



AGENDA

9th Ordinary Council Meeting 12th Council of Litchfield **Monday 18th May 2026**

Meeting to be held commencing 6:00 PM
in Council Chambers at 7 Bees Creek Road, Freds Pass
https://www.youtube.com/channel/UCdM3M5gf6-wQ0KiL89_2eg/live

Community Forum
Will be held from 5:30pm – 6:00pm

A handwritten signature in black ink, appearing to read 'S. Hoyne'.

Stephen Hoyne
Chief Executive Officer



COUNCIL AGENDA

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1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF THE LAND

2 OPENING OF MEETING

3 ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

3.2 Apologies

3.3 Leave of Absence previously granted

3.4 Leave of Absence Request

4 DISCLOSURES OF INTEREST

4.1 Elected Members

4.2 Staff

5 PUBLIC QUESTIONS

- Response to Mr David Evans questions from the 16th March OCM.

Question: Pages 25 & 26 – Cost to maintain the eight owned Council Recreation Reserves. Does this include Freds Pass and when is it expected to be completed since it seems to have started on 20/06/2023?

Answer: No, it does include Freds Pass Sport and Recreation Reserve. Council is considering a rescoping of this project.

Question: Pages 26 – Freds Pass Reserve Expansion

When is it expected to be completed since it seems to have started on 15/08/2023?

Answer: As reported, Parts 1a, 1b and 2 are ongoing matters, some of which have been postponed. Part 3 which refers to the consolidation of the existing land sections within Freds Pass land which is yet to be finalised.

Question: Page 49 – Note 2: Statement of Trade Debtors

When does the Council expect to receive the \$2M related to Commonwealth grants?

Answer: This relates to future works within Freds Pass Recreation Reserve which will be reconciled upon completion of works.

Question: Page 110 – Liquor Licence Applications

The SDFC had application PQ2026/9001 for amendment to the existing liquor licence was supported by Council. In regard to the consumption of alcohol on the Reserve, is it possible to get a copy of the licence, so User Groups know what is covered by the existing licence and trading hours, and can plan their future functions accordingly?

Answer: SDFC and other user groups hold their own Liquor Licence. Council provide comment for all Liquor Licence applications in the municipality as the Local Government Authority. SDFC's nominated person would have the information in relation to the Liquor Licence.

Freds Pass Sport and Recreation Management Board (FPSRMB)

Question: What is the expected completion date for finalising the lease with the Freds Pass Sport and Recreation Management Board (FPSRMB)?

Answer: The draft lease is currently sitting with the Freds Pass Sport and Recreation Management Board for action.

Question: Will the leases for User Groups at Freds Pass continue to be twelve (12) months as there had been mention by FPSRMB of reducing them to six (6) months? The SDFC is in the process of developing a twelve-month facilities program which will include the oval.

Answer: User group agreements are managed directly between FPSRMB and the respective user groups

Question: I have been informed by FPSRMB that the current FPSRMB Inc. Board Members are:

- Anthony Dent, Chairperson
- Rob Wait, Vice Chairperson
- Charlotte McGregor, Treasurer
- Silke Maynard, Secretary
- Cameron Burrows, Public Officer
- Karyn Russell, Committee Member
- Karen Kuzsicska, Committee Member

Clause 4.3 of the draft Freds Pass Reserve Constitution I have states.

The Board will be constituted by seven (7) Board Members as follows:

(i) Four (4) User Group Board Members (as defined in clause 4.5).

(ii) Three (3) Independent Board Members (as defined in clause 5); and

(iii) One (1) Non-Voting Observer that will be the Litchfield Council Chief Executive Officer or an operational representative thereof.

I asked FPSRMB which board members are occupying each of these positions or are there current vacancies and was only informed there are no vacant positions on the Board at present and not given the breakdown of the board member positions. Does Litchfield Council have this information regarding board member positions?

Answer: No Council does not have this information.

Question: The FPSRMB Constitution was adopted at a Special General Meeting held on 23 November 2024. Only a draft Terms of Reference has been shared with the Member Organisations. Does Litchfield Council have a copy of the FPSRMB Constitution?

Answer: Yes, Council has a copy of the FPSRMB Constitution.

Question: The Freds Pass Sport and Recreation Management Board issued a draft Terms of Reference (TOR) for Member Organisations on 13 February 2026, without a copy of the adopted FPSRMB Constitution, with feedback required by close of business Monday 16 March. The SDFC has provided feedback. Has Litchfield Council been issued a draft Terms of Reference (TOR) for review or requested to provide feedback?

Answer: No Council has not been requested to provide feedback; however, Council has seen the draft Terms of Reference in meeting minutes.

Question: The Freds Pass Sport and Recreation Management Board Draft Terms of Reference (TOR) mentions no infrastructure works may commence unless approved in writing by the Board. Can Litchfield Council confirm that these approvals only relate to compliance, safety, and alignment in regard to the Reserve Master Plan, which at this stage does not exist, or must these infrastructure works approvals be submitted directly to the Litchfield Council?

Answer: Yes, any infrastructure works must be submitted to and approved by the Board. The Board will then liaise with Council, who provide the final approval.

Question: The SDFC committee was informed by Anthony Dent that the Litchfield Council had passed an earlier motion that a cricket pitch will be installed once there are lights on Nor built Stadium. Is this correct?

Answer: Council has not received any formal request.

Question: The SDFC has built a number of assets over the period of their lease at Freds Pass. Does the ownership of these assets become the Litchfield Council's on completion, and who is responsible for the ongoing maintenance?

Answer: Council becomes the owner of the asset.

Question: Item 14.2.1 of the previous minutes mentioned the Litchfield Council Municipal Plan. It does not appear on the Litchfield Council web site. Is it available?

Answer: Yes, Council Municipal Plans can be found here - [Plans and Publications | Litchfield Council](#).

- Response to Mr David Evans questions from the 20th April OCM.

Business Arising from the Minutes

ORD2022 11-173 Road Opening Closing Meade Road, Darwin River Page 24

When is it expected to be completed since it seems to have started on 19/07/2022?

Subject to ongoing consideration and review by Council.

ORD2023 11-093 Cost to maintain the eight owned Council Recreation Reserves Page 24

No change. When is it expected to be completed since it seems to have started on 20/06/2023?

Subject to negotiations with Consultant.

ORD2023 11-142 Freds Pass Reserve Expansion Page 25

When is it expected to be completed since it seems to have started on 15/08/2023?

Subject to consideration by Council and Freds Pass Board.

ORD2023 11-241 Cost to maintain the eight owned Council Recreation Reserves Page 25

No change. When is it expected to be completed since it seems to have started on 12/12/2023?

Subject to negotiations with Consultant.

What is the meaning of the difference in coding between "In Progress" and "Ongoing"?

The terms are interchangeable.

Financial Report – March 2026

Statement 2. Capital Expenditure and Funding Page 38

Land and Buildings Only \$270,760.41 of \$7,727,882.95 spent YTD. 3.5%. Reason so low?

Design and procurement delays.

Table 2.2 Monthly Report on Planned Major Capital Works

On Time and On Budget columns are all Yes. Pages 40 to 46

Why? Should be an appropriate status despite the Notes on page 46.

Noted

The Project Stage column also has errors. Page 42

Noted

Task 2026-10 Reserves Page 42

States Scheduled Completion Date Jun-26, On time and On Budget, yet Status Update states "Project to be carried forward into next FY".

Noted

Task 2026-12 Reserves Page 42

States Scheduled Completion Date Nov-26, On time and On Budget, Project Stage Complete yet Status Update states "Not Started".

Noted

Task 2 Roads Page 45

Why is the drainage being reviewed when the project is already 84.11% complete?

Project subject to defect inspections.

Task 29 Reserves Page 46

Yes and Yes

Note 2: Statement of Trade Debtors Page 49

Sundry Debtors Past Due 90+ days

When does the Council expect to receive the \$2M related to Commonwealth grants?

Pending claim acquittal.

Financial Reserves Waste Management Reserve Page 51

Increased from \$947,000 to \$5,274,555. A 557% increase. Why?

Asbestos rehabilitation delayed from previous FY and funds rolled over into current FY

Accounts Payable Report Cheque 1727.2335-01 Page 55

Implies Litchfield Council Library rent is approximately \$300,000 PA. How does this compare to the rent when it was based at Taminmin College?

Commercial rental rate at Coolalinga around \$180k/annum plus gst. No rental paid at Taminmin.

Officer Reports

Governance Existing Policies Page 76

Currently 12 of 16 policies overdue. No change.

Noted

Quarterly Performance Report

CEO Overview Page 138

Where is the current 2025-26 Municipal Plan located on the Litchfield Council website?

[Plans and Publications | Litchfield Council](#)

Contract Awards Page 144

Who was awarded the two contracts?

RFT25-515 was awarded to Gold Medal Services (Macentee Investments Pty Ltd) and RFQ25-525 was awarded to A1 Plant and Civil Pty Ltd

Compactor Bin Replacement RFQ Page 145

Why are no current drawings available? Where are the "As-built" drawings?

Not required

Community Development Page 146

Who has received the partnership and support grants? Have any support grants gone to local sports clubs?

Community grant recipients and sponsorship approvals can be found in Council agendas.

Community Development Page 146

Who has received the 14 community grants awarded?

Community grant recipients and sponsorship approvals can be found in Council agendas.

Waste Process Page 166

Has the \$150.00 waste disposal voucher system been cost effective?

The Waste Voucher Program concluded on 31 March 2026, with more than \$76,000 worth of waste vouchers redeemed over the 12-month program period

Executive and Community Development Page 168 (and 187)

2026-2027 Budget Highlights

It mentions a 20% increase in revenue, yet only a rates increase of 4%, which makes up 73% of the total revenue. Where is the additional revenue coming from?

Rates and Grants

FPSRMB and Freds Pass Reserve

User Group Lease terms

Can the lease for User Group (SDFC) at Freds Pass revert back to three (3) year term with a three year renewal as they were in 2019, given the new Head Lease term is proposed to be 10 years + 5 years, and the funding agreement is proposed to be 3 years?

User group lease terms determined by FP Board

Security – Second Caretaker

Given the fact that there has been an increase in theft and vandalism at Freds Pass has Litchfield Council considered providing funding to FPSRMB for a second caretaker? Ideally located in the vicinity where the caretaker could monitor the Southern Districts Football Club, Litchfield Football Club and Swamp dogs Rugby Union buildings and infrastructure.

User group lease terms determined by FP Board

Demountables

FPSRMB mentioned at the last Member Meeting that “Council is not supportive of any demountables or containers being installed on the Reserve.” Is this still the case regarding ablution blocks, as these amenities are vital to cater with the crowd levels during the main NTFL season?

Building installation must comply with relevant building code.

Financial Records

Why does Litchfield Council require the financials of Member Organisation using Freds Pass reserve, and if so what level of detail do they require? Are the Balance Sheet and a Profit & Loss Statement sufficient as required under Clause 42 (2) of the NT Associations Act 2003?

Council does not require the financials of Member Organisations

A rare water-borne parasite likely spread on Darwin's sodden wet season playing fields is behind an outbreak of severe conjunctivitis that has so far affected more than 100 people.

The Northern Territory Centre for Disease Control (CDC) has identified the microscopic parasitic fungus, *Vittaria corneae*, as the cause of the spike in mystery eye infections linked to the NT Football League (NTFL). Have all the Freds Pass Reserve ovals been assessed? If a case is detected affecting a player using one of the ovals, who is liable?

No

Building Access

FPSRMB has been accessing Southern Districts Football Club building facilities without prior notice. This is a breach of the interim lease arrangements. What legal recourse does the Club have as the buildings are the property of the Litchfield Council?

Subject to user group lease agreement.

Freds Pass Reserve Expansion Plans

Land to expand the Freds Pass reserve to cater for future growth.

There is apparently approximately 15.8 hectares of Crown land to the south current reserve.

This could possibly be used for a future equestrian centre. There are national equestrian trials being held at the reserve later in the year.

There is also possibly of 11 hectares of Power Water land available to the north of Norbuilt and the soccer ovals.

This could possibly be for 20 - 30 year lease and used for four ovals for NTFL football and cricket, as Power Water they do not require the land under their current planning till 2050.

Does Litchfield Council have any expansion plans for Freds Pass reserve?

Council is aware of the various opportunities which are under consideration by Council and the Freds Pass Sport and Recreation Management Board.

Litchfield Shire Roads, Shire Dumps and General

What defects liability period does the Litchfield Council place on contractors for roads constructed and repaired within the Shire?

Generally - 12 months defects liability period.

What has been the availability of the Humpty Doo dump compactor since the upgrade?

Since commissioning of the new compactor at Humpty Doo Waste Transfer Station in November 2025, the compactor has only been out of operation for half a day in February for its scheduled service.

Is the Litchfield Council aware of the fact that the NTFL is actively trying to reduce the number of teams that the Southern Districts Football Club can enter in the local competition?

Last season 56 junior players were denied membership subscription and hence were unable to participate in sport in the local community. They are planning further reductions in the next season. NTFL are deliberately targeting a rural club that has grown from 465 to 963 members over the last five years to fit an AI generated model.

They expect parents in the rural area to drive their children to either Palmerston or Darwin.

Council has not received formal notification of above.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

RECOMMENDATION

That the full minutes (including confidential minutes) of the Ordinary Council Meeting held Monday 20 April 2026, 19 pages be confirmed.



MINUTES

8th Ordinary Council Meeting 12th Council of Litchfield **Monday 20th April 2026**

Meeting to be held commencing 6:00 PM
in Council Chambers at 7 Bees Creek Road, Freds Pass
https://www.youtube.com/channel/UCdM3M5gfh6-wQ0KiL89_2eg/live

Community Forum
Will be held from 5:30pm-6:00pm

Stephen Hoyne
Chief Executive Officer

COUNCIL MINUTES

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Present	Emma Sharp	Deputy Mayor (Chair)
	Kris Civitarese	Councillor South Ward
	Kevin Harlan	Councillor Central Ward
	Pauline Cass	Councillor Central Ward
	Daisy Crawford	Councillor North Ward
	Plaxy Purich	Councillor North Ward - Online
Apology	Rachael Wright	Mayor
Staff	Stephen Hoyne	Chief Executive Officer
	Geoff Thomas	Director Infrastructure and Operations
	Ankit Pansal	Acting Director Corporate Services
	Rebecca Taylor	Acting Director Governance and Community
	Deb Boyko	Executive Assistant to Mayor and CEO
Public Gallery		As per Attendance Register

Streamed Online via YouTube:

<https://www.youtube.com/watch?v=sSy2T5m4ArM>

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF THE LAND

On behalf of Council, the Deputy Mayor acknowledged the Traditional Custodians of the land on which they meet. The Deputy Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2 OPENING OF MEETING

The Deputy Mayor opened the meeting at **6.01pm**

The Deputy Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy. It is noted that there were technical difficulties with the visual component of the recording and the meeting proceeded with Audio only.

3 ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Cr Purich

3.2 Apologies

Mayor Wright

3.3 Leave of Absence previously granted

Nil

3.4 Leave of Absence Request

Nil

4 DISCLOSURES OF INTEREST

The Deputy Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

Nil

4.2 Staff

Nil

5 PUBLIC QUESTIONS

Mr Evans is advised that the questions submitted are administrative in nature and not matters for Council; accordingly, administrative queries should be directed to the Chief Executive Officer via email for response.

Questions submitted via email by Mr Dave Evans, including those previously submitted on 16 March, were taken on notice. Responses will be provided via email.

Ordinary Council Meeting Agenda on 20 April 2026

Business Arising from the Minutes

1. ORD2022 11-173 Road Opening Closing Meade Road, Darwin River Page 24
When is it expected to be completed since it seems to have started on 19/07/2022?
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No change. When is it expected to be completed since it seems to have started on 20/06/2023?
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5. What is the meaning of the difference in coding between "In Progress" and "Ongoing"?

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Land and Buildings Only \$270,760.41 of \$7,727,882.95 spent YTD. 3.5%. Reason so low?

Table 2.2 Monthly Report on Planned Major Capital Works

7. On Time and On Budget columns are all Yes. Pages 40 to 46
Why? Should be an appropriate status despite the Notes on page 46.
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States Scheduled Completion Date Jun-26, On time and On Budget, yet Status Update states "Project to be carried forward into next FY".

10. Task 2026-12 Reserves Page 42
States Scheduled Completion Date Nov-26, On time and On Budget, Project Stage Complete yet Status Update states “Not Started”.
11. Task 2 Roads Page 45
Why is the drainage being reviewed when the project is already 84.11% complete?
12. Task 29 Reserves Page 46
Lighting adjustments have been completed. Has the Netball tender been issued?
13. Note 2: Statement of Trade Debtors Page 49
Sundry Debtors Past Due 90+ days
When does the Council expect to receive the \$2M related to Commonwealth grants?
14. Financial Reserves Waste Management Reserve Page 51
Increased from \$947,000 to \$5,274,555. A 557% increase. Why?
15. Accounts Payable Report Cheque 1727.2335-01 Page 55
Implies Litchfield Council Library rent is approximately \$300,000 PA. How does this compare to the rent when it was based at Taminmin College?

Officer Reports

16. Governance Existing Policies Page 76
Currently 12 of 16 policies overdue. No change.

Quarterly Performance Report

17. CEO Overview Page 138
Where is the current 2025-26 Municipal Plan located on the Litchfield Council website?
18. Contract Awards Page 144
Who was awarded the two contracts?
19. Compactor Bin Replacement RFQ Page 145
Why are no current drawings available? Where are the “As-built” drawings?
20. Community Development Page 146
Who has received the partnership and support grants? Have any support grants gone to local sports clubs?
21. Community Development Page 146
Who has received the 14 community grants awarded?
22. Waste Process Page 166
Has the \$150.00 waste disposal voucher system been cost effective?
23. 14.2 Executive and Community Development Page 168 (and 187)
2026-2027 Budget Highlights
It mentions a 20% increase in revenue, yet only a rates increase of 4%, which makes up 73% of the total revenue. Where is the additional revenue coming from?

B: FPSRMB and Freds Pass Reserve

1. User Group Lease terms
Can the lease for User Group (SDFC) at Freds Pass revert back to three (3) year term with a three-year renewal as they were in 2019, given the new Head Lease term is proposed to be 10 years + 5 years, and the funding agreement is proposed to be 3 years?
2. Security – Second Caretaker
Given the fact that there has been an increase in theft and vandalism at Freds Pass has Litchfield Council considered providing funding to FPSRMB for a second caretaker? Ideally located in the vicinity where the caretaker could monitor the Southern Districts Football Club, Litchfield Football Club and Swamp dogs Rugby Union buildings and infrastructure.

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FPSRMB mentioned at the last Member Meeting that "Council is not supportive of any demountables or containers being installed on the Reserve." Is this still the case regarding ablution blocks, as these amenities are vital to cater with the crowd levels during the main NTFL season?

4. Financial Records

Why does Litchfield Council require the financials of Member Organisation using Freds Pass reserve, and if so what level of detail do they require? Are the Balance Sheet and a Profit & Loss Statement sufficient as required under Clause 42 (2) of the NT Associations Act 2003?

5. A rare water-borne parasite likely spread on Darwin's sodden wet season playing fields is behind an outbreak of severe conjunctivitis that has so far affected more than 100 people.

The Northern Territory Centre for Disease Control (CDC) has identified the microscopic parasitic fungus, vittaforma corneaea, as the cause of the spike in mystery eye infections linked to the NT Football League (NTFL). Have all the Freds Pass Reserve ovals been assessed? If a case is detected affecting a player using one of the ovals, who is liable?

6. Building Access

FPSRMB has been accessing Southern Districts Football Club building facilities without prior notice. This is a breach of the interim lease arrangements. What legal recourse does the Club have as the buildings are the property of the Litchfield Council?

C: Freds Pass Reserve Expansion Plans

Land to expand the Freds Pass reserve to cater for future growth.

There is apparently approximately 15.8 hectares of Crown land to the south current reserve.

This could possibly be used for a future equestrian centre. There are national equestrian trials being held at the reserve later in the year.

There is also possibly of 11 hectares of Power Water land available to the north of Norbuilt and the soccer ovals.

This could possibly be for 20 - 30-year lease and used for four ovals for NTFL football and cricket, as Power Water they do not require the land under their current planning till 2050.

Does Litchfield Council have any expansion plans for Freds Pass reserve?

D: Litchfield Shire Roads, Shire Dumps and General

1. What defects liability period does the Litchfield Council place on contractors for roads constructed and repaired within the Shire?

2. What has been the availability of the Humpty Doo dump compactor since the upgrade?

3. Is the Litchfield Council aware of the fact that the NTFL is actively trying to reduce the number of teams that the Southern Districts Football Club can enter in the local competition?

Last season 56 junior players were denied membership subscription and hence were unable to participate in sport in the local community. They are planning further reductions in the next season. NTFL are deliberately targeting a rural club that has grown from 465 to 963 members over the last five years to fit an AI generated model.

They expect parents in the rural area to drive their children to either Palmerston or Darwin.

All questions taken on notice.

Youtube recording time: 2:59

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

RESOLUTION OCM/26/032

Moved: Cr Kris Civitarese

Seconded: Cr Kevin Harlan

That the full minutes of the Ordinary Council Meeting held Monday 16 March 2026, 18 pages be confirmed.

CARRIED 6/0

Youtube recording time: 19:42

7 BUSINESS ARISING FROM MINUTES

7.1 Business Arising

EXECUTIVE SUMMARY

This report provides an update on actions arising from previous Council meetings and outlines progress made on outstanding items.

RESOLUTION OCM/26/033

Moved: Cr Daisy Crawford

Seconded: Cr Kevin Harlan

1. That Council receive and note the business arising as at attachment.

CARRIED 6/0

Youtube recording time: 21:36

8 PETITIONS

Nil

9 DEPUTATIONS AND PRESENTATIONS

Nil

Cr Harlan requested an explanation of Deputations.

10 ACCEPTING OR DECLINING LATE ITEMS

Nil

11 NOTICES OF MOTIONS

Nil

12 MAYORS REPORT

12.1 Mayors Monthly Report

RESOLUTION OCM/26/034

Moved: Cr Kevin Harlan

Seconded: Cr Kris Civitarese

Mayor made an apology for the meeting. Questions will be taken on notice.

CARRIED 5/1

Youtube recording time: 32:56

13 REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Nil

14 OFFICER REPORTS

14.1 Corporate and Community

14.1.1 Litchfield Council Finance Report – March 2026

EXECUTIVE SUMMARY

This report presents the Litchfield Council Finance Report for 31 March 2026. Budget Review 1 2025/26 figures are shown.

Operational Income reflects the entire year of rates levied. As expenses are incurred over the year, the current surplus position will gradually decrease.

The Balance Sheet has been updated in accordance with 2024/25 audited financial statements and Financial Reserves has been updated with original budget figures 2026.

The annual rates and waste charges were levied in July 2025. As instalment dates pass, the outstanding rates ratio will continue to decline.

RESOLUTION OCM/26/035

Moved: Cr Daisy Crawford

Seconded: Cr Kris Civitarese

1. That Council note the Litchfield Council Finance Report 31 March 2026.

CARRIED 6/0

Youtube recording time: 36:44

14.1.2 People, Performance and Governance Report – March 2026

EXECUTIVE SUMMARY

This report provides Council with key staffing information, workplace health and safety information and proposed major policy updates and reviews.

This report provides a monthly update to ensure that both staffing and budget measures are in accordance with the Council approved staffing plan and budget. The metrics provided in this report track activity and report full-time equivalent (FTE) numbers, retention and Work Health and Safety performance.

RESOLUTION OCM/26/036

Moved: Cr Kevin Harlan

Seconded: Cr Pauline Cass

1. That Council note the People, Performance and Governance Report for March 2026.

CARRIED 6/0

Youtube recording time: 50:08

14.1.3 Policy FIN14 Investment Policy

EXECUTIVE SUMMARY

The Investment Policy is a requirement under the Northern Territory Local Government Act, Section 194(3), which provides councils with the authority to invest money that is not immediately required.

The policy has been reviewed by the Litchfield Council finance staff and is consistent legislative requirements. More specific referencing has been included.

RESOLUTION OCM/26/037

Moved: Cr Plaxy Purich

Seconded: Cr Kris Civitarese

1. That Council receives and notes the information provided within this report.

CARRIED 6/0

Youtube recording time: 59:26

Note: Policy supported and adopted with minor amendments, including clarification of definitions, review date, and conflict of interest provisions for investment advisors.

It was identified that Item 14.1.3 had only been received and noted, rather than formally adopted. It was agreed that the policy would be brought back to the next meeting for formal approval.

14.1.4 Policy FIN17 Accountable Forms - Members and Chief Executive Officer

EXECUTIVE SUMMARY

The Accountable Forms policy is requirement under the Local Government (General) Regulations 2021 Section 6(1)(d)(iii). It is to ensure the proper use and management of accountable forms issues to Members and the Chief Executive Officer for conducting council business.

RESOLUTION OCM/26/038

Moved: Cr Pauline Cass

Seconded: Cr Daisy Crawford

1. That Council receives and notes the information provided within this report.
2. That Council adopts the reviews and updated policy FIN17 Accountable Forms Policy – Members and CEO.
3. The Council authorises the Chief Executive to make amendments.

CARRIED 6/0

Youtube recording time: 1:08:11

Note: Policy adopted as updated with minor amendments, including removal of local authority members and alignment with purchasing card provisions.

14.1.5 Keleson Road - Road Seal Levy Consultation Feedback

EXECUTIVE SUMMARY

Council will review feedback received from the Keleson Road seal levy consultation.

RESOLUTION OCM/26/039

Moved: Cr Kevin Harlan

Seconded: Cr Daisy Crawford

1. That Council note the submission received for the Keleson, Road Seal Levy Consultation and thank the resident for their input.
2. That Council approves the Road Seal Levy of \$5,947.50 per property in Keleson, Road Seal Levy; and
3. That Council approves the inclusion of the Keleson, Road Seal Levy of \$71,370 into Budget 2026-2027.

CARRIED 5/1

Youtube recording time: 1:11:34

14.1.6 Community Services and Development Monthly Report – March

EXECUTIVE SUMMARY

This report provides Council with a monthly review of the Community Services and Development areas including key achievements, highlights, and progress.

RESOLUTION OCM/26/040

Moved: Cr Daisy Crawford

Seconded: Cr Pauline Cass

1. That Council note the Community Services and Development Monthly Report for March 2026.

CARRIED 6/0

Youtube recording time: 1:18:09

14.1.7 COR02 Communications and Engagement Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement on the proposed major amendments to the COR02 Community Engagement Policy, that has been renamed to the Communications and Engagement Policy. These amendments modernise the policy to reflect contemporary communications and engagement practice, enhanced digital engagement expectations, current legislative requirements, and transparent, inclusive and accessible engagement with the Litchfield community.

The report provides an overview of key drivers for the changes and outlines significant updates to the policy.

RESOLUTION OCM/26/041

Moved: Cr Daisy Crawford

Seconded: Deputy Mayor Emma Sharp

That Council adopts the amended COR02 Communications and Engagement Policy, as at Attachment 2, and authorises the Chief Executive Officer to make minor amendments.

CARRIED 4/2

Youtube recording time: 1:19:56

A Division was called by Cr Harlan

**Those voting in the affirmative Cr Crawford, Deputy Mayor Sharp, Cr Civitarese and Cr Cass
and**

Those voting in the negative Cr Harlan and Cr Purich

14.1.8 COR01 Media Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement on the proposed amendments to the COR01 Media Policy. The revised Policy aims to strengthen media governance, clarify spokesperson roles, improve organisational readiness for emerging digital communication platforms, and ensure consistency with current legislation, contemporary communications practice, and Council's strategic objectives.

RESOLUTION OCM/26/042

Moved: Deputy Mayor Emma Sharp

Seconded: Cr Kris Civitarese

That the council requests amendments to be made COR01 Media Policy and present to the next Council Meeting.

CARRIED 6/0

Youtube recording time: 1:38:25

14.1.9 Municipal Plan 2025-2026 Quarterly Performance Review - January to March 2026

EXECUTIVE SUMMARY

The Municipal Plan 2025-2026 Quarterly Performance Report January to March 2026 is presented to Council to highlight the organisation's progress towards implementing the Municipal Plan.

RESOLUTION OCM/26/043

Moved: Cr Kevin Harlan

Seconded: Cr Pauline Cass

1. That Council receive the Municipal Plan 2025-2026 Quarterly Performance Report for the third quarter ending 31 March 2026

CARRIED 6/0

Youtube recording time: 2:03:27

14.2 Executive and Community Development

14.2.1 Draft Municipal Plan 2026-2027 & Draft Long Term Financial Plan 2026-2027 to 2035-2036

EXECUTIVE SUMMARY

This report presents for Council endorsement the Draft Litchfield Council Municipal Plan 2026-2027 and Draft Financial Management Strategy & Long-Term Financial Plan 2026-2027 to 2035-2036 to be placed on public exhibition inviting comments.

RESOLUTION OCM/26/044

Moved: Cr Kevin Harlan

Seconded: Cr Pauline Cass

That Council:

1. adopt a financial reporting threshold of \$150,000 per capital project for the inclusion of major capital works report in the draft Municipal Plan 2026-2027 in accordance with Guideline 5: Budgets as per Division 4, 8 (1) (d) Local Government (General) Regulations 2021.
2. endorse the draft Municipal Plan 2026-2027 as at Attachment 1 for the purposes of public exhibition and consultation.
3. advertise the draft Municipal Plan 2026-2027, as being available for public consideration, and invite public submissions during a period of 29 days from 27 April 2026 to 25 May 2026.
4. endorse the draft Financial Management Strategy and Long-Term Financial Plan 2026-2027 to 2035-2036 as at Attachment 2 and include in the consultation for the draft Municipal Plan 2026-2027.
5. authorise the Chief Executive Officer to make minor editorial changes to the documents, as necessary.

CARRIED 6/0

Youtube recording time: 2:20:24

14.2.2 Consultation Report - Proposed Declaration of Dog Restriction Area in Asche

EXECUTIVE SUMMARY

The purpose of this report is to present the outcomes of community consultation on the proposed declaration of Asche as a Dog Restriction Area.

The paper summarises consultation activities, key themes raised by respondents and considerations arising from the feedback to inform Council's decision-making.

RESOLUTION OCM/26/045

Moved: Cr Plaxy Purich

Seconded: Cr Pauline Cass

That Council

1. Receive and note the Consultation Report at attachment A and thank all community members for their input; and
2. Declare that:
 - a. The whole of the suburb of Asche is a dog restriction area pursuant to section 23(1)(a) Litchfield Council (Dog management) By-laws 2017, and
 - b. It is prohibited to keep more than two dogs on any property within that dog restriction area unless a licence permitting the keeping of more than two dogs at that premises has been granted pursuant to by-law 14 of Litchfield Council (Dog Management) By-laws 2017.

CARRIED 5/1

Youtube recording time: 2:35:27

14.2.3 Amendment to Ordinary Council Meeting Minutes Monday 19th January 2026

EXECUTIVE SUMMARY

Councillor Sharp has requested an update to the confirmed council meeting minutes from Monday 19th January 2026, which have already been endorsed by Council.

RESOLUTION OCM/26/046

Moved: Deputy Mayor Emma Sharp

Seconded: Cr Daisy Crawford

1. That Council approve the requested amendments to the confirmed council meeting minutes from Monday 19th January 2026.

CARRIED 4/2

Youtube recording time: 2:42:31

A Division was called by Cr Harlan

**Those voting in the affirmative Cr Crawford, Deputy Mayor Sharp, Cr Civitaresse and Cr Purich
and**

Those voting in the negative Cr Harlan and Cr Cass

14.2.4 Appointment of Deputy Mayor

EXECUTIVE SUMMARY

This report refers to policy EM01 Elected Members and the requirement for the Council to appoint a Deputy Mayor.

RESOLUTION OCM/26/047

Moved: Deputy Mayor Emma Sharp

Seconded: Cr Kevin Harlan

- (a) THAT Council appoint Councillor Kris Civitarese as Deputy Mayor for an 8-month period ending at the first ordinary council meeting held in December 2026.

CARRIED 6/0

Youtube recording time: 2:46:33

14.2.5 Correspondence - 25 March 2026 LGANT Board meeting communique

EXECUTIVE SUMMARY

LGANT has provided Communiqués from the Board Meetings held on 25 February 2026 (amended) and 25 March 2026, outlining recent activities, key discussions, and outcomes relevant to the local government sector. Tabling these Communiqués at Council supports transparency and ensures Elected Members remain informed of LGANT's ongoing advocacy, strategic priorities, and sector-wide initiatives.

Cr Crawford requested that members continue to be informed of relevant LGANT communications.

RESOLUTION OCM/26/048

Moved: Cr Kevin Harlan

Seconded: Cr Plaxy Purich

1. That Council receive and note the LGANT Board Meeting Communiqués dated 25 February 2026 (amended) and 25 March 2026.

CARRIED 6/0

Youtube recording time: 2:50:27

14.3 Infrastructure and Operations

14.3.1 Planning Summary Report - March 2026

EXECUTIVE SUMMARY

The purpose of this report is to provide to Council a summary of applications received, and comments provided, for the period of 1-31 March 2026. The following is a summary of all applications during the noted period.

Type of Application	No. Applications
Planning Scheme Amendment	0
Development Applications	2
Clearances for Development Permit Conditions	4
Sale, Lease, or Occupation of Crown Land Applications	0
Development Permits Issued	3
Liquor Licence Applications	1
Water Licence Applications	0
Mining Applications	0
Stormwater (Building Certification)/ Driveway Plan Reviews	4
Works Permits	28

Letters of comment for the noted development applications are provided for information in the attachments to this report.

RESOLUTION OCM/26/049

Moved: Cr Daisy Crawford

Seconded: Cr Kevin Harlan

THAT Council:

1. Receive the Summary Planning and Development Report for 1-31 March 2026.
2. Note for information the responses provided to relevant agencies within Attachments A to B of this report.

CARRIED 6/0

Youtube recording time: 2:54:47

15 OTHER BUSINESS

Cr Civitarese acknowledged that the ALGA National General Assembly will be held at the end of June in Canberra. Information will be circulated to call for Expressions of Interest (EOI), which will be open to all Council members. Members were encouraged to consider attending, with the importance of Council representation at the event acknowledged.

Cr Harlan proposed cyclone clean-up initiative to be delivered as part of new initiatives. It was suggested that the program run for a one-month period (proposed August), allowing residents to dispose of cyclone-related waste.

The Director of Infrastructure advised that the matter will be the subject of a report to Council in the near future.

16 CONFIDENTIAL ITEMS

RESOLUTION OCM/26/050

Moved: Cr Daisy Crawford

Seconded: Cr Pauline Cass

Pursuant to Section 93 of the Local Government Act and Regulation 51 of Local Government (General) Regulations the meeting be closed to the public to consider the following confidential item(s):

16.1 Confidential Minutes of the Council Meeting held on 16 March 2026

This matter is considered to be confidential under Section 99(2) - cii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

16.2 Minutes of the Freds Pass Reserve \$10mil Grant Project Steering Committee

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

16.3 RFT25-507 Freds Pass Recreation Reserve: Electrical and Lighting Upgrades Package 2 – Soccer and Ruby Fields

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED 6/0

Youtube recording time: 3:19:01

RESOLUTION OCM/26/051

Moved: Cr Kris Civitarese

Seconded: Cr Kevin Harlan

Resume in Open Session at **9:42pm**.

CARRIED 6/0

17 REPORT OF CONFIDENTIAL RESOLUTIONS

NIL

18 CLOSE OF MEETING

The Meeting closed at **9.42pm**.

19 NEXT MEETING

Monday, 18 May 2026

20 MINUTES TO BE CONFIRMED

Monday, 18 May 2026

Mayor

Chief Executive Officer

Name

Unconfirmed

7 BUSINESS ARISING FROM MINUTES

7.1 Business Arising

AUTHOR: Deb Boyko, Executive Assistant to the CEO and Mayor

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. Business Arising from Council Meetings

EXECUTIVE SUMMARY

This report provides an update on actions arising from previous Council meetings and outlines progress made on outstanding items.

RECOMMENDATION

1. That Council receive and note the business arising as at attachment.

		Business Arising from the Minutes		
		In Progress	Ongoing	
		Completed	Superseded	
Resolution	Resolution	Meeting Date	Officer	Current Status
ORD2022 11-173	<p>Road Opening Closing Meade Road, Darwin River</p> <p>THAT Council:</p> <ol style="list-style-type: none"> proceed with the road closing and opening process for Meade Road, across affected land parcels, Lot 500 Section 773 Hundred of Cavenagh, Lot 585 Section 765 Hundred of Cavenagh (Meade Road, west of Letchford Road) for the purpose of providing the land owner the opportunity to continue conservation efforts; authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the closing and opening of the road, as required; and note that this is an administrative process only and there is no commitment by Council to construct the road. 	19/07/2022	DIO	<p>In Progress</p> <p>A report has been prepared for this OCM for consideration by Council</p>
ORD2023 11-093	<p>Cost to maintain the eight owned Council Recreation Reserves</p> <p>THAT Council:</p> <ol style="list-style-type: none"> engages a suitably qualified and experienced auditor or consultant to review the current costs to maintain Litchfield Council's eight reserves in a safe condition to ensure that the Council is complying with their duties under the NT Work Health and Safety (National Uniform Legislation) Act 2011 and that the Elected Members are complying with their duties under the Local Government Act 2019; requests the Chief Executive Officer to provide the auditors or consultant written report detailing the cost to maintain Litchfield Council's eight reserves in a safe condition to the Chief Executive Officer to Elected Members to allow each of them to carry out their due diligence under the Northern Territory Work Health and Safety (National Uniform Legislation) Act 2011 and that the Elected Members are complying with their duties under the Local Government Act 2019; and receive the report prior to the first 2023-2024 Budget Review Meeting. 	20/06/2023	DIO	<p>Council has terminated the AMP contract with the consultant. Council has no confidence that compliant or fit-for-purpose deliverables can be achieved within the remaining scope, timeframe, or available contract budget. Further discussion on this matter should be undertaken in the confidential section of the OCM.</p> <p>Noting</p> <p>Refer ORD2023 11-241</p>

<p>ORD2023 11-142</p>	<p>Freds Pass Reserve Expansion</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. adopt the Freds Pass Reserve land expansion concept to include: <ol style="list-style-type: none"> a. Crown Land parcel Section 2889 (580) Stuart Highway, Hundred of Strangways; and b. Part Crown land parcel Section 2639 (100) Bees Creek Road, Hundred of Strangways; 2. adopt the concept to acquire land from Power and Water Corporation’s Section 6003 Hundred of Strangways for the Freds Pass Reserve safe cycle, pedestrian and bridle way connection to Coolalinga and adjacent Park and Ride; and 3. approve the consolidation of Section 1817 (20A) Bees Creek Road, Hundred of Strangways and Section 5467 (20) Bees Creek Road, Hundred of Strangways and authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the closing of the road, as required. 	<p>15/08/2023</p> <p>DIO</p>	<p>Part 1a,1b Ongoing Crown discussions postponed for development of proposed use plan for the new area.</p> <p>Part 2 Ongoing Shared paths from Coolalinga to Fred’s Pass RR (medium term) and to Arnhem Hwy (short term) are addressed in DLI’s 2023 - 2033 NT Shared Path Review Outcomes Summary. Discussions with PWC held regarding potential access.</p> <p>Part 3 Complete Consolidation of Freds Pass land into a single lot is complete</p>
<p>ORD2023 11-241</p>	<p>Cost to maintain the eight owned Council Recreation Reserves</p> <p>THAT Council support and note the proposed timeline to provide individual asset management plans for all Council reserves.</p>	<p>12/12/2023</p> <p>DIO</p>	<p>Council has terminated the AMP contract with the consultant. Council has no confidence that compliant or fit-for-purpose deliverables can be achieved within the remaining scope, timeframe, or available contract budget. Further discussion on this matter should be undertaken in the confidential section of the OCM.</p>

<p>ORD 2024 11-183</p>	<p>Disposal of Contaminated Concrete Waste Stockpiles from Council's Waste Transfer Stations</p> <p>THAT Council resolve to commit a Budget of \$3,000,000.00 to disposing of the contaminated concrete waste piles from Howard Springs and Humpty Doo Waste Transfer Stations. The budget is to come from the Waste Asset Reserve.</p>	<p>20/08/2024</p>	<p>DIO</p>	<p>In Progress A Pollution Abatement Notice has been formally served requiring Council to address the matter of disposing contaminated concrete. Design and documentation and various consultant engagements are being finalised for tender release later in the year.</p>
<p>ORD 2024 11-265</p>	<p>Private Roads – No Name Road</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Commit to the trial of running through the process of a Road Opening for a Private Road and driving the process for residents. 2. Allocate No Name Road as the proposed road for the trial. 3. Allocate \$100,000 of consultant budget to come from Financial Reserves. 4. Renew the policy as it stands with no changes for a further 12 months. 	<p>10/12/2024</p>	<p>DIO</p>	<p>In Progress Works has commenced on drafting the relevant survey documentation and legal documents, currently under review. Next steps are adjustments to the documentation followed by consultation with residents, assisted by the new Council comms officer.</p>

8 PETITIONS

9 DEPUTATIONS AND PRESENTATIONS

Nil

10 ACCEPTING OR DECLINING LATE ITEMS

11 NOTICES OF MOTIONS

Nil

12 MAYORS REPORT

12.1 Mayors Monthly Report

AUTHOR: Deb Boyko, Executive Assistant to the CEO and Mayor

AUTHORISER: Rachael Wright, Mayor

ATTACHMENTS: Nil

MONTHLY UPDATE

A summary of the Mayor’s attendance at meetings and functions representing Council for the period from 21 April 2026 to 18 May 2026.

