



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Meeting
held in the Council Chambers, Litchfield
on Wednesday, 18 October 2017 at 6:32pm

Present	Maree Bredhauer	Mayor
	Kirsty Hunt	Deputy Mayor / Councillor East Ward
	Doug Barden	Councillor South Ward
	Mathew Salter	Councillor North Ward
	Christine Simpson	Councillor Central Ward
Staff	Kaylene Conrick	Chief Executive Officer
	Wendy Smith	Acting Director Infrastructure & Operations
	Silke Maynard	Director Community & Corporate
	Debbie Branson	Executive Assistant
	Audrey Heaton	Personal Assistant
Public	Rod Halligan	Virginia
	Lorraine Colliver	Virginia
	Judy Bartolo	Berry Springs
	Tony Hardwick	Humpty Doo
	John Kearney	Humpty Doo

1. OPENING OF THE MEETING

The Mayor opened the meeting and welcomed members of the public.

The Mayor advised that an audio recording of the meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the traditional custodians of the land on which the Council meet on. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Mayor Bredhauer – Item 15.6 Selection of Community Advisory Group for Humpty Doo Rural Activity Plan

Mayor Bredhauer disclosed a personal interest in item 15.6 as her husband, Des Bredhauer, is listed as nominated for the Community Advisory Group for Humpty Doo Rural Activity Plan. Mayor Bredhauer advised she would leave the room when Council considered this item.

5. CONFIRMATION OF MINUTES

Moved: Deputy Mayor Hunt

Seconded: Cr Simpson

1. THAT the minutes of the Special Council Meeting held 13 September 2017, 5 pages, be confirmed; and
2. THAT the full minutes of the Council Meeting held 20 September 2017, 9 pages, be confirmed.

CARRIED-1718/071

6. BUSINESS ARISING FROM THE MINUTES

Moved: Deputy Mayor Hunt

Seconded: Cr Simpson

THAT the Action Plan be received and noted.

CARRIED-1718/072

7. PRESENTATIONS

Nil.

8. PETITIONS

Nil.

9. PUBLIC FORUM

9.1 Judy Bartolo – Berry Springs

As a resident of Carveth Road, Mrs Bartolo advised she was very pleased with the proposed upgrade to William and Carveth Roads and congratulated Council. Mrs Bartolo requested a copy of the map that showed the properties to be included in the special rate that was quoted as an attachment in the report.

The Chief Executive Officer advised that the map was missing from the report and it would be sent out to the residents.

9.2 Tony Hardwick – Humpty Doo

Mr Hardwick enquired about members of the public providing written questions on notice and Council providing an answer at the meetings.

The Mayor advised that allowing the public to submit questions on notice in writing was not included in the current Council policy. The Mayor elaborated explaining that if Council does not have the answer to a question it will be taken on notice.

The Chief Executive Officer added that written questions from the public is a common practice in other councils and that it provides an opportunity for Council to be more prepared when answering the questions.

The Chief Executive Officer also advised that in 2015 Council resolved to develop meeting procedure by-laws and that drafting instructions for the development of these by-laws will be considered by Council in the coming months. The drafting instructions include the option of written public questions.

Mr Hardwick also expressed his concern regarding the dangers relating to the traffic at the Freds Pass Road and Arnhem Highway intersection.

The Mayor agreed with Mr Hardwick and advised that Council had discussed possible variations and will provide feedback regarding traffic concerns to the Planning Commission's Community Advisory Group for the development of the Humpty Doo Activity Centre Area Plan.

Mr Hardwick questioned Council's responsibility in replacing the road signs on Arnhem Highway.

The Mayor advised that Council is responsible for replacing signs on local roads and that the Arnhem Highway was a Northern Territory Government road under the Government's responsibility.

Mr Hardwick raised the issue of the cost of the roads and asked if Council relied on rates for roads or whether roads were maintained and funded through grants.

The Mayor explained the different roads within the Municipality where under the responsibility of the NT Government with others (local roads) under the responsibility of Council.

