barden

THAT Council receive and adopt the Budget Review for 2019-20.

CARRIED (5-0)-1920/205

15.10 Draft Local Government Regulations and Guidelines Submission

Moved: Deputy Mayor Simpson
Seconded: Cr Sayers-Hunt

THAT Council approve the submissions on the Draft Regulations and Guidelines April 2020 as attached to this report.

CARRIED (4-1)-1920/206

15.11 Change to Meeting Protocols

Moved: Cr Sayers-Hunt
Seconded: Deputy Mayor Simpson

THAT Council:

1. acknowledge the need to adapt GOV02 Meeting procedures policy to allow for the use of online platforms for conducting Council meetings;
2. suspend:
 - a. section 4.1.2(d) of GOV02 Meeting Procedures policy to allow the Mayor to Chair meetings remotely,
 - b. public accessing Chambers for Council meetings due to social distancing protocols,
 - c. section 4.1.10(c) of GOV02 Meeting Procedures policy and require a member of the public to make a statement in reference to a petition remotely, and
 - d. section 4.1.21 – Members will not be required to stand when addressing the meeting;
3. require all questions from the public related to the agenda be submitted via email to the Chief Executive Officer at least two days prior to the meeting to be read out at the meeting;
4. record all Ordinary and Special Council meetings and make these available on the Council website;
5. require requests for deputations (section 4.1.11 of GOV02 Meeting Procedures) be conducted by remote access;
6. request the Chief Executive Officer to develop appropriate Electronic Meeting Procedures; and
7. review these directives:
 - a. at the first Council meeting in 2021, or
 - b. when Social distancing protocols are lifted by the Northern Territory Chief Health Officer.

15.11 Change to Meeting Protocols (Continued)

AMENDMENT

Moved: Cr Barden

THAT Council:

1. acknowledge the need to adapt GOV02 Meeting procedures policy to allow for the use of online platforms for conducting Council meetings;
2. suspend:
 - a. section 4.1.2(d) of GOV02 Meeting Procedures policy to allow the Mayor to Chair meetings remotely,
 - b. public accessing Chambers for Council meetings due to social distancing protocols,
 - c. section 4.1.10(c) of GOV02 Meeting Procedures policy and require a member of the public to make a statement in reference to a petition remotely, and
 - d. section 4.1.21 – Members will not be required to stand when addressing the meeting;
3. require all questions from the public related to the agenda be submitted via email to the Chief Executive Officer at least two days prior to the meeting to be read out at the meeting;
4. record all Ordinary and Special Council meetings and make these available on the Council website;
5. require requests for deputations (section 4.1.11 of GOV02 Meeting Procedures) be conducted by remote access;
6. request the Chief Executive Officer to develop appropriate Electronic Meeting Procedures; and
7. Review these directives:
 - a. at the first Council meeting in 2021, or
 - b. when Social distancing protocols are lifted by the Northern Territory Chief Health Officer.

**The motion was lost for want of a seconder
The original motion was put**

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2. suspend:
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 - b. public accessing Chambers for Council meetings due to social distancing protocols,

15.11 Change to Meeting Protocols (Continued)

- c. section 4.1.10(c) of GOV02 Meeting Procedures policy and require a member of the public to make a statement in reference to a petition remotely, and
 - d. section 4.1.21 – Members will not be required to stand when addressing the meeting;
- 3. require all questions from the public related to the agenda be submitted via email to the Chief Executive Officer at least two days prior to the meeting to be read out at the meeting;
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- 7. review these directives:
 - a. at the first Council meeting in 2021, or
 - b. when Social distancing protocols are lifted by the Northern Territory Chief Health Officer.

A Division was called
Mayor Bredhauer, Deputy Mayor Simpson and Cr Sayers-Hunt voted in favour of the
motion
Cr Salter and Cr Barden voted against the motion
CARRIED (3-2)-1920/207

16. COMMON SEAL

Nil.

17. OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

This item was temporarily suspended.

19. CONFIDENTIAL ITEMS

Moved: Cr Sayers-Hunt
Seconded: Deputy Mayor Simpson

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be closed to the public to consider the following Confidential Items:

19.1 Electoral Review

8(c)(iv) information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED (5-0)-1920/208

THAT Council:

1. adopt the Electoral Review discussion paper and Summary document to be used for 24 days public consultation from 15 May until 8 June 2020; and
2. approve the move the resolution into open.

The meeting was closed to the public at 9:11pm.

Moved: Deputy Mayor Simpson
Seconded: Cr Barden

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) regulations the meeting be re-opened to the public.

CARRIED (5-0)-1920/210

The meeting moved to Open Session at 9:22pm.

20. CLOSE OF MEETING

The Chair closed the meeting at 9:22pm.

21. NEXT MEETING

Wednesday 20 May 2020.

MINUTES TO BE CONFIRMED

Wednesday 20 May 2020


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Mayor

Maree Bredhauer


..... 27-5-2020

Chief Executive Officer

Daniel Fletcher