Summary	
Date	Event / Meeting
22 April 2026	Phase 3 CEO Performance Review Workshop
25 April 2026	ANZAC Day Ceremony
28 April 2026	Elected Member Mandatory Professional Development - NTG
01 May 2026	Citizenship Ceremony
05 May 2026	Strategic Plan Workshop
05 May 2026	Strategic Discussion and Briefing Session
07 May 2026	Australian Honours and Awards Investiture Ceremony
16 May 2026	Community BBQ
17 May 2026	Youth Parliament Alumni Mixer
18 May 2026	Community Forum
18 May 2026	Ordinary Council Meeting

RECOMMENDATION

THAT Council receive and note the mayor’s monthly report for the period of 21 April 2026 to 18 May 2026.

13 REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

14 OFFICER REPORTS

14.1 Corporate and Community

14.1.1 People, Performance and Governance Report – April 2026

AUTHOR: Ankit Pansal, Acting Director Corporate Services

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. People Performance and Governance Monthly Report April

EXECUTIVE SUMMARY

This report provides Council with key staffing information, workplace health and safety information and proposed major policy updates and reviews.

This report provides a monthly update to ensure that both staffing and budget measures are in accordance with the Council approved staffing plan and budget. The metrics provided in this report track activity and report full-time equivalent (FTE) numbers, retention and Work Health and Safety performance

RECOMMENDATION

1. That Council note the People, Performance and Governance Report for April 2026.

BACKGROUND

Litchfield Council strongly values our people and good governance. This monthly report will ensure that important information is presented to understand any trends occurring and for the organisation to understand the factors influencing staff, their safety and policy initiatives.

LINKS WITH STRATEGIC PLAN

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

Risks Public liability issues result from safety breaches by residents at Council's Waste Transfer Stations. Risk registers, standard operating procedures, and implementation of safety measures (e.g., education, signage etc) are used to reduce hazards during tasks and operations.

Service Delivery

Due to our location and market position, ongoing risks exist around the attraction of qualified staff into critical roles and retention of critical staff needed to deliver Council's business plans. Risks are being

managed through several means, including implementing innovative HR practices and strengthening council's positive work culture to attract and retain talent.

COMMUNITY ENGAGEMENT

Nil

PEOPLE AND PERFORMANCE MONTHLY REPORT April 2026

Internal Appointments

Position	Department	Commenced	Permanent/Temporary
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NA

External Appointments

Position	Department	Start date	Permanent/Temporary
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NA

Employment Separation Permanent

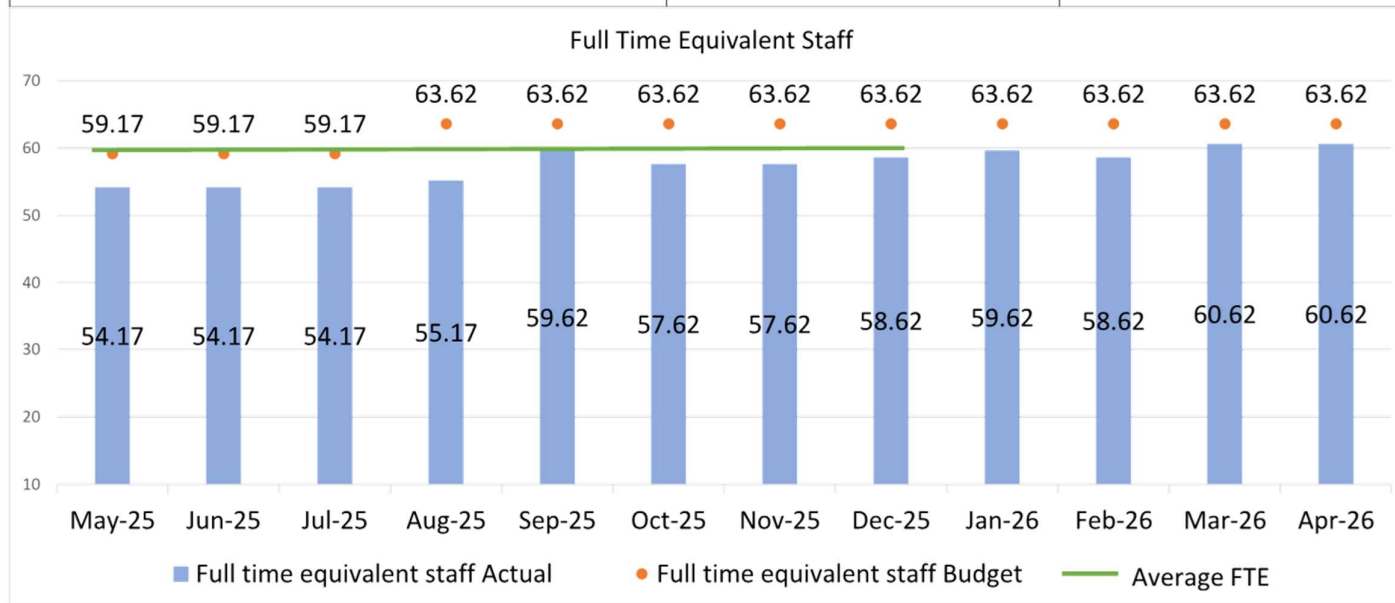
Position	Department	End date	Permanent/Temporary
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NA

	Allocated	Actual	Difference
Full Time Equivalent	50.00	48.00	-2
Part-time	4.52	4.52	0
Contract	5.00	4.00	-1
Casual	4.10	4.10	0
Total	63.62	60.62	-3.00

Recruitment Overview:

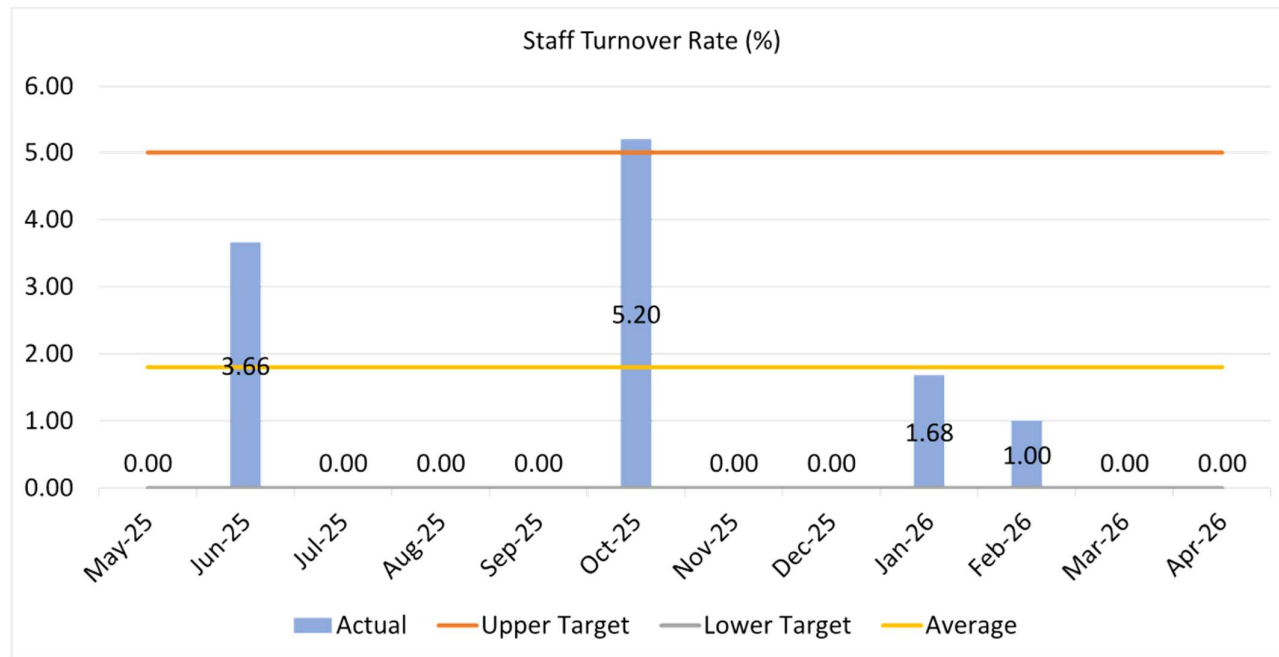
Role	In Progress	Completed
EA to Directors	✓	
Recreation Reserve Liaison Officer	✓	
Grounds Person- Thorak	✓	
Director Corporate Services	✓	



Turnover Rate:

The number of staff leaving council employment during the reporting period.

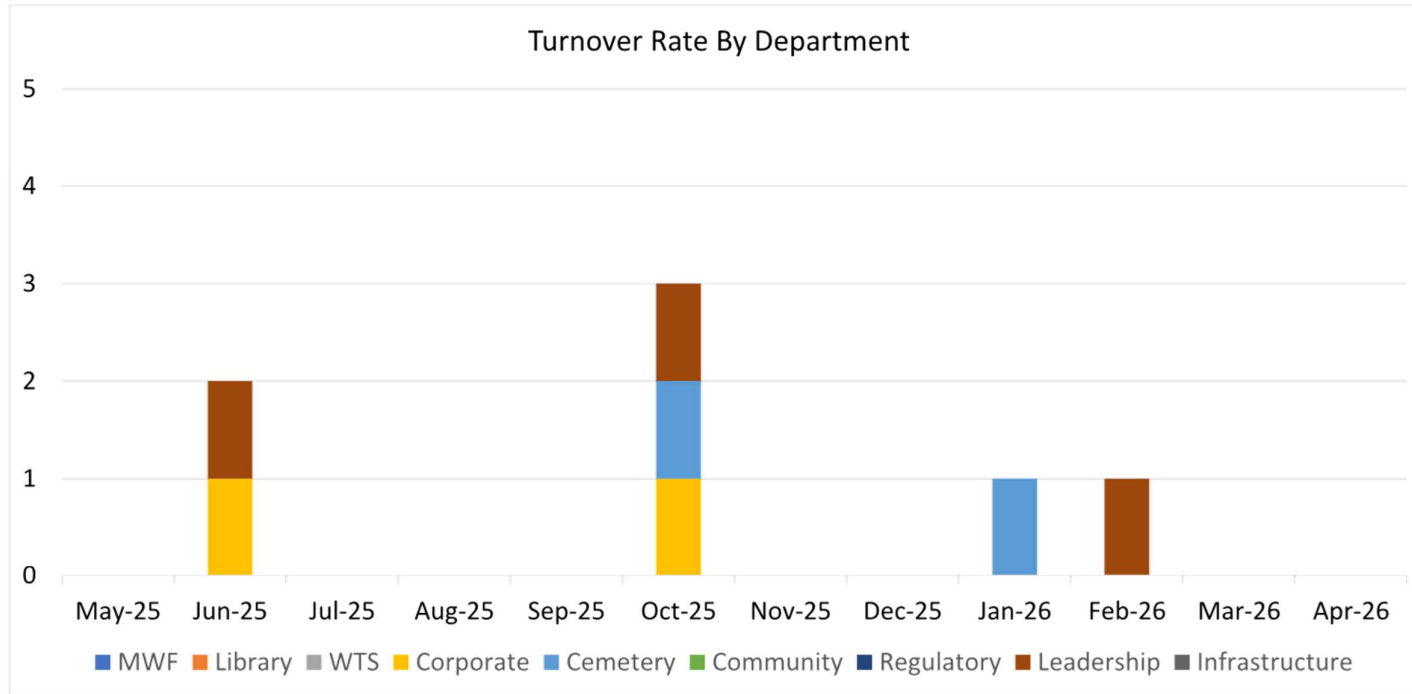
(# staff leaving divided by the total number of people employed (Actual FTE) multiplied by 100)



May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Average
0%	3.66%	0%	0%	0%	5.21%	0%	0%	1.68%	1.71%	0%	0%	1.18%
0	2	0	0	0	3	0	0	1	1	0	0	0.67

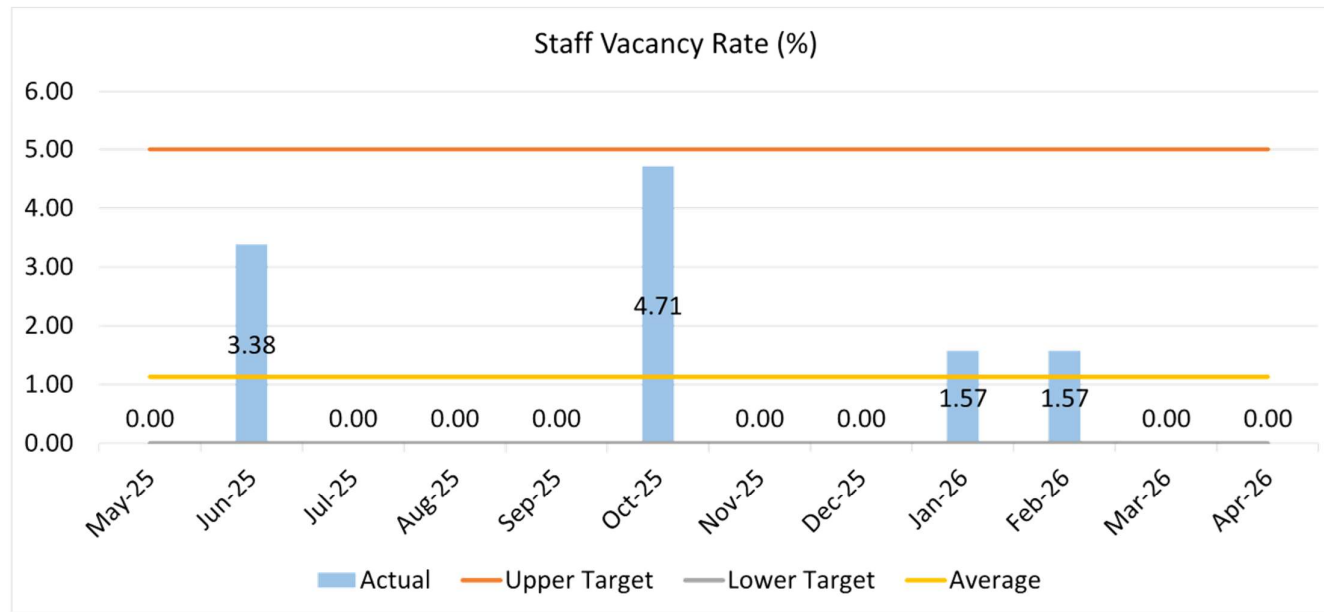
Target Average: Between 0% to 5%

Turnover Rate by Department:



Staff Vacancy Rate:

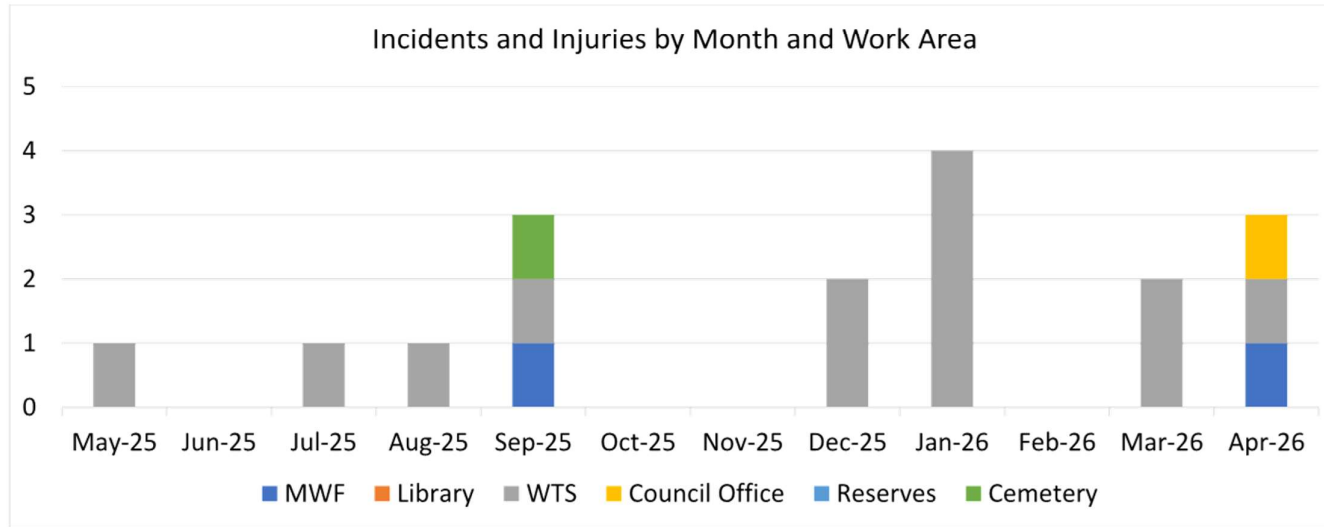
The number of vacant positions during the reporting period.
 (Vacant positions, divided by total FTE, multiplied by 100).



May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Average
0.00 %	3.38%	0.00%	0.00%	0.00%	4.71%	0.00 %	0.00 %	1.57 %	1.57%	0.00%	0.00%	1.08%

Target: Between 0% to 5%

Workplace Health and Safety:



There were three work health and safety injuries recorded for April.

- 1) A staff member was verbally abused in course of duties.
- 2) A staff member had minor injury.
- 3) A staff member had minor injury.

Governance

The *Local Government Act 2019* (Act) commenced on 1 July 2021. The following regulations, guidelines and general instructions have been made under the Act:

Regulations	Local Government (Electoral) Regulations 2021
	Local Government (General) Regulations 2021
Guidelines	Guideline 1: Local Authorities
	Guideline 2: Appointing a CEO
	Guideline 3: Borrowing
	Guideline 4: Assets
	Guideline 5: Budgets
	Guideline 6: Annual Report
	Guideline 7: Procedural Fairness in Deciding Code of Conduct Complaints
General Instructions	General Instruction 1: Procurement
	General Instruction 2: Annual Financial Statement

Council policies are reviewed every four years, unless otherwise specified or in response to changes in relevant legislation and/or best practice.

Below is a list of existing policies that are overdue from the 2024/2025 period. These policies will be presented to Council in due course.

Policies	Review Date
INF04 Place Names	08/12/2024
COM03 Sport and Recreation	15/06/2025

Below is a list of existing policies due for review during the 2025/2026 period. These policies will be presented to Council in due course.

Policies	Review Date
HR16 Code of Conduct for CEO	20/07/2025
EM03 Access to Council Meetings	18/10/2025
GOV13 Managing Requests to Council Members	18/10/2025
COR01 Media Policy	15/11/2025
FIN14 Investment	6/12/2025
INF06 Private Roads	16/12/2025
CEM02 Right of Interment	17/01/2026
INF01 Asset Management	17/01/2026
CEM01 Floral and Ornamental Tributes	16/05/2026
EM06 Conflict of Interest	20/06/2026
FIN02 Rating Policy	20/06/2026
FIN04 Financial Reserves	20/06/2026

14.1.2 Litchfield Council Finance Report – April 2026

AUTHOR: Xixi Li, Accountant
AUTHORISER: Ankit Pansal, Acting Director Corporate Services
ATTACHMENTS: 1. Litchfield Council Finance Report - April

EXECUTIVE SUMMARY

This report presents the Litchfield Council Finance Report for 30 April 2026. Budget Review 1 2025/26 figures are shown.

Operational Income reflects the entire year of rates levied. As expenses are incurred over the year, the current surplus position will gradually decrease.

The Balance Sheet has been updated in accordance with 2024/25 audited financial statements and Financial Reserves has been updated with original budget figures 2026.

The annual rates and waste charges were levied in July 2025. As instalment dates pass, the outstanding rates ratio will continue to decline.

RECOMMENDATION

1. That Council note the Litchfield Council Finance Report 30 April 2026.

BACKGROUND

Detailed financial information is presented on the following pages.

LINKS WITH STRATEGIC PLAN

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

This report complies with the *Local Government Act 2019*, Local Government (General) Regulations 2021, Division 7, Financial Matters, Department of the Chief Minister, and Cabinet - Form: Monthly Financial Reports, Council's policies, and Australian Accounting Standards.

FINANCIAL IMPLICATIONS

Nil

Risks *Financial*

The Council's current revenue levels fall short of funding the required asset renewal expenditure. As a result, there are long-term financial sustainability challenges concerning the renewal and upgrade of existing assets, including buildings, roads, and irrigation infrastructure. Therefore, council continues to discuss avenues to increase investment in this area.

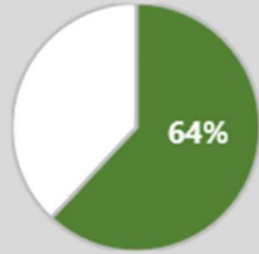
COMMUNITY ENGAGEMENT

Nil



Finance Report
April 2026

April 2026 DASHBOARD REPORTING



Asset Sustainability Ratio

Capital Expenditure
Actuals \$9.06m
Municipal Plan Target – 30%



Rates Outstanding

\$ 1.65m Outstanding
Municipal Plan Target – <18%
(Less than 3.30M)



Current Cash Investments \$ 26.57m

- 5 of 19** Budgeted Capital Programs 2025/26 Completed
- 26 of 31** Carry Forward Programs from 2024/25 Completed
- \$18.58m** Budgeted Financial Reserves Budget Review 1

\$ 24.32m

OPERATIONAL REVENUE

\$24.48m Budget – 94.42% Target Achieved

\$ 25.82m

OPERATIONAL EXPENSES

\$27.89m Budget – 77.14% Spent

\$ 1.5m

OPERATING DEFICIT

Budget Deficit (\$3.41m)

\$2.02m

CAPITAL REVENUE

\$ 2.16m Budget- 94% Achieved

\$ 9.06m

CAPITAL EXPENSES

\$ 24.63m Budget(Incl Budget Rollover)
37% Spent

\$ 7.04m

CAPITAL DEFICIT

Budget (\$ 22.46m)

RATIOS

- 64%** Asset Sustainability
Target 30% and more ■ Achieved
- 9%** Rates Outstanding
Target less than 18% ■ Achieved
- 72%** Own Source Revenue Ratio
Target 60% and more ■ Achieved
- 6.05** Current Ratio
Target 1 and more ■ Achieved
- 0** Debt Service Ratio
Target less than 1 ■ Achieved

STATEMENT 1. COMPARISON ACTUAL PERFORMANCE AGAINST BUDGET¹

The consolidated Financial Statements, including Thorak Regional Cemetery operations, are presented in the prescribed format required by Department of the Chief Minister and Cabinet - Form: Monthly Financial Reports. Year-to-date budget figures represent sixth-twelfth of annual budget except for Rates, which is represented in full as it is levied in July in full.

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	2025/26 Budget Review 1 \$
OPERATING INCOME				
Rates	18,117,641.99	18,118,861.00	1,219.01	18,118,861.00
Charges	194,018.50	145,833.33	(48,185.17)	175,000.00
Fees and Charges	1,925,700.90	1,757,906.67	(167,794.23)	2,109,488.00
Operating Grants and Subsidies	2,702,935.55	3,295,726.67	592,791.12	3,954,872.00
Interest / Investment Income	1,274,964.50	1,048,132.50	(226,832.00)	1,257,759.00
Other Income	102,978.15	116,666.67	13,688.52	140,000.00
TOTAL OPERATING INCOME	24,318,239.59	24,483,126.83	164,887.24	25,755,980.00
OPERATING EXPENDITURE				
Employee Expenses	6,808,540.55	6,823,127.50	14,586.95	8,187,753.00
Materials and Contracts	7,437,252.83	8,715,330.83	1,278,078.00	10,458,397.00
Elected Member Allowances	226,161.50	301,236.67	75,075.17	361,484.00
Elected Member Expenses	258,718.59	248,869.17	(9,849.42)	298,643.00
Council Committee & LA Allowances	5,247.00	8,333.33	3,086.33	10,000.00
Council Committee & LA Expenses	-	-	-	-
Depreciation, Amortisation and Impairment	39,644.26	-	(39,644.26)	-
Accumulated Depreciation	9,875,833.33	9,875,833.33	-	11,851,000.00
Interest Expenses	-	-	-	-
Other Expenses	1,170,902.86	1,921,666.67	750,763.81	2,306,000.00
TOTAL OPERATING EXPENDITURE	25,822,300.92	27,894,397.50	2,072,096.58	33,473,277.00
OPERATING SURPLUS / DEFICIT	(1,504,061.33)	(3,411,270.67)	(1,907,209.33)	(7,717,297.00)

¹ Numbers in statements February include minor rounding differences.

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	2025/26 Budget Review 1 \$
BUDGETED OPERATING SURPLUS / DEFICIT	(1,504,061.33)	(3,411,270.67)	(1,907,209.33)	(7,717,297.00)
Remove NON-CASH ITEMS				
Less Non-Cash Income	-	-	-	-
Add Back Non-Cash Expenses	9,915,477.59	9,875,833.33	(39,644.26)	11,851,000.00
TOTAL NON-CASH ITEMS	9,915,477.59	9,875,833.33	(39,644.26)	11,851,000.00
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	(9,065,173.91)	(20,525,590.50)	(11,460,416.59)	(24,630,708.60)
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	(3,444,752.50)	(3,444,752.50)	(4,133,703.00)
Other Outflows	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(9,065,173.91)	(23,970,343.00)	(14,905,169.09)	(28,764,411.60)
Add ADDITIONAL INFLOWS				
Capital Grants Income	2,000,000.00	1,577,910.00	(422,090.00)	1,893,492.00
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	17,138.50	3,444,752.50	3,427,614.00	4,133,703.00
Road Seal Levy	7,353.00	39,650.00	32,297.00	47,580.00
Transfers from Reserves	-	15,463,278.00	15,463,278.00	18,555,933.60
TOTAL ADDITIONAL INFLOWS	2,024,491.50	20,525,590.50	18,501,099.00	24,630,708.60
NET OPERATING POSITION	1,370,733.85		1,649,076.32	

Operating Position by Department

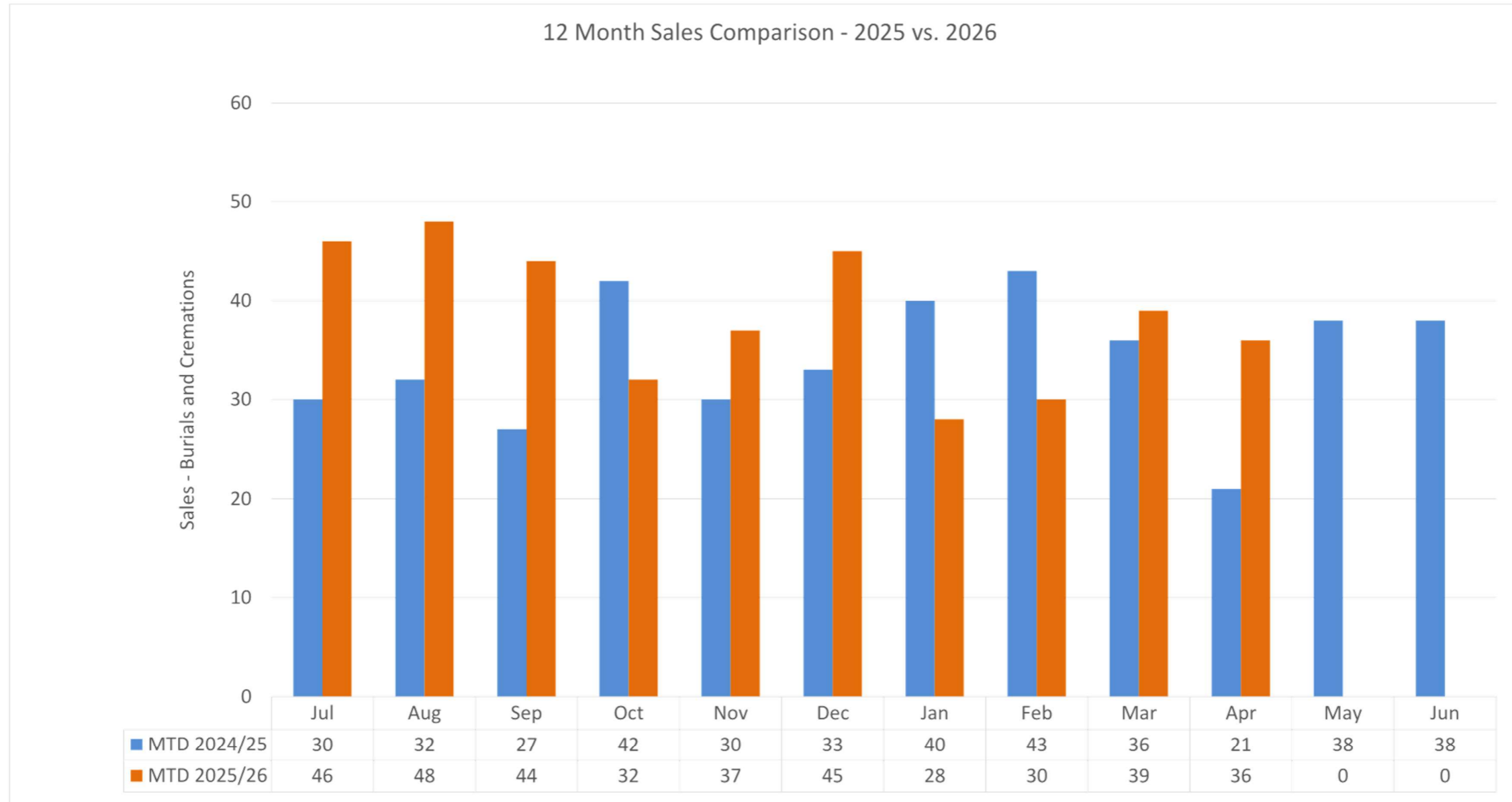
Finance and Waste Management income represents a high percentage of total yearly income due to rates and waste charges levied in full in July 2025.

	2025/26 YTD Actuals	2025/26 Budget Review 1	% of Budget
REVENUE	\$	\$	
Council Leadership	-	-	0.0%
Corporate	-	-	0.0%
Information Services	-	-	0.0%
Finance & Customer Service	16,048,874.63	16,553,245.00	97.0%
Infrastructure & Assets	2,238,509.44	3,335,468.00	67.1%
Waste Management	3,821,522.47	3,652,968.00	104.6%
Community	134,808.70	134,978.00	99.9%
Community - Library	317,377.99	308,722.00	102.8%
Mobile Workforce	-	-	0.0%
Regulatory Services	196,472.05	175,000.00	112.3%
Thorak Cemetery	1,560,674.31	1,595,599.00	97.8%
TOTAL REVENUE	24,318,239.59	25,755,980.00	94.42%
EXPENSES			
Council Leadership	1,058,452.53	1,627,208.00	65.0%
Corporate	650,523.47	933,894.00	69.7%
Information Services	590,783.75	671,122.00	88.0%
Finance & Customer Service	1,443,964.59	1,774,231.00	81.4%
Infrastructure & Assets	2,836,502.99	4,886,777.00	58.0%
Waste Management	3,808,352.44	5,148,725.00	74.0%
Community	1,979,227.19	2,128,908.00	93.0%
Community - Library	809,926.13	995,398.00	81.4%
Mobile Workforce	1,160,436.04	1,482,091.00	78.3%
Regulatory Services	583,100.05	725,607.00	80.4%
Thorak Cemetery	1,025,198.41	1,248,317.00	82.1%
TOTAL EXPENSES	15,946,467.59	21,622,278.00	73.75%
OPERATING RESULT	8,371,772.00	4,133,703.00	

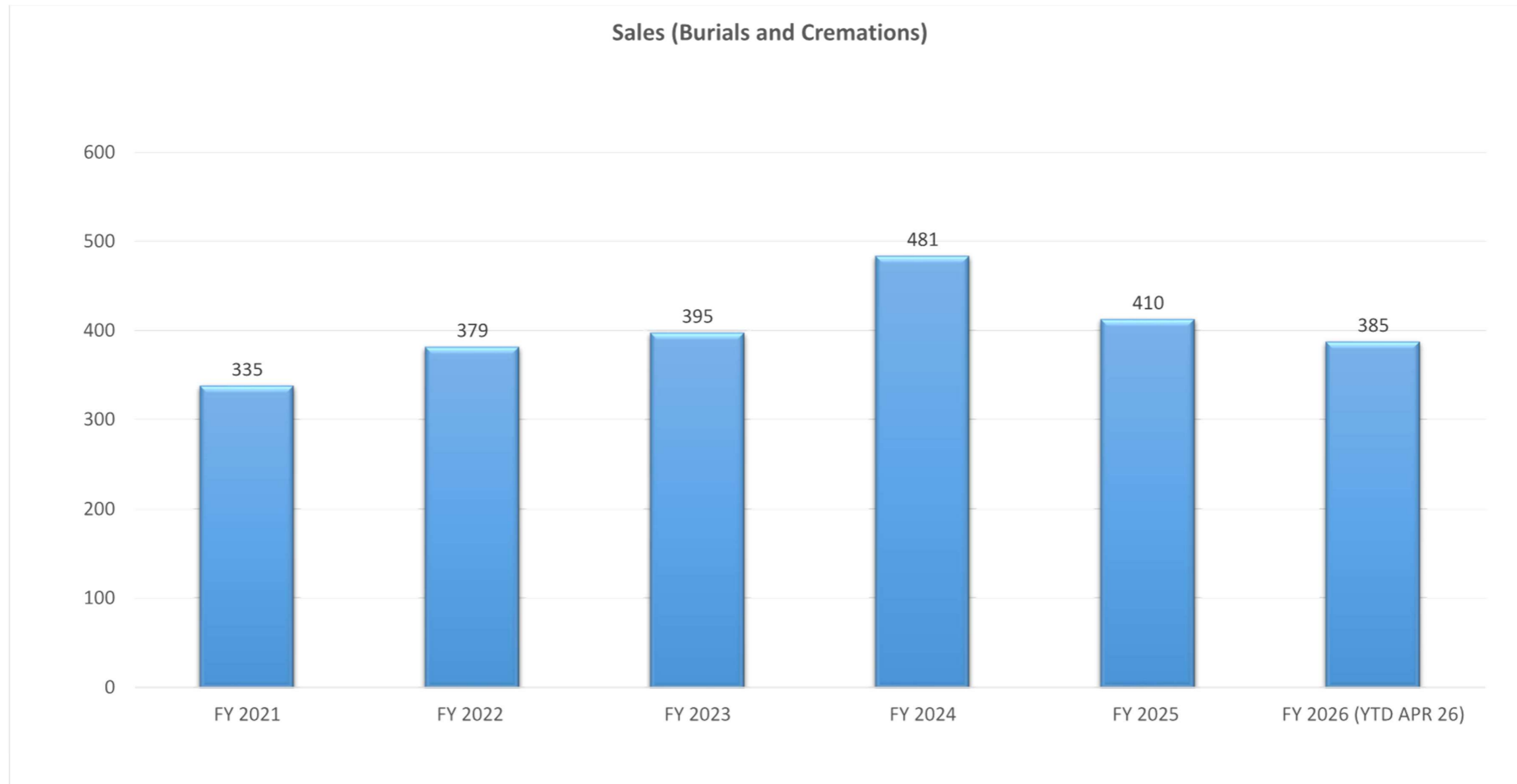
Thorak Regional Cemetery Sales

To date, Thorak Regional Cemetery has completed 385 Interments and cremations, an increase of 51 from the same time last year.

Below is a comparison by month against last year:



Below presents a sales comparison over the last six years, with an average over the five years to date of 398.