The Mayor added that the local roads are funded by the revenue raised by rates as well as eternal grant funding including Council's annual Financial Assistance Grant (FAG) and Roads to Recovery (RTR). Further, the Mayor advised that Council is always advocating for further road funding including federal grants.

9.3 John Kearney – Humpty Doo

Mr Kearney expressed his concern in relation to Freds Pass Road flooding in areas from the new subdivision due to the heavy rain fall this morning.

Mr Kearney suggested Council also inspect the damage caused by traffic and heavy vehicles on Strangways Road.

Mr Kearney also added that he was concerned about Spencely Road during the wet season regarding the potential for exposed sewerage and seepage into the area which was once creeks and rivers.

The Chief Executive Officer advised that Council will contact PowerWater, as the landowners to relay the concerns raised by Mr Kearney. The Chief Executive Officer added that Mr Kearney would receive a response from Council in writing.

9.4 Lorraine Colliver – Virginia

Mrs Colliver referred to the Mayor's interview on the ABC Radio today and questioned the statement which related to Council experiencing a population increase but not a rate base increase.

The Mayor advised that the Litchfield Municipality now has a population of over 25,000 with rateable properties around 8,000. The Mayor added that even though the population had increased

significantly over the past five to ten years, the rate base had not grown proportionately.

Mrs Colliver referred to the Mayor's interview on the ABC Radio a few weeks ago and asked about Council's position regarding installing and maintaining a pool in Litchfield. Mrs Colliver expressed her concern about the ongoing maintenance costs with Council wanting a pool "sooner rather than later".

The Mayor advised that the Council had recently completed a Needs Analysis Study which indicated that a 25meter learn to swim pool was needed for Litchfield. Council has accepted the Need Analysis Study findings and is now exploring funding for the next stage which would be a feasibility study.

A feasibility study would involve confirming the facility size, mix and location, identifying the type of programs and services that would be offered, developing concept plans and capital cost estimates, funding partners and a full business plan. At the conclusion of the feasibility study Council would be required to decide whether it intends to proceed to construct an aquatic facility.

9.5 Rod Halligan – Virginia

Mr Halligan referred to a past meeting which he attended and raised concerns regarding the damage caused by the size limits on Lowther Road. Mr Halligan tabled photographs of heavy vehicles exceeding the size limits and travelling on Lowther Road on a regular basis.

Mr Halligan referred to the presentation by the NT Planning Commission at the September 2017 Council Meeting on the Coolalinga Rural Activity Centre Stage 2 Consultation. Mr Halligan expressed his concern about anti-social behaviour areas already forming within this area.

The Mayor advised Mr Halligan that the Coolalinga Rural Activity Centre Stage 2 was still out for public consultation and encouraged Mr Halligan to provide the NT Planning Commission with his feedback and suggestions.

Mr Halligan suggested that Council consider gravel roads rather than bitumen, like Margaret River Shire turning bitumen roads back to gravel because of the cost of maintaining bitumen roads.

Mr Halligan also suggested that Council have a bounty on cats.

The Mayor thanked Mr Halligan for his suggestions.

9.6 Tony Hardwick – Humpty Doo

Mr Hardwick advised that he supported the installation of a swimming pool and that he would prefer an Olympic sized pool to attract revenue raising swimming competitions.

The Mayor thanked Mr Hardwick for his suggestion.

10. ACCEPTING OR DECLINING LATE ITEMS

Nil.

11. NOTICES OF MOTION

Nil.

12. MAYORS REPORT

Moved: Cr Simpson

Seconded: Cr Barden

THAT Council receive and note the Mayor's report.

CARRIED-1718/073

13. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees provided an update where relevant.

Moved: Deputy Mayor Hunt

Seconded: Cr Barden

THAT Council note the Councillors' verbal report.

CARRIED-1718/074

14. FINANCE REPORT

14.1 Council Finance Report – September 2017

Moved: Cr Barden

Seconded: Cr Salter

THAT Council receives the Litchfield Council Finance report for the period ended 30 September 2017.