STATEMENT 2. CAPITAL EXPENDITURE AND FUNDING

Table 2.1 By class of infrastructure, property, plant, and equipment

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	2025/26 Budget Review 1 \$
Land and Buildings	2,429,216.47	10,310,282.50	7,881,066.03	12,372,339.00
Infrastructure (including roads, footpaths, park furniture)	6,247,099.26	9,599,715.00	3,352,615.74	11,519,658.00
Plant and Machinery		-	-	
Fleet	388,858.18	615,593.33	226,735.15	738,712.00
Other Assets (including furniture and office equipment)	-	-	-	
Leased Land and Buildings	-	-	-	-
Other Leased Assets	-	-	-	-
TOTAL CAPITAL EXPENDITURE	9,065,173.91	20,525,590.83	11,460,416.92	24,630,708.60
TOTAL CAPITAL EXPENDITURE FUNDED BY:	-			
Operating Income (amount allocated to fund capital items)	17,138.50	2,977,558.33	2,960,419.83	3,573,070.00
Capital Grants	2,000,000.00	1,577,910.00	(422,090.00)	1,893,492.00
Transfers from Cash Reserves	-	15,930,472.17	15,930,472.17	19,116,566.60
Borrowings	-	-	-	-
Sale of Assets (including trade-ins)	-	-	-	-
Other Funding	-	-		
Special Road Seal Levy	7,353.00	39,650.00	32,297.00	47,580.00
TOTAL CAPITAL EXPENDITURE FUNDING	2,024,491.50	20,525,590.50	18,501,099.00	24,630,708.60

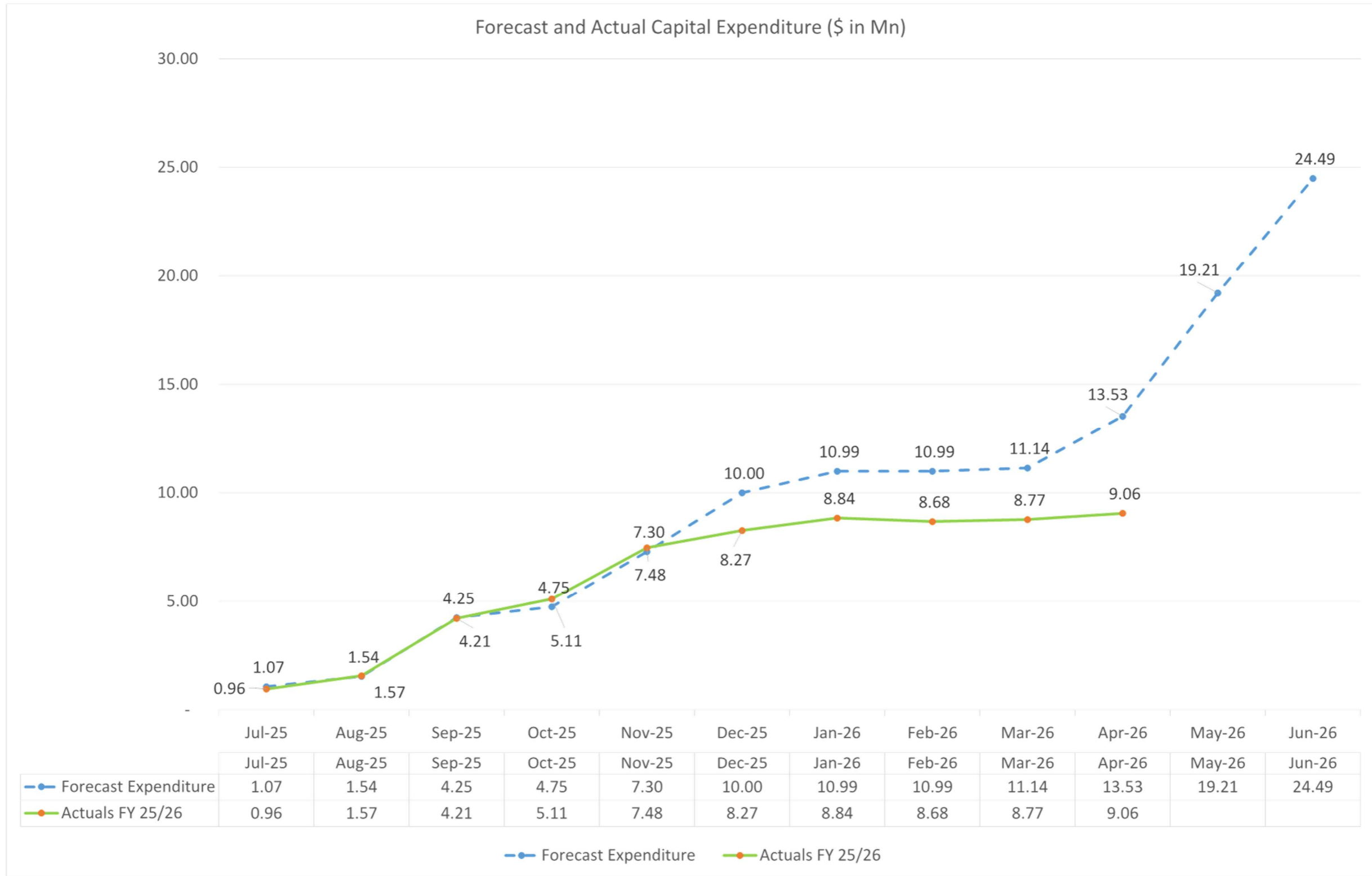


Table 2.2 Monthly Report on Planned Major Capital Works

Task No.	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals \$	Total Actuals \$	Budget 25-26 Review 1 Inc Rollover \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
2026-1	Roads	Road Seal Renewal	-	-	1,293,492.00	1,293,492.00	0.00%	Sep-26	Yes	Yes	Procurement	Tender has been advertised and closes on with award planned for June 2026. Tender closes 7 May targeting June contract award with construction anticipated to commence in August. Baseline budget & timing reset.
2026-2	Roads	Heavy Patches Kentish Road, Horne Road and Trippe Rd	206,943.66	206,943.66	300,000.00	93,056.34	68.98%	Oct-25	Yes	Yes	Allocated Projects Complete	Kentish Road: Complete Horne Road: Complete Trippe Road: Complete Remaining budget may be allocated to recovery works.
2026-3	Roads	Gravel Surface Renewal Sandy Road & Parkin Road North	315,854.55	315,854.55	330,000.00	14,145.45	95.71%	Sep-25	Yes	Yes	Allocated Projects Complete	Complete Remaining budget may be allocated to recovery works.
2026-4	Roads	Unsealed to Sealed Road Keleson Road and Bees Creek Road	1,096,845.03	1,096,845.03	2,500,000.00	1,403,154.97	43.87%	Oct-26	Yes	Yes	Bees Creek Rd Delivery - Powerlines Planning - Road Works Keleson Rd Delivery	Bees Creek Rd: • PWC has installed tops of poles and re-strung conductors • Civil works design to be amended prior to tendering. Keleson Rd: Works 95% complete, drainage and accesses will be attended to when weather permits.
2026-5	Roads	Road Safety Upgrades - Shoulder Widening Krichauff Road & Westall Road	-	-	420,000.00	420,000.00	0.00%	TBA	On hold	On hold	Planning	Works on hold, remaining budget may be allocated to recovery works
2026-6	Drainage	Drainage Renewal Old Bynoe Road	93,316.84	93,316.84	250,000.00	156,683.16	37.33%	TBA	Yes	Yes	Allocated Projects Complete	Works complete, remaining budget may be allocated to recovery works

Task No.	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals \$	Total Actuals \$	Budget 25-26 Review 1 Inc Rollover \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
2026-7	Buildings	Council Administration Building Upgrade effluent system and dog pound area	110,959.13	110,959.13	200,000.00	89,040.87	55.48%	Oct-26	Yes	Yes	Effluent Delivery Dog Pound Complete	Effluent System Upgrade: Contract has been awarded to Gold Medal Services. Anticipated commencement dependant on ground water levels. Dog Pound Upgrade: Works are complete
2026-8	Thorak	Thorak Asset Renewal Concrete beams and irrigation	-	-	30,000.00	30,000.00	0.00%	Jun-26	Yes	Yes	Planning	Irrigation and beam works anticipated to commence May
2026-9	Waste	Waste Asset Renewal New HD WTS Office building, operators tea room and bins	3,907.00	3,907.00	280,000.00	276,093.00	1.40%	Nov-26	Yes	Yes	Office Procurement Bin Delivery	HD WTS Office Demountable: Anticipated tender release mid-May targeting July contract award. Compactor Bin: Contract awarded April anticipated to be complete end-June
2026-10	Reserves	Freds Pass Sports & Recreation Reserve Bore outlet manifold, Effluent systems upgrades.	291,520.33	291,520.33	420,000.00	128,479.67	69.41%	Nov-26	Yes	Yes	Bore Mainfold Complete Effluent System Procurement	Bore Outlet Manifold: Works are complete and bore recommissioned. Effluent System: Design complete. Anticipated tender release June targeting August contract award. Baseline on budget & timing reset
2026-11	Reserves	Mira Square Boundary Fencing	28,810.00	28,810.00	35,000.00	6,190.00	82.31%	Nov-25	Yes	Yes	Complete	Complete
2026-12	Reserves	Humpty Doo Village Green Masterplan	-	-	60,000.00	60,000.00	0.00%	Nov-26	Yes	Yes	Planning	Not Started

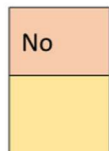
Task No.	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals \$	Total Actuals \$	Budget 25-26 Review 1 Inc Rollover \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
2026-13	Reserves	Knuckey Lagoon Recreation Reserve Masterplan, BBQ upgrade and Disability access	-	-	120,000.00	120,000.00	0.00%	Dec-26	Yes	Yes	Planning	Not Started
2026-14	Reserves	McMinns Lagoon Recreation Reserve Masterplan, Building upgrades	19,689.09	19,689.09	179,000.00	159,310.91	11.00%	Nov-26	Yes	Yes	Masterplan Planning Building Upgrades Complete Solar Bore Procurement	Masterplan: Not Started Building Upgrades: Works complete Solar Bore: Award of contract anticipated May. Works are anticipated to commence as soon as ground conditions permit
2026-15	Reserves	Howard Park Recreation Reserve Masterplan	-	-	50,000.00	50,000.00	0.00%	Feb-27	Yes	Yes	Planning	Not Started
2026-15A	Reserves	Howard Park Safety Audit Upgrades	12,017.00	12,017.00	15,000.00	2,983.00	80.11%	May-26	Yes	Yes	Complete	Fencing completed and signs received yet to be installed
2026-16	Reserves	Livingstone Recreation Reserve Masterplan	-	-	46,285.00	46,285.00	0.00%	Jan-27	Yes	Yes	Planning	Not Started
2026-17	Reserves	Berry Springs Recreation Reserve Masterplan, Roof Painting and Disability access	-	-	120,000.00	120,000.00	0.00%	Mar-27	Yes	Yes	Masterplan Planning Roof Painting Delivery	Masterplan: Not started Roof Painting: Contract has been awarded and works commenced

Task No.	Asset Type	Municipal Plan Program	FY 2025/26 Year to Date Actuals \$	Total Actuals \$	Budget 25-26 Review 1 Inc Rollover \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
2026-18	Fleet	Council Vehicle Replacement	200,650.96	200,650.96	530,000.00	329,349.04	37.86%	Jun-26	Yes	Yes	Delivery	Fleet: • Ranger’s vehicle: Delivered • Waste vehicle: Delivered • Mayor’s vehicle: Delivered • HDWTS Forklift: Awaiting Delivery • Thorak Cemetery commuter vehicle: Delivered
			2,380,513.59	2,380,513.59	7,178,777.00	4,798,263.41						

Carry forward projects

Task No.	Asset Type	Municipal Plan Program	FY 2025/26 YTD Actuals	Total Actuals \$	Budget 25-26 Review 1 Inc Rollover \$	Total yet To Spend \$	Budget Rollover Spent %	Scheduled Completion Date	On Time	On Budget	Project Stage	Status Update
2	Roads	Pavement Renewal Whitewood Road	1,241,737.69	1,367,092.64	1,476,304.98	234,567.29	84.11%	Jun-26	Yes	Yes	Delivery	Contract awarded to AKSC, works 90% complete in conjunction with Shared Path Upgrade Whitewood Road - Hillier Rd to Hicks Rd. Final completion pending drainage review.
7	Roads	Road Safety Upgrades - Intersections Pioneer Road / Anglesey Road	-	-	465,129.42	465,129.42	0.00%	Dec-26	Yes	Yes	Planning	Design is being reviewed, with further refinement required to support a staged approach that addresses immediate road safety priorities followed by longer-term intersection upgrade requirements. Timing of delivery will be influenced by PWC power connection works timing.
23	Roads	Blackspot Girraween Road (Rogers Road to Mango Road)	-	19,800.00	280,200.00	280,200.00	0.00%	Nov-26	Yes	Yes	Delivery	Design complete, tender to be advertised pending blackspot funding variation approval. Pending formal confirmation of funds. Anticipated tender release June, targeting August contract award. Baseline on budget & timing reset
27	Shared Path	Shared Path Upgrade Whitewood Road - Hillier Rd to Hicks Rd	301,604.25	301,604.25	949,009.50	647,405.25	31.78%	Jun-26	Yes	Yes	Delivery	Contract awarded to AKSC, works ~100% complete in conjunction with Pavement Renewal - Whitewood Road. Final completion pending drainage review.
29	Reserves	Freds Pass Sport and Recreation Reserve Upgrades	1,613,217.23	1,977,472.16	9,635,745.07	8,022,527.84	16.74%	Jan-27	Yes	Yes	AFL Lighting Complete Rugby & Soccer Lights Delivery Netball Procurement	AFL Lighting: Towers installed, lights commissioned, pending final lighting adjustments in the dry season Rugby and Soccer Lighting: Contract awarded and procurement for long lead items commenced Netball: Tenders close 19 May, targeting June contract award.
			6,684,660.31	15,817,684.69	17,451,931.60	10,767,271.29						
			9,065,173.90	18,198,198.28	24,630,708.60	15,565,534.70						

Budget Rollover (\$17,458,216.6) is approved by Council in October 2025. Council resolution OCM/25/026 transfer \$15k to Project2026-15A. Council resolution OCM/25/056 approved \$140k to Project 2026-14.



No Indicates that the relevant aspect is not as planned and not on schedule for various reasons

Indicates that there are external aspects that are impacting the schedule, whether it be weather dependent or reliant on a 3rd party approval

Notes:

1. Projects that are planned to be completed in the following financial year, are considered to be 'on time', provided they are meeting the projects planned proposed project timeline.
2. Grant funded projects do not necessarily have financial year completion dates. Reporting on 'on time' and 'on budget' will be reported based on the specific projects project planned timeline.
3. Projects in the Carried Forward table, are not necessarily considered 'not on time' if planned to be completed to be that way. (noting as per the above)
4. Projects that are marginally behind their 'on time' OR considered that they will still be completed by the project end date, are being considered as 'on time'.

STATEMENT 3. MONTHLY BALANCE SHEET

The Balance Sheet and Financial Reserves closing balances have been updated to reflect the finalised 2024/25 annual audited financial statements.

BALANCE SHEET AS AT 31 March 2026	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	27,570,808.41	
Untied Funds	4,226,328.12	
Accounts Receivable		
Trade Debtors	2,163,240.91	(2)
Rates & Charges Debtors	2,423,924.93	
Other Current Assets	-	
TOTAL CURRENT ASSETS	36,384,302.37	
Non-Current Financial Assets	11,057,579.00	
Property, Plant and Equipment	517,553,638.22	
TOTAL NON-CURRENT ASSETS	528,611,217.22	
TOTAL ASSETS	564,995,519.59	
LIABILITIES		
Accounts Payable	2,215,922.76	(3)
ATO & Payroll Liabilities	101,107.06	(4)
Current Provisions	908,699.00	
Accruals	2,778,292.70	
Other Current Liabilities	10,368.97	
TOTAL CURRENT LIABILITIES	6,014,390.49	
Non-Current Liabilities		
Non-Current Provisions	175,741.44	
Other Non-Current Liabilities	-	
TOTAL NON-CURRENT LIABILITIES	175,741.44	
TOTAL LIABILITIES	6,190,131.93	
NET ASSETS	558,805,387.66	
EQUITY		
Asset Revaluation reserve	503,703,571.52	
Reserves	29,736,594.49	
Accumulated Surplus	25,365,221.65	
TOTAL EQUITY	558,805,387.66	

Note 1: Details of Cash and Investments Held

Investment Schedule

Council invests cash from its operational and business maxi accounts to ensure Council is receiving the best return on its cash holdings. Councils Investment Policy – FIN14 instates controls regarding the credit quality on the entire portfolio.

Counter Party	Date Invested	Invested Amount \$	Interest rate	Maturity Date	Days Invested	Institution Totals	% Counter party	Expected return to Maturity Date \$
Bendigo (S&P A2)	14/10/2025	1,500,000.00	4.05%	14/07/2026	273	3,500,000.00	13.17%	45,437.67
	23/12/2025	1,000,000.00	4.30%	29/09/2026	280			32,986.30
	12/02/2026	1,000,000.00	4.60%	27/10/2026	257			32,389.04
Defence Bank (S&P A2)	20/11/2025	1,000,000.00	4.25%	11/08/2026	264	2,000,000.00	7.53%	30,739.73
	22/04/2026	1,000,000.00	5.40%	2/02/2027	286			42,312.33
NAB (S&P A1+)	16/09/2025	1,000,000.00	4.15%	2/06/2026	259	9,500,000.00	35.75%	29,447.95
	16/09/2025	1,000,000.00	4.15%	16/06/2026	273			31,039.73
	30/09/2025	2,000,000.00	4.20%	23/06/2026	266			61,216.44
	30/09/2025	1,000,000.00	4.22%	7/07/2026	280			32,372.60
	28/10/2025	1,000,000.00	4.15%	28/07/2026	273			31,039.73
	12/02/2026	1,500,000.00	4.65%	10/11/2026	271			51,786.99
	10/03/2026	1,000,000.00	4.95%	22/12/2026	287			38,921.92
	8/04/2026	1,000,000.00	5.30%	19/01/2027	286			41,528.77
Westpac	5/08/2025	1,500,000.00	4.33%	5/05/2026	273	11,570,808.41	43.55%	48,579.04
	19/08/2025	1,000,000.00	4.23%	19/05/2026	273			31,638.08
	28/05/2025	70,808.41	3.50%	27/05/2027	730			4,956.59
	19/11/2025	1,500,000.00	4.50%	25/08/2026	279			51,595.89
	9/12/2025	2,000,000.00	4.60%	15/09/2026	280			70,575.34
	19/01/2026	2,000,000.00	4.59%	13/10/2026	267			67,152.33
	27/02/2026	1,000,000.00	4.97%	27/11/2026	273			37,172.88
	27/02/2026	1,000,000.00	4.97%	8/12/2026	283			38,534.52
	25/03/2026	1,500,000.00	5.31%	05/01/2027	286			62,410.68
TOTAL INVESTMENTS		26,570,808.41				26,570,808.41	100%	913,834.55

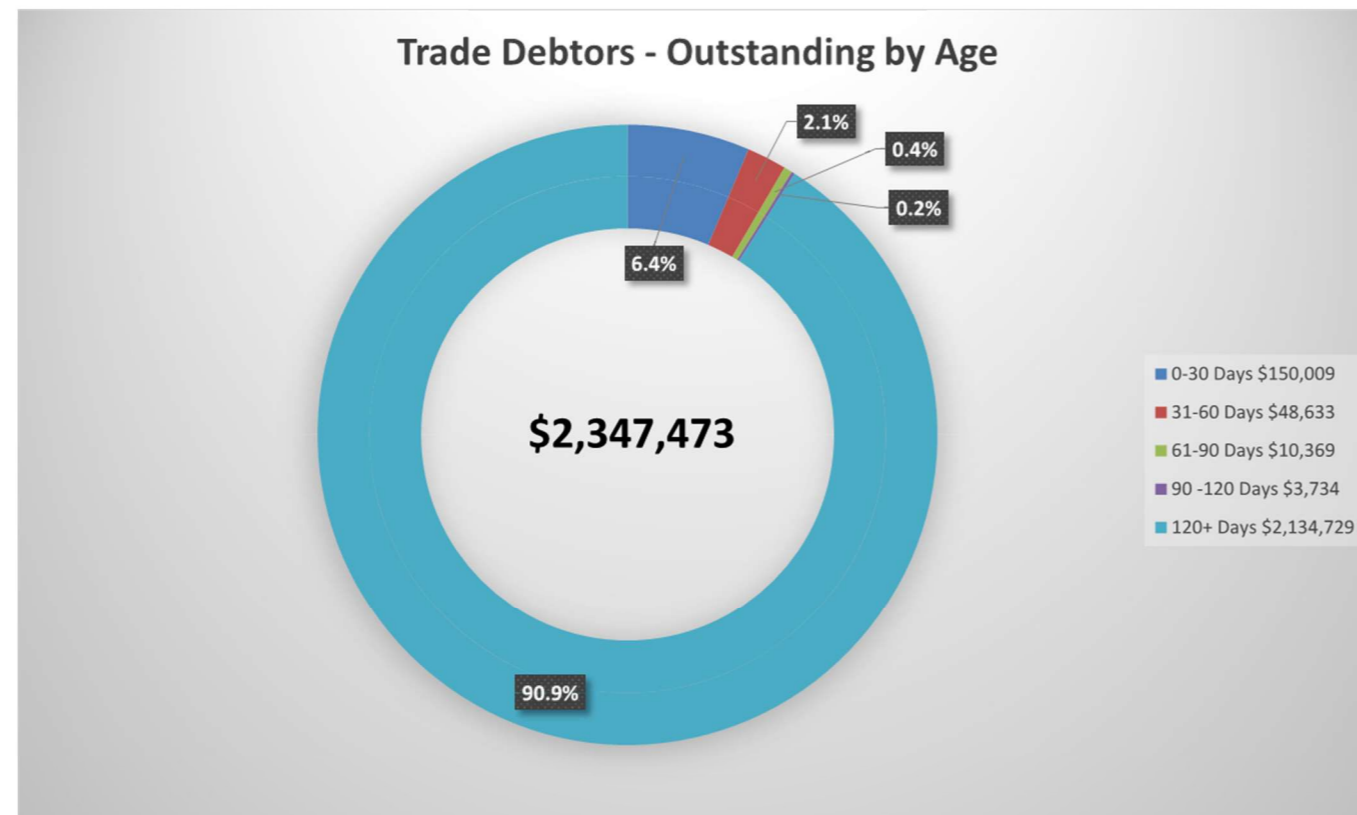
% of Total Investment Portfolio	S&P Short term rating (max 100%)	43.55%	A1+ 35.75%	
			A2 20.70%	
Total Investments/ Tied Funds	\$ 26,570,808.41		Total Year to date Investments Earnings	\$ 979,392.90
General Bank Funds	\$ 3,789,011.67			
Council Till and Petty Cash float	\$ 1,275.00			
Total Untied Funds	\$ 3,790,286.67			
Total all funds	\$ 30,361,095.08			

Note 2: Statement of Trade Debtors

Total Debtors as of 30 April 2026 is \$2,347,473; \$2,134,728.71 to invoices outstanding over 90 days. \$2m related to commonwealth grants, \$82,693.96 the 90+ days debtors relate to the charge of legal fees on regulatory service orders. A provision for doubtful debt was made during the preparation of the end-of-year financial statements.

Fines and Infringements - Council has Four hundred and Two (402) infringements outstanding with a total balance of \$109,607.96 an increase of \$11,432 from March. Thirty-Four (34) issued, Fifty-One (51) Reminder notices produced, Two Hundred and Thirty-Seven (237) are with the Fines Recovery Unit (FRU), Seventy-Two (72) Part Payment Arrangement and Nine (9) on hold.

Age of Trade Debtors:	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Sundry Debtor	-	(200.00)	-	-	2,051,979.37	2,051,779.37
Cemetery	-	33,116.40	-	-	-	33,116.40
Waste	-	258.93	-	227.12	55.38	541.43
Recreation Reserves	-	1,862.42	246.71	-	-	2,109.13
Planning	-	310.00	-	-	-	310.00
GST Receivable	150,008.70	-	-	-	-	150,008.70
Infringements	-	13,285.00	10,122.00	3,507.00	82,693.96	109,607.96
Total	150,008.70	48,632.75	10,368.71	3,734.12	2,134,728.71	2,347,472.99



Note 3: Statement of Trade Creditors

Age of Trade Creditors:	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
General	163,693.61	-				163,693.61
Cemetery	220.00	-	-	-	-	220.00
Total	163,913.61	-	-	-	-	163,913.61

Note 4: Statement on Australian Tax Office, Payroll, and Insurance Obligations

Age of Trade Creditors:	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
GST Payable	8,699.74	-	-	-	-	8,699.74
Payroll	-	-	-	-	-	-
Total	-	-	-	-	-	8,699.74

Financial Reserves

The Financial Reserves has been updated with 2025-26 Budget Review 1 figures.

	2025-2026 Original Budget \$	2025/26 Net Movement \$	2025-2026 Budget Review 1
Externally Restricted			
Developer Contribution Reserve	1,008,353.00	62,166.00	1,070,519.00
Waste Management Reserve	947,000.00	4,327,555.00	5,274,555.00
Total Externally Restricted Reserves	1,955,353.00	4,389,721.00	6,345,074.00
Internally Restricted Reserves			
Asset Reserve	6,142,000.00	1,126,629.00	7,268,629.00
Thorak Regional Cemetary Reserve	2,716,000.00	1,083,047.00	3,799,047.00
Election Reserve	200,000.00	-	200,000.00
Disaster Recovery Reserve	400,000.00	-	400,000.00
Strategic Initiatives Reserve	400,000.00	-	400,000.00
Cash for Cans Reserve	201,000.00	(30,555.00)	170,445.00
Total Internally Restricted Reserves	10,059,000.00	2,179,121.00	12,238,121.00
TOTAL RESERVES	12,014,353.00	6,568,842.00	18,583,196.00

Outstanding Rates

Prior Years Rates Outstanding²

The below table illustrates the split of prior year outstanding rates, currently at \$1.65 million.

Council continues to promote awareness among ratepayers on obligations and implications of unpaid Rates and Charges, ensuring rates collectible remains at acceptable levels as Council fulfils its Municipal Plan targets to remain financially sustainable.

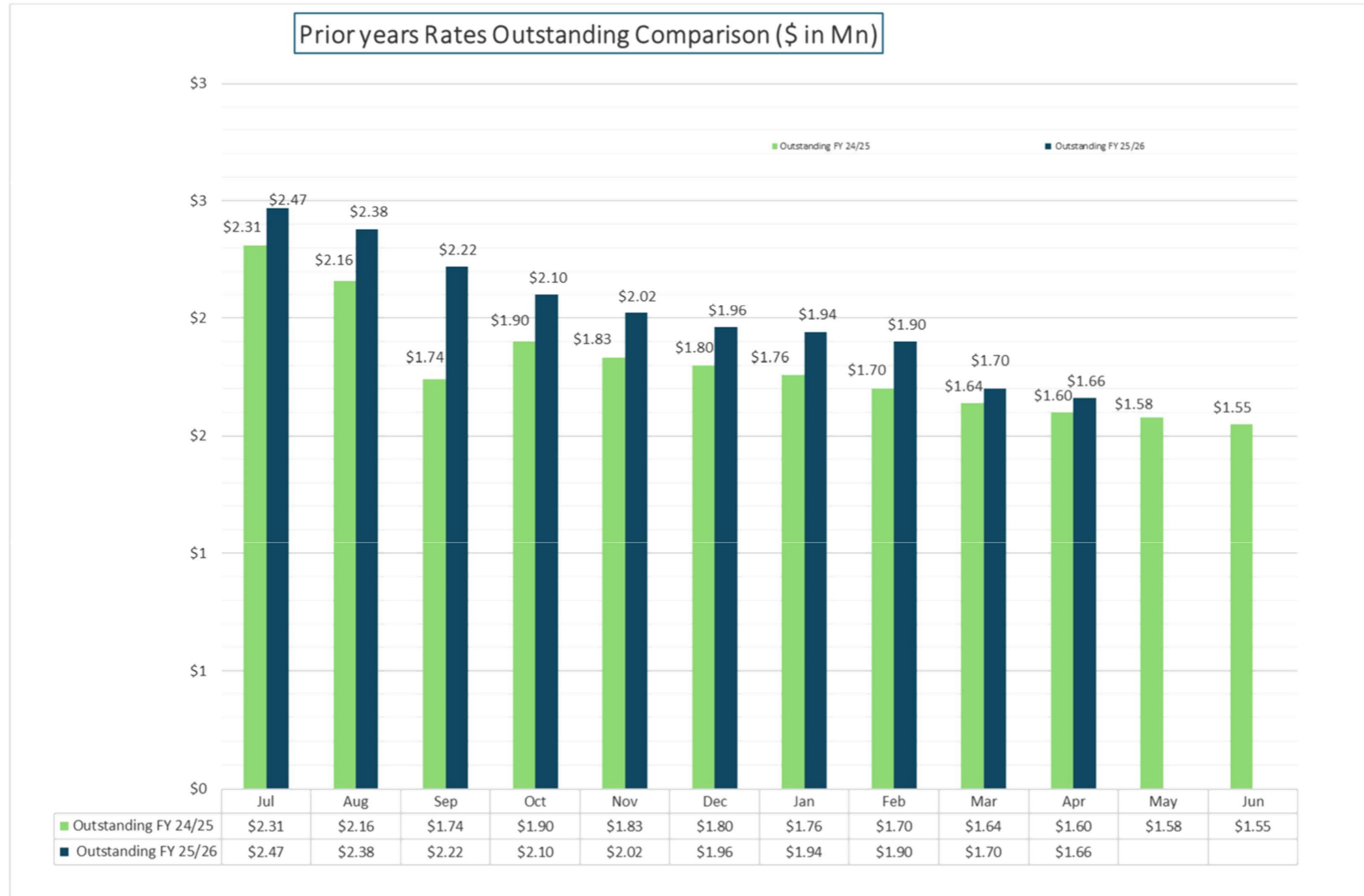
The table below shows the balance of the prior year’s rates as at the beginning of the financial year, last month and the current month.

	Beginning of 2024/25 Prior Years Rates Outstanding (\$)	Previous Month (Mar 2026) (\$)	Current Month (Apr 2026) (\$)
CANCELLED ASSESSMENT	-	100,131.75	100,826.17
COMMERCIAL	28,378.18	27,914.66	29,072.28
GAS PLANT	-	-	-
MINING	165,673.14	153,617.98	155,224.04
HORTICULTURE AGRICULTURE	18,846.40	56,633.64	47,298.78
NON-RATEABLE GENERAL	20,028.76	22,464.51	22,577.64
NON-RATEABLE WASTE	40,496.86	42,296.26	42,587.50
PASTORAL	-	-	-
TOWN URBAN RESIDENTIAL	-	-	-
RURAL RESIDENTIAL	1,123,920.14	1,292,074.58	1,249,607.41
URBAN RESIDENTIAL	135,647.13	9,298.82	9,675.35
TOTAL	1,532,990.61	1,704,432.20	1,656,869.17
Arrears LESS Legal	1,422,397.62	1,598,467.25	1,550,050.30

² Includes prior years outstanding rates (FY 2025 and prior)

The graph below compares prior years rates outstanding between 2024/25 and 2025/26 financial years.

Current Year Rates³

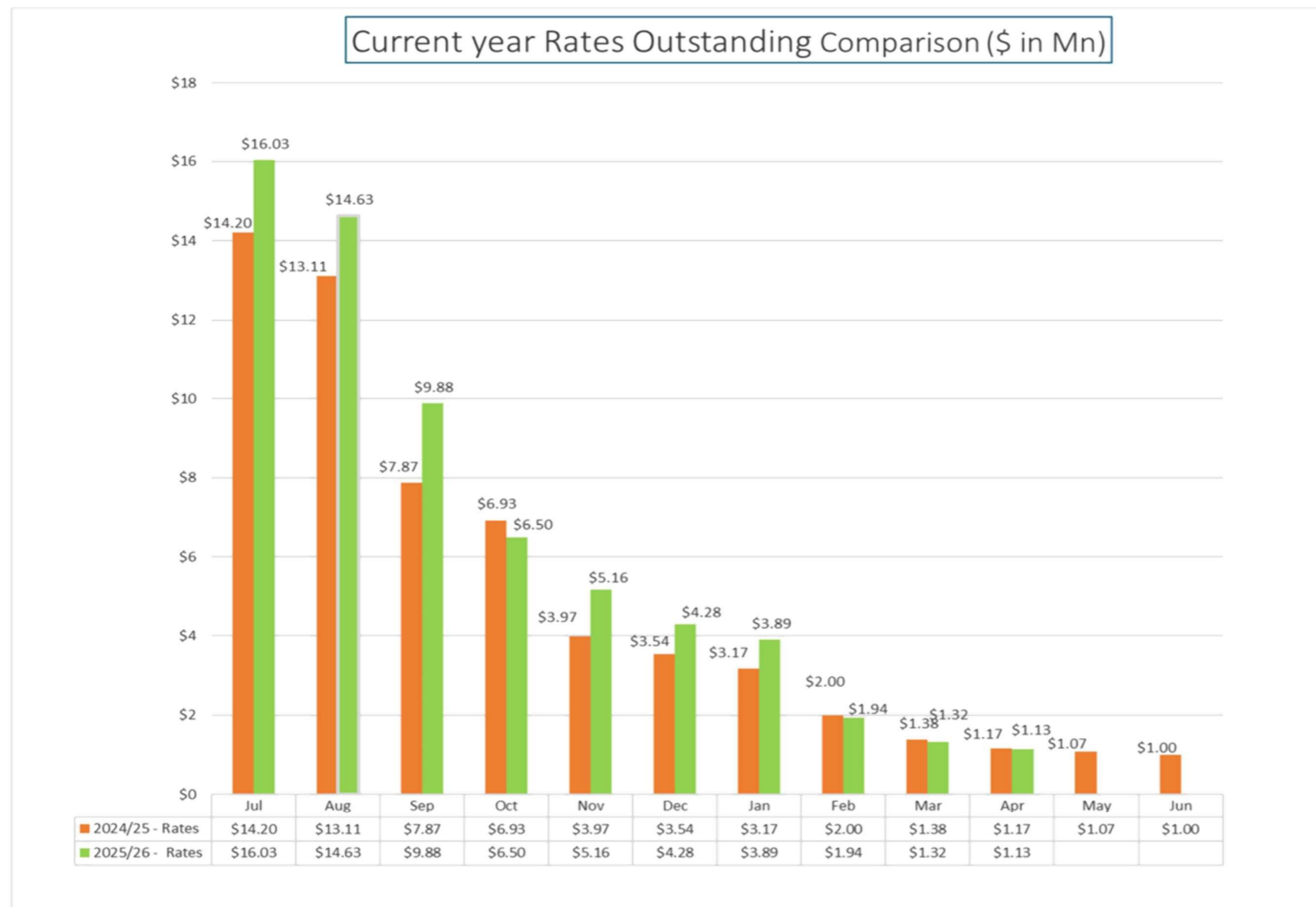


³ Includes current year outstanding rates (FY 2026)

The table below shows the movement in current year rates compared to last month. The below table illustrates the split of current year outstanding rates. Current year rates levied outstanding total \$1.32m and the final instalment was due on 28 February 2026.

	Previous Month (Mar 2026) (\$)	Current Month (Feb 2026) (\$)	Variance (\$)	Due Dates
Instalment 1	309,610.80	272,787.08	36,823.72	30-Sep-25
Instalment 2	410,354.10	364,468.85	45,885.25	30-Nov-25
Instalment 3	602,019.85	495,320.18	106,699.67	28-Feb-26
TOTAL	1,321,984.75	1,132,576.11	189,408.64	

The graph below compares annual rates between 2024/25 and 2025/26.



Accounts Payable Report

Cheque No.	Payee	Description	Amount
1731.1387-01	DEFENCE BANK LIMITED	Term Deposit - Maturity Date: 02 Feb 2027	\$1,000,000.00
1728.60-01	FREDS PASS SPORT & RECREATION	4th Quarter Operational and Repairs & Maintenance Payment	\$257,055.15
1729.3223-01	MG ELECTRICAL SERVICES PTY LTD	RFT25-517 Powerline Relocation, Bees Creek Road	\$124,300.00
1733.280-01	CITY OF DARWIN	Mar 2026 - HS, BS & HD Waste Stations DC - Transport to Shoal Bay Receiving Station - Weighbridge Charges for Disposal	\$116,029.20
1732.2092-01	GOLD MEDAL SERVICES (MACENTEE SERVICES)	RFT25-515 - Litchfield Council Office - Waste Water Treatment System and Repairs to Water Line at the Rear of the Compound	\$114,464.22
1730.1899-01	DEC INSTALLATIONS NT PTY LTD	RFT24-474 - Intersection Lighting: Girraween Road	\$67,198.85
1733.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 22 (25/26) - Cyc 1 WE: 26 Apr 2026	\$66,238.00
1730.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 21 (25/26) - Cyc 1 WE:12 April 2026	\$66,152.00
1732.874-01	VTG WASTE & RECYCLING	Mar 2026 - Transport General Waste and Oil, from HD, BS and HS Waste Stations, Australia Day Event & Jakirra Estate to Shoal Bay Receiving Station	\$65,455.27
1728.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 19 (25/26) - Cyc 1 WE: 12 April 2026	\$61,980.00
1733.1137-01	ALLAN KING & SONS CONSTRUCTION PTY LTS	RFT25-510: Keleson Road Upgrade - Gravel to Sealed	\$57,079.24
1730.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	Superannuation-Py 21 2026-13 WE: 12 April 2026	\$37,174.18
1733.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	Superannuation-Py 22 2026-13 WE: 26 Apr 2026	\$36,705.18
1728.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	Superannuation-Py 20 2026-13 WE: 29 March 2026	\$36,052.33
1728.2348-01	D OMEGA CIVIL CONSTRUCTIONS	Variation - Emergency Repair Works - Stockwell Road	\$35,688.40
1728.2750-01	TMH SERVICES	Potholes, Culvers - Clear/Repair and Excavation Works/Stabilisation - Various Roads, Litchfield Council Municipality	\$34,859.55
1728.2845-01	ART OUT - DCA RURAL	4th Quarter Operational and Repairs & Maintenance Payment	\$30,493.65
1733.3282-01	GLOVER & GLOVER (DNA PROJECTS AUSTRALIA)	Humpty Doo Village Green Toilet Block Repairs	\$30,278.05
1730.577-01	ARJAYS SALE & SERVICE PTY LTD	New Chevron- Pioneer Drive & Norm La Intersection and Installation of speed Check Signs Smythe Road	\$25,756.50
1733.2335-01	SAVILLS RETAIL MANAGEMENT PTY LTD	May 2026 - Rent - Coolalinga Central, Litchfield Community Library	\$24,615.27
1728.16-01	BERRY SPRINGS RESERVE	4th Quarter Operational and Repairs & Maintenance Payment	\$24,204.66
1732.849-01	WEX AUSTRALIA (PUMA CARD)	Mar 2026 - Litchfield Council/ Thorak Fuel Account for Fleet Vehicles and Heavy Machinery	\$23,729.67
1728.268-01	BYRNE CONSULTANTS	STAGE 2 The Parks (Holtze) Construction	\$21,664.50

1728.72-01	LIVINGSTONE RECREATION RESERVE INC	4th Quarter Operational and Repairs & Maintenance Payment	\$21,124.11
1732.87-01	TOP END LINEMARKERS PTY LTD	Line Marking after Reseal - Various Roads - Litchfield Council Municipality	\$20,514.30
1733.2015-01	SLR CONSULTING AUSTRALIA PTY LTD	Wet Season WTS Water Sampling - All Waste Stations	\$15,470.29
1733.1564-01	FOURIER TECHNOLOGIES PTY LTD	Apr 2026 - IT Onsite Support and ICT Managed Service and Support	\$12,652.52
CC APR26	WESTPAC CARDS & DIRECT DEBITS	Apr 2026 - Credit Card Purchases Litchfield Council Officers	\$12,282.12
1728.85-01	WESTPAC - CORPORATE CREDIT CARD	April 2026 - Litchfield Council Officers Credit Cards for Litchfield Council Expenditure	\$12,282.12
1728.85-01	TELSTRA CORPORATION LIMITED	Mar 25 - Thorak, Litchfield Community Library & Litchfield Council Internet, Data & Mobiles	\$12,116.28
1732.2270-01	TYRECYCLE PTY LTD	Tyre Recycling HDWTS WE: 26 Mar 2026	\$11,348.55
1733.2672-01	TROPICAL TREE SERVICES	Tree / Verge Shrub Maintenance - Various Locations Litchfield Council Municipality	\$10,390.66
1732.527-01	PALMERSTON AND LITCHFIELD SENIORS	Sponsorship Agreement 1 July 2024 - 30 June 2025	\$10,000.00
1732.770-01	HAYS SPECIALIST RECRUITMENT (AUST)	Temporary Staff Placement Litchfield Council	\$9,715.69
1728.770-01	HAYS SPECIALIST RECRUITMENT (AUST)	Temporary Staff Placement Litchfield Council	\$9,687.39
1730.2249-01	MS R A WRIGHT	Mar 2026 - Elected Members Allowances	\$9,297.63
1728.75-01	MCMINNS LAGOON RESERVE ASSOCIATION	4th Quarter Operational and Repairs & Maintenance Payment	\$9,254.30
1728.2676-01	MAHER RAUMTEEN SOLICITORS	Proposed Funding Agreement FSPRR	\$8,965.00
1729.896-01	(MUIRS) E.E. MUIR & SONS PTY LTD	Bulk Purchase - Chemicals MWF Crew Weed Containment Works	\$8,862.70
1733.926-01	JACANA ENERGY	Feb 2026- Electricity Gregg Park Jakira Estate and Litchfield Community Library	\$7,711.19
1728.1564-01	FOURIER TECHNOLOGIES PTY LTD	Mar 2026 - Anti Spam/Sophos/DRaaS, and IT On Site Support	\$7,323.47
1728.1107-01	MCARTHUR (VIC) PTY LTD	Professional Services - CEO Performance Review	\$7,084.00
1732.993-01	ARAFURA TREE SERVICES & CONSULTING	Tree Maintenance - Various Locations Litchfield Council Municipality	\$6,765.00
1733.85-01	TELSTRA CORPORATION LIMITED	Apr 25 - Thorak, Litchfield Community Library & Litchfield Council Internet, Data & Mobiles	\$6,754.49
1730.2750-01	TMH SERVICES	Cut and Drain Reformation - Various Locations Litchfield Council Municipality	\$5,720.00
1733.2270-01	TYRECYCLE PTY LTD	HDWTS Tyre Recycling WE: 31 Mar 2026	\$5,709.53
1729.1088-01	TALENT PROPELLER	Recruitment- EA to Directors	\$5,604.50
1728.183-01	CHRIS'S BACKHOE HIRE PTY LTD	Mar 2026 - Grave Preparation - Thorak Cemetery	\$5,544.00
1733.2983-01	FOURIER INFOSEC	Apr 2026 - Managed ICT Security Services Agreement	\$5,518.19

1733.770-01	HAYS SPECIALIST RECRUITMENT (AUST)	Temporary Staff Placement Litchfield Council	\$5,335.65
1729.454-01	TRAFFICWERX NT PTY LTD	Temporary Traffic Management - Trippe Road	\$5,280.57
1728.356-01	SOUTHPORT PROGRESS ASSOCIATION	4th Quarter Operational and Repairs & Maintenance Payment	\$5,189.25
1730.454-01	TRAFFICWERX NT PTY LTD	Traffic Control Post Tropical Cyclone FINA Damaged Roads - Various Locations - Litchfield Council Municipality	\$4,602.00
1730.3198-01	MS P CASS	Mar 2026 - Elected Members Allowances	\$4,386.37
1728.129-01	RDO EQUIPMENT PTY LTD	Repair and Injectors and ECU - Tractor SV4	\$4,372.26
1729.953-01	HWL EBSWORTH LAWYERS	Rates Recovery Legal Support - Rateable Resident/s	\$4,288.90
1733.1141-01	NORTHERN GROUND MAINTENANCE (ANNACAM INDUSTRIES)	Mar 2026 - RFQ24-424 Ground Maintenance Parks - All Litchfield Council Parks and Reserves	\$4,180.00
1729.926-01	JACANA ENERGY	Feb 26 - Electricity - HPRR Lot 1916 and Lot 2177, KLRR, MWF Shed, HDWTS and Thorak Cemetery	\$4,148.42
1729.2169-01	KILLARA SERVICES (NETRONIX PTY LTD)	Mar 2026 - Cleaning Litchfield Council Office and Thorak Cemetery - Chapel and Office and Litchfield Community Library	\$4,108.52
1730.3028-01	MR K M CIVITARESE	Mar 2026 - Elected Members Allowances	\$4,086.37
1733.1100-01	AUSTRALIAN LOCAL GOVERNMENT ASSOCIA	ALGA 2026 Conference Registration - Councillors	\$4,047.00
1729.1693-01	WRM WATER & ENVIRONMENT PTY LTD	Kononen Road Flooding - Assessment	\$3,892.30
1733.1742-01	ASHBURNER FRANCIS	PCIP0057 - Rugby Union and Soccer Lights - Technical Review and Recommendation of Submissions	\$3,872.00
1729.1564-01	FOURIER TECHNOLOGIES PTY LTD	Laptop EA to CEO, including Set-up and Configuration and New Workstation set-up and Configuration	\$3,698.96
1728.454-01	TRAFFICWERX NT PTY LTD	Traffic Control - Post Tropical Cyclone FINA - for Damaged Roads	\$3,630.00
1730.2641-01	DAMN STRAIGHT FENCING	Freds Pass Road - Supply and Install Replacement Damaged Fence Panels and Posts	\$3,603.60
1732.1107-01	MCARTHUR (VIC) PTY LTD	Professional Services - CEO Performance Review	\$3,542.00
1733.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for Litchfield Council Employees WE: 26 Apr 2026	\$3,526.52
1728.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for LC Employees WE 29 March 2026	\$3,526.52
1730.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for LC Employees WE 12 April 2026	\$3,526.52
1733.3300-01	EASYQUIP PTY LTD	Replacement Remote with Communication Chip for Compactor HDWTS	\$3,520.00
1732.1564-01	FOURIER TECHNOLOGIES PTY LTD	Library Licenses - Sophos Security and IT Support	\$3,436.99
1729.512-01	SELTER SHAW PLUMBING PTY LTD	Repairs to HPRR Water Leak	\$3,433.78
1730.2252-01	MRS E SHARP	Mar 2026 - Elected Members Allowances	\$3,341.56

1730.3196-01	MRS D B CRAWFORD	Mar 2026 - Elected Members Allowances	\$3,186.37
1732.2672-01	TROPICAL TREE SERVICES	Tree Maintenance - Various Locations Litchfield Council Municipality	\$3,079.32
1728.78-01	POWER & WATER CORPORATION	Dec 2025 - Mar 2026 - Water HPRR Lot1916	\$3,062.34
1730.2238-01	MR K R HARLAN	Mar 2026 - Elected Members Allowances	\$2,686.37
1730.3251-01	MISS P Q F PURICH	Mar 2026 - Elected Members Allowances	\$2,586.37
1729.384-01	MS C VERNON	March 2026 - Consultancy Services	\$2,567.25
1728.2270-01	TYRECYCLE PTY LTD	Tyre Recycling HDWTSWE: 04 Mar 2026	\$2,441.54
1730.1674-01	FRESH START - FOR CLEANING	Cleaning Services - HDWTS & Waste Stations	\$2,395.00
1728.1392-01	AKRON GROUP NT PTY LTD	Traffic Controller - Elizabeth Valley Road	\$2,296.80
1730.2089-01	ELGAS LTD	Gas Supply - Thorak Crematorium WE: 26 Mar 2026	\$2,290.39
1730.506-01	TURBO'S TYRES	Strip and Fit Replacement Tyres for MWF Machines	\$2,233.00
1730.2270-01	TYRECYCLE PTY LTD	HDWTS Tyre Recycling WE: 20 Mar 2026	\$2,188.31
1730.14-01	AUSTRALIA POST	3rd Instalment Overdue Rate Notices 2025/2026 Postage	\$2,116.28
1729.3293-01	LITCHFIELD COUNCIL RATE PAYER	Rates Refund - Overpaid	\$2,066.63
1732.78-01	POWER & WATER CORPORATION	Mar 2026 - HSWTS, HDWTS and Litchfield Council Water	\$2,062.01
1730.2662-01	R SOLOMON	Repair / Maintenance - HDVG Playground	\$2,040.40
1729.3047-01	AJ SECURITY DARWIN (TERRITORY NEXUS)	Mar 2026 - Open/Close Gates and Security at HPRR and Thorak Cemetery	\$2,032.80
1733.3294-01	URBAN TACTICS	Youth Week - Urban Tactics Nerf Gun Event	\$2,000.00
1733.1674-01	FRESH START - FOR CLEANING	Cleaning Services HPRR WE: 24 April 2026	\$1,980.00
1730.926-01	JACANA ENERGY	Feb 2026 - Electricity Litchfield Council Office	\$1,794.22
1729.3295-01	LITCHFIELD COUNCIL RATE PAYER	Rates Refund - Overpaid	\$1,700.00
1733.1830-01	PALMERSTON AND REGIONAL BASKETBALL	Gaming for Youth Week	\$1,680.00
1728.1412-01	HAPPIER ENDING FUNERALS	Transportation of Deceased to Thorak Cemetery	\$1,650.00
1729.51-01	SOUTHERN CROSS PROTECTION PTY LTD	Mar 2026 - Security Patrols HDWTS & Litchfield Council Office	\$1,609.63
1728.3222-01	NORTHERN TERRITORY TRAFFIC CONTROL	Northstar Road Traffic Management -20 Mar 2026	\$1,575.20
1728.1674-01	FRESH START - FOR CLEANING	Cleaning Services HPRR WE: 26 Mar 2026	\$1,560.00
1730.132-01	AIRPOWER NT PTY LTD	1600Hr Service RTV-X900W	\$1,550.20

1733.874-01	VTG WASTE & RECYCLING	Jan 2025 - Transport Recycling/ Waste and Liquid Disposable Products to Shoal Bay - Litchfield Council Office, HDWTS and HSWTS	\$1,510.69
1733.2089-01	ELGAS LTD	Gas Supply - Thorak Crematorium WE: 15 Apr 2026	\$1,486.91
1729.2925-01	ACCESS MERCANTILE SERVICES AUSTRALIA	Access Mercantile - Debt Recovery Action	\$1,452.00
1733.2395-01	MAITAI SERVICES	Apr 2026 - Catering Council Meetings, and All Staff Bi-Monthly Meeting	\$1,436.00
1728.3235-01	J ANDREWS	Art Workshops - Youth Week Activity	\$1,330.00
1733.2702-01	MELAMON MONUMENTAL	Granite Etching Columbarium	\$1,320.00
1728.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	\$1,292.98
1733.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Wi-Fi Yearly subscription - Irrigation Control for HPRR	\$1,274.90
1730.3246-01	S SHAH	Consultation for IT Information Management	\$1,232.00
1729.2270-01	TYRECYCLE PTY LTD	HDWTS Tyre Recycling WE: 11 Mar 2026	\$1,222.78
1728.2089-01	ELGAS LTD	Gas Supply - Thorak Crematorium WE: 18 March 2026	\$1,209.52
1728.2672-01	TROPICAL TREE SERVICES	Tree Maintenance - Gamba Road	\$1,199.31
1729.1023-01	AUSLINE ENGINEERING	Reskin Slasher Skids	\$1,171.50
1733.3302-01	BARRAMUNDI EXPERIENCE NT	Men's Health Event - Barra Feeding Event	\$1,085.00
1732.2033-01	IDEAL PRINTING PROGRAMS (KWM BUSINESS)	Abandoned Vehicle Notice Books	\$1,078.00
1730.1237-01	THE BOOKSHOP DARWIN	Assorted Books for Litchfield Library Content	\$1,032.76
1732.2089-01	ELGAS LTD	Gas Supply - Thorak Crematorium WE: 08 April 2026	\$1,032.16
1729.690-01	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	Replacement Trans/Gearbox Hydraulic Oil	\$1,017.50
1728.2641-01	DAMN STRAIGHT FENCING	Fence Repairs	\$1,012.00
1732.953-01	HWL EBSWORTH LAWYERS	Rates Recovery Legal Support	\$990.00
1733.1211-01	MR G S MAYO	Mar and Apr 2026 - Pound Maintenance for Weekends for Impounded/Surrendered Dogs	\$970.00
1730.1152-01	LANE COMMUNICATIONS	3rd Qtr. - Reminder Rates Notices Mail Out	\$919.05
1733.2753-01	VISION IDZ (JENANDREW PTY LTD)	Replenishment of ID Printer Consumables	\$917.40
1729.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items	\$911.05
1730.36-01	BRIDGE TOYOTA	Service of CE59GR	\$894.89
1732.3139-01	GOLF CARTS TOP END PTY LTD	3mth Service Q-9509	\$877.87
1732.1412-01	HAPPIER ENDING FUNERALS	Transportation of Deceased to Thorak Cemetery	\$850.00

1732.92-01	ST JOHN AMBULANCE AUSTRALIA (NT) INC	First Aid Kit Check/Restock WTS	\$848.26
1728.3049-01	DREAMEDIA CREATIVE (DREAMEDIA PTY LTD	Technical Support Call out for Connectivity Issues at Thorak Cemetery	\$811.25
1728.560-01	JOBFIT HEALTH GROUP PTY LTD	Pre-Employment Medical- New Litchfield Council Employee	\$807.40
1730.874-01	VTG WASTE & RECYCLING	Mar 2026 - Waste Collection Services Gregg Park, Litchfield Council Office, HPRR and HSWTS Waste Oil	\$806.12
1732.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PayG Payable Pay 22 (25/26)	\$806.00
1733.3117-01	MR S SMITH	Oct 2026 - Independent Chair for RMAC	\$790.00
1730.3288-01	HUMPTY DOO AQUATIC ADVENTURES	Youth Week - Aqua Aerobics Activity Sessions	\$780.00
1730.2295-01	COLEMANS PRINTING (COLEMANS INK PTY	Printed Media Wall	\$768.65
1733.1274-01	GRACE RECORD MANAGEMENT (AUSTRALIA)	Mar 2026 - Litchfield Council Archive Storage Fees	\$701.00
1729.2063-01	QUALITY INDOOR PLANTS HIRE	Mar 2026 - Plant Hire and Maintenance - Litchfield Council Office, Litchfield Community Library and Thorak Cemetery Chapel	\$670.45
1728.2395-01	MAITAI SERVICES	Mar 2026- Catering / Delivery for Council Meeting	\$669.00
1729.3222-01	NORTHERN TERRITORY TRAFFIC CONTROL	Northstar Road Traffic Management	\$668.80
1729.1961-01	HUMPTY DOO WELDING AND FABRICATION	Replacement Sign Legs - Various Locations Litchfield Council Municipality	\$660.00
1732.3148-01	ROAD NETWORK SERVICES	Review Tender Documents & Schedule of Rates	\$638.00
1730.389-01	LITCHFIELD VET HOSPITAL	Vet Costs - Euthanised/Disposal of Dog	\$627.65
1732.2529-01	TOTAL SAFETY SOLUTIONS	PPE For MWF Employee	\$619.74
1732.389-01	LITCHFIELD VET HOSPITAL	Redemption of Desexing Vouchers	\$600.00
1732.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - Waste Stations	\$571.77
1729.1830-01	PALMERSTON AND REGIONAL BASKETBALL	Virtual Reality Session - Youth Week Activity	\$560.00
1729.2092-01	GOLD MEDAL SERVICES (MACENTEE SERVICES)	Repair of Water Line - Litchfield Council Office	\$539.94
1728.436-01	DeltaNAE	Generator Maintenance	\$521.50
1728.3291-01	LITCHFIELD COUNCIL RATE PAYER - DEPENDANT	Youth Development Grant - High Performance Volleyball Championships	\$500.00
1733.229-01	INITIAL & PEST CONTROL (RENTOKIL)	Pest Control Services - Litchfield Council Office, HD & HS Waste Stations	\$498.43
1728.941-01	EVERLON BRONZE	Memorial plaque NT-TRC-B260203B-1 - Thorak Customer Purchase	\$495.00
1730.130-01	MOBILE LOCKSMITHS	Key Cut - Replacement C Keys	\$495.00

1733.1471-01	RICOH AUSTRALIA PTY LTD	Mar 2026 - Works and Litchfield Council Office - Photocopier Hire & Consumables	\$491.10
1728.928-01	RSEA PTY LTD	PPE - For Waste Station Team Members	\$487.85
1729.874-01	VTG WASTE & RECYCLING	Mar 2026 - Waste Collection - Thorak Cemetery	\$483.49
1733.1566-01	WINC AUSTRALIA PTY LTD	Replenishment of Stationary for Litchfield Council Office	\$483.38
1730.1278-01	SEEK LIMITED	Advertisement- Recreation Reserve Liaison Officer	\$478.50
1732.3041-01	LITCHFIELD COUNCIL RATE PAYER	Rates Refund - Overpaid	\$460.80
1729.1847-01	HUMPTY DOO HORTICULTURAL SERVICES	Mar 2026 - Garden Maintenance Humpty Doo Community Garden	\$460.00
1732.815-01	JEFFRESS ADVERTISING	NT News Advertisement - RFT26-529 Maintenance of Pavement	\$439.29
1732.2295-01	COLEMANS PRINTING (COLEMANS INK PTY LTD)	Bookmarks for Funky Chicken Book Club	\$420.75
1732.1431-01	TRANSFORM ELECTRICAL	Replace / Install Exhaust Fan Litchfield Council Office	\$420.00
1733.108-01	DEPARTMENT OF ATTORNEY GENERAL & JUSTICE	Jan - Mar 2026 - Administration of Fine / Enforcement Fees for Regulatory Services	\$418.00
1728.1103-01	HASTINGS DEERING	Replacement BSWTS Backhoe Window	\$414.75
1732.1471-01	RICOH AUSTRALIA PTY LTD	Mar 2026 - Photocopier Hire & Consumables	\$408.56
1733.134-01	FIGLEAF POOL PRODUCTS	Apr 2025 - Microbiological Water Test - Thorak Cemetery	\$392.00
1732.2625-01	COHERA-TECH PTY LTD	Annual People Counting Subscription	\$384.90
1733.896-01	E.E. MUIR & SONS PTY LTD	Grease Cartridges for MWF Machines	\$372.24
1728.1809-01	RGM MAINTENANCE DARWIN	Diagnose/Repair - Oil light on Dash CE30FT	\$364.34
1728.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - Thorak Cemetery	\$354.44
1729.1237-01	THE BOOKSHOP DARWIN	Assorted Books - Litchfield Community Library Content	\$348.14
1729.129-01	RDO EQUIPMENT PTY LTD	Consumable Items for Tractors Maintenance	\$339.25
1728.1396-01	CSE CROSSCOM	Mar 2026 - Radio Communications Tracking	\$330.00
1729.790-01	BOBTOW TILT TRAY SERVICES	Towing of Tractor to Airpower Workshop	\$330.00
1729.560-01	JOBFIT HEALTH GROUP PTY LTD	Pre-Employment Medical - New Litchfield Council Employee	\$327.80
1728.1431-01	TRANSFORM ELECTRICAL	Repairs to MWF Shed Power Points	\$319.00
1732.1911-01	KERRY'S BODY THERAPY	Health/Wellbeing Massages Litchfield Council Office	\$313.50
1730.896-01	(MUIRS) E.E. MUIR & SONS PTY LTD	Chemical Drum Pumps and Jugs - MWF Weed Management	\$305.80
1729.1181-01	ODD JOB BOB	Pick Up and Install Turtle Art Project	\$302.50

1733.2378-01	PACK & SEND DARWIN	Apr 2026 - Courier Services for Litchfield Community Library	\$300.00
1733.2863-01	LITCHFIELD COUNCIL RATEPAYER - DEPENDANT	Youth Development Grant - Netball Training Camp SA NT Representative	\$300.00
1729.2930-01	GIRRAWEE VETINARY HOSPITAL	Redemption of Desexing Vouchers	\$300.00
1730.3292-01	BT MARKETING	Vouchers for Litchfield Community Library	\$300.00
1729.1264-01	DARWIN LARGE ANIMAL MOBILE VET SERV	Redemption of Desexing Voucher	\$300.00
1732.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	Superannuation-C99 P22 2026-42	\$299.14
1732.565-01	CURBY'S (NT) PTY LTD	Desk Plaques - New Elected Members	\$294.80
1730.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment - Thorak Cemetery	\$290.69
1728.36-01	BRIDGE TOYOTA	Hilux CF91JL Service 60K	\$290.00
1732.941-01	E BRONZE	Memorial Plaques - Thorak Customer Purchase	\$282.70
1729.25-01	LAND TITLES OFFICE	Rate Debt Recovery - Title Searches	\$276.00
1729.1566-01	WINC AUSTRALIA PTY LTD	Stationary Replenishment - Litchfield Council Office	\$264.21
1732.1319-01	MOWER WORLD DARWIN	Hedge Trimmer Repairs	\$262.19
1728.3200-01	A&F WINDSCREENS	BSWTS Backhoe Glass Installation	\$250.00
1728.948-01	ARAFURA MEDICAL CLINICS - FREDS PASS	Workers Compensation Assessment	\$250.00
1728.2378-01	PACK & SEND DARWIN	Mar 2026 - Courier Service for Litchfield Community Library	\$240.00
1732.752-01	TOTALLY WORKWEAR PALMERSTON	PPE- Work Wear - New Employees	\$231.50
1733.16-01	BERRY SPRINGS RESERVE	Youth Week 2026 - Hire of Facility Charges at LRR	\$231.00
1729.1860-01	NIC'S YOGA	Yoga session - Youth Week Activity	\$220.00
1729.2607-01	AJ TECHNOLOGY SERVICES	Investigate Livestream Camera Cable Fault at Thorak Cemetery Chapel	\$220.00
1728.3187-01	SAVE A PAW NT INC	Feb 2026 - Pound Transfers for Impounded/Surrendered Dogs	\$200.00
1732.1697-01	RSPCA	Mar 2026 - Pound Transfers for Impounded/Surrendered Dogs	\$200.00
1728.100-01	NORTHERN TERRITORY PEST & WEED CONTROL	Termite Rod Injections to Affected Trees	\$198.00
1730.1143-01	WORKPRO (RISK SOLUTIONS AUSTRALIA)	Police Checks - New Litchfield Council Employee	\$198.00
1730.261-01	FINLAY'S STONE	May 2026 - Citizenship Ceremony Gifts	\$198.00
1733.855-01	TENDERLINK	Advertisement - Tender for RFT26-518 Litchfield Council Reseal Various Roads	\$184.80
1730.855-01	TENDERLINK	Tender Advertisement - RFT26-529 Maintenance of Pavements	\$184.80

1729.1866-01	NUTRIEN AG SOLUTIONS	Roundup Bioactive	\$176.88
1733.51-01	SOUTHERN CROSS PROTECTION PTY LTD	Alarm Response - Litchfield Council Office 14 & 15 Apr 2026	\$165.00
1729.1186-01	ADVANCED SAFETY SYSTEMS AUSTRALIA PTY LTD	Apr 2026 - ASSA Monthly Membership	\$165.00
1730.51-01	SOUTHERN CROSS PROTECTION PTY LTD	Apr 2026 - Alarm Response - Litchfield Council Office	\$165.00
1733.2249-01	MS R A WRIGHT	Reimbursement - Fuel - Fuel Card Not Working	\$160.50
1732.1237-01	THE BOOKSHOP DARWIN	Assorted Books for Litchfield Library Content	\$158.33
1733.2795-01	ABSOLUTE SIGNAGE	Plastic Insertable A Frame	\$147.62
1728.2295-01	COLEMANS PRINTING (COLEMANS INK PTY LTD)	Dog Registration Markets Promotions - Site Banner	\$134.20
1733.78-01	POWER & WATER CORPORATION	Feb 2026 - Water Swipe Cards for MWF Crews	\$127.90
1730.3284-01	LITCHFIELD COUNCIL RATE PAYER	Refund of Trap Bond after Hire Period	\$120.00
1732.3299-01	LITCHFIELD COUNCIL RATE PAYER	Rates Refund - Overpaid	\$118.83
1730.367-01	BUNNINGS GROUP LIMITED	Consumables Hardware Items - Thorak Cemetery	\$111.12
1730.968-01	NTF CONSTRUCTION SUPPLY SPECIALISTS	Consumables - Replacement Drill Bits	\$104.60
1728.51-01	SOUTHERN CROSS PROTECTION PTY LTD	Alarm Response - Litchfield Council Office 18 Mar 2026	\$82.50
1728.3286-01	CHILDRENS BOOK COUNCIL OF AUSTRALIA	Annual Membership Fees for Litchfield Community Library	\$80.00
1728.220-01	THE BIG MOWER	Replacement Blade / Fuel Primer Bulb for Hustler Mower	\$75.60
1733.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - Waste Stations	\$74.45
1733.752-01	TOTALLY WORKWEAR PALMERSTON	PPE- Work Wear New Employee	\$71.00
1733.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE: 17 Apr 2026	\$65.46
1728.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE: 20 Mar 2026	\$65.46
1729.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE: 27 Mar 2026	\$65.46
1730.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE: 02 Apr 2026	\$65.46
1732.2849-01	ARMAGUARD PTY LTD	Collect Council Banking - WE 10 Apr 2026	\$65.46
1730.2744-01	LITCHFIELD COUNCIL RATE PAYER	Refund of Key Deposit after Hire Event	\$64.00
1732.3298-01	LITCHFIELD COUNCIL RATE PAYER	Refund of Key Deposit after Hire Event	\$64.00
1728.3244-01	ZUMBA SISTAS DARWIN	Zumba Workshop - Youth Week Activity	\$60.00

1733.506-01	TURBO'S TYRES	Repair Mower Tyre	\$44.00
1729.660-01	CENTRAL ANIMAL RECORDS (AUST) PTY LTD	Microsoft Subscriptions	\$29.85
1733.1459-01	TERRITORY SPRINGWATER AU PTY LTD	Apr 2026 - Refill Water for HSWTS Water Dispenser	\$27.00
1728.1459-01	TERRITORY SPRINGWATER AU PTY LTD	Mar 2026 - Refill Water for HSWTS	\$22.00
		TOTAL	\$2,841,351.51

STATEMENT 4. MEMBER AND CEO COUNCIL CREDIT CARD TRANSACTION FOR THE MONTH

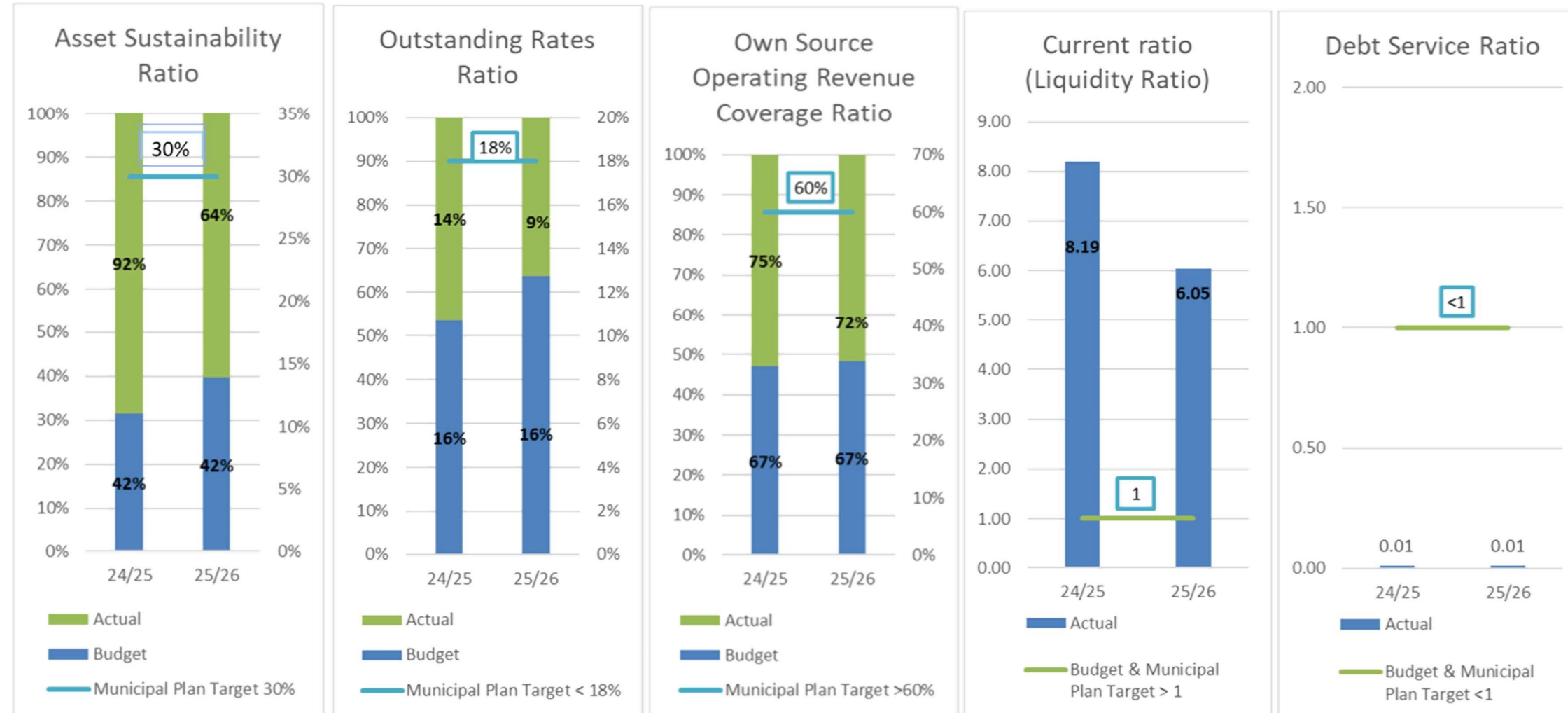
Card Holder Name:	Stephen Hoyne		
Transaction Date	Amount	Supplier's Name	Details
26/03/2026	\$ 684.95	Agentur PCO	Agentur PCO - LGANT Conference Registration - CEO
26/03/2026	\$ 684.95	Agentur PCO	Agentur PCO - LGANT Conference Registration - Cr Crawford
28/03/2026	\$ 24.00	News Pty Ltd	News Pty Limited Monthly Subscription
14/04/2026	\$ 4.60	City of Darwin	City of Darwin - Car Parking - LGANT Conference
18/04/2026	\$ 15.00	NT Independent	NT Independent Monthly Subscription
20/04/2026	\$ 6.00	Westpac	Westpac Credit Card Fee
	\$ 1,419.50		

STATEMENT 5. ALLOWANCE AND EXPENSES FOR MEMBERS OF COUNCIL (AS PER LOCAL GOVERNMENT ACT 2019 SECTION 109 (3))

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
April2026	\$9,297.63	MS R A WRIGHT	Mar 2026 - Elected Members Allowances
April2026	\$2,586.37	MISS P Q F PURICH	Mar 2026 - Elected Members Allowances
April2026	\$3,341.56	MRS E SHARP	Mar 2026 - Elected Members Allowances
April2026	\$2,686.37	MR K R HARLAN	Mar 2026 - Elected Members Allowances
April2026	\$4,086.37	MR K M CIVITARESE	Mar 2026 - Elected Members Allowances
April2026	\$3,186.37	MRS D B CRAWFORD	Mar 2026 - Elected Members Allowances
April2026	\$4,386.37	MS P CASS	Mar 2026 - Elected Members Allowances
April2026	\$160,50	MS R A WRIGHT	Reimbursement - Fuel - Fuel Card Not Working
Total	\$29,731.54		

FINANCE KEY PERFORMANCE INDICATORS (KPI)

Council's 2025/26 Municipal Plan includes the following financial KPIs.



<p>Indicates if Council is replacing or renewing existing assets in a timely manner as the assets are used up.</p>	<p>Identifies if Council is collecting rates and charges in a timely manner and the effectiveness of debt recovery efforts.</p>	<p>This ratio measures the degree to which Council relies on external funding to cover its operational expenses.</p>	<p>Identifies Council's ability to meet its short-term financial commitments as and when they fall due.</p>	<p>Indicates Council's ability to repay loans.</p>
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KPI	Explanation
Asset Sustainability Ratio	Council's Asset Sustainability Ratio for the month of March is 64% which match the Municipal Plan target of greater than 30%. However, the current Long-term Financial Plan shows insufficient levels of revenue to fund long-term infrastructure renewal needs of the Council. The risk exists that Council's current levels of revenue will not be sustainable in the long-term to address a growing backlog of infrastructure replacement needs in future.
Outstanding Rates Ratio	In the absence of a local government industry standard benchmark, a benchmark of 5% for City Councils and 10% for Regional Councils is considered best practice and is used by many jurisdictions across Australia. Council's Outstanding Rates Ratio of 9% is less than the Municipal Plan target of less than 18%. However, council needs to continue work in this area as a growing outstanding rates ratio increases liquidity risk and places a burden on Council's existing resources.
Own Source Revenue Ratio	This ratio indicates Council's ability to pay for its operational expenditure through its own revenue sources. The higher the ratio the more self-reliant a Council. In other words, the higher the ratio the less Council must rely on external grants to provide services to the community. A ratio of 40% to 60% is considered as a basic level, between 60% to 90% is considered intermediate level and more than 90% is considered advanced level. Council's Own Source Operating Revenue Coverage ratio of 72% is above the Municipal Plan target of greater than 60%.
Current Ratio (Liquidity Ratio)	A ratio of greater than 1 is required to provide assurance that Council has enough funds to pay its short-term financial commitments. Council's Current Ratio of 6.05 sits favourably against the Municipal Plan target and benchmark of 1. This ratio indicates Council is well placed to fulfill its short-term liabilities as and when they fall due.
Debt Service Ratio	Council has no debt and therefore fully meets the Municipal Plan Target of less than 1.

*Infrastructure back-log refers to capital replacement (renewal) cost not spent to bring assets to a satisfactory condition. ** Own Source Revenue refers to revenue raising capacity excluding all external grants, that is, through rates, charges, user fees, interest income, profit on disposal of assets etc.

CERTIFICATION BY THE CEO TO THE COUNCIL

Council Name: Litchfield Council
Reporting Period: 30.04.2026

That, to the best of the CEO's knowledge, information, and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed:

Date Signed:

14.1.3 Community Services and Development Monthly Report – April

AUTHOR: Rebecca Taylor, Acting Director Governance & Community
AUTHORISER: Stephen Hoyne, Chief Executive Officer
ATTACHMENTS: Nil

EXECUTIVE SUMMARY

This report provides Council with a monthly review of the Community Services and Development areas including key achievements, highlights, and progress.

RECOMMENDATION

1. That Council note the Community Services and Development Monthly Report for April 2026.

Media and Communications

Media interviews

- Mix FM, Katie Woolf 30/04/26 – interview with Mayor Rachael Wright. Discussion on the draft Municipal Plan 2026-2027 that is currently out for consultation.

Media Releases/News

- \$1.28 million of funding secured from the Australian Government for upgrades to Thorngate Road, Holtze
- Speed limit change to Thorngate Road, Holtze for safety reasons
- Release of the draft Municipal Plan 2026-2027 and the Long-Term Financial Plan 2026-2036 for consultation.

Social media

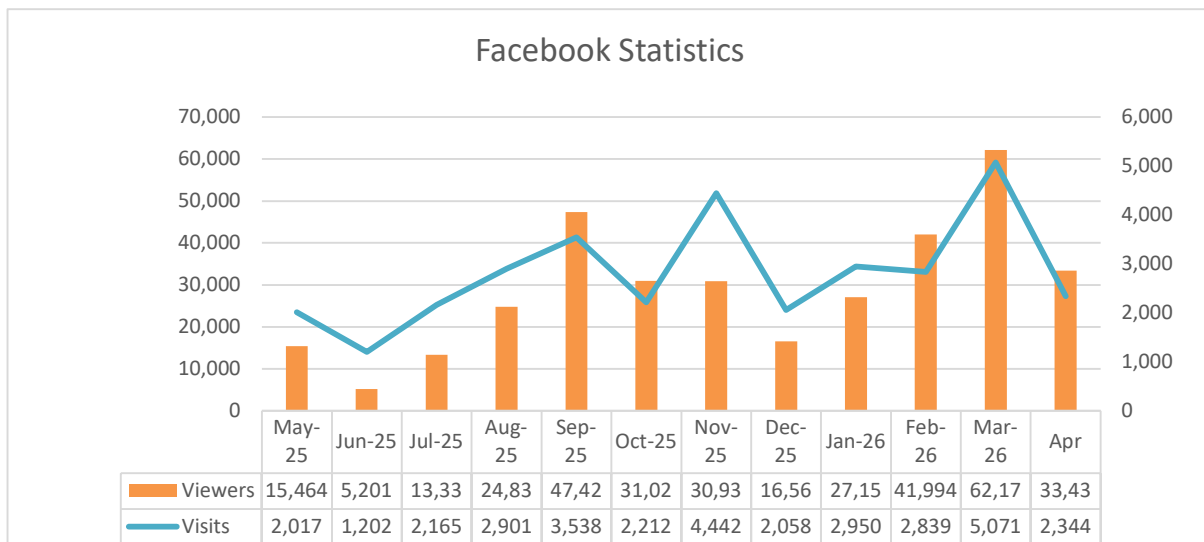
Council's Instagram page is slowly gathering followers.

- The page received 1.8k in views up 22% from 1.4k views in April
- Total viewers reached 9.1k, an increase of 130.7% from April
- Content interactions were 71, an increase of 47.9% from April
- The page currently has 34 followers, an increase of 64.7% in April (12 more followers).

Facebook performance across all key metrics declined in April, which is consistent with broader trends seen across the platform and can be attributed to a combination of reduced organic reach, changes in audience behaviour and content mix during the period. Seasonal factors, including school holidays, Easter and ANZAC Day, may have also impacted audience activity and engagement patterns, with users spending less time interacting with Council’s content. Despite the decline in overall metrics, the page continued to maintain a consistent presence and deliver important community information to residents.

- Views fell to 134.9k (↓ 57.9%)
- Total viewers reached 33,430 (↓ 40.1%)
- Content interactions dropped significantly to 715 (↓59.2%)
- Page visits decreased to 2.3K (↓ 51.5%)
- Follows decreased significantly to 73 for the month (↓ 67.3%) with 8 people who unfollowed the page. The Facebook Page has a total of 6,140 followers.

The graph on the following page displays this data for the current month and a monthly comparison over the prior 12-months.



Website monthly performance summary

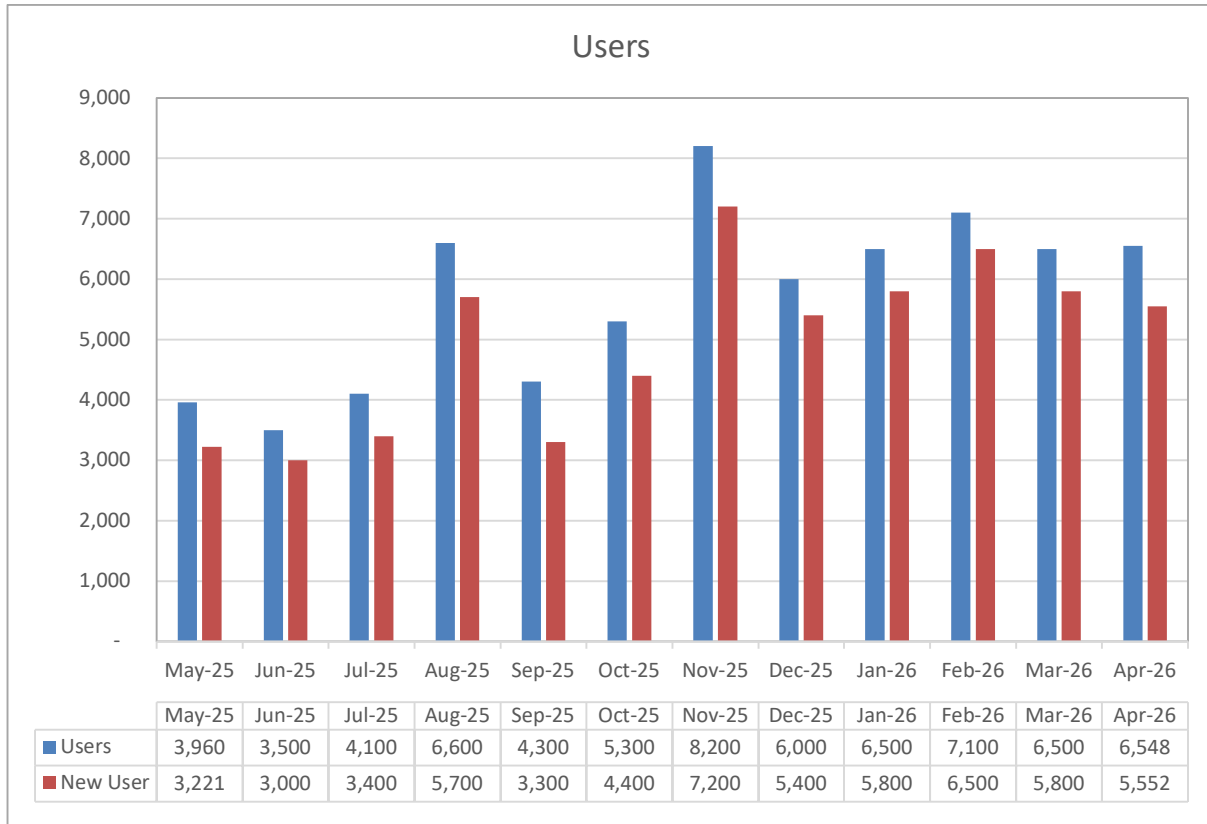
Website performance decreased slightly this month.