CARRIED-1718/075

15. OFFICERS REPORTS

15.1 Executive Services Quarterly Performance Report Jul – Sep 2017

Moved: Deputy Mayor Hunt
Seconded: Cr Salter

THAT Council receives and notes the Executive Services Quarterly Performance report for the period July to September 2017.

CARRIED-1718/076

15.2 Infrastructure and Operations Quarterly Performance Report Jul – Sep 2017

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council receives and notes the Directorate of Infrastructure and Operations Quarterly Performance Report for July to September 2017.

CARRIED-1718/077

15.3 Community and Corporate Services Quarterly Performance Report Jul – Sep 2017

Moved: Cr Salter
Seconded: Deputy Mayor Hunt

THAT Council receives and notes the Community and Corporate Services Quarterly Performance Report for July – September 2017.

CARRIED-1718/078

15.4 2017 Palmerston and Rural Seniors Fortnight Evaluation Report

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT Council:

1. receives the Palmerston & Rural Seniors Committee 2017 Seniors Fortnight Evaluation Report; and
2. writes to the Palmerston & Rural Seniors Committee Inc. to congratulate the Committee on a successful 2017 festival.

CARRIED-1718/079

15.5 Rates Concessions Policy FIN06

Moved: Deputy Mayor Hunt
Seconded: Cr Simpson

THAT Council approve FIN06 Rates Concession Policy as attached to report 17/0030.

CARRIED-1718/080

Mayor Bredhauer vacated the Chair and left the meeting at 7:43pm. Deputy Mayor Hunt assumed the Chair.

15.6 Community Representative Appointments to Humpty Doo Rural Activity Centre Area Plan Community Advisory Group

Moved: Cr Simpson
Seconded: Cr Salter

THAT Council:

1. endorses the following community members for consideration to the Humpty Doo Rural Activity Centre Area Plan Community Advisory Group:

Name	Address
Steven Ehrlich	Humpty Doo
Darren On	Humpty Doo
Pauline Cass	Humpty Doo
Aaron Scott	Humpty Doo
Fletcher Willis	Humpty Doo
Des Bredhauer	Humpty Doo
Geoff Baker	Noonamah
Seamus May	Humpty Doo

2. appoints Mayor Bredhauer and Councillor Barden, South Ward Councillor as Council's representatives to the Humpty Doo Rural Activity Centre Area Plan Community Advisory Group; and
3. writes to the Northern Territory Planning Commission with the names of endorsed community members and Council appointed representatives.

CARRIED-1718/081

Mayor Bredhauer returned to the meeting at 7:45pm and resumed the Chair.

15.7 Review of Regulatory Services Policies

Moved: Deputy Mayor Hunt
Seconded: Cr Barden

THAT Council:

1. adopt policy REG01 Disposal of Surrendered and Unclaimed Impounded Dogs; and
2. rescind the following policies:
 - REGPOLICY/DOGID/2011/V001 Dog Identification Devices;
 - REGPOLICY/DID/2011/V001 Destruction of Impounded Dogs; and
 - REGPOLICY/WD/2011/V001 Working Dogs.

CARRIED-1718/082

15.8 Place Names – Revised Names for 105 Trippe Road Subdivision

Moved: Deputy Mayor Hunt
Seconded: Cr Barden

THAT Council:

1. support the proposed names of Shell Court and Mudlark Road for names of new roads within the subdivision at 105 Trippe Road, Humpty Doo; and
2. provide a letter of comment detailing the above resolution to support the naming of the roads to the developer to provide to the NT Place Names Committee.

CARRIED-1718/083

15.9 INF01 Asset Management Policy

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT Council adopts INF01 Asset Management Policy.

CARRIED-1718/084

15.10 Waiving of Green Waste Deposit Fees for November 2017-2020

Moved: Cr Simpson
Seconded: Deputy Mayor Hunt

THAT Council:

1. waives the standard green waste \$5 per load deposit fee for residents for the month of November each year for the next four years from 2017 to 2020 to encourage pre-cyclone clean up; and
2. advises residents of this opportunity via Council's website, Facebook and print media.