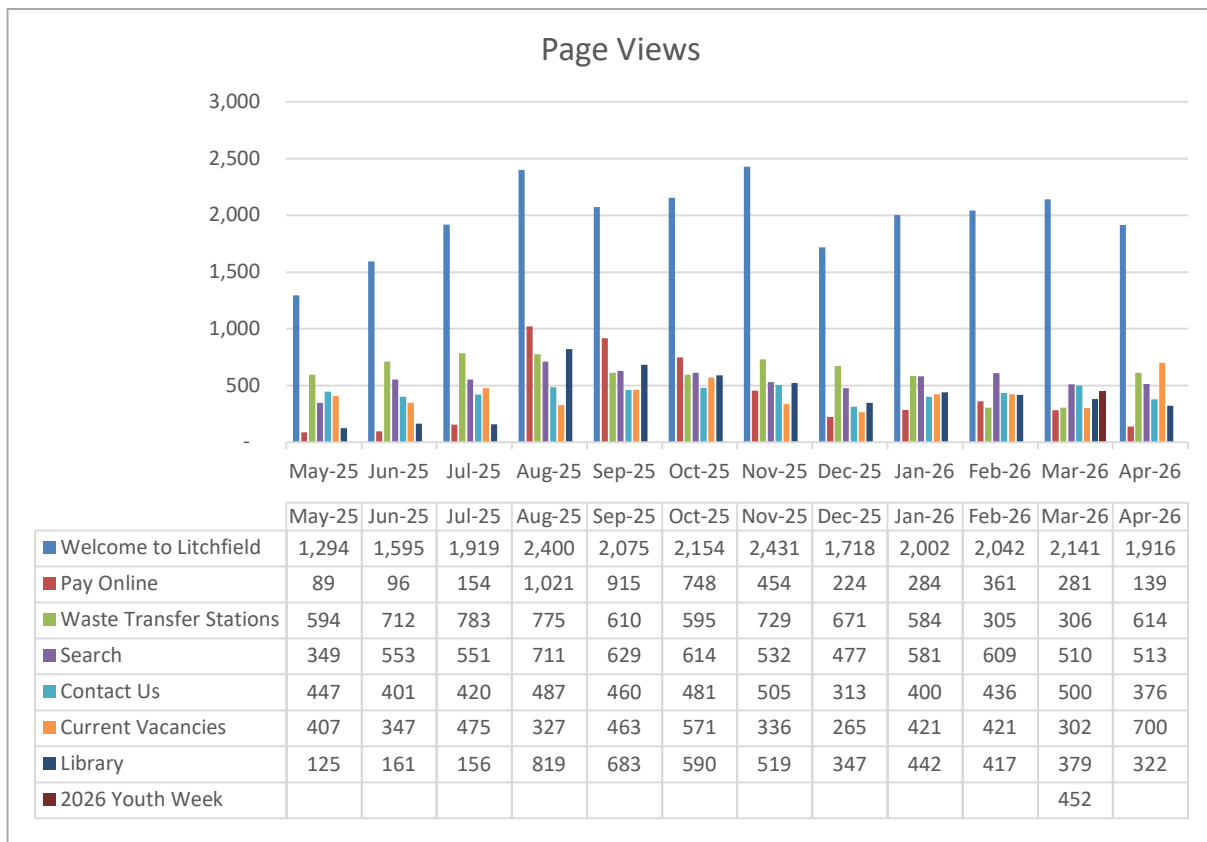
- Active users: 6.5K
- New users: 5.6K
- Average engagement time: 35 seconds per active user.

The top five visited pages were:

- Welcome page – 1,916 views
- Current vacancies – 700 views
- Waste Transfer Station – 614 views
- Search – 513 views
- Contact us – 376 views.

Overall, the website continues to attract a high proportion of new users, suggesting ongoing success in driving fresh traffic to Council’s online services and information.





COMMUNITY DEVELOPMENT

A busy month for the Community department, with a strong focus on youth learning and participation, social connection, and community wellbeing.

Youth Week 2026

Council delivered a successful Youth Week program from 2 to 12 April, with 21 free activities held across the municipality.

- Activities were delivered in Howard Springs, Humpty Doo, Berry Springs, Coolalinga and Livingstone
- The program accommodated 216 young people aged 8 to 17
- Activities included entertainment, sport, skill development, art, self-expression and empowerment
- Events included yoga, clay art, block printing, first aid, fire safety, basketball, tennis, pickleball, AFL coaching, pool parties, esports, gaming, karaoke, talent quests and a Nerf gun battle

Youth Week provided young people with accessible school holiday activities close to home and encouraged them to try new experiences, build their skills and confidence as well as connect with others in a safe and inclusive environment.

Library Events

The Litchfield Community Library continued to be a busy community hub throughout April.

- Easter activities were held at the start of the month
- School holiday activities were well attended
- The monthly Student vs Seniors event continued
- Seniors Morning Tea continued to provide regular connection for older residents
- Digital literacy sessions were delivered, with a focus on online banking scams and raising awareness of technology-related concerns
- Monday pop-up stalls commenced, providing community services with an accessible space to connect with rural residents

The pop-up stall initiative throughout April assisted in improving access to information, assistance and referral pathways for residents who may otherwise need to travel further to speak with service providers.

Community Events and Wellbeing

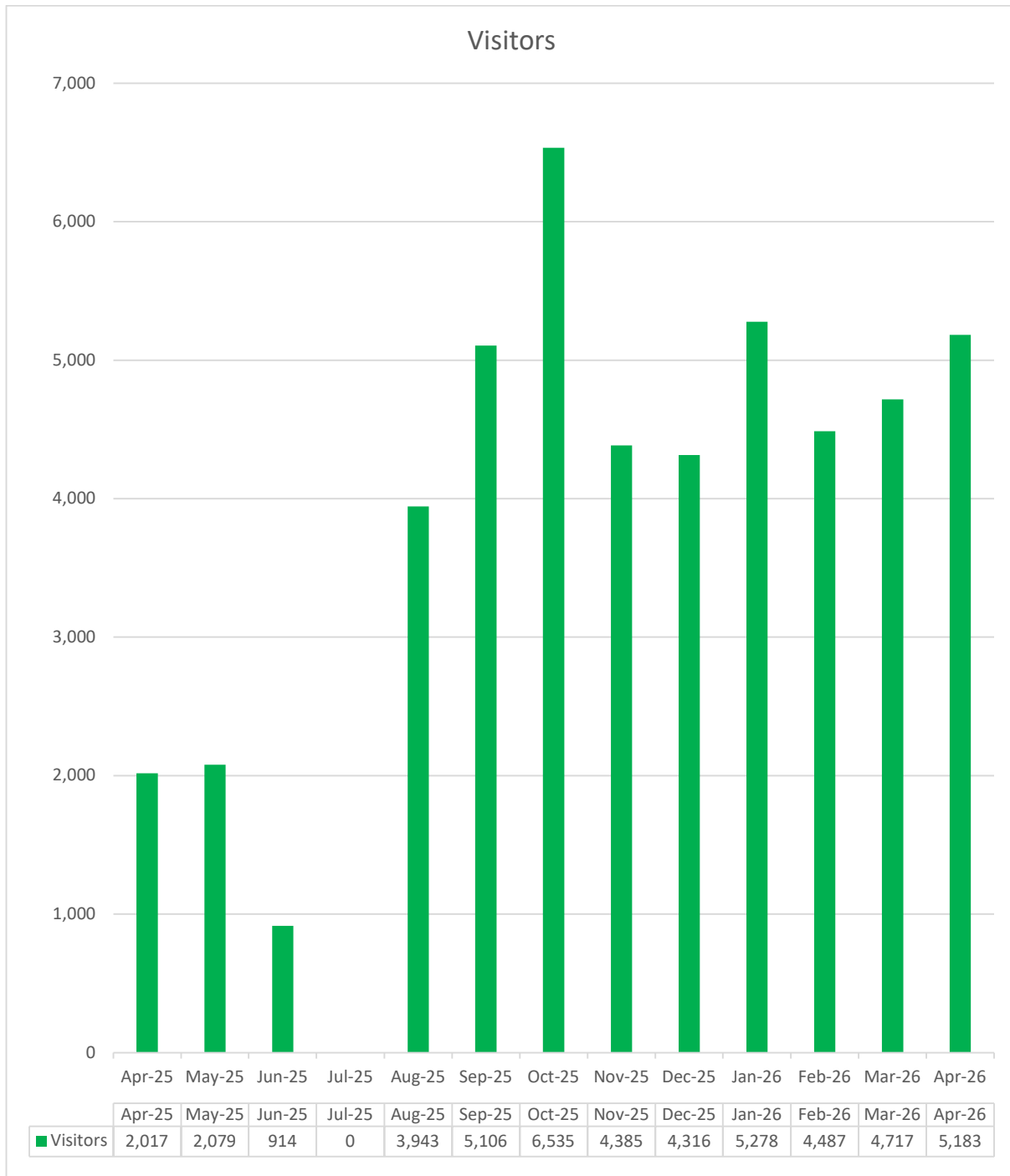
Council provided a number of community connection and wellbeing activities during April.

- Council supported the Litchfield Lions Club with the ANZAC Day service at Humpty Doo Village Green
- The service filled the hall with community members paying their respects and remembering the sacrifice of service personnel
- The Men's Wellbeing and Connection Program continued with a barra feeding and catch-and-release activity
- This activity was attended by 31 men and provided a relaxed opportunity for connection, outdoor recreation and community participation

Overall, April's activities highlighted Council's ongoing role in supporting accessible programs, strengthening community connection and creating opportunities for residents of all ages to participate locally.

Visitors to the Library

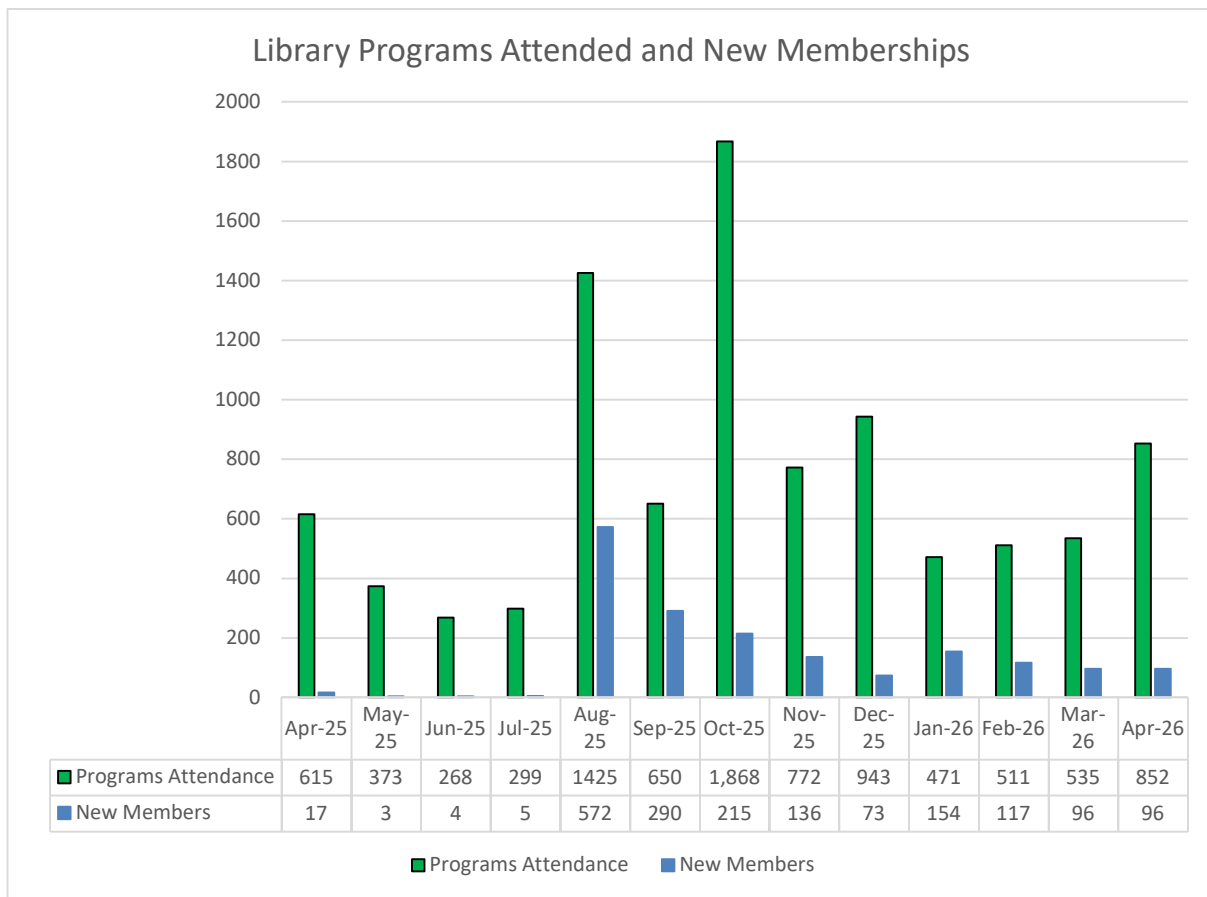
The library had 5,183 visitors in April 2026 and was open for 178 hours. In the previous year, April 2025 compared at 2,017 visitors and was open for 165.5 hours. The following graph displays the data for the current month with a monthly comparison to the same time prior year.



Library Programs and Memberships

A total of 24 activities were delivered in April 2026 with a total attendance of 852 participants. In the same month last year, the library had 615 attendees across 26 activities.

The library team signed up 96 new library members during April 2026. This is identical to the previous month and still demonstrates strong growth from 17 new members in April 2025.



Library Projects

- Delivered a variety of school holiday and youth week activities
- High volume of collection management to support new acquisitions added to collection over recent months.

Library Service Disruptions

Emergency evacuation due to fire alarm in Centre. Disruption for approx. 20 minutes on Thursday, 14 April 2026 at 1:30pm. Comparisons to disruptions to service as follows:

2025-26	2 interruptions to service
2024-25	10 interruptions to service
2023-24	21 interruptions to service

Regulatory Services

New Dog Registrations

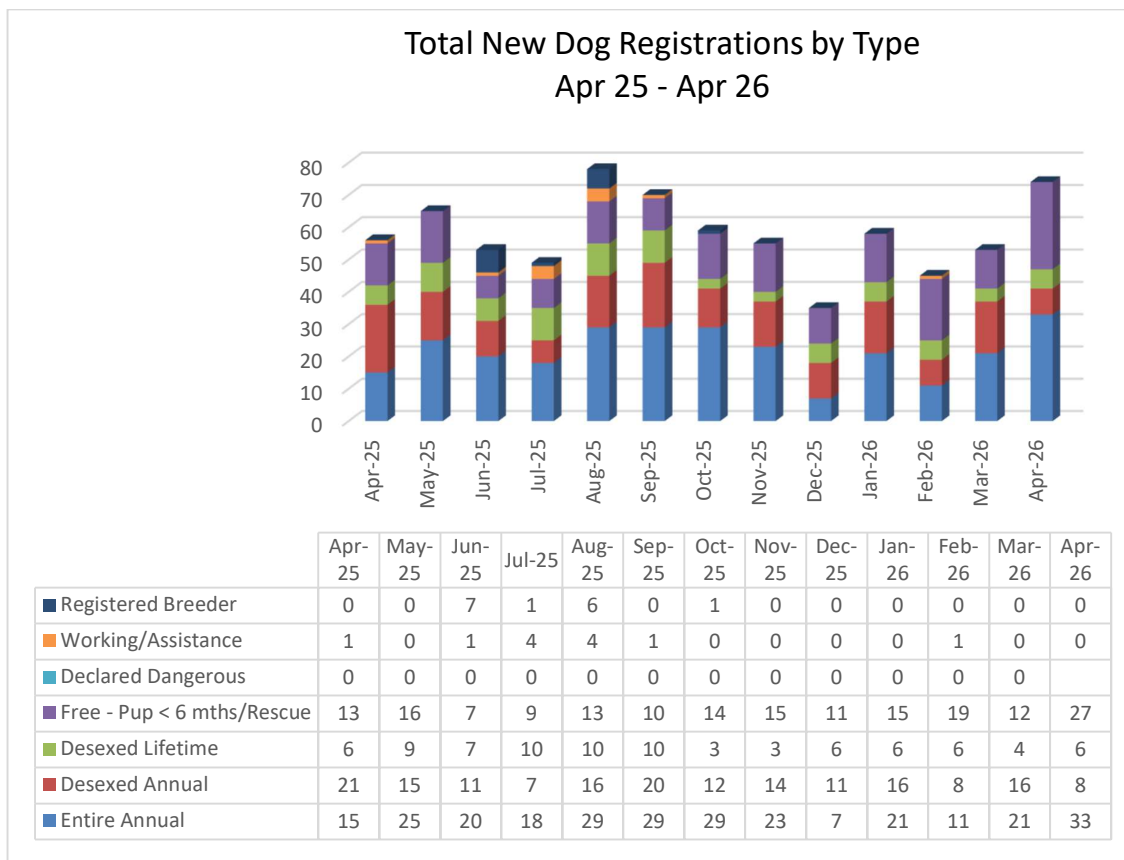
The number of new dogs registered either voluntarily or as a condition of release from the pound in April 2026 was 74.

This period typically has an increase in new registrations and a decrease in registered dog numbers due to notified deceased and departed dogs as owners respond to a current outstanding dog registration Audit.

Dog Registration Summary - April 2026

	Current Apr 26	Last Month Mar 26	Last Year Apr 25
New Registrations	74	53	57

The following graph identifies the total number of new dog registrations and the registration types by month over the last 12 months.



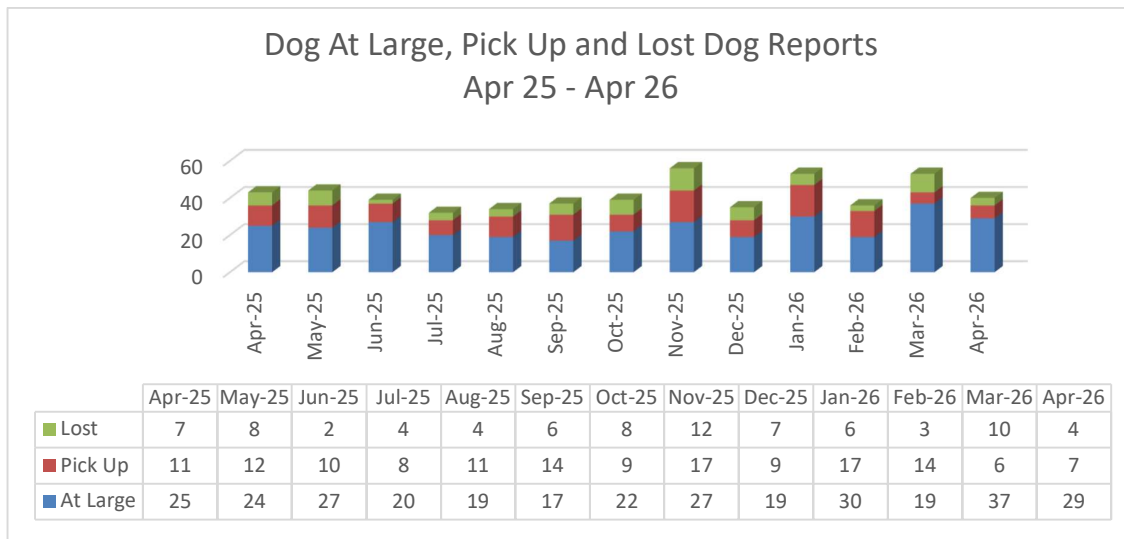
Dog At Large, Pick Ups and Lost Dogs

There were 40 recorded reports of dogs at large, contained dogs for pick up and dogs reported lost by their owners in April 2026.

Dog at Large, Pickup & Lost Dog Summary for April 2026

	Current (Apr 26)	Last Month (Mar 26)	Last Year (Apr 25)
Dog at Large	29	37	25
Dog Pickup	7	6	11
Lost Dog	4	10	7
Total	40	53	43
Average (Dog at Large, Pickup & Lost) per month < 12 months			41.7

Reports per month would be significantly higher if it were not for the reach of social media and the involvement of vet clinics who routinely temporarily hold dogs and contact owners where possible before requesting Council’s services for pick-ups, particularly after hours.



Impounded Dogs

Dogs are impounded by Rangers should they be at large, voluntarily surrendered by their owners or seized under the authority of a warrant as a last resort for non-compliance with Council’s By-laws.

At the start of April 2026 there were three dogs in the pound carried over from the end of March 2026, 18 dogs were impounded during April. One dog was euthanised in April 2026 as it was not suitable for rehoming due to aggression observed with other dogs. Six dogs remained in the pound at the end of April.

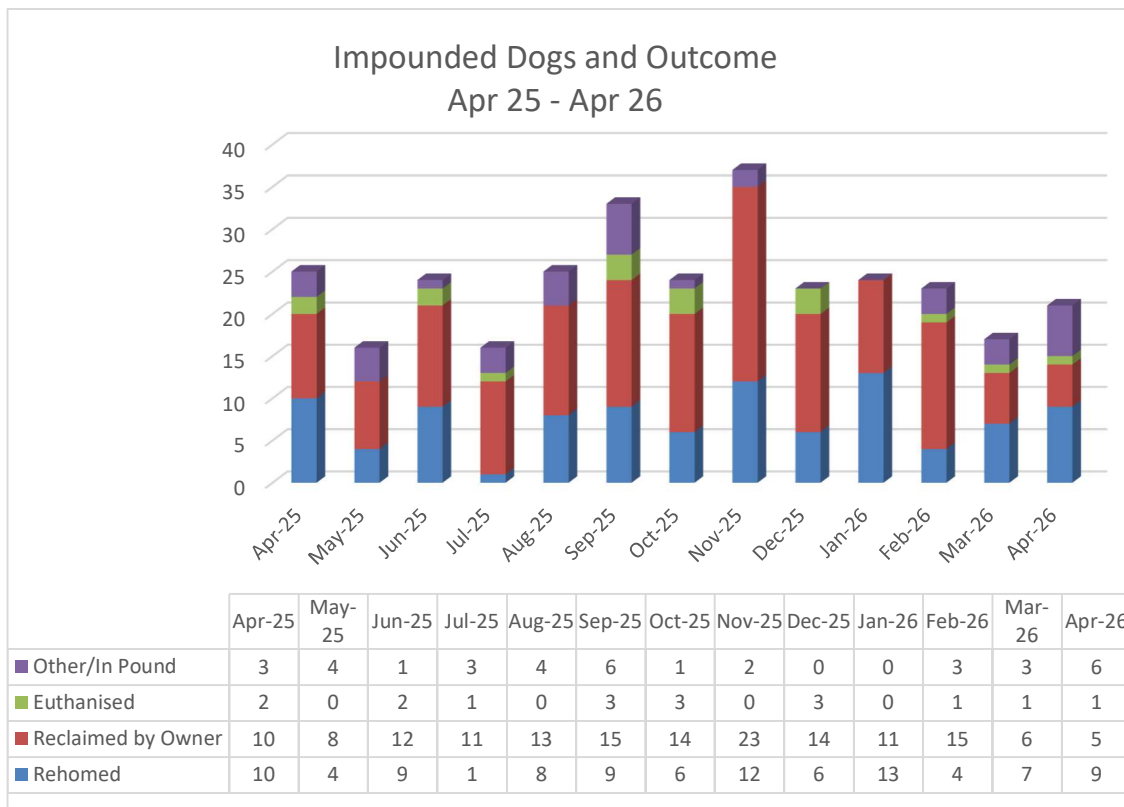
Impounding Summary for April 2026

	Current (Apr 26)	Last Month (Mar 26)	Last Year (Apr 25)
Rehomed	9 (inc 2 from Mar)	7 (inc 3 from Feb)	10
Reclaimed	5	6	10
Euthanised	1	1	2
Other/In Pound	6	3	3
Total	21	17	25

Impounding Dog Statistics for April 2026

	Percentage < 12 months	Current (Apr 26)	Last Month (Mar 26)	Last Year (Apr 25)
Registered	16.1%	1	2	0
Unregistered	83.9%	17	12	18
Desexed	26.4%	1	7	4
Entire	73.6%	17	7	14
Male	57.5%	9	9	13
Female	42.5%	9	5	5

Those dogs registered at the time of impounding typically were already registered from a previous impounding. Entire dog’s whether male or female, are more likely to have wandering tendencies given the opportunity - this emphasises the importance of secure containment and Council’s encouragement of desexing through reduced registration costs and the provision of \$150 desexing vouchers redeemable through all vet clinics in the Litchfield area.



Abandoned Vehicles

While most Regulatory Services’ activities relate to the management of dogs within the municipality, Rangers also respond to reports of abandoned vehicles from members of the public or from their own observations. There were 10 abandoned vehicles reported to Council in April 2026.

Abandoned Vehicle Summary for April 2026

	Percentage <12 months	Current (Apr 26)	Last Month (Mar 26)	Last Year (Apr 25)
New Reports	N/A	10	7	10
New CRM (open)	22.8%	2	2	5
Departed	49.4%	3	3	3
Disposed	7.6%	2	0	1
Released	0%	0	0	0
Impounded	7.6%	3	0	1
Non-Council Land	12.7%	0	2	0
Average AV Reports per month < 12 months			6.1	

New CRM – Action has commenced but not yet finalised.

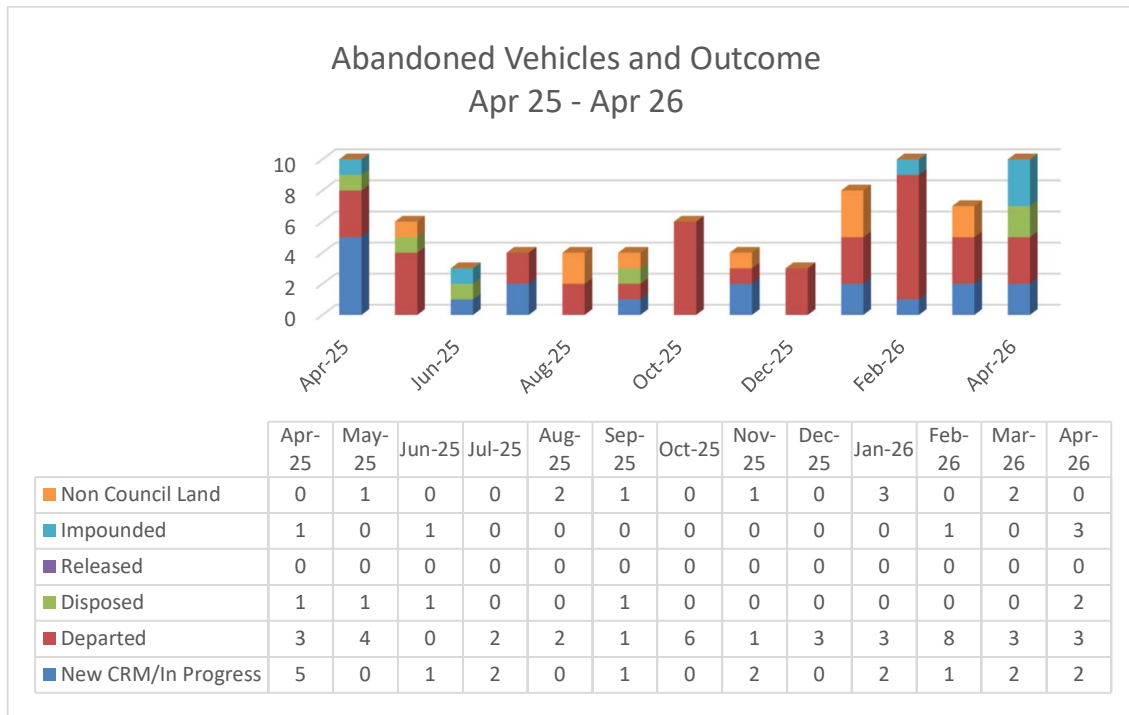
Departed – The vehicle was removed either before Rangers arrived or through owner compliance in accordance with the Official Abandoned Vehicle Notice.

Disposed – Vehicle was not removed within the Official Notice timeframe and was in such poor condition it was immediately disposed of for recycling.

Released – Owner of the vehicle has paid the towing and release fees.

Impounded – Vehicle was not removed within the Official Notice timeframe and was towed to Council’s impound facility at the HDWTS.

Non-Council Land – Vehicle is located on private property or NTG controlled road where Council has no jurisdiction.



LINKS WITH STRATEGIC PLAN

People - Our Community is at the Heart of All We Do

LEGISLATIVE AND POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISKS

Nil

COMMUNITY ENGAGEMENT

Nil

14.1.4 Policy FIN14 Investment Policy

AUTHOR: Paul Stephson, Finance Manager
AUTHORISER: Ankit Pansal, Acting Director Corporate Services
ATTACHMENTS: 1. Investment Policy FIN14

EXECUTIVE SUMMARY

The Investment Policy is a requirement under the Northern Territory Local Government Act, Section 194(3), which provides councils with the authority to invest money that is not immediately required.

The policy has been reviewed by the Litchfield Council finance staff and is consistent legislative requirements. More specific referencing has been included.

RECOMMENDATION

1. That Council receives and notes the information provided within this report.
2. That Council adopts the reviews and updated policy FIN14 Investment Policy.
3. The Council authorises the Chief Executive Officer to make amendments.

BACKGROUND

The UBSWA Bank Bill rate has been superseded by the Australian Stock Exchange Bank Bill Swap Rate. ASX-BBSR.

In addition, more specific referencing of legislation was included.

Definitions for Investment Adviser and Qualified Staff included.

4.3 Approved Investments

Interest-bearing deposits, such as term deposits, are limited to administration by qualified staff.

4.6 Investment Advisor

The role of the Investment Advisor has been clarified.

LINKS WITH STRATEGIC PLAN

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

Policy has been reviewed in accordance with the Northern Territory Local Government Act 2019 S194 - Investment

FINANCIAL IMPLICATIONS

The policy is a key part of Council financial governance and internal controls.

Risks The policy mitigates liquidity risk and limits exposure to market volatility.

COMMUNITY ENGAGEMENT

NIL

Investment Policy **FIN14**



Name	FIN14 Investment Policy
Policy Type	Council
Responsible Officer	General Manager Business Excellence Director Corporate and Community
Approval Date	7/12/2021 20/04/2026
Review Date	8/12/2026 19/04/2030

1. Purpose

This Investment Policy establishes Litchfield Council’s approach to investing funds that are not required to meet immediate liquidity needs.

2. Scope

This policy applies to all investment decisions relating to Council’s surplus funds.

3. Definitions

For the purposes of this Policy, the following definitions apply:

ADI	Authorised Deposit-Taking Institution. Since the Banking Act of 1959, a bank or financial institution must be an ADI if it is to accept deposits from members of the public. That means that banks need an ADI license to offer any of the following: Term deposits
<u>Investment Adviser</u>	<u>Investment advisers are professional persons or organisations that provide advice on investments and other financial products for a disclosed fee or consideration. They must operate under a valid Australian Financial Services license (AFSL) or as an authorised representative of an AFSL holder and are regulated by the Australian Securities and Investment Commission (ASIC). Investment advisers are required to act in the best interests of their clients.</u>
<u>Qualified Staff</u>	<u>Qualified staff means Council employee who possess appropriate formal qualifications and experience in finance including a bachelor degree in finance, accounting, economics or related discipline or who are members of a recognised professional accounting or finance body such as the CPA Australia or Chartered Accountants.</u>

4. Policy Statement

Council is required to ensure that there are proper policies and procedures in place to safeguard its assets in accordance with the local government legislation. An Investment Policy is essential to these requirements.

In exercising the power to invest, consideration is to be given to preservation of capital, liquidity, and

Investment Policy **FIN14**

the return of investment:

- Preservation of capital is the principal objective of the investment portfolio. Investments are to be made in a manner that seeks to ensure the security and safeguarding of the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.
- The investment portfolio must ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.
- The investment is expected to achieve a predetermined market average rate of return that takes into account the Council's risk tolerance. Any additional return target set by Council must also consider the risk limitation and prudent investment principles.

4.1. Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. Staff are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

4.2. Ethics and Conflicts of Interest

Staff shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires staff to disclose any conflict of interest to the CEO.

4.3. Approved Investments

Without approval by resolution of Council, investments are limited to:

- Interest-bearing deposits such as bank accounts and term deposits administered by qualified Council officers.

4.4. Prohibited Investments

This Investment Policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments.
- Principal only investments or securities that provide potentially nil or negative cash flow; and;
- Stand-alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind. This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

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4.5. Risk Management Guidelines

Investments obtained must comply with key criteria as indicated below relating to:

- a) Portfolio Credit Framework: limit overall credit exposure of the portfolio.
- b) Counterparty Credit Framework: limit exposure to individual counterparties/institutions.
- c) Term to Maturity Framework: limits based upon maturity of securities.
- d) Protection of Principal: investments entered into must be structured to minimise risk of loss of principal.
- e) Grant Funding Conditions: conditions related to grant funding available to invest must be complied with.

4.5.1. To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Fund Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	60%	80%

4.5.2. Counterparty Credit Framework: exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Fund Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	20%	40%

If any of the Council’s approved investments are downgraded such that they no longer fall within approved credit rating category documented within the Investment Policy, they must be divested as soon as practicable. Investments fixed for greater than 12 months are to be approved by Council and reviewed on a regular term and invested for no longer than 5 years.

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4.5.3. The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits	
Portfolio % < 1 year	100% Max; 40% Min
Portfolio % > 1 year	60%
Portfolio % > 3 year	35%
Portfolio % > 5 year	25%
Individual Investment Maturity Limits	
ADI	5 years
Non ADI	3 years

4.6. Investment Adviser

The Council’s investment adviser must hold an Australian Financial Securities Licence (AFSL) issued by the Australian Securities and Investment Commission (ASIC) and their appointment as adviser must be approved by resolution of Council. ~~The advisor approved by council resolution. The investment advisers are required to act in the best interests of their client and provide advice that is appropriate, independent and consistent with applicable Australian legislation and regulatory standards. must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy. The advisor must be representative of a recognised reputable firm of investment advisors.~~

4.7. Measurement

The investment return for the portfolio is to be annually reviewed by Council’s auditors as part of Council’s annual financial statement year-end audit. The market value is to be assessed by Council at least once a month to coincide with monthly reporting.

4.8. Benchmarking

Performance benchmarks (must be established here in this policy).

Investment	Performance Benchmark
Cash	Cash Rate
Enhanced / Direct Investments	UBSWA Bank Bill , Australian Stock Exchange Bank Bill Swap Rate , ASX-BBSR
Diversified	CPI + appropriate margin over rolling 3 year periods (depending upon composition of fund)

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4.9. Reporting and Review

A monthly report must be provided to Council in support of the monthly statement of activity. The report must detail the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

An Investment Strategy must run in conjunction with the Investment Policy. (The Investment Policy and Strategy may be presented as one document). The Investment Strategy must be reviewed by Council’s auditors as part of Council’s annual financial statement year-end audit. The Strategy must outline:

- Council’s cash flow expectations.
- Optimal target allocation of investment types, credit rating exposure, and term to maturity exposure and;
- Appropriateness of overall investment types for Council’s portfolio.

4.9.1 This Investment Policy will be reviewed before next review date or as required in the event of legislative changes. Documentary evidence must be held for each investment and details thereof maintained in an investment Register. Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council’s behalf as at 30 June each year and reconciled to the Investment Register.

5. Associated Documents

Accounting Policy Manual

6. References and Legislation

Northern Territory Local Government Act [2019](#)

[S194 – Investment](#)

Northern Territory Local Government Regulations

[2021](#)

Australian Accounting Standards [AASB 7,9](#)

[,13,101,107 \(and related AASB Standards\)](#)

Ministerial Guidelines [4 – Assets \(Including Investments\)](#)

Local Government General Instructions [GI 1 - Procurement; GI 2 – Annual Financial Statements](#)

Investment Policy **FIN14**

7. Review History

Date Reviewed	Description of changes (Inc Decision No. if applicable)
10/04/2012	Approved
11/10/2012	Amendments made.
13/12/2017	Policy in new template, rescind LC10
07/12/2021	Policy reviewed
07/04/2026	Policy Reviewed

14.1.5 Budget Review Two

AUTHOR: Paul Stephson, Finance Manager

AUTHORISER: Ankit Pansal, Acting Director Corporate Services

ATTACHMENTS:

1. Budget Review 2 - Operational Budget - Departments
2. Budget Review 2 - Capital Budget
3. Budget Review 2 - Council Decisions on Budget Expenditure
4. Budget Review 2 - Long Term Financial Plan 2026-2036

EXECUTIVE SUMMARY

This Discussion Paper provides elected members with the draft Budget Review Two for 2025/2026 based on the end of March 2026 actuals and relevant council decisions made since the adoption of Budget Review One 2025/2026.

RECOMMENDATION

THAT COUNCIL

1. Receive and note the report entitled Budget Review 2 – 2025/2026
2. Adopt Budget Review 2 – 2025/2026, pursuant to Section 203 of the *Local Government Act 2019*, amending Total Operational Income to \$26,091,643 Total Operational Expenditure to \$21,657,904 and Total Capital Expenditure to \$24,993,678; and
3. Adopt the Financial Reserve movement of \$10,030,686
 - (i) Waste Management Reserve reduction of \$994,298
 - (ii) Unexpended Grants Reserve reduction \$2,118,246
 - (iii) Unexpended Capital Works reduction \$4,825,783
 - (iv) Asset Reserve reduction \$2,254,722
 - (v) Thorak Regional Cemetery increase \$162,363

BACKGROUND

This budget review generates a net saving of \$30,111 across income and expenditure items. Operational items are predominantly made up of the following, and Attachment A also provides a breakdown of the departments. There are two Council decisions relating to budget expenditure. \$35,625 has been approved for Livingston Reserve funding and \$140,000 for a water supply upgrade. Decisions included (Attachment C).

Total Income

The overall increase in income for Council is \$65,736.

This comprises an increase of \$17,086 in grants due to additional community grants, a small increase in user charges of \$1,000, and an increase of \$47,650 in rates since Budget Review One (October 2025).

Operational Expenditure

There was an increase in overall expenditure of \$35,625 for the Livingston Reserve, approved by Council resolution of November 2025.

All other budget increases have been offset by savings elsewhere within the existing budget.

More details follow:

Sundry Expense: A decrease of \$41,103 has been achieved due to savings \$63,408 savings in Waste Management. Council Leadership has required an increase of \$7,500 in sundry expenses.

Computer / IT Costs: Increased by \$63,650 due to Information Services requiring a \$50,000 budget increase for software & licencing costs and a \$20,000 increase for IT consultants. These increases were offset by saving in the Corporate Budget.

Employee Costs: Savings of \$488,004 have been achieved, largely within waste management where a savings of \$449,380 has been achieved by a higher annual leave uptake and improved rostering arrangements. Employment savings of \$34,423 has been achieved in Infrastructure and Assets.

Professional Fees: Have been reduced by \$194,963. Professional Fees in Infrastructure have been reduced by \$200,000. An increase of \$45,037 is required in Waste Management to fund \$69,800 in ACM Containment Cell consultancy costs. Community has \$11,262 saving for professional fees.

Parts, accessories and consumables: A realignment of budgets in this area has resulted in a small increase of \$8,270.

Cemetery Operations: Were able to achieve \$20,000 in savings.

Contractors: The increase in expenditure of \$654,912 is required. Included a \$200,000 increase for Infrastructure & Assets and a \$453,787 increase for Waste Management.

Donations and Community Support: An increase of \$11,263 is required, comprising an additional \$4,000 for the Litchfield Rural Show and \$7,263 for Australia Day activities.

Maintenance: An overall increase of \$26,500. Mobile Workforce requires a \$15,000 increase for maintenance costs and Infrastructure & Assets require a \$14,000 increase to cover increased cost of servicing plant and motor vehicles. These were offset by small savings across the other areas.

Election Expense: Savings of \$7,000 have been identified in election expenses.

Energy: An increase of \$32,100 is required of which \$15,000 is to cover the Mobile Work Force fuel requirements. Infrastructure & Assets require an additional \$11,000.

Operational

	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1	2025/2026 Budget Review 2	Variance - 25/26 Budget Review 1 vs Budget Review 2
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			(\$)	(\$)		
Grants	7,154,655	2,402,958	3,954,872	3,971,958	17,086	0.43%
Inv Income	1,685,569	1,137,632	1,257,759	1,257,759	0	0.00%
User Charges	2,295,451	1,712,412	2,109,488	2,110,488	1,000	0.05%
Rates	15,560,680	18,120,961	18,388,788	18,436,438	47,650	0.26%
Stat Charges	179,452	173,900	175,000	175,000	0	0.00%
Other Revenue	339,001	44,413	140,000	140,000	0	0.00%
Total Income	27,214,808	23,592,275	26,025,907	26,091,643	65,736	0.25%
Operational Expenditure						
Sundry	554,544	789,515	2,046,000	2,004,897	(41,103)	-2.01%
Computer / IT Costs	492,838	478,894	474,130	537,780	63,650	13.42%
Employee Costs	7,249,641	5,769,388	8,187,755	7,699,751	(488,004)	-5.96%
Professional Fees	1,029,296	463,395	1,534,500	1,339,537	(194,963)	12.71%
Parts, accessories & consumables	172,893	107,934	231,300	239,570	8,270	3.58%
Cemetery Operations	467,417	354,629	560,410	540,410	(20,000)	-3.57%
Auditors Fees	71,591	59,274	68,150	68,150	0	0.00%
Contractors	5,285,295	4,251,695	5,926,103	6,581,015	654,912	11.05%
Legal Expenses	28,001	9,155	82,000	72,000	(10,000)	12.20%
Donations and Community Support	195,699	206,614	238,014	249,277	11,263	4.73%
Maintenance	732,118	551,147	640,490	666,990	26,500	4.14%
Elected Member	352,911	233,485	418,590	418,590	0	0.00%
Election Expense	-	215,838	241,537	234,537	(7,000)	-2.90%
Energy	233,956	168,647	236,600	268,700	32,100	13.57%
Insurance	435,823	364,127	476,700	476,700	0	0.00%
Bad Debts	(27,634)	-	-	-	0	
Rentals	21,457	178,308	260,000	260,000	0	

Total Expenses	17,295,847	14,202,046	21,622,279	21,657,904	35,625	0.16%
Net result (Excluding Depreciation)	9,918,961	9,390,228	4,403,628	4,433,739	30,111	0.68%

Capital Expenditure

Total capital expenditure for the year increased from \$24,475,708 to \$24,993,678.

Attachment B provides a breakdown with further details.

Financial Reserves

Summary Financial Reserve Movements 2025/26 - Budget Review two						
FINANCIAL RESERVES	2024/25 Actual (\$) - A	Budget Review-1 Balance (\$)	Transfer from (\$)	Transfer to (\$)	Net Movement (\$) - B	Budget Review-2 Balance (\$) A-B
Developer Contributions Reserve	1,070,519	1,070,519	-	-	-	1,070,519
Waste Management Reserve	6,268,853	5,274,555	(994,298)		(994,298)	5,274,555
Unexpended Grants Reserve	2,118,246	-	(2,118,246)		(2,118,246)	-
Total Restricted	9,457,618	6,345,074	(3,112,544)	-	(3,112,544)	6,345,074
Unexpended Capital Works	4,825,783	-	(4,825,783)		(4,825,783)	-
Asset Reserve	9,386,462	7,268,629	(6,341,179)	4,086,457	(2,254,722)	7,131,740
Thorak Regional Cemetry	3,636,684	3,799,047	(184,919)	347,282	162,363	3,799,047
Election Reserve	200,000	200,000			-	200,000
Disaster Recovery Reserve	400,000	400,000			-	400,000
Strategic Initiatives Reserve	400,000	400,000			-	400,000
Cash for Cans Reserve	170,445	170,445	-	-	-	170,445
Total Unrestricted	19,019,374	12,238,122	(11,351,881)	4,433,739	(6,918,142)	12,101,232
TOTAL	28,476,992	18,583,196	(14,464,425)	4,433,739	(10,030,686)	18,446,306

Financial reserve balances have been updated with audited closing balances as of 30 June 2025 and are forecasted to have a balance of \$18,446,306 after the Second Budget Review for 2025/26.

The Council’s Long-Term Financial Plan has been updated to reflect these changes and is presented in Attachment D.

LINKS WITH STRATEGIC PLAN

Prosperity - Our Economy and Growth

LEGISLATIVE AND POLICY IMPLICATIONS

Under the *Local Government Act 2019*, section 203, Council is required to undertake two budget reviews of the 2025/2026 Original Budget.

If the Council's amended budget has a material impact on its long-term financial plan, division 4 of the Local Government (General) Regulations 2021, requires the council to amend the long-term financial plan at the same time as adopting the amended budget.

FINANCIAL IMPLICATIONS

Significant resources across the organisation have been utilised to perform this review and align Council's budget to the expected actual performance.

Risks *Financial*

Council is managing financial risk through the review of its annual budget. Council has a legislative requirement to review the annual budget twice per year. The budget review provides the opportunity to update the budget. Council's budget is compared to its actual annual results in the annual financial statements at year-end.

Governance

Council has a legislative requirement to review the annual budget twice per year. The budget review provides the opportunity to update the budget. Council's budget is compared to its actual annual results in the annual financial statements at year-end.

COMMUNITY ENGAGEMENT

NIL

Attachment A - Operational Budget - Departments

	Council Leadership				Corporate				Community			
	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)
Grants	399	-	-	-	-	-	-	-	15,800	41,700	28,014	45,100
Inv Income	-	-	-	-	-	-	-	-	-	-	-	-
User Charges	-	-	-	-	-	-	-	-	119,958	31,902	106,964	106,964
Rates	-	-	-	-	-	-	-	-	-	-	-	-
Stat Charges	-	-	-	-	-	-	-	-	-	-	-	-
Other Revenue	762	-	-	-	181,894	3,936	-	-	-	-	-	-
Total Income	1,160	-	-	-	181,894	3,936	-	-	135,758	73,602	134,978	152,064
Operational Expenditure												
Sundry	14,898	15,819	30,900	38,400	73,608	56,764	86,500	86,500	2,221	1,659	10,700	10,700
Computer / IT Costs	1,579	1,387	25,200	25,200	474	-	-	-	-	-	-	-
Employee Costs	557,542	428,195	553,182	553,182	583,006	470,902	697,894	677,894	26,024	131,677	112,336	112,336
Professional Fees	44,950	25,251	312,000	305,000	41,537	22,175	89,500	39,500	7,501	13,400	60,000	48,737
Parts, accessories & consumables	-	3,108	2,000	3,500	-	-	-	-	-	-	-	-
Cemetery Operations	-	-	-	-	-	-	-	-	-	-	-	-
Auditors Fees	-	-	-	-	6,854	4,457	10,000	10,000	-	-	-	-
Contractors	4,883	6,295	8,500	8,500	-	-	-	-	1,263,077	1,264,658	1,375,568	1,411,193
Legal Expenses	10,616	6,955	30,000	30,000	17,385	2,200	50,000	40,000	-	-	2,000	2,000
Donations and Community Support	-	-	-	-	-	-	-	-	195,699	206,614	238,014	249,277
Maintenance	2,851	6,553	2,700	7,200	-	-	-	-	327,493	302,374	330,290	330,290
Elected Member	352,911	233,485	418,590	418,590	-	-	-	-	-	-	-	-
Election Expense	-	215,838	241,537	234,537	-	-	-	-	-	-	-	-
Energy	10,900	5,926	2,600	3,100	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	1,001,130	948,814	1,627,209	1,627,209	722,864	556,498	933,894	853,894	1,822,015	1,920,381	2,128,908	2,164,533
Net result (Excluding Depreciation)	(999,970)	(948,814)	(1,627,209)	(1,627,209)	(540,970)	(552,562)	(933,894)	(853,894)	(1,686,257)	(1,846,779)	(1,993,930)	(2,012,469)

	Community - Library				Finance & Customer Service				Information Services			
	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)
Grants	317,436	2,344	305,887	305,887	942,943	260,736	635,350	635,350	-	-	-	-
Inv Income	-	-	-	-	1,583,498	1,071,204	1,187,759	1,187,759	-	-	-	-
User Charges	4,036	8,568	2,835	2,835	46,940	45,059	51,013	51,013	-	-	-	-
Rates	-	-	-	-	12,123,099	14,514,090	14,809,050	14,830,169	-	-	-	-
Stat Charges	-	-	-	-	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	145,707	30,000	140,000	140,000	-	-	-	-
Total Income	321,472	10,912	308,722	308,722	14,842,187	15,921,088	16,823,172	16,844,291	-	-	-	-
Operational Expenditure												
Sundry	60,829	50,385	71,800	71,000	97,569	103,875	121,500	126,500	-	(34)	1,000	1,000
Computer / IT Costs	3,506	4,225	7,830	7,830	580	-	600	600	479,212	466,569	420,000	490,000
Employee Costs	425,911	442,693	645,868	646,668	949,331	719,523	876,431	871,431	38,078	32,218	52,872	52,872
Professional Fees	92,272	-	1,700	1,700	156,657	122,433	240,000	240,000	51,363	28,017	25,000	35,000
Parts, accessories & consumables	9,409	9,137	8,200	8,200	7,200	301	9,000	9,000	-	-	-	-
Cemetery Operations	-	-	-	-	-	-	-	-	-	-	-	-
Auditors Fees	-	-	-	-	56,236	46,567	50,000	50,000	-	-	-	-
Contractors	-	-	-	-	-	-	-	-	48,909	33,986	172,250	172,250
Legal Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Donations and Community Support	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Elected Member	-	-	-	-	-	-	-	-	-	-	-	-
Election Expense	-	-	-	-	-	-	-	-	-	-	-	-
Energy	-	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	435,823	364,127	476,700	476,700	-	-	-	-
Bad Debts	-	-	-	-	(27,634)	-	-	-	-	-	-	-
Rentals	21,457	178,308	260,000	260,000	-	-	-	-	-	-	-	-
Total Expenses	591,926	506,441	735,398	735,398	1,675,763	1,356,826	1,774,231	1,774,231	617,562	560,756	671,122	751,122
Net result (Excluding Depreciation)	(270,454)	(495,529)	(426,676)	(426,676)	13,166,423	14,564,262	15,048,941	15,070,060	(617,562)	(560,756)	(671,122)	(751,122)

	Infrastructure & Assets				Thorak Cemetery				Mobile Workforce			
	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)
Grants	5,878,078	2,098,178	2,985,621	2,985,621	-	-	-	-	-	-	-	-
Inv Income	-	-	-	-	15,798	-	10,000	10,000	-	-	-	-
User Charges	65,055	59,509	349,847	349,847	1,870,702	1,440,554	1,585,599	1,586,599	-	-	-	-
Rates	-	-	-	-	-	-	-	-	-	-	-	-
Stat Charges	-	-	-	-	-	-	-	-	-	-	-	-
Other Revenue	10,639	10,476	-	-	-	-	-	-	-	-	-	-
Total Income	5,953,772	2,168,164	3,335,468	3,335,468	1,886,499	1,440,554	1,595,599	1,596,599	-	-	-	-
Operational Expenditure												
Sundry	66,229	53,337	62,800	65,604	4,275	4,450	-	-	67,626	64,483	66,200	68,800
Computer / IT Costs	6,825	1,775	5,000	5,000	-	-	-	-	-	-	4,700	2,100
Employee Costs	1,061,112	811,392	1,204,687	1,170,263	658,489	521,337	679,757	699,757	977,702	713,272	1,039,991	1,039,991
Professional Fees	346,570	216,357	660,000	460,000	-	-	-	-	19,461	15,255	29,300	27,800
Parts, accessories & consumables	94,424	52,185	106,000	112,620	-	-	-	-	29,783	19,870	66,600	66,600
Cemetery Operations	-	-	-	-	467,417	354,629	560,410	540,410	-	-	-	-
Auditors Fees	-	-	-	-	8,501	8,250	8,150	8,150	-	-	-	-
Contractors	2,098,305	1,342,067	2,753,290	2,953,290	-	-	-	-	4,375	11,588	105,000	76,500
Legal Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Donations and Community Support	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	8,260	9,791	6,000	20,000	-	-	-	-	102,214	85,450	100,000	115,000
Elected Member	-	-	-	-	-	-	-	-	-	-	-	-
Election Expense	-	-	-	-	-	-	-	-	-	-	-	-
Energy	80,850	60,398	89,000	100,000	-	-	-	-	85,180	54,775	70,300	85,300
Insurance	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	3,762,575	2,547,302	4,886,777	4,886,777	1,138,682	888,666	1,248,317	1,248,317	1,286,340	964,692	1,482,091	1,482,091
Net result (Excluding Depreciation)	2,191,197	(379,138)	(1,551,309)	(1,551,309)	747,817	551,889	347,282	348,282	(1,286,340)	(964,692)	(1,482,091)	(1,482,091)

	Waste Management				Regulatory Services				Total			
	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)	2024/25- Actual (\$)	2025/26 Actual (P9) (\$)	2025/2026 Budget Review 1 (\$)	2025/2026 Budget Review 2 (\$)
Grants	-	-	-	-	-	-	-	-	7,154,655	2,402,958	3,954,872	3,971,958
Inv Income	86,273	66,428	60,000	60,000	-	-	-	-	1,685,569	1,137,632	1,257,759	1,257,759
User Charges	185,337	124,366	13,230	13,230	3,423	2,454	-	-	2,295,451	1,712,412	2,109,488	2,110,488
Rates	3,437,581	3,606,871	3,579,738	3,606,269	-	-	-	-	15,560,680	18,120,961	18,388,788	18,436,438
Stat Charges	-	-	-	-	179,452	173,900	175,000	175,000	173,900	173,900	175,000	175,000
Other Revenue	-	-	-	-	-	-	-	-	339,001	44,413	140,000	140,000
Total Income	3,709,191	3,797,665	3,652,968	3,679,499	182,876	176,353	175,000	175,000	27,214,808	23,592,275	26,025,907	26,091,643
Operational Expenditure												
Sundry	137,752	412,552	1,554,050	1,490,643	29,537	26,223	40,550	45,750	554,544	789,515	2,046,000	2,004,897
Computer / IT Costs	-	-	3,400	-	662	4,938	7,400	7,050	492,838	478,894	474,130	537,780
Employee Costs	1,425,927	1,057,880	1,722,080	1,272,700	546,518	440,301	602,657	602,657	7,249,641	5,769,388	8,187,755	7,699,751
Professional Fees	267,707	19,278	114,500	179,300	1,280	1,230	2,500	2,500	1,029,296	463,395	1,534,500	1,339,537
Parts, accessories & consumables	-	-	-	-	32,077	23,332	39,500	39,650	172,893	107,934	231,300	239,570
Cemetery Operations	-	-	-	-	-	-	-	-	467,417	354,629	560,410	540,410
Auditors Fees	-	-	-	-	-	-	-	-	71,591	59,274	68,150	68,150
Contractors	1,856,975	1,588,157	1,489,495	1,943,282	8,770	4,945	22,000	16,000	5,285,295	4,251,695	5,926,103	6,581,015
Legal Expenses	-	-	-	-	-	-	-	-	28,001	9,155	82,000	72,000
Donations and Community Support	-	-	-	-	-	-	-	-	195,699	206,614	238,014	249,277
Maintenance	288,845	142,625	198,000	190,000	2,454	4,353	3,500	4,500	732,118	551,147	640,490	666,990
Elected Member	-	-	-	-	-	-	-	-	352,911	-	418,590	418,590
Election Expense	-	-	-	-	-	-	-	-	-	215,838	241,537	234,537
Energy	52,160	44,630	67,200	72,800	4,866	2,918	7,500	7,500	233,956	168,647	236,600	268,700
Insurance	-	-	-	-	-	-	-	-	435,823	364,127	476,700	476,700
Bad Debts	-	-	-	-	-	-	-	-	(27,634)	-	-	-
Rentals	-	-	-	-	-	-	-	-	21,457	178,308	260,000	260,000
Total Expenses	4,029,366	3,265,121	5,148,725	5,148,725	626,165	508,241	725,607	725,607	17,274,390	14,023,738	21,362,279	21,397,904
Net result (Excluding Depreciation)	(320,175)	532,544	(1,495,757)	(1,469,226)	(443,290)	(331,888)	(550,607)	(550,607)	9,940,418	9,568,536	4,663,628	4,693,739

Department	Program (Name updated on 31/10/2025)	Project	Project cost Jul to Mar 2026)	Annual Budget 2025/26	2024/25 Rollover	Budget Review 1 25/26 Adjustment	Total Budget Review 1 25/26	Budget Review 2 25/26 Adjustment	Total Budget Review 2 25-26	Remaining Budget	Comments
Infrastructure & Assets	Road Seal Renewal	Road Seal Renewal	1,154,432.32	1,293,492.00	1,388,071.22	225,065.71	2,456,497.51	-	2,456,497.51	1,302,065.19	
Infrastructure & Assets	Pavement Renewal - Heavy Patches Kentish Road, Horne Road and Trippe Rd	Pavement Renewal - Heavy Patches	1,448,681.35	300,000.00	1,796,497.05	-	1,776,304.98	-	1,776,304.98	327,623.63	
Infrastructure & Assets	Merge to project no 4		-			-	320,192.07		-		
Infrastructure & Assets	Gravel Surface Renewal Sandy Road & Parkin Road North	Gravel Surface Renewal	428,992.73	330,000.00	53,435.00	45,557.73	428,992.73		749,184.80	320,192.07	
Infrastructure & Assets	Unsealed to Sealed Road Keleson Road and Bees Creek Road	Unsealed to Sealed Road Upgrade	931,954.81	2,500,000.00	8,319.92	-	2,491,680.08		2,491,680.08	1,559,725.27	
Infrastructure & Assets	Road Safety Upgrades - Krichauff Road & Westall Road	Road Safety Upgrades - (Shoulder Widening)	168,180.26	420,000.00	228,138.09	-	648,138.09		648,138.09	479,957.83	
Infrastructure & Assets	Road Safety Upgrades - Intersections	Road Safety Upgrades - Intersections - Pioneer And Anglessey Road	-		465,129.42	-	465,129.42		465,129.42	465,129.42	
Infrastructure & Assets	Road Safety Upgrades - (Challoner Circuit)	Road Safety Upgrades - (other)	361,758.47		355,151.37	6,607.10	361,758.47		361,758.47	0.00	
Infrastructure & Assets	Road Safety Upgrades - (lighting) * Whitewood Road/Westall Road Intersection * Whitewood Road/Hicks Road Intersection * McMinns Road / Girraween Road Intersection * Mango Road / Carruth Road Intersection	Road Safety Upgrades - (lighting)	211,862.48		438,089.42		480,025.69		438,089.42	226,226.94	
			-				41,936.27		-	0.00	
Infrastructure & Assets	Drainage Renewal Old Bynoe Road	Drainage Renewal	98,316.84	250,000.00	182,988.44	-	432,988.44		432,988.44	334,671.60	
Infrastructure & Assets	Drainage Upgrade - Flood Mitigation	Drainage Upgrade - Flood Mitigation	53,383.64		4,742.32	48,641.32	53,383.64		53,383.64	0.00	
Infrastructure & Assets	Council Administration Building Upgrade effluent system and dog pound area	Council Administration Building	78,631.86	200,000.00	93,092.33	-	266,026.00		293,092.33	214,460.47	
			-				27,066.33		-	0.00	
Infrastructure & Assets	Thorak Asset Renewal Concrete beams and irrigation	Thorak Asset Renewal	159,697.01	30,000.00	154,918.84	-	184,918.84		184,918.84	25,221.83	
			-				-		-	0.00	
Waste Management	Waste Asset Renewal - Compactor Replacement, New HD WTS Office building, operators tea room and bins	Waste Asset Renewal	625,035.41	280,000.00	714,298.00	-	994,298.00		994,298.00	369,262.59	
Community	Freds Pass Reserve Asset Renewal - Soccer Septic. Freds Pass Sports & Recreation Reserve Bore outlet manifold, Effluent systems upgrades.	Freds Pass Reserve Asset Renewal	291,520.33	420,000.00	277,849.09	-	697,849.09		697,849.09	406,328.76	
Community	Howard Park Recreation Reserve Masterplan	Howard Park Reserve Asset Renewal	52,913.00	50,000.00	70,560.00	-	120,560.00		120,560.00	67,647.00	
Community	Howard Park Safety Audit Upgrades	Howard Park Safety Audit Upgrades	12,017.00				-	15,000.00	15,000.00	2,983.00	Council resolution October OCM/25/026, total \$15k allocate from asset reserve to Howard Park.
Community	Berry Springs Recreation Reserve Masterplan, Roof Painting and Disability access	Berry Springs Reserve Asset Renewal	4,423.55	120,000.00	6,253.00	-	126,253.00		126,253.00	121,829.45	
Community	Gregg Park Reserve Asset Renewal	Gregg Park Reserve Asset Renewal	-		6,285.00	6,285.00	-		-	0.00	
Infrastructure & Assets	Fleet AMP	Fleet AMP	388,858.18	530,000.00	208,712.03	-	738,712.03		738,712.03	349,853.85	

Infrastructure & Assets	Mira Square Boundary Fencing	Mira Square	32,353.00	35,000.00	- 103.50	-	34,896.50		34,896.50	2,543.50	
Infrastructure & Assets	Blackspot- Girraween Road (Rogers to Mango Road)	Blackspot- Girraween Road (Rogers to Mango Road)	-		280,200.00	-	280,200.00	362,970.33	643,170.33	643,170.33	Variance submitted by Charissa and approved.
Infrastructure & Assets	Humpty Doo Village Green Masterplan	Humpty Doo Village Green	19,945.45	60,000.00	2,448.77	-	62,448.77		62,448.77	42,503.32	
Infrastructure & Assets	Knuckey Lagoon Recreation Reserve Masterplan, BBQ upgrade and Disability access	Knuckey Lagoon Recreation Reserv	53,051.53	120,000.00	2,148.46	-	122,148.46		122,148.46	69,096.93	
Infrastructure & Assets	Gravel Road Sealing- Guys Creek Road	Gravel Road Sealing- Guys Creek Rd	-		-	-	-		-	0.00	
Infrastructure & Assets	Shared Path Upgrade - Whitewood Road - Hillier to Hicks	Shared Path Upgrade - Whitewood Road - Hillier to Hicks	301,604.25		949,009.50	-	949,009.50		949,009.50	647,405.25	
Infrastructure & Assets	Consultation - Forward Design	Consultation - Forward Design	27,722.15		- 96,537.41	124,259.56	27,722.15		27,722.15	0.00	Review GL code
Infrastructure & Assets	Freds Pass Reserve Upgrades	Freds Pass Reserve Upgrades Buildings	1,609,697.23		9,635,745.07	-	9,635,745.07		9,635,745.07	8,026,047.84	
Community	Library fitout	Library fitout	182,128.55		198,519.00	-	198,519.00	- 2,502.35	196,016.65	13,888.10	
Infrastructure & Assets	Server Replacement	Server Replacement	53,398.36		50,896.01	-	50,896.01	2,502.35	53,398.36	0.00	
Community	McMinns Lagoon Recreation Reserve Masterplan, Building upgrades	McMinns Lagoon Recreation Reserve Masterplan, Building upgrades	19,689.09	39,000.00	-	-	39,000.00	140,000.00	179,000.00	159,310.91	Council resolution OCM25/056 December 25 approved \$140,000 allocate to McMinns Lagoon Nore replacement
Community	Livingstone Recreation Reserve Masterplan	Livingstone Recreation Reserve Masterplan	-	40,000.00		6,285.00	46,285.00		46,285.00	46,285.00	
			8,770,248.85	7,017,492.00	17,458,216.60	0.00	24,475,708.60	517,970.33	24,993,678.93	16,223,430.08	



2025/2026 Budget Review Two – Council Decisions

ATTACHMENT C

20 October 2025 OCM

RESOLUTION OCM/25/026

Moved:
 Cr Daisy Crawford
 Seconded: Cr Kevin Harlan
 1. THAT Council proceed with implementing the recommendations from the Safety Audit of Howard Park Recreation Reserve and fund the project from the asset reserves

CARRIED (5/0)

17 November 2025 OCM

RESOLUTION OCM/25/001

Moved: Cr Kris Civitarese
 Seconded: Deputy Emma Sharp
 THAT Council:
 1. Receive and note Livingstone Recreation Reserve Committee’s proposal for future upgrades at Attachment 1;
 2. Approve the funding request of \$35,625 (ex GST) for upgrades at the Livingstone Recreation Reserve, as outlined in the proposal, to support the Litchfield Rural Show; and Option B
 4. Approve the transfer of \$35,625 from the Asset Reserve to fund the request.
 5. Make public this resolution.

CARRIED 6/0

RESOLUTION OCM/25/001

Moved: Cr Kris Civitarese
 Seconded: Cr Kevin Harlan
 THAT Council:
 1. receive and note the unconfirmed Community Grants Committee Meeting Minutes of 4 November 2025, at Attachment A; and
 2. approve the allocation of the 2025-26 Annual Community Grant funds totalling \$63,765 comprising the following:

RANKING	APPLICANTS		AMOUNT
1	Applicant 13	Virginia Bees Creek Volunteer Fire Brigade	2794
2	Applicant 15	Berry Springs Recreation Reserve Inc	5000
3	Applicant 2	St Johns Ambulance Australia	4721
4	Applicant 17	The Gathering Inc	4515
5	Applicant 16	Litchfield Football Club	5000
6	Applicant 9	Uniting Church in Australia	5000
7	Applicant 11	Swampdogs Rugby Union Club NT In	5000
8	Applicant 1	Veterans Australia	3312
9	Applicant 4	Fulfilling Dreams Inc	5000
10	Applicant 6	Howard Springs Primary School Council	5000
11	Applicant 10	Darwin & Rural Poultry Club	3666
12	Applicant 12	Level Up Gaming	5000
13	Applicant 18	Scouts NT	5000
14	Applicant 5	Top End Gun Club	4757
	TOTAL		\$63,765.00

3. resolve to make the resolution public from 18 November 2025 to allow notification to applicants.

CARRIED 6/0

RESOLUTION OCM/25/001

Moved: Cr Daisy Crawford

Seconded: Cr Pauline Cass

THAT Council:

1. Approve the appointment of PKF as Litchfield Council's external auditor for a three-year term beginning in 2025-2026 financial year and ending in 2027-2028 financial year;
2. Approve the auditor remuneration of \$153,500 (excluding GST and out of pocket expenses) for the three-year term; and
3. Make public its resolutions on the matter.

CARRIED 6/0

08 December 2025 OCM

RESOLUTION OCM/25/056

Moved:

Cr Kris Civitarese

Seconded: Cr Pauline Cass

1. THAT Council endorses the drilling and equipping of a new bore to reinstate a reliable water supply and approves the allocation of up to \$140,000 from the asset reserve.

CARRIED 6/0

RESOLUTION OCM/25/056

Moved:

Deputy Mayor Emma Sharp

Seconded: Cr Kevin Harlan

1. THAT Council approves for consultation the charge of \$5,947.50 per property in Keleson Road, Road Seal Levy; and
2. Approves the commencement of the advertising and twenty-one-day consultation process for this Road Seal Levy; and
3. make public its resolution of this matter.

CARRIED 6/0

Long Term Financial Plan														
16. Financial Statements														
TOG Error check breaches: 0. Active error alerts: 0 Financial Scenario: Low Scenario OK OK														
16.01 Flags														
Units														
Period start	1 Jul 21	1 Jul 22	1 Jul 23	1 Jul 24	1 Jul 25	1 Jul 26	1 Jul 27	1 Jul 28	1 Jul 29	1 Jul 30	1 Jul 31	1 Jul 32	1 Jul 33	
Period end	30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34	
16.02 Comprehensive Income Statement														
Revenue from Operating Activities														
Rates and Charges	\$'000	-	14,128	15,027	15,888	18,436	15,013	15,614	16,238	16,888	17,563	18,266	18,996	19,756
Supplementary Rates	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Charges	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Rate Assistance Package	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants - Operating (Recurrent)	\$'000	-	5,940	1,171	6,500	3,972	2,772	2,772	2,772	2,772	2,772	2,772	2,772	2,772
Grants - Operating (Non-recurrent)	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants - Capital (Recurrent)	\$'000	-	2,318	2,604	2,728	2,093	-	-	-	-	-	-	-	-
Grants - Capital (Non-recurrent)	\$'000	-	-	-	-	11,398	-	-	-	-	-	-	-	-
Contributions (Non-monetary)	\$'000	-	18,586	16,478	1,077	-	6,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Contributions (Monetary - Operating)	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions (Monetary - Capital)	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reimbursements and Subsidies	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
User Charges	\$'000	-	2,227	2,754	2,268	2,110	2,215	2,326	2,442	2,564	2,692	2,827	2,968	3,117
Statutory Fees and Fines	\$'000	-	210	192	179	175	183	183	183	183	183	183	183	183
Waste Collection Rates	\$'000	-	-	-	-	-	3,722	3,871	4,026	4,187	4,354	4,528	4,710	4,898
Waste Collection user charges	\$'000	-	-	-	-	-	74	78	82	86	90	94	99	104
Spare revenue line 3	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare revenue line 4	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare revenue line 5	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare revenue line 6	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue from Operating Activities	\$'000	-	43,409	38,226	28,638	38,184	32,227	30,663	31,563	32,500	33,476	34,491	35,549	36,651
Other Revenue														
Interest Revenue	\$'000	-	212	1,357	1,340	1,258	1,558	773	643	525	418	317	197	36
Other Revenue	\$'000	-	696	300	447	140	140	140	140	140	140	140	140	140
Total Revenue Other Revenue	\$'000	-	908	1,657	1,787	1,398	1,698	913	783	665	558	457	337	176
Total Revenue	\$'000	-	44,317	39,883	30,425	39,582	33,925	31,576	32,346	33,165	34,033	34,948	35,887	36,827
Operating Expenses from Ordinary Activities														
Employee Costs	\$'000	-	(6,987)	(6,548)	(7,212)	(7,700)	(9,018)	(9,325)	(9,642)	(9,969)	(10,308)	(10,659)	(11,021)	(11,396)
Employee Costs Provisioned	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Consumables	\$'000	-	(9,591)	(8,449)	(10,207)	(6,581)	(6,257)	(6,445)	(6,638)	(6,837)	(7,042)	(7,254)	(7,471)	(7,695)
Utilities	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Allowance for impairment losses	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	\$'000	-	(10,057)	(11,766)	(12,720)	(13,241)	(13,704)	(14,034)	(14,370)	(14,688)	(15,003)	(15,329)	(15,684)	(16,067)
Amortisation of Intangible Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation of Right-of-Use Assets	\$'000	-	-	-	(6)	(168)	(179)	(175)	(175)	(175)	(175)	(175)	(175)	(175)
Amortisation of Landfill Rehabilitation	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Operating Expenses	\$'000	-	-	-	-	(7,377)	(7,440)	(7,663)	(7,893)	(8,130)	(8,374)	(8,625)	(8,884)	(9,150)
Other Expenses	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Whole of life opex costs	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Landfill Rehabilitation Expense	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Borrowings (Finance Costs)	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Leases	\$'000	-	-	-	-	(27)	(23)	(17)	(11)	(4)	(0)	-	-	-
Interest on Unwinding of Discount on Provisions	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Short-term, low value and variable lease payments	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Regulatory Valuation Expenses	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Election Related Expenses	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare expense line 1	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare expense line 2	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare expense line 3	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare expense line 4	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare expense line 5	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare expense line 6	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenses	\$'000	-	(26,635)	(26,763)	(30,145)	(35,093)	(36,621)	(37,659)	(38,730)	(39,804)	(40,742)	(41,867)	(43,061)	(44,309)
Net Surplus/(Deficit) from Operations	\$'000	-	17,682	13,120	280	4,489	(2,696)	(6,083)	(6,384)	(6,639)	(6,709)	(6,918)	(7,174)	(7,482)
Adjustments														
Net Gain/(Loss) on Disposal of Infrastructure, Property, Plant & Eq	\$'000	-	(20)	(3)	(66)	-	-	-	-	-	-	-	-	-
Net Gain/(Loss) on Sale of Assets Held for Resale	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of Net Profit/(Loss) of Associates and Joint Ventures	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-

Period end		30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34
Unrealised Gain/(Loss) on investment in Associates	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
FV Gain on Investment Property	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gain/(Loss) on Disposal of Investment Property	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Gain/(Loss) on Disposal of Intangible Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare Adjustments line 1	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare Adjustments line 2	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare Adjustments line 3	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare Adjustments line 4	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare Adjustments line 5	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare Adjustments line 6	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Adjustments	\$'000	-	(20)	(3)	(66)	-	-	-	-	-	-	-	-	-
Operating Surplus/(Deficit) after Adjustments	\$'000	-	17,662	13,117	214	4,489	(2,696)	(6,083)	(6,384)	(6,639)	(6,709)	(6,918)	(7,174)	(7,482)
Adjusted Underlying Surplus (Deficit)	\$'000	-	(924)	(3,361)	(863)	(6,909)	(10,944)	(11,903)	(12,205)	(12,460)	(12,530)	(12,739)	(12,995)	(13,303)

Period end		30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34
16.03 Balance Sheet														
Current Assets														
Cash and Cash Equivalents	\$'000	22,484	27,639	28,814	32,118	18,456	16,743	13,689	10,837	8,324	5,974	3,745	542	(3,582)
Trade and Other Receivables	\$'000	-	3,863	4,012	3,686	7,696	5,869	6,118	6,363	6,600	6,847	7,084	7,371	7,649
GST Receivable	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventories	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Prepayments	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Financial Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Assets held for resale	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Current Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	\$'000	22,484	31,502	32,826	35,804	26,152	22,612	19,808	17,200	14,925	12,821	10,829	7,913	4,067
Non Current Assets														
Land Under Roads	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	\$'000	-	426,570	441,154	482,741	494,483	495,378	492,181	488,501	484,220	479,712	474,877	470,733	467,206
Right-of-Use Assets	\$'000	-	-	-	10	720	541	366	190	15	-	-	-	-
Investment Property	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible Asset	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Landfill Rehabilitation Intangible Asset	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Investments in Associates, Joint Arrangements and Subsidiaries	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables (Long Term)	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financial Assets	\$'000	-	1,846	964	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341
Total Non Current Assets	\$'000	-	428,416	442,118	485,092	497,554	498,260	494,888	491,032	486,575	482,053	477,218	473,074	469,547
Total Assets	\$'000	22,484	459,918	474,944	520,896	523,706	520,872	514,695	508,232	501,500	494,873	488,047	480,987	473,613
Current Liabilities														
Trade and Other Payables	\$'000	-	6,756	1,209	5,262	2,862	2,896	2,977	3,078	3,174	3,272	3,364	3,478	3,586
GST Payable	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Trust Funds and Deposits	\$'000	-	-	1,549	1,150	1,150	1,150	1,150	1,150	1,150	1,150	1,150	1,150	1,150
Contract and Other Liabilities	\$'000	-	-	3,352	-	-	-	-	-	-	-	-	-	-
Current Provisions	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Current Landfill Rehabilitation Provision	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Current Employee Benefits	\$'000	-	614	672	909	909	909	909	909	909	909	909	909	909
Current Interest Bearing Liabilities	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Current Lease Liabilities	\$'000	-	6	7	6	172	175	181	188	16	-	-	-	-
Total Current Liabilities	\$'000	-	7,376	6,789	7,327	5,093	5,129	5,217	5,325	5,248	5,331	5,423	5,537	5,645
Non Current Liabilities														
Non Current Employee benefits	\$'000	-	341	200	181	181	181	181	181	181	181	181	181	181
Non Current Provisions	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Non Current Landfill Rehabilitation Provision	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Non Current Interest Bearing Loans and Borrowings	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Non Current Lease Liabilities	\$'000	-	17	10	4	560	385	204	16	-	-	-	-	-
Other Non Current Liability	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Non Current Liabilities	\$'000	-	358	210	185	741	566	385	197	181	181	181	181	181
Total Liabilities	\$'000	-	7,734	6,999	7,512	5,833	5,695	5,602	5,522	5,429	5,512	5,604	5,718	5,826
Net Assets	\$'000	22,484	452,184	467,945	513,384	517,873	515,177	509,093	502,710	496,071	489,361	482,443	475,269	467,787
Equity														
Accumulated Surplus	\$'000	22,484	15,323	23,965	24,258	40,234	37,240	32,156	26,773	20,409	13,699	6,781	(393)	(7,875)
Reserve Land Under Roads	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste Management Reserve	\$'000	-	5,482	6,068	6,269	5,275	4,275	3,275	2,275	2,000	2,000	2,000	2,000	2,000
Asset Reserve	\$'000	-	7,899	9,201	9,386	3,060	7,510	7,510	7,510	7,510	7,510	7,510	7,510	7,510
Election Reserve	\$'000	-	200	200	200	200	200	200	200	200	200	200	200	200
Disaster Recovery Reserve	\$'000	-	400	400	400	400	400	400	400	400	400	400	400	400
Strategic Initiatives Reserve	\$'000	-	400	400	400	400	400	400	400	400	400	400	400	400
Unexpended Grants Reserve	\$'000	-	3,864	-	2,118	2,116	-	-	-	-	-	-	-	-
Thorak Regional Cemetery	\$'000	-	1,934	2,757	3,637	3,452	3,452	3,452	3,452	3,452	3,452	3,452	3,452	3,452
Unexpended Capital Works Reserve	\$'000	-	3,129	5,778	4,826	846	(190)	(190)	(190)	(190)	(190)	(190)	(190)	(190)
Cash for Cans Reserve	\$'000	-	142	225	170	170	170	170	170	170	170	170	170	170
Reserve - Spare 10	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 11	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 12	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 13	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 14	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 15	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 16	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 17	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 18	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 19	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 20	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 21	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 22	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-

Period end		30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34
Reserve - Spare 23	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 24	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 25	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 26	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 27	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve - Spare 28	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Developer Contribution Reserve - DCP/ICP	\$'000	-	676	1,008	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071
Landfill Rehabilitation Reserve	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Asset Revaluation Reserve	\$'000	-	412,735	417,943	460,649	460,649	460,649	460,649	460,649	460,649	460,649	460,649	460,649	460,649
Total Equity	\$'000	22,484	452,184	467,945	513,384	517,873	515,177	509,093	502,710	496,071	489,361	482,443	475,269	467,787
Check:	OK	-	-	-	-	-	-	-	-	-	-	-	-	-