CARRIED-1718/085

15.11 October 2017 Summary Planning and Mining Report

Moved: Cr Barden
Seconded: Cr Simpson

THAT Council:

1. receive the October 2017 Summary Planning and Mining Report;
2. notes for information the responses provided to Development Assessment Services within Attachments A, B, C, and D to this report; and
3. notes for information the responses provided to the Department of Primary Industries and Resources within Attachment E to this report.

CARRIED-1718/086

15.12 LGANT Nomination of Delegates – Correction to Previous Report

Moved: Cr Simpson
Seconded: Cr Barden

THAT Council:

1. Rescinds decision 1718/058;
2. Appoints Mayor Bredhauer, as Council's principle delegate to attend General Meetings, Special General Meetings and Annual General Meetings of LGANT and vote on behalf of Council;

3. Appoints Councillor Hunt as the second delegate to attend General Meetings, Special General Meetings and Annual General Meetings of LGANT and vote on behalf of Council; and
4. Notifies LGANT of the Council appointments.

CARRIED-1718/087

15.13 Proposed Upgrade to William and Carveth Road, Berry Springs

Moved: Cr Barden

Seconded: Deputy Mayor Hunt

THAT Council:

1. separates the sealing of Carveth Road and William Road from the adjacent subdivision construction works project;
2. Seals Carveth Road and William Road, in accordance with Option 3 service level outlined in this report; excluding drainage and driveway access improvements;
3. allocates \$470,000 to undertake the sealing of Carveth Road and William Road in the 2017/18 financial year, utilising identified savings from the 2017/18 road reseals program;
4. develops a special rate scheme for the properties that abut Carveth and William Roads to contribute an amount per property of \$4,010 towards the sealing of these roads in 2017/18 financial year. The special rate will be applied in the 2018/19 financial year in line with the 2018/19 Rates Declaration;
5. notifies residents of Carveth Road and William Road of this decision and the timing of the works to be undertaken; and
6. continues to work with the developer of the Cyrus Road subdivision to ensure that the new road entry to the development ties in effectively with Council's roads.

CARRIED-1718/088

15.14 FIN09 Risk Management and Audit Committee Policy and Appointment of the Independent Chair

Moved: Deputy Mayor Hunt

Seconded: Cr Simpson

THAT Council:

1. adopt revised FIN09 Risk Management and Audit Committee policy, as attached to Report 17/0039;
2. appoint Iain Summers as the independent chair of the Risk Management and Audit Committee for a further two years concluding in November 2019;
3. adopts as payment for the external chair of the Risk Management and Audit Committee, the daily rate of a C1 under the NT Government Statutory Bodies Classification as at 23 June 2017; and
4. writes to Iain Summers informing him of his reappointment and the details of his appointment.

CARRIED-1718/089

16 COMMON SEAL

16.13 Use of Common Seal for Creation of Water and Power Easements on Section 5020 (225) Strangways Road, Humpty Doo, Hundred of Bagot

Moved: Cr Barden

Seconded: Cr Salter

THAT Council approve the use of the Common Seal on Form 51 - Creation of Easement in Gross for a water easement and Form 51 - Creation of Easement in Gross for a power easement on Section 5020 (225) Strangways Road, Humpty Doo, Hundred of Bagot.

CARRIED-1718/090

17 OTHER BUSINESS

Nil.

18. PUBLIC QUESTIONS

18.1 Lorraine Colliver

Mrs Colliver asked about the Upgrade of William and Carveth Roads regarding the size of the individual allotments and the calculation of the owner contribution per property.

The Chief Executive Officer advised that the contribution was applied as per Council's policy.

The Acting Director Infrastructure and Operations advised that the properties are zoned Rural, therefore the size of each property would be a minimum of 8 hectares.

19. CONFIDENTIAL ITEMS

Nil.

20. CLOSE OF MEETING

The Chair closed the meeting at 8:01pm.

21. NEXT MEETING

Wednesday, 15 November 2017.

MINUTES TO BE CONFIRMED

Wednesday 15 November 2017



Mayor of Litchfield
Maree Bredhauer



Chief Executive Officer
Kaylene Conrick