Period end	30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34
16.04 Cash Flow Statement													
Cash flows from Operating Activities													
Rates and Charges Received	\$'000	-	13,686	14,813	15,909	15,278	19,554	19,290	20,031	20,848	21,681	22,566	23,433
Grants - Operational Received	\$'000	-	6,646	1,171	6,500	3,802	2,871	2,773	2,771	2,772	2,772	2,773	2,772
Grants - Capital Received	\$'000	-	-	1,760	3,266	12,913	3,172	2,774	2,820	2,821	2,821	2,822	2,821
Interest Received	\$'000	-	294	1,113	1,738	1,258	1,558	773	643	525	418	317	197
User Fees Received	\$'000	-	2,074	3,029	2,493	2,020	2,274	2,395	2,513	2,639	2,771	2,911	3,055
Statutory Fees and Fines Received	\$'000	-	231	212	197	168	182	183	183	183	183	183	183
Other Receipts	\$'000	-	824	768	513	134	140	140	140	140	140	140	140
Employee Costs Paid	\$'000	-	(7,011)	(6,631)	(6,994)	(8,231)	(8,910)	(9,302)	(9,613)	(9,943)	(10,281)	(10,632)	(10,989)
Materials and Consumables Paid	\$'000	-	(9,655)	(8,568)	(10,713)	(7,942)	(6,337)	(6,403)	(6,586)	(6,788)	(6,992)	(7,206)	(7,413)
External Contracts Paid	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Utilities Paid	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Landfill Rehabilitation Expenditure Paid	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
GST Received / (Paid)	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Short-term, low value and variable lease payments	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Trust Funds and Deposits	\$'000	-	-	(135)	(135)	-	-	-	-	-	-	-	-
Other Payments	\$'000	-	-	-	-	(7,885)	(7,435)	(7,647)	(7,872)	(8,110)	(8,354)	(8,606)	(8,861)
Net Cash flows from Operating Activities	\$'000	-	7,089	7,532	12,774	11,514	7,070	4,975	5,029	5,087	5,160	5,266	5,338
Cash flows from Investing Activities													
Payment for Property, Infrastructure, Plant & Equipment	\$'000	-	(2,006)	(6,484)	(9,529)	(24,993)	(8,588)	(7,837)	(7,690)	(7,407)	(7,495)	(7,495)	(8,540)
Proceeds from Property, Infrastructure, Plant & Equipment	\$'000	-	78	133	66	-	-	-	-	-	-	-	-
Proceeds/(Payments) from/for Investment Property	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds/(Payments) from/for Intangible Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds from/(to) Investments	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds/(Payments) from/for Financial Assets	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash flows from Investing Activities	\$'000	-	(1,928)	(6,351)	(9,463)	(24,993)	(8,588)	(7,837)	(7,690)	(7,407)	(7,495)	(7,495)	(8,540)
Cash flows from Financing Activities													
Proceeds from Interest Bearing Loans and Borrowings	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Repayments of Interest Bearing Loans and Borrowings	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Finance Costs	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid - lease liability	\$'000	-	-	-	-	(27)	(23)	(17)	(11)	(4)	(0)	-	-
Repayment of lease liabilities	\$'000	-	(6)	(6)	(7)	(156)	(172)	(175)	(181)	(188)	(16)	-	-
Net Cash flows from Financing Activities	\$'000	-	(6)	(6)	(7)	(183)	(195)	(192)	(192)	(192)	(16)	-	-
Net Change in Cash Held	\$'000	-	5,155	1,175	3,304	(13,662)	(1,713)	(3,054)	(2,853)	(2,512)	(2,351)	(2,229)	(3,202)
Cash at Beginning of the Financial Year	\$'000	22,484	22,484	27,639	28,814	32,118	18,456	16,743	13,689	10,837	8,324	5,974	3,745
Cash at End of the Financial Year	\$'000	22,484	27,639	28,814	32,118	18,456	16,743	13,689	10,837	8,324	5,974	3,745	542
Cash and Cash Equivalents	\$'000												
Unrestricted Cash	\$'000	22,484	3,513	2,777	3,641	1,466	(545)	(2,599)	(4,451)	(6,689)	(9,039)	(11,268)	(14,471)
Restricted Cash (due to reserves)	\$'000	-	24,126	26,037	28,477	16,990	17,288	16,288	15,288	15,013	15,013	15,013	15,013
Cash and Cash Equivalents	\$'000	22,484	27,639	28,814	32,118	18,456	16,743	13,689	10,837	8,324	5,974	3,745	542
Check:	OK	-	-	-	-	-	-	-	-	-	-	-	-
Check:	OK	-	-	-	-	-	-	-	-	-	-	-	-

Period end		30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34
16.05 Capital Works Statement														
Land	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Land improvements	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings	\$'000	-	-	-	-	9,929	81	1,045	145	145	145	145	145	145
Building improvements	\$'000	-	-	-	-	196	-	-	-	-	-	-	-	-
Leasehold improvements	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Heritage buildings	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	\$'000	-	-	-	-	739	349	417	455	312	400	400	400	400
Fixtures, fittings and furniture	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Computers and telecommunications	\$'000	-	-	-	-	54	-	-	-	-	-	-	-	-
Heritage plant and equipment	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Library books	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Roads	\$'000	-	-	-	-	10,029	7,718	5,516	6,021	6,121	6,121	6,121	7,166	8,166
Bridges	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	\$'000	-	-	-	-	949	-	109	319	79	79	79	79	79
Drainage	\$'000	-	-	-	-	486	240	630	630	630	630	630	630	630
Recreational, leisure and community facilities	\$'000	-	-	-	-	362	200	120	120	120	120	120	120	120
Waste management	\$'000	-	-	-	-	994	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	\$'000	-	-	-	-	945	-	-	-	-	-	-	-	-
Aerodromes	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Off street car parks	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Other infrastructure	\$'000	-	-	-	-	310	-	-	-	-	-	-	-	-
Spare capex 1	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare capex 2	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Spare capex 3	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Landfill cells	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Works	\$'000	-	-	-	-	24,993	8,588	7,837	7,690	7,407	7,495	7,495	8,540	9,540
Represented by:														
Renewal Investment	\$'000	-	-	-	-	20,172	6,338	5,190	5,723	5,580	5,668	5,668	6,713	7,713
Upgrade Investment	\$'000	-	-	-	-	4,821	2,251	1,648	1,648	1,748	1,748	1,748	1,748	1,748
Expansion Investment	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
New Investment	\$'000	-	-	-	-	-	-	1,009	319	79	79	79	79	79
Total Capital Works	\$'000	-	-	-	-	24,993	8,588	7,837	7,690	7,407	7,495	7,495	8,540	9,540
Check:	OK	-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal Demand	\$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Renewal Gap = Not Funded	\$'000	-	-	-	-	(20,172)	(6,338)	(5,180)	(5,723)	(5,580)	(5,668)	(5,668)	(6,713)	(7,713)
Accumulated Renewal Gap	\$'000	-	-	-	-	(20,172)	(26,510)	(31,690)	(37,413)	(42,993)	(48,661)	(54,329)	(61,042)	(68,755)

Period end	30 Jun 22	30 Jun 23	30 Jun 24	30 Jun 25	30 Jun 26	30 Jun 27	30 Jun 28	30 Jun 29	30 Jun 30	30 Jun 31	30 Jun 32	30 Jun 33	30 Jun 34
16.06 Infrastructure, Property, Plant & Equipment Asset Summary													
Infrastructure, Property, Plant & Equipment													
Infrastructure, Property, Plant & Equipment - Land \$'000	30,824	-	-	30,824	30,824	30,824	30,824	30,824	30,824	30,824	30,824	30,824	30,824
Infrastructure, Property, Plant & Equipment - Land improvements \$'000	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment - Buildings \$'000	28,508	37,668	36,979	37,233	36,583	35,931	35,276	34,619	33,958	33,294	32,639	32,000	
Infrastructure, Property, Plant & Equipment - Building improvement \$'000	-	192	188	184	180	176	172	169	165	161	157	153	
Infrastructure, Property, Plant & Equipment - Leasehold improvem \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Heritage buildings \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Plant, machinery and \$'000	2,380	2,807	2,809	2,838	2,859	2,706	2,600	2,455	2,270	2,045	1,820	1,595	
Infrastructure, Property, Plant & Equipment - Fixtures, fittings and fi \$'000	4	4	3	3	2	2	2	1	1	0	-	-	
Infrastructure, Property, Plant & Equipment - Computers and teleco \$'000	-	43	32	22	11	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Heritage plant and eq \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Library books \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Roads \$'000	405,651	404,133	403,007	398,470	394,215	389,834	385,228	380,396	376,355	373,031	369,590	366,249	
Infrastructure, Property, Plant & Equipment - Bridges \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Footpaths and cyclew \$'000	11,876	12,398	11,970	11,648	11,525	11,160	10,792	10,421	10,048	9,672	9,296	8,920	
Infrastructure, Property, Plant & Equipment - Drainage \$'000	3,498	3,904	4,060	4,593	5,113	5,621	6,116	6,598	7,068	7,526	7,984	8,442	
Infrastructure, Property, Plant & Equipment - Recreational, leisure i \$'000	-	355	544	650	754	855	955	1,051	1,146	1,238	1,329	1,420	
Infrastructure, Property, Plant & Equipment - Waste management \$'000	-	954	3,794	4,595	5,355	6,075	6,755	7,396	7,996	8,556	9,116	9,676	
Infrastructure, Property, Plant & Equipment - Parks, open space an \$'000	-	907	869	832	794	756	718	680	643	605	567	529	
Infrastructure, Property, Plant & Equipment - Aerodromes \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Off street car parks \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Other infrastructure \$'000	-	304	298	291	285	279	273	267	260	254	248	242	
Infrastructure, Property, Plant & Equipment - Spare capex 1 \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Spare capex 2 \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Spare capex 3 \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure, Property, Plant & Equipment - Landfill cells \$'000	-	-	-	-	-	-	-	-	-	-	-	-	
Total Infrastructure, Property, Plant & Equipment \$'000	482,741	494,493	495,378	492,181	488,501	484,220	479,712	474,877	470,733	467,206	463,775	460,344	
Check:	OK			OK	OK	OK	OK	OK	OK	OK	OK	OK	

14.1.6 Draft EM03 Access to Meetings

AUTHOR: Rebecca Taylor, Acting Director Governance & Community

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. EM03 Access to Meetings.pdf

EXECUTIVE SUMMARY

This report presents to Council the amended EM03 Access to Meetings for adoption.

RECOMMENDATION

That Council adopts the amended policy EM03 Access to Meetings, as at Attachment 1, and authorises the Chief Executive Officer to make minor amendments.

BACKGROUND

Policy EM03 Access to Meeting, due for review in October 2025, has now been reviewed and is presented to Council, at Attachment A. The purpose of the policy is to outline public access to meetings. The following amendments have been made;

Policy	Changes
EM03 Access to Meetings	<ul style="list-style-type: none"> • Scope redefined to include who the policy is applicable to. • Definitions updated to include Chief Executive Officer and Council member. • Requirement to issue the meeting notice and agenda amended from 4 days to 3 days. This is in accordance with the <i>Local Government Act 2019 (Act)</i> and internal processes. • 4.2.2 added reference to the Act as the confidential policy mainly deals with how confidential information is managed but the Act is more specific regarding meeting process for confidential sessions. • 4.2.3 and 4.2.4 updated in accordance with GOV17 Public Question Item.

LINKS WITH STRATEGIC PLAN

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

EM03 Access to Meeting review was conducted with consideration to the Act and the following relevant Council policies;

- GOV07 Recording of Meetings
- GOV02 Meeting Procedures
- GOV17 Public Question Item

- GOV18 Confidential Items

FINANCIAL IMPLICATIONS

Not applicable.

Risks

None identified.

COMMUNITY ENGAGEMENT

Not applicable.

Access to Meetings **EM03**



Name	EM03 Access to Meetings
Policy Type	Council
Responsible Officer	Chief Executive Officer
Approval Date	19/10/2021 18/05/2026
Review Date	18/10/2025 17/05/2030

1. Purpose

Litchfield Council is committed to being an accountable local government including being transparent with decision making. In accordance with the *Local Government Act 2019 (Act)* and *Local Government (General) Regulations 2021*, this policy outlines public access to meetings.

2. Scope

~~This policy applies to any person seeking to access or attend a council or committee meeting. Policies of the Litchfield Council are guided by principles of sustainability, good governance, advocacy, regulation and service provision. More guidance is provided in Council and Administrative policies, procedures and guidelines, the Municipal Plan and other relevant documents.~~

3. Definitions

For the purposes of this Policy, the following definitions apply:

<u>Chief Executive Officer</u>	<u>Chief Executive Officer of Litchfield Council</u>
<u>Council Member</u>	<u>Person elected or appointed to serve on Council.</u>

~~Nil.~~

4. Policy Statement

4.1. Public Notice and Access to Meeting Agendas

- 4.1.1. At least ~~threefour~~ (34) business days prior to a Council or Committee meeting (unless it is a Special Meeting), the Chief Executive Officer (CEO) must give written notice of the meeting to all Council and Committee members setting out the date, time and venue. The notice must be accompanied by the agenda.
- 4.1.2. At least ~~threefour~~ (34) business days prior to a Council or Committee meeting, the notice and agenda must be available to the public on Council’s website and at the Litchfield Council office.
- 4.1.3. Items on the agenda are to be described accurately.

4.2. Public Access to Meetings

- 4.2.1. Council encourages public attendance at Council and Committee meetings, and all Council and Committee meetings will be held at venues accessible to the public.

Access to Meetings **EM03**

- 4.2.2. The public will be excluded while confidential business is being discussed as per [section 99 of the Act and](#) policy GOV18 Confidential Items.
- 4.2.3. An informal opportunity for the public to ask questions of Council Members [at Council meetings, about any items on the agenda](#) is provided for 30 minutes prior to the commencement of the formal meeting.
- 4.2.4. A formal opportunity for the public to ask questions [in-writing](#) of Council Members for consideration during a Council meeting is available as per policy GOV17 Public Question Item.
- 4.2.5. Council meetings are recorded for the purpose of public viewing, as per policy GOV07 Recording of Meetings.
- 4.3. Access to Meeting Minutes
 - 4.3.1. The CEO must ensure that proper minutes of meetings of a Council or Council Committee are kept.
 - 4.3.2. A copy of the minutes must, within 10 business days after the date of the meeting, be available to the public via the Council’s website and the Litchfield Council office.

5. Associated Documents

- GOV07 Recording of Meetings
- GOV02 Meeting Procedures
- GOV17 Public Question Item
- GOV18 Confidential Items

6. References and Legislation

Local Government Act 2019, Local Government (General) Regulations 2021.

7. Review History

Date Reviewed	Description of changes
14/12/2015	Decision 15/0186/02 – new policy
20/09/2017	Updated definition of clear days.
15/09/2021	Changes amended in line with new policies adopted: Recording of meetings and Confidential Items
19/10/2021	Change to number of days prior to meeting for agenda availability.

Access to Meetings **EM03**

<p><u>18/05/2026</u></p>	<p><u>Policy reviewed with minor amendments including scope updated to reflect who the policy applies to, additional definitions included, meeting notice and agenda requirement amended to 3 business days, and amendments made to 4.2.3 and 4.2.4 in accordance with Council's public question policy.</u></p>
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14.1.7 Risk Management Audit Committee Open Minutes - 13 March 2026

AUTHOR: Rebecca Taylor, Acting Director Governance & Community

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. Risk Management and Audit Committee Open Minutes - 13 March 2026

EXECUTIVE SUMMARY

This report presents to Council the unconfirmed minutes of the Risk Management Audit Committee (RMAC).

RECOMMENDATION

1. That Council receive and note the Risk Management Audit Committee unconfirmed open minutes from 13 March 2026 meeting, as at Attachment 1.

BACKGROUND

In accordance with Section 101(4) of the Local Government Act 2019, the minutes for RMAC meetings are required to be tabled at the following Council meeting.

LINKS WITH STRATEGIC PLAN

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

Local Government Act 2019, Section 101(4).

FINANCIAL IMPLICATIONS

Nil

RISKS

Nil

COMMUNITY ENGAGEMENT

Nil



Risk Management and Audit Committee Meeting (RMAC)

MINUTES

Friday, 13 March 2026

Meeting to be held commencing 9:30 AM
in Council Chambers at 7 Bees Creek Road, Freds Pass

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.



RISK MANAGEMENT AND AUDIT COMMITTEE
MINUTES

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1 OPENING OF MEETING

The Chairperson, Greg Arnott opened the Meeting at 9:37am.

2 APOLOGIES AND LEAVES OF ABSENCE

Apologies

Ankit Pansal - Acting Director of Corporate Services

Cr Kris Civitarese

Leave of Absence

Nil

3 DISCLOSURES AND DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

COMMITTEE RESOLUTION RMAC/26/001

Moved: Mr Shane Smith

Seconded: Cr Daisy Crawford

That the full minutes of the Risk Management and Audit Committee Meeting held Tuesday 28 October 2025, pages be confirmed.

CARRIED

5 ACCEPTING OR DECLINING LATE ITEMS

Nil

6 OFFICER REPORTS

6.1 Internal Audit Update

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to RMAC on the progress of the internal audits.

COMMITTEE RESOLUTION RMAC/26/002

Moved: Mr Shane Smith

Seconded: Cr Kevin Harlan

1. That the Risk Management and Audit Committee receive and note the progress on the internal audits.
2. Resolution on the completion of the reserves AMP, by 30th April 2026 and if no resolution is forthcoming then a plan on the completion of the AMP is provided to the next meeting.
3. Strategic internal audit plan is developed and presented for consideration by this committee for the next meeting.
4. Update on outstanding items be provided at the next meeting.

CARRIED

6.2 Management of Hazards Procedure

EXECUTIVE SUMMARY

This report presents to the Risk Management and Audit Committee a draft hazard procedure for Council employees.

COMMITTEE RESOLUTION RMAC/26/003

Moved: Cr Daisy Crawford

Seconded: Mr Shane Smith

1. That Risk Management and Audit Committee note the amended draft WHSp08 Management of Hazards procedure, attachment A, with the addition of the words High Risk Activities in the definition or SWIMS.
2. This procedure is reviewed and presented to this committee within the next 12 months.

CARRIED

7 OTHER BUSINESS

8 CONFIDENTIAL ITEMS

COMMITTEE RESOLUTION RMAC/26/004

Moved: Mr Shane Smith

Seconded: Cr Kevin Harlan

Move to Confidential Session at 10:38am.

Pursuant to Section 93 of the Local Government Act and Regulation 51 of Local Government (General) Regulations the meeting be closed to the public to consider the following confidential item(s):

8.1 Management Response 2024-2025 Audit

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

8.2 Risk Register

This matter is considered to be confidential under Section 99(2) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information subject to an obligation of confidentiality at law, or in equity.

CARRIED

COMMITTEE RESOLUTION RMAC/26/005

Moved: Cr Daisy Crawford

Seconded: Cr Kevin Harlan

Resume in Open Session 11:17am and note the Confidential minutes.

CARRIED

9 REPORT OF CONFIDENTIAL RESOLUTIONS

10 CLOSE OF MEETING

The Chair closed the meeting at 11.17am.

14.2 Executive and Community Development

14.2.1 HR16 Code of Conduct for CEO

AUTHOR: Rebecca Taylor, Acting Director Governance & Community

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. HR16 Code of Conduct for CEO.pdf

EXECUTIVE SUMMARY

This report presents to Council the amended HR16 CEO Code of Conduct for adoption.

RECOMMENDATION

That Council adopts the amended policy HR16 CEO Code of Conduct, as at Attachment 1, and authorises the Chief Executive Officer to make minor amendments.

BACKGROUND

Policy HR16 CEO Code of Conduct, due for review in July 2025, was developed in 2021 as required under the introduction of the *Local Government Act 2019*. The purpose of the policy is to set out the code of conduct for the Chief Executive Officer of the Litchfield Council.

The policy, which was developed as per the Department of Housing, Local Government and Community Development sample policy, has now been reviewed with the following minor amendments;

- Minor formatting and position title changes.
- Provision added regarding sharing of information with Council.
- Definitions amended to provide further clarity of the policy.

LINKS WITH STRATEGIC PLAN

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

Section 175, *Local Government Act 2019*.

FINANCIAL IMPLICATIONS

Not applicable.

RISKS

None identified.

COMMUNITY ENGAGEMENT

Not applicable.

CEO Code of Conduct **POLICY HR16**



Name	HR16 CEO Code of Conduct
Policy Type	Council
Responsible Officer	Manager People & Performance <u>Director Corporate Services</u>
Approval Date	21/07/2021 <u>18/05/2026</u>
Review Date	18/07/2025 <u>17/05/2030</u>

1. Purpose

This purpose of this policy is to set out the code of conduct for the Chief Executive Officer (CEO) of ~~Litchfield~~the Council.

2. Scope

This policy applies to the Litchfield Council CEO.

3. Definitions

For the purposes of this Policy, the following definitions apply:

CEO <u>Chief Executive Officer</u>	Chief Executive Officer of Litchfield Council
The Act	<i>Northern Territory Local Government Act 2019</i>
Council	<i>Means the council members of the council acting in their official capacity as the governing body of the council.</i>

4. Policy Statement

4.1. Principle

- 4.1.1. In order to maintain public confidence in the integrity of ~~the Council~~ Litchfield Council, the CEO ~~of the Council~~ must exhibit the highest ethical standards in the administration of the affairs of the ~~Council~~ organisation.

4.2. Support for Council

- 4.2.1. The CEO must:
 - ~~i.~~ provide full support to Council;
 - ~~ii.~~ proactively provide Council with relevant, accurate and timely information;
 - ~~iii.~~ provide accurate, frank and impartial advice to Council;
 - ~~iv.~~ implement council policies and decisions;

CEO Code of Conduct **POLICY HR16**

iv-v. be familiar with and comply with the requirements of the *Local Government Act 2019* and other legislative, industrial or administrative requirements relevant to the CEO's official responsibilities;

v-vi. take all reasonable steps to ensure that the information upon which the CEO's decisions or actions are based is factually correct and relevant to the decisions or actions; and

vi-vii. comply with the council staff code of conduct.

4.3. Management of Council Staff

4.3.1 In relation to the management of Council staff, the CEO must ensure that:

- i. appropriate documented processes and procedures are in place;
- ii. selection processes for appointment or promotion are fair, equitable and based on merit;
- iii. staff have reasonable access to training and development and opportunities for advancement and promotion;
- iv. staff are treated fairly and consistently and are not be subject to arbitrary or capricious decisions;
- v. there are suitable processes for dealing with employment-related grievances; and
- vi. working conditions are safe and healthy.

4.4. Use of information

4.4.1 The CEO must not misuse information gained in the CEO's official capacity. Misuse includes, but is not limited to:

- i. seeking to gain personal advantage for self, or for another person, on the basis of information held on official records;
- ii. initiating or spreading gossip or rumours on the basis of personal or other information held on official records; and
- iii. providing a person, or appearing to provide a person, with favourable treatment or access to privileged information.

4.4.2 The CEO must take care to maintain the integrity and security of documents and information.

4.5. Use of official facilities, equipment and resources

4.5.1 The CEO must not utilise council equipment, or the skills or working time of council staff members, for personal benefit.

4.6. Disclosure of offences against the law

CEO Code of Conduct **POLICY HR16**

- 4.6.1 If the CEO is charged, convicted or acquitted of an offence, the CEO must advise the Council regardless of whether the CEO believes the offence relates directly to the CEO's assigned duties.

CEO Code of Conduct **POLICY HR16**

4.7. Outside employment

- 4.7.1 Outside employment for the CEO is not allowed, except in exceptional circumstances and approved by the Council in writing.
- 4.7.2 When considering an application from the CEO to undertake outside employment, the Council will give approval only if the outside employment:
 - i. could not be perceived by a reasonable person to be a conflict of interest; and
 - ii. will not interfere with the performance of the CEO’s duties.
- 4.7.3 Any outside employment or voluntary work must be performed wholly in the CEO’s private time.

4.8. Decisions based on statutory power

- 4.8.1 Where the CEO makes a decision based on a statutory power, the CEO must:
 - i. ensure that the legislation under which the decision is made authorises the making of that decision;
 - ii. ensure that the CEO has the authority or the delegation to make the decision;
 - iii. ensure that any procedures which are required by law to be complied with in the making of a decision have been observed; and
 - iv. ensure that the decision, the evidence upon which it is based, and the reasons for the decision are properly documented.

4.9. Anti-discrimination

- 4.9.1 The CEO must not discriminate in relation to a person unless such discrimination is allowed by law and council policy (for example, positive discrimination or special measures).

5. Associated Documents

6. References and Legislation

Northern Territory Local Government Act [2019](#)

CEO Code of Conduct **POLICY HR16**

7. Review History

Date Reviewed	Description of changes
21/07/2021	New Policy required under the new Local Government Act
<u>18/05/2026</u>	<u>Policy reviewed and minor amendments made including changes to definitions to assist with clarity of the policy.</u>

14.3 Infrastructure and Operations

14.3.1 Planning Summary Report - April 2026

AUTHOR: Jaimie O'Connor, Planning and Development Program Leader

AUTHORISER: Geoff Thomas, Director Infrastructure and Operations

ATTACHMENTS: 1. Planning Attachment A - H.pdf

EXECUTIVE SUMMARY

The purpose of this report is to provide to Council a summary of applications received, and comments provided, for the period of 1-30 April 2026. The following is a summary of all applications during the noted period.

Type of Application	No. Applications
Planning Scheme Amendment	2
Development Applications	8
Clearances for Development Permit Conditions	4
Sale, Lease, or Occupation of Crown Land Applications	0
Development Permits Issued	1
Liquor Licence Applications	1
Water Licence Applications	0
Mining Applications	0
Stormwater (Building Certification)/ Driveway Plan Reviews	14
Works Permits	19

Letters of comment for the noted development applications are provided for information in the attachments to this report.

RECOMMENDATION

THAT Council:

1. Receive the Summary Planning and Development Report for 1-30 April 2026.
2. Note for information the responses provided to relevant agencies within Attachments A to H of this report.

BACKGROUND

DEVELOPMENT APPLICATIONS

The *Planning Act 1999* requires that the local government be notified of all Development Applications within Council's municipality. Council assesses whether the application meets Council's requirements for roads, drainage, and waste collection and comments on the expected impact of the proposal on the amenity of Council's residents.

The following is a summary of all Planning Applications received, and comments provided during the noted period.

Council Outcome on Development Applications	No. Applications
Planning applications supported, subject to normal Council conditions	4
Planning applications supported, subject to specific issues being adequately addressed	2
Planning applications not supported/objected to for reasons related to Council issues	1
Planning applications objected to for reasons not directly related to Council issues	1
Note: Additional detail is provided below on all development applications.	

For all development applications, should the applications be approved by the consent authority, the applications may be subject to Council’s normal Development Permit conditions regarding areas of Council authority, including, but not necessarily limited to, access and stormwater drainage.

To find out more about upcoming planning applications, meetings of the development consent authority (DCA) and previous determinations on applications at a meeting visit:

Current Planning Notices: <https://www.ntlis.nt.gov.au/planning-notices-online/notices#/index>

DCA meeting agendas: <https://dipl.nt.gov.au/committees/dca/meetings-and-agendas>

DCA meeting minutes: <https://dipl.nt.gov.au/committees/dca/minutes>

Development Applications supported, subject to normal Council Conditions

The table below describes the Planning Applications that are supported by Council.

Application Number, Address, and Attachment Reference	Purpose and Summary
<p>PA2026/0096</p> <p>Hun: 325 P: 01614 3202 Arnhem Highway MIDDLE POINT, Hundred of Guy</p> <p>Attachment A</p>	<p>Tourist facility including a shade structure and floating pontoon (undefined use)</p> <p>Council does not object to the granting of a development permit for the proposed tourist facility, noting that access is from the Arnhem highway which is not under care and control of Litchfield Council. Additionally, the developed land is the subject of a lease from Crown Land which is also not under the jurisdiction of Litchfield Council.</p>
<p>PA2026/0092</p> <p>Hun: 055 P: 06222 325 Willard Road HOLTZE, Hundred of Bagot</p> <p>Attachment B</p>	<p>Additions to existing correctional facility - work camp, educational and vocational training centre, and ancillary services.</p> <p>Council does not object to granting a Development Permit, noting that the facility is located on Willard Road which is under the care and control of Department of Logistics and Infrastructure.</p>
<p>PA2026/0114</p> <p>Hun: 055 P: 07821 30 Kerr Court KNUCKEY LAGOON, Hundred of Bagot</p> <p>Attachment C</p>	<p>Dwelling-single in two stages within land in proximity to airport</p> <p>Council does not object to granting of a Development Permit for the following reasons:</p> <ul style="list-style-type: none"> a) The proposed residential development design appears to consider the necessary impacts to amenity for land in proximity to airports. b) There appears no adverse effect on the flight path from the residential design.
<p>PA2026/0113</p> <p>Hun: 695 P: 02524 140 Collard Road HUMPTY DOO, Hundred of Strangways</p> <p>Attachment D</p>	<p>Subdivision to create two lots</p> <p>Council does not object to granting of a Development Permit for the following reasons:</p> <ul style="list-style-type: none"> a) The proposal aligns with the Litchfield Subregional Land Use Plan to support the subdivision of suitable land outside rural activity centres into 2 ha lots in Zone RL. b) The provided preliminary stormwater plan appears suitable, and the land suitability assessment

	provides an adequate indication of suitable unconstrained land with unconstrained access.
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Development Applications supported, subject to specific issues being adequately addressed

The table below describes the Development Applications that are supported by Council only if the specific issues outlined are adequately addressed.

Application Number, Address, and Attachment Reference	Purpose and Summary	Specific Issues to be Addressed
PA2025/0344 Hun: 695 P: 03987 175 Brooking Circuit VIRGINIA, Hundred of Strangways Attachment E	Subdivision to create 2 lots - Re-exhibition of application (due to deferral)	a) Land Suitability Assessment does not indicate that there is unconstrained access from a road to the full unconstrained portion of the land. Demonstration of this should be provided on any endorsed plans. b) DP2025/0010 should be finalised and approved prior to commencement of a development for this permit.
PA2026/0087 Hun: 695 P: 03851 150 Strangways Road HUMPTY DOO, Hundred of Strangways Attachment F	Rezone from Zone RL (Rural Living) to Zone RR (Rural Residential)	a) The provided stormwater plan conflicts with the topographical data available for the site, an updated plan should be provided. b) The Land Suitability Assessment does not specifically address whether proposed Lot A consists of full 1ha of unconstrained land nor does it identify the unconstrained portion of land proposed for Lot B.

Development Applications not supported/objected to for reasons related to Council issues

The table below describes the Development Applications that are not supported or objected to by Council for reasons related to areas of Council authority.

Application Number, Address, and Attachment Reference	Purpose and Summary	Reasons for Non-Support/ Objection
PA2026/0080 Hun: 695 P: 05111 79 Freds Pass Road HUMPTY DOO, Hundred of	A proposed Concurrent Application to From Zone RL (Rural Living) to Zone LMR (Low-Medium Density	Council does not support the granting of a Planning Scheme Amendment and Development Permit, as Council does not believe that the proposed zoning is consistent with the Humpty Doo Activity Centre Area Plan.

<p>Strangways Attachment G</p>	<p>Residential) and Development of Retirement Living</p>	
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Development Applications objected to for reasons not directly related to Council issues

The table below describes the Development Applications that are objected to by Council for reasons not directly related to areas of Council authority. Typically, these are reasons related to preservation of amenity of the surrounding neighbourhood and compliance with the NT Planning Scheme.

Application Number, Address, and Attachment Reference	Purpose and Summary	Reasons for Objection
<p>PA2026/0117 Hun: 695 P: 05537 240 Bees Creek Road BEES CREEK, Hundred of Strangways Attachment H</p>	<p>Subdivision to create three lots</p>	<p>Council wishes to lodge the following submission under Section 49(3) of the NT Planning Act as the proposed subdivision results in Lot A having an overall area of 4.1ha with an unconstrained 1.03ha portion split over two parts. This fails to comply with Part 6.3 of the NT Planning Scheme.</p>

SALE, LEASE, AND OCCUPATION OF CROWN LAND APPLICATIONS

The table below describes the new applications for Sale of Crown Land to which Council has responded during the noted period.

Address and Attachment Reference	Purpose and Summary	Comments Provided
<p>NIL</p>		

DEVELOPMENT PERMITS ISSUED

Application Number and Address	Permit Number, Purpose and Summary	Comments Provided
<p>PA2026/0066 Section 08730 Hundred of Bagot, 142 Thorngate Rd, Holtze NT</p>	<p>DP2026/0066 Transport Terminal with ancillary office in a single storey building</p>	

LIQUOR LICENCE APPLICATIONS

The table below describes the new applications for amendments to existing liquor licences or new applications for special event liquor licences to which Council has responded during the noted period. Note, SPLL refers to a Special Event Liquor Licence.

Application Number	Purpose and Summary	Comments Provided
SPLL2026/9008	Litchfield Rural Show 23 – 24 May 2026	Council supports this special event liquor licence.

ASSESSMENT OF PLANS/REPORTS/DRAWINGS FOR CLEARANCE OF DEVELOPMENT PERMIT CONDITIONS

Council reviews plans, reports, and drawings as part of the process to clear conditions on Development Permits to ensure that the proposals meet Council requirements and will not have adverse effects upon neighbouring properties or Council assets. Examples of include driveway crossover plans, stormwater drainage plans, environmental management reports, traffic impact assessments, and infrastructure designs. The following table notes the number of requests for assessment received by Council for clearance of conditions for plans/ reports/drawings during the noted period.

No. Requests for Assessment of Plans/Reports/Drawings for Clearance of Development Permit Conditions
4

STORMWATER DRAINAGE AND/OR DRIVEWAY CROSSOVER APPLICATIONS FOR BUILDING CERTIFICATION

Council reviews stormwater drainage plans and driveway crossovers for structures requiring building certification to ensure that the proposals meet Council requirements and will not have adverse effects upon neighbouring properties or Council assets. The following table notes the number requests for assessment for building certification that Council received during the noted period.

No. Building Certification Applications
14

WORKS PERMIT APPLICATIONS

Council reviews Works Permit applications for all works undertaken by external parties within Council’s road reserve to ensure the works meet Council requirements and will not have adverse effects upon the public using the road reserve or Council assets. The following table notes the number of Works Permit applications received by Council during the noted period.

No. Works Permit Applications	
19	

Works From:	Works To:	Document Precis	Address
08/05/2026	08/05/2026	Driveway construction/installation of crossover in Council verge. Council Driveway will be in expose	6 Pankhurst Road HUMPTY DOO NT 0836
05/05/2026	05/05/2026	Earthing installation at 5663 Morgan Road, Virginia	4 Brooking Circuit VIRGINIA NT 0834
14/05/2026	14/05/2026	14/05/26 8:00-14:00 installation of PSU's. 19/05/26 8:00-16:00 HV outage. 20/05/26 8:00-16:00 LV	185 Colton Road ACACIA HILLS NT 0822
15/05/2026	15/05/2026	Replace Stolen Earthing	100 Bastin Road HOWARD SPRINGS NT 0835
29/04/2026	29/04/2026	Driveway installation works	5 Woodlands Road HUMPTY DOO NT 0836
29/04/2026	29/04/2026	Earthing installation at 420 Girraween Road, Humpty Doo	420 Girraween Road MCMINNS LAGOON NT 0822
06/05/2026	06/05/2026	Horizontal drillings/concreting and installation of power pole bases.	15 Inman Road HOWARD SPRINGS NT 0835
29/04/2026	29/04/2026	Earthing installation at 175 Girraween Road, Humpty Doo	175 Girraween Road HOWARD SPRINGS NT 0835
05/05/2026	05/05/2026	Vegetation removal from power lines with use of EWP and Chipper	7 Bees Creek Road FRED'S PASS NT 0822
05/05/2026	05/05/2026	Earthing installation at 140 Morgan Road, Virginia	140 Morgan Road VIRGINIA NT 0834
24/04/2026	24/04/2026	EMERGENCY WORKS - Leaking water service within the verge with very low water pressure.	22 Lockerley Court HUMPTY DOO NT 0836
12/05/2026	12/05/2026	Performing removal and installation of PSU's and disconnecting conductors. 7:30-16:00 on 12/05/2	265 Taylor Road ASCHE NT 0829
05/05/2026	05/08/2026	Overhanging vegetation in contact with powerlines, EWP and chipper on site verge works	7 Bees Creek Road FRED'S PASS NT 0822
07/05/2026	07/05/2026	Power quality issue Bridgemaary crescent Girraween	175 Bridgemaary Crescent GIRRAWEEEN NT 0836
06/05/2026	06/05/2026	Raising earth wire across Middle Arm Road.	65 Middle Arm Road WEDDELL NT 0822
14/04/2026	21/04/2026	Excavate exisiting gravel driveway, form and pour concrete driveway to Lambells Lagoon Road	25 Cooke Road LAMBELLS LAGOON NT 0822
13/04/2026	13/04/2026	Construct 2 new driveways	111 Power Road MCMINNS LAGOON NT 0822
09/04/2026	09/04/2026	Leaking water service within the verge	60 Durian Road VIRGINIA NT 0834
21/04/2026	21/04/2026	Works are only being conducted on 21st & 28th April 2026. Works are installation and removal of	1485 Leonino Road DARWIN RIVER NT 0841

LINKS WITH STRATEGIC PLAN

Prosperity - Our Economy and Growth

LEGISLATIVE AND POLICY IMPLICATIONS

NIL.

FINANCIAL IMPLICATIONS

NIL.

Risks NIL.

COMMUNITY ENGAGEMENT

NIL.



Attachment A

10 April 2026

Development Assessment Services
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application**PA2026/0096****Hun: 325 P: 01614 3202 Arnhem Highway MIDDLE POINT, Hundred of Guy
Tourist facility including a shade structure and floating pontoon (undefined use)**

Thank you for the Development Application referred to this office on 27/03/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council does not object to the granting of a development permit for the proposed tourist facility, noting that access is from the Arnhem Highway which is not under the care and control of Litchfield Council. Additionally, the developed land is the subject of a lease from Crown Land which is also not under the jurisdiction of Litchfield Council.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind Regards,

A handwritten signature in blue ink, appearing to read 'Jaimie O'Connor'.

Jaimie O'Connor
Planning and Development Program Leader

Tel (08) 8983 0600 Email council@litchfield.nt.gov.au
Address 7 Bees Creek Road, Freds Pass NT 0822 Postal PO Box 446 Humpty Doo NT 0836 Web www.litchfield.nt.gov.au
ABN 45 018 934 501

3202 ARNHEM HWY, WAK WAK
Section 01614 Hundred of Guy plan(s)

NT Planning Scheme Information

Land Area: 12.96 ha

Planning Scheme Zone: A (Agriculture)

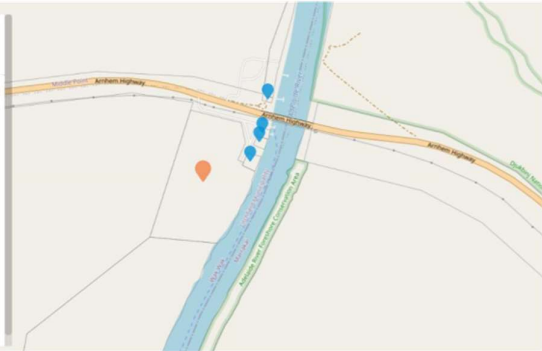
Overlays:

- CNV - Clearing of Native Vegetation

Strategic Frameworks: The following Strategic Frameworks may apply to your land

- Regional Plans
 - Darwin Regional Land Use Plan
- Sub Regional Plans
 - Litchfield Subregional Land Use Plan
- Area Plans
 - (none found)

Interim Development Control Orders: (none found)

A map showing a section of land along the Arnhem Highway. The land is highlighted in light blue. The map includes labels for 'Arnhem Highway', 'Darwin Regional Land Use Plan', and 'Litchfield Subregional Land Use Plan'. There are several blue location pins on the map, and an orange location pin is also visible. The map is overlaid with a semi-transparent information panel on the left side.



Attachment B

23 April 2026

Development Assessment Services
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application**PA2026/0092**

Hun: 055 P: 06222 325 Willard Road HOLTZE, Hundred of Bagot
Additions to existing correctional facility - work camp, educational and vocational training
centre, and ancillary services

Thank you for the Development Application referred to this office on 25/03/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council does not object to the granting of a Development Permit, noting that the facility is located on Willard Road which is under the care, control and management of Department of Logistics and Infrastructure. Further, the proposed additions appear to have minimal impact on stormwater flow for the surrounding area.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind Regards,

A handwritten signature in blue ink, appearing to read 'Jaimie O'Connor'.

Jaimie O'Connor
Planning and Development Program Leader

Tel (08) 8983 0600 Email council@litchfield.nt.gov.au
Address 7 Bees Creek Road, Freds Pass NT 0822 Postal PO Box 446 Humpty Doo NT 0836 Web www.litchfield.nt.gov.au
ABN 45 018 934 501

325 WILLARD RD, HOLTZE
Section 06222 Hundred of Bagot plan(s) 52010/234

NT Planning Scheme Information

Land Area: 288.7 ha

Planning Scheme Zone: CP (Community Purpose)

Overlays: (none found)

Strategic Frameworks: The following [Strategic Frameworks](#) may apply to your land

- Regional Plans
 - Darwin Regional Land Use Plan
- Sub Regional Plans
 - Litchfield Subregional Land Use Plan
- Area Plans
 - (none found)

Interim Development Control Orders: (none found)



Attachment C

28 April 2026

Development Assessment Services
 Department of Lands, Planning and Environment
 GPO Box 1680
 Darwin NT 0801

RE: Letter of Comment Development Application

PA2026/0114

**Hun: 055 P: 07821 30 Kerr Court KNUCKEY LAGOON, Hundred of Bagot
 Dwelling-single in two stages within land in proximity to airport**

Thank you for the Development Application referred to this office on 17/04/2026, concerning the above. This letter may be tabled at Litchfield Council’s next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council does not object to the granting of a Development Permit for the following reasons:

- a) The proposed residential development design appears to consider the necessary impacts to amenity for land in proximity to airports.
- b) There appears no adverse effect on the flight path from the residential design.

Council can provide the following comments in relation to the application:

- a) It is noted that there is an existing crossover to the property and the design proposes a second crossover. This shall be designed and constructed to the satisfaction of Council. Additionally, any upgrades to the existing crossover will be at the landowner/ developers expense.

Should the application be approved, the Council requests the following condition(s) be included as Condition(s) Precedent in any Development Permit issued by the consent authority:

- a) The crossover and driveway shall be designed in accordance with the NT Subdivision and Development Guidelines to the satisfaction of Litchfield Council.

- b) Prior to the endorsement of plans, a schematic plan demonstrating the on-site collection of stormwater and its discharge into Litchfield Council's stormwater drainage system shall be submitted to and approved by Litchfield Council.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council. The owner shall remove disused crossovers; provide footpaths/cycleways, as required by Litchfield Council; collect stormwater and discharge it to the drainage network; and undertake reinstatement works; all to the technical requirements and satisfaction of Litchfield Council, at no cost to Litchfield Council.
- b) No fence, hedge, tree or other obstruction exceeding a height of 0.6m is to be planted or erected so that it would obscure sight lines at the junction of the driveway and public street, to the satisfaction of Litchfield Council.
- c) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind Regards,



Jaimie O'Connor
Planning and Development Program Leader

30 KERR CT, KNUCKEY LAGOON
Section 07821 Hundred of Bagot plan(s) LTO2018/019

NT Planning Scheme Information

Land Area: 2 ha

Planning Scheme Zone: RL (Rural Living)

Overlays:

- CNV - Clearing of Native Vegetation
- LPA - Land in Proximity to Airports

Strategic Frameworks: The following [Strategic Frameworks](#) may apply to your land

Regional Plans

- Darwin Regional Land Use Plan

Sub Regional Plans

- Litchfield Subregional Land Use Plan

Area Plans

- (none found)

Interim Development Control Orders: (none found)



Attachment D

29 April 2026

Development Assessment Services
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

PA2026/0113
Hun: 695 P: 02524 140 Collard Road HUMPTY DOO, Hundred of Strangways
Subdivision to create two lots

Thank you for the Development Application referred to this office on 17/04/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council does not object to the granting of a Development Permit for the following reasons:

- a) The proposal aligns with the Litchfield Subregional Land Use Plan to support the subdivision of suitable land outside rural activity centres into 2 ha lots in Zone RL (Rural Living).
- b) The provided preliminary stormwater plan appears suitable and the land suitability assessment provides an adequate indication of suitable unconstrained land with unconstrained access.

Council can provide the following comments in relation to the application:

- a) It is noted that the Humpty Doo Rural Activity Centre Area Plan (area plan) is applicable to the site as this parcel falls within the boundary of the rural activity centre. Noting that this parcel is ear-marked for potential future 0.4ha (1 acre) Rural Residential transition. Though it is understood this is a subdivision application only and not a rezoning, the subdivision is required to adhere to Objective 9.1 of the area plan due to its location in proximity (fronting) Hayball Road. Council does not object to the subdivision, however acknowledges that approvals may be necessary from the responsible Northern Territory Government agency.
- b) Council also notes that driveway crossovers have already been constructed under the previous development permit, though it would appear that finalisation of the approvals was not completed. Council has inspection records detailing some improvements which appear not to have been done. This can be addressed through conditions on the permit.

Should the application be approved, the Council requests the following condition(s) be included as Condition(s) Precedent in any Development Permit issued by the consent authority:

- a) Prior to the endorsement of plans and prior to the commencement of works, a schematic plan demonstrating the on-site collection of stormwater, and its discharge into Litchfield Council's stormwater drainage system, shall be submitted to and approved by Litchfield Council.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) A monetary contribution is required to be paid to Litchfield Council in accordance with its development contribution plan, noting that this parcel is located in Catchment 13B.
- b) Engineering design and specifications for the proposed and affected roads, street lighting, stormwater drainage, vehicular access, pedestrian/cycle corridors, and streetscaping shall be to the technical requirements and approval of Litchfield Council, with all approved works constructed at the developer's expense.

Note: Design drawings shall be approved by Litchfield Council prior to construction of the works.

- c) All existing or proposed easements or reserves required for the purposes of stormwater drainage, roads, access or for any other purpose, shall be made available free of cost to, and in favour of, Litchfield Council and/or neighbouring property owners.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind regards,



Jaimie O'Connor
Planning and Development Program Leader

140 COLLARD RD, HUMPTY DOO
Section 02524 Hundred of Strangways plan(s) LTO87/097

NT Planning Scheme Information

Land Area: 8.09 ha

Planning Scheme Zone: RL (Rural Living)

Overlays:

- CNV - Clearing of Native Vegetation

Strategic Frameworks: The following [Strategic Frameworks](#) may apply to your land

Regional Plans

- Darwin Regional Land Use Plan

Sub Regional Plans

- Litchfield Subregional Land Use Plan

Area Plans

- Humpty Doo Rural Activity Centre Area Plan

Interim Development Control Orders: (none found)

The map shows a grid of land parcels with several blue location pins and one orange location pin. A road labeled 'Hospital Road' is visible on the right side of the map.



Attachment E

10 April 2026

Development Assessment Services
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

**Hun: 695 P: 03987 175 Brooking Circuit VIRGINIA, Hundred of Strangways
Subdivision to create 2 lots - Re-exhibition of application (due to deferral)**

Thank you for the Development Application referred to this office on 27/03/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of a Development Permit for the following reasons:

- a) The updated proposal now includes a Land Suitability Assessment by a qualified person as well as a Stormwater Plan and appears to meet the requirements of the *NT Planning Scheme 2020* (NTPS).

The noted support is only given provided the following issues are adequately addressed:

- a) The provided Land Suitability Assessment refers to the total unconstrained portion of land for proposed Lot B, however it does not indicate that there is unconstrained access from a road to the full unconstrained portion of land (1ha as per Part 6 of the NTPS). Demonstration of this should be provided on any endorsed plans.
- b) All requirements of previously issued development permit DP2025/0010 should be finalised and approved prior to commencement of development for this development permit.

Council can provide the following comments in relation to the application:

- a) Whilst support is provided for the development as it meets the necessary requirements of the NTPS, it is still Council's view that this proposed subdivision does

not align with Part 2: Land Use Structure of the Holtze to Elizabeth River Subregional Land Use Plan in respect to the natural environment. The proposal is likely to increase impacts on the existing drainage regime of the site, altering natural flow paths and changing how stormwater is dispersed across the land. This would be inconsistent with the plan's objectives to maintain natural hydrological flows and avoid detrimental impacts on the receiving catchments.

Should the application be approved, the Council requests the following condition(s) be included as Condition(s) Precedent in any Development Permit issued by the consent authority:

- a) The crossover and driveway shall meet Litchfield Council's requirements and be in accordance with the NT Subdivision and Development Guidelines.
- b) Prior to the endorsement of plans and prior to the commencement of works, a schematic plan demonstrating the on-site collection of stormwater, and its discharge into Litchfield Council's stormwater drainage system, shall be submitted to and approved by Litchfield Council.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) A monetary contribution is required to be paid to Litchfield Council in accordance with its development contribution plan.
- b) Engineering design and specifications for the proposed and affected roads, street lighting, stormwater drainage, vehicular access, pedestrian/cycle corridors, and streetscaping shall be to the technical requirements and approval of Litchfield Council, with all approved works constructed at the developer's expense.

Note: Design drawings shall be approved by Litchfield Council prior to construction of the works.

- c) All existing or proposed easements or reserves required for the purposes of stormwater drainage, roads, access or for any other purpose, shall be made available free of cost to, and in favour of, Litchfield Council and/or neighbouring property owners.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.

- c) Notwithstanding any approved plans, signs within Litchfield Council's municipal boundaries are subject to approval under Interim Development Control Order 33.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind regards,



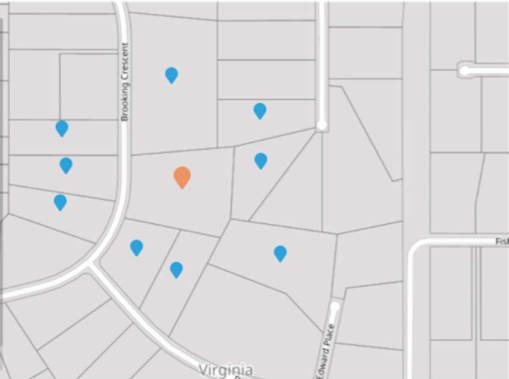
Jaimie O'Connor
Planning and Development Program Leader

Tel (08) 8983 0600 Email council@litchfield.nt.gov.au
Address 7 Bees Creek Road, Freds Pass NT 0822 Postal PO Box 446 Humpty Doo NT 0836 Web www.litchfield.nt.gov.au
ABN 45 018 934 501

175 BROOKING CCT, VIRGINIA
Section 03987 Hundred of Strangways plan(s) LTO96/090A

[NT Planning Scheme Information](#)

Land Area:	4.09 ha
Planning Scheme Zone:	RL (Rural Living)
Overlays:	<ul style="list-style-type: none">• CNV - Clearing of Native Vegetation
Strategic Frameworks:	The following Strategic Frameworks may apply to your land Regional Plans <ul style="list-style-type: none">• Darwin Regional Land Use Plan Sub Regional Plans <ul style="list-style-type: none">• Holtze to Elizabeth River Subregional Land Use Plan Area Plans <ul style="list-style-type: none">• (none found)
Interim Development Control Orders:	(none found)





Attachment F

17 April 2026

Development Assessment Services and Lands Planning
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Concurrent Application**PA2026/0087****Hun: 695 P: 03851 150 Strangways Road HUMPTY DOO, Hundred of Strangways
Rezone from Zone RL (Rural Living) to Zone RR (Rural Residential)**

Thank you for the Concurrent Application referred to this office on 20/03/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority under Section 30M(1) of the *NT Planning Act*:

Council supports the granting of a Planning Scheme Amendment and Development Permit for the following reasons:

- a) The proposal is in accordance with the Humpty Doo Rural Activity Centre area plan which proposes a potential 1ha transition area over this parcel of land.
- b) Confirmation has been provided by Power and Water Corporation that reticulated water is available to the property as necessary under Part 6 of the *NT Planning Scheme 2020*.

The noted support is only given provided the following issues are adequately addressed:

- a) The provided stormwater plan conflicts with the topographical data available for the site. An updated stormwater plan should be provided.
- b) The Land Suitability Assessment does not specifically address whether proposed Lot A consists of the full 1ha of unconstrained land, nor does it identify the unconstrained portion of land for proposed Lot B.

Council can provide the following comments in relation to the application:

- a) It was noted during a site inspection conducted by Council Officers that there are three entry gates to the current parcel of land. Should the subdivision be approved, Litchfield Council will

approve only one crossover per Lot and any additional crossovers will be subject to application and approval by Litchfield Council.

Should the application be approved, the Council requests the following condition(s) be included as Condition(s) Precedent in any Development Permit issued by the consent authority:

- a) The crossover and driveway shall be in accordance with the NT Subdivision and Development Guidelines to the satisfaction of Litchfield Council.
- b) Prior to the endorsement of plans and prior to the commencement of works, a schematic plan demonstrating the on-site collection of stormwater, and its discharge into Litchfield Council's stormwater drainage system, shall be submitted to and approved by Litchfield Council.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council. The owner shall remove disused crossovers; provide footpaths/cycleways, as required by Litchfield Council; collect stormwater and discharge it to the drainage network; and undertake reinstatement works; all to the technical requirements and satisfaction of Litchfield Council, at no cost to Litchfield Council.
- b) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of Litchfield Council.
- c) A monetary contribution is required to be paid to Litchfield Council in accordance with its development contribution plan.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A Works Permit is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind Regards,



Jaimie O'Connor
Planning and Development Program Leader

Tel (08) 8983 0600 Email council@litchfield.nt.gov.au
Address 7 Bees Creek Road, Freds Pass NT 0822 Postal PO Box 446 Humpty Doo NT 0836 Web www.litchfield.nt.gov.au
ABN 45 018 934 501

150 STRANGWAYS RD, HUMPTY DOO
Section 03851 Hundred of Strangways plan(s) LTO95/054

NT Planning Scheme Information

Land Area : 2.8 ha

Planning Scheme Zone : RL (Rural Living)

Overlays :

- CNV - Clearing of Native Vegetation

Strategic Frameworks : The following [Strategic Frameworks](#) may apply to your land

Regional Plans

- Darwin Regional Land Use Plan

Sub Regional Plans

- Litchfield Subregional Land Use Plan

Area Plans

- (none found)

Interim Development Control Orders : (none found)

Map labels: Risk Road, Hayball Road, Strangways Road, Forest Drive, Harkis Road, Berris.

Map features: Blue location pins, orange location pin, green vegetation overlay.



Attachment G

17 April 2026

Development Assessment Services and Lands Planning
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Concurrent Application**PA2026/0080**

**Hun: 695 P: 05111 79 Freds Pass Road HUMPTY DOO, Hundred of Strangways
A proposed Concurrent Application to From Zone RL (Rural Living) to Zone LMR (Low-Medium
Density Residential)**

Thank you for the Concurrent Application referred to this office on 20/03/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following submission is provided for consideration by the Authority under Section 30M(1) of the *NT Planning Act*:

As 'Retirement Living' is not a defined use within the NT Planning Scheme, Council has assessed the application firstly on the basis of zoning and secondly the proposed development as dwelling-group and community centre. Additional comments in relation to the proposed use can be found further down.

Council objects to the granting of a Planning Scheme Amendment and Development Permit for the following reasons:

Council does not believe that the proposed zoning is consistent with the Humpty Doo Activity Centre Area Plan.

a) Proposed Zoning – Unsuitable

The proposed Low-Medium density (LMR) zoning aligns with the Humpty Doo Rural Activity Centre Plan's (area plan) core area for Urban Residential land but is unsuitable overall. It fails Planning Principle 4.2 which requires gradual density transition (LMR → LR → RR), intensifying interfaces with adjacent/future Rural Residential (RR) zones without buffers or transition lots (e.g., 800m²+ LR lots along RR boundaries). Proposing the full 2.46 ha parcel as uniform LMR creates a hard urban-rural edge. Further, while within 400m of Zone C (Commercial) as a single lot, subdivision places northern/rear dwellings over 600m walking distance, breaching locational intent and rural amenity protection.

Zone CL (Community Living) is more appropriate for this proposal, as it supports grouped housing while explicitly mandating design, operation and layout to mitigate land use

conflicts with rural surroundings, unlike LMR's conventional lot-based subdivision standards.

b) Exceeds Net Density Limits (Objective 4.1(ii))

Objective 4.1(ii) of the area plan caps net residential densities in the 'Urban Residential' area at 10-20 dwellings per hectare, irrespective of zoning. For this 2.46 ha site, this equates to a gross maximum of 49 dwellings, realistically likely fewer dwellings after deducting internal roads (approx.15-20%), footpaths, landscaping, and communal areas—consistent with prior yield calculations.

c) Constrains Adjoining Development Potential

The proposed internal road layout restricts future access and circulation to adjacent Lots 5110 (east) and Lot 5112 (west), limiting their development in accordance with the Activity Centre Plan's road network objectives and constraining overall precinct connectivity.

d) Deficient Traffic Impact Assessment

The provided Traffic Impact Statement (TIS) evaluates the proposed use rather than LMR zoning standards and overlooks Planning Principle 2 requirements for pedestrian/cyclist prioritisation, footpath networks, wayfinding, and traffic calming at conflict points. As a key feeder road to three schools, two churches, and a daycare centre, the TIS omits current speed limits, peak hour analysis, or targeted mitigation. Its pedestrian crossing recommendation (path across Freds Pass Road or driveway widening) is inadequate for multi-modal safety.

The Statement of Effect's suggestion for the community centre to host community groups and visiting pop-up health clinics potentially introduces unassessed traffic risks requiring full TIA consideration.

Council requires a comprehensive Traffic Impact Assessment by a qualified traffic engineer per *Austroads Guide to Traffic Management Part 12: Traffic Impacts of Developments*. This must include swept path analysis for Austroads Class TB2 (two-axle bus/truck, 5.5-14.5m) or larger vehicles entering/exiting the site. The TIA shall identify all necessary upgrades to the surrounding road network to Litchfield Council standards, funded entirely by the developer at no cost to Council. Any footpath/road upgrades must comply with *NT Subdivision and Development Guidelines* and undergo Stage 3 Road Safety Audit (design stage).

e) Non-Compliant Essential Infrastructure Sequencing (Planning Principle 6)

Planning Principle 6 mandates prior infrastructure sequencing to enable land use change per the Area Plan, requiring a locality-wide infrastructure plan and coordination mechanism for design, development, and funding of upgrades before higher density. Principle 6.3 specifically requires engineering designs to incorporate roads, utilities, and trunk services while demonstrating consideration for sequential development of adjoining lots.

The submitted servicing report adequately supports this site's stormwater, water, and sewer needs (via new connections and onsite pump station) but provides no evidence of broader sequencing, reserve capacity, or coordination for adjoining lots. No Humpty Doo locality infrastructure plan exists. Council understands NT Government intends to implement developer contribution plans for rural activity centres covering roads/utilities. It

is suggested that Department of Lands, Planning and Environment (DLPE) and Department of Logistics and Infrastructure (DLI) in consideration of pre-contribution proposals register covenants on any developments to future-proof Area Plan land uses.

f) Dwelling-Group and Community Centre

Given the proposed density, Council considers breeze penetration and circulation inadequate for this tropical location. While the private open space meets *NT Planning Scheme* minimum requirements for the proposed dwelling types, there are 21 northern/western boundary dwellings that are constrained by the preliminary swale drain design leaving very little usable private open space and also causing concern for stormwater drainage functions.

Dwelling designs achieve minimum standards, but carparking provides only one covered space per two vehicles, limiting passive climate control opportunities. Solar power consideration is noted in building orientation but not confirmed in the servicing provisions.

The community centre definition permits ancillary office, food/drink preparation, or café uses, but plans lack clarity on operations, staffing levels, or public access.

g) Proposed 'Retirement Living' Use

Council strongly supports diverse housing for our ageing population but observes many over 55s remain active or employed. Australian Bureau of Statistics (ABS) data records average retirement age is at 63.8 years (2024–25 retirees) with current workers expecting to retire at average age of 65.6 years. This proposal's fully urban design offers no rural transition (beyond token garden/open space), staged downsizing pathway, or demographic specific features such as secure storage beyond basic household needs, undercover parking for two vehicles, larger kitchens, enhanced private open space, or walkable communal areas supporting visitation and mobility. Labelling as 'over-55s retirement living' alone fails to demonstrate genuine product suitability, risking operation as a conventional residential development in Humpty Doo's rural context.

Planning Principle 4.3(ii) requires retirement living within 400m walking distance of Zone C (Commercial) and community facilities. All exceed this threshold; the bus depot is 750m away. The cited "community purpose zone" (170m) relates to undeveloped land offering no near-term amenity.

In the absence of detailed design requirements for retirement villages in the *NT Planning Scheme* consideration should be given to nationally recognised best-practice design guidance for seniors-living communities, including the *Best Practice Principles for Seniors Community Design* (Property Council / ThomsonAdsett)¹ which emphasise accessible, legible pedestrian circulation, safe and connected outdoor spaces, and meaningful communal facilities.

In summary, Council appreciates the initiative to establish a Retirement Living facility for the Humpty Doo area to serve our rural community, however based on the current proposal Council does not support the proposed re-zoning to LMR and development as it is currently designed. The rezoning does not align with the planning principles of the Humpty Doo Rural Activity Centre Area Plan, and the proposed development cannot be considered until the zoning is reconsidered.

¹ [Best practice principles for seniors living launched - Property Council Australia](#)

Council would like to see a retirement living product that caters to all stages of downsizing whilst considering the rural location and tropical weather allowing ventilation and air circulation between dwellings, covered walkways and adequate covered driveways. A tropical living environment that integrates with the surrounding environment where density is compatible with the neighbouring properties.

Further information is necessary to understand the proposed operation and management of the development in order to fully understand the implications on the surrounding essential infrastructure. Additionally, Council has concerns regarding aspects such as animal ownership, ongoing maintenance of stormwater drains, refuse and rubbish storage and collection, fire and emergency services access and impacts to their current operations.

Updated and additional required documentation should include:

- A Traffic Impact Assessment (TIA) and technical engineering report addressing road upgrades and comprehensive traffic modelling considering existing uses of the core area.
- Updated design concept that considers the maximum dwelling density permitted under the area plan and subsequent updated stormwater plan
- Essential Infrastructure servicing plan to align with the area plan planning principles
- Operational plan advising the use of the 'community centre' and potential ancillary uses (discussing whether aspects are available for the broader community) and general plan for the management of the retirement living complex.
- Details of the public consultation and feedback as described in the Statement of Effect

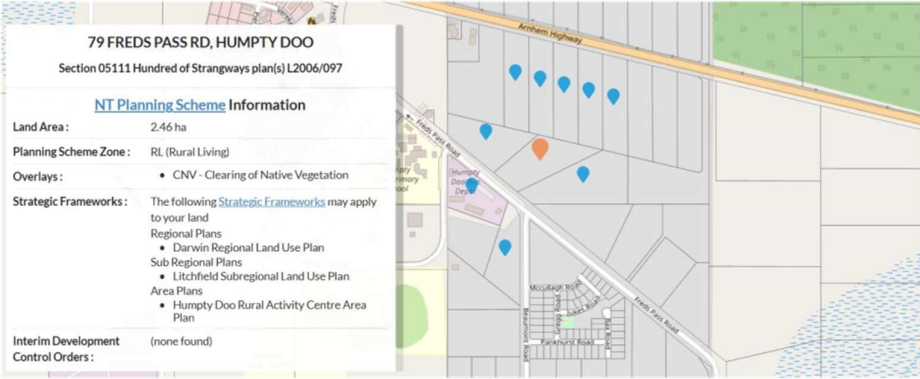
Litchfield Council supports development within our municipality; however development must consider the impacts to the wider community and the broader intended land use structure of the Litchfield Subregional Land Use Plan and the Humpty Doo Rural Activity Centre area plan.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind Regards,



Jaimie O'Connor
Planning and Development Program Leader





Attachment H

24 April 2026

Development Assessment Services
Department of Lands, Planning and Environment
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

PA2026/0117

**Hun: 695 P: 05537 240 Bees Creek Road BEES CREEK, Hundred of Strangways
Subdivision to create three lots**

Thank you for the Development Application referred to this office on 17/04/2026, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council wishes to lodge the following submission under Section 49(3) of the NT *Planning Act*, in which Council objects to the granting of a Development Permit for the following reasons:

- a) The proposed subdivision results in Lot A having an overall area of 4.1ha with an unconstrained 1.03ha portion split over two parts. This fails to comply with Part 6.3 of the NT Planning Scheme, which requires "1ha of unconstrained land per lot" as a contiguous or wholly usable area within that single lot to ensure practical building envelopes and access; splitting it contravenes NT Land Suitability Guidelines by undermining per-lot viability in favour of aggregated totals, rendering the Land Suitability Assessment non-compliant.

Should the application be approved, the Council requests the following condition(s) be included as Condition(s) Precedent in any Development Permit issued by the consent authority:

- a) The crossover and driveway shall be designed in accordance with the NT Subdivision and Development Guidelines to the requirements of Litchfield Council.
- b) Prior to the endorsement of plans and prior to the commencement of works, a schematic plan demonstrating the on-site collection of stormwater, and its

discharge into Litchfield Council's stormwater drainage system, shall be submitted to and approved by Litchfield Council.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) A monetary contribution is required to be paid to Litchfield Council in accordance with its development contribution plan.
- b) Engineering design and specifications for the proposed and affected roads, street lighting, stormwater drainage, vehicular access, pedestrian/cycle corridors, and streetscaping shall be to the technical requirements and approval of Litchfield Council, with all approved works constructed at the developer's expense.

Note: Design drawings shall be approved by Litchfield Council prior to construction of the works.

- c) Prior to finalisation of engineering design and specifications for the proposed and affected roads, a Road Safety Audit, prepared by a suitability certified traffic auditor, shall be approved by Litchfield Council.
- d) All existing or proposed easements or reserves required for the purposes of stormwater drainage, roads, access or for any other purpose, shall be made available free of cost to, and in favour of, Litchfield Council and/or neighbouring property owners.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Kind regards,



Jaimie O'Connor
Planning and Development Program Leader

240 BEES CREEK RD, BEES CREEK
Section 05537 Hundred of Strangways plan(s) LTO2012/052

NT Planning Scheme Information

Land Area: 10.39 ha

Planning Scheme Zone: RL (Rural Living)

Overlays:

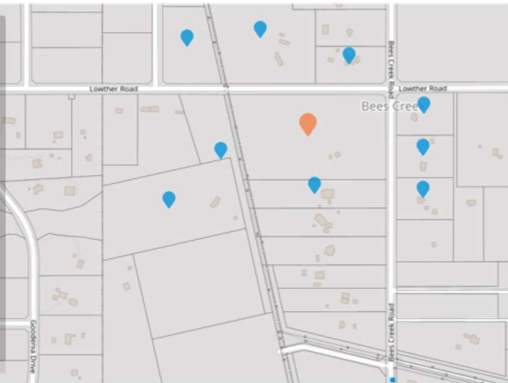
- CNV - Clearing of Native Vegetation

Strategic Frameworks:

The following [Strategic Frameworks](#) may apply to your land

- Darwin Regional Land Use Plan
- Sub Regional Plans
- Litchfield Subregional Land Use Plan
- Area Plans
- (none found)

Interim Development Control Orders: (none found)



14.3.2 Initiative for Acceptance of Non-Commerical Building Waste

AUTHOR: Mikaela Baillie, Resource Recovery Program Leader
AUTHORISER: Geoff Thomas, Director Infrastructure and Operations
ATTACHMENTS: Nil

EXECUTIVE SUMMARY

This report recommends that Council accept small quantities of residential building waste at Council's Waste Transfer Stations at no additional charge, on an ongoing basis. The initiative will commence with a three-month trial period, during which Council may discontinue the acceptance of residential building materials if operational, financial, or compliance risks are found to be unacceptable.

The existing prohibition on commercial building waste, asbestos-containing materials, and certain concrete-based wastes will remain unchanged.

RECOMMENDATION

THAT COUNCIL:

1. Approve the implementation of the initiative commencing 1 July 2026, to accept small quantities of residential building waste at all Council Waste Transfer Stations at no charge, in accordance with the proposed scope and exclusions outlined in this report.
2. Authorise Council Waste Transfer Station staff to inspect and refuse any load where material composition cannot be confidently identified, or where prohibited materials are suspected.
3. Authorise the Director of Infrastructure and Operations to suspend the initiative at any time during the 3-month trial period should unacceptable health, safety, environmental, or operational risks be identified.
4. Note that:
 - a. the existing prohibition on commercial building waste, large scale demolition loads, asbestos-containing materials, and certain concrete-based wastes will remain unchanged.
 - b. all accepted materials will be directed to the general waste stream for transport and disposal at Shoal Bay Waste Management Facility and will not be stockpiled at Council Waste Transfer Stations.
 - c. that unless suspended during the trial period the initiative will continue under the recommended operational arrangements.
 - d. at the conclusion of the trial period, Council will be briefed on the outcomes, risks,

and operational impacts.

BACKGROUND

Prior to August 2024, Council accepted concrete waste for crushing and reuse in recycling activities. However, following repeated incidents of asbestos contamination, and in accordance with direction from the Department of Lands, Planning and Environment (DLPE), Council ceased accepting concrete-type waste to mitigate environmental and financial risks.

On 20 August 2024, Council resolved:

THAT Council:

- *Support the proposal to no longer accept any type of concrete waste from residential and commercial customers.*

In response to existing asbestos-contaminated material (ACM) stockpiled at Humpty Doo and Howard Springs Waste Transfer Stations (WTS), Council is planning legal disposal in accordance with a Northern Territory Environment Protection Authority (NT EPA) Pollution Abatement Notice. This includes the construction of a containment cell at Howard Springs WTS for the disposal of the ACM stockpiles, with an estimated project cost of \$3 million.

While the approach to no longer accept concrete waste of any type (including residential) has reduced the risk of further ACM contamination at Council's WTS facilities, it has also resulted in residents being required to transport small quantities of non-commercial building waste (e.g. bathroom fixtures, sinks, or tiles) to the Shoal Bay Waste Management Facility (SBWMF) Darwin, at their own expense.

Consequently:

- Small quantities of residential building waste cannot be disposed of legally within the Litchfield local government area and residents are required to travel to Shoal Bay Waste Management Facility, located within the City of Darwin, to dispose of this waste.
- The risk of illegal dumping is increased.
- Community dissatisfaction with Council waste services has increased.

PROPOSED INITIATIVE

Council recommends the acceptance small quantities of residential building waste at Council Waste Transfer Stations for Litchfield residents, at no charge, commencing 1 July 2026 f

This initiative will enable the ongoing acceptance of limited quantities of non-commercial residential building waste that can be reasonably transported in the back of a utility vehicle or trailer. The objective is to improve local access to legal disposal options for minor residential renovation and maintenance works, while maintaining strict controls to manage asbestos and contamination risks.

Acceptable Materials:

- Small amounts of clean, uncontaminated concrete
- Concrete pavers
- Concrete blocks, cement Besser blocks, and bricks
- Concrete footings and small concrete slabs (must be broken down)
- Concrete fence posts (non-fibre cement)
- Concrete garden edging
- Concrete rubble from minor residential works
- Small amounts of hard cement (e.g. cement used for fence posts or signs)
- Mortar and cement render attached to rubble (small quantities)
- Concrete tiles or other solid concrete items (non-fibre cement)
- Porcelain toilets, sinks, and tiles
- Plasterboard¹
- Terracotta pots

Prohibited Materials:

- Asbestos or asbestos-containing materials (ACM).
- Cement sheeting and all fibre cement building materials (internal and external), due to high risk of asbestos content.
- Commercial building waste.
- Large scale quantities of demolition material (including truck loads or bulk deliveries).
- Older vinyl floor tiles and backing materials with potential asbestos content.

All incoming loads will be subject to inspection by Council Waste Transfer staff at point of entry. Where material composition cannot be confidently identified, Council retains the absolute discretion to refuse acceptance of the load.

All accepted material will be directed into the general waste stream and disposed of at the Shoal Bay Waste Management Facility as general waste. No materials will be stockpiled at Council Waste Transfer Stations.

Trial Monitoring and Governance

¹ Plasterboard refers to interior wall and ceiling lining material consisting of a gypsum core sandwiched between paper lining, commonly used in residential construction. It does not include fibre cement sheeting, compressed sheeting, or any cement-based board products.

The initiative will be actively monitored particularly through the three-month trial period, with a focus on contamination risks, including attempted disposal of asbestos-containing materials and operational impacts at Waste Transfer Stations.

While this initiative is planned to be ongoing, if there is evidence of repeated non-compliance, attempted disposal of prohibited materials, or unacceptable health, safety, environmental, or operational risks under the authorisation of Council the Director of Infrastructure and Operations may elect to suspend acceptance of residential building waste at any Waste Transfer Station.

At the conclusion of the trial period, Council will be briefed on the outcomes, risks, operational impacts, and community feedback.

LINKS WITH STRATEGIC PLAN

Progress - Continuity of Services and Facilities

Performance - An Effective and Efficient Organisation

LEGISLATIVE AND POLICY IMPLICATIONS

Environmental Protection

- Compliance with relevant regulations and guidelines regarding asbestos and hazardous materials.
- Prevention of environmental contamination from asbestos or asbestos containing materials.
- Minimising illegal dumping and associated environmental damage.

Public Health and Safety

- Ensuring staff and residents are not exposed to hazardous materials such as asbestos.
- Clear guidelines and visual inspections to mitigate risks from misidentified materials.
- Training staff in asbestos awareness and safe handling procedures.

Community Service and Accessibility

- Improving access to local waste disposal for minor residential building projects.
- Reducing financial and logistical burden on residents who previously had to travel to SBWMF.
- Encouraging responsible waste disposal behaviour and community satisfaction.

FINANCIAL IMPLICATIONS

- A small increase in landfill volumes is anticipated from accepting limited residential building debris, with minor operational cost increases associated with waste handling, monitoring, and compliance checks.
- No additional budget allocation is proposed, with signage, public communications, and staff training to be managed within existing budgets.
- Staff will be trained through routine toolbox meetings to support correct material identification, with the approach to be reviewed if operational requirements change.
- Reduced illegal dumping may lower municipal clean-up costs.

- Community benefits and improved service accessibility are expected to outweigh minor disposal and operational cost increases.
- No additional capital investment is required.

COMMUNITY FEEDBACK

Community feedback has consistently highlighted the need for more convenient options for disposing of small amounts of residential building waste. Residents have expressed frustration with the distance, time, and cost involved in transporting minor waste loads to the Shoal Bay Waste Management Facility.

This initiative would better align waste services with community needs, particularly for household maintenance and minor renovation works. It also supports responsible waste management by providing practical disposal options and helping reduce illegal dumping.

The community expects a balanced approach that improves access to waste services while maintaining appropriate safety and environmental controls. This initiative responds to this expectation by introducing a controlled and monitored local disposal option, while continuing to prohibit commercial waste, asbestos-containing materials, and other high-risk wastes.

COMMUNITY ENGAGEMENT

A targeted communication campaign is proposed which will include but not be limited to signage at WTS gatehouses and clear public messaging through various social media outlets and Council's website.

RISKS / OPPORTUNITIES

Risk / Op Category	Risk Description	Likelihood	Consequence	Risk Rating	Existing / Proposed Controls
Health & Safety	Potential exposure to asbestos-containing materials (ACM) due to incorrect identification or disposal by the public.	Possible	Major	High	Staff training, clear signage, strengthened waste acceptance protocols, ongoing gatehouse monitoring.
Service Delivery	Increased operational load due to additional waste handling, sorting, and customer enquiries.	Likely	Minor	Medium	Staff familiarisation, operational procedures, staged implementation, clear public guidance.
Financial	Minor increase in operational costs associated with handling, compliance monitoring, and communication	Likely	Minor	Medium	Use of existing operational budgets, offset by potential reduction in illegal dumping clean-up costs.
Community	Misunderstanding of acceptable waste types leading to dissatisfaction or confusion.	Possible	Moderate	Medium	Targeted communication campaign, signage, clear public messaging, trial review period.
Government / Regulatory	Non-compliance with NT EPA requirements or DLPE guidance regarding waste handling and ACM controls.	Unlikely	Major	Medium	Adherence to regulatory guidance, staff training, compliance oversight.
Environment	Environmental contamination from incorrect disposal of asbestos or unsuitable materials.	Possible	Major	High	Waste screening procedures, staff vigilance, public education, strict exclusion of prohibited materials.
Environment (Positive)	Reduction in illegal dumping leading to improved environmental outcomes.	Likely	Moderate	Low	Improved access to legal disposal options.

14.3.3 Recovery Works Program - Wet Season Impacts on Roads and Drainage Infrastructure

AUTHOR: Geoff Thomas, Director Infrastructure and Operations

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. Recovery Works Map

EXECUTIVE SUMMARY

The 2025/26 wet season, including the impacts of Tropical Cyclone Fina and prolonged rainfall events, has caused significant damage to Council-managed roads and drainage infrastructure throughout the Litchfield Council municipality.

Widespread impacts include pavement failures, erosion, drainage scouring, culvert damage, washouts, and accelerated deterioration of sealed and unsealed roads resulting from prolonged saturation and flooding. The extent of damage now exceeds routine maintenance requirements and requires a coordinated recovery response.

To address these impacts, it is proposed that Council establish a dedicated Recovery Works Program to deliver prioritised rehabilitation and restoration works across the affected network.

RECOMMENDATION

THAT Council:

1. Notes the impacts of the 2025/26 wet season, including Tropical Cyclone Fina, on Council-managed roads and drainage infrastructure.
2. Endorses the establishment of a Recovery Works Program to undertake priority restoration and rehabilitation works.
3. Approves the substitution of funding from identified capital works programs to the Recovery Works Program.
4. Authorises the Chief Executive Officer to:
 - (a) implement approved budget substitutions as outlined in table within report;
 - (b) prioritise and deliver recovery works based on safety, asset condition, and network criticality; and
 - (c) seek external disaster recovery funding where available.

BACKGROUND

The 2025/26 wet season across the Top End has been characterised by the impacts of Tropical Cyclone Fina, prolonged rainfall periods, elevated groundwater conditions, repeated heavy rainfall events, and localised flooding throughout the Litchfield Council municipality.

These protracted conditions have resulted in sustained saturation of road pavements and drainage corridors and have significantly increased stress on Council infrastructure assets.

Council officers have undertaken inspections across the municipal road network and associated drainage systems, identifying widespread damage including:

- pavement deformation and failures;

- potholing and edge break;
- shoulder erosion;
- scouring of table drains and floodways;
- sediment deposition and drainage blockages;
- culvert damage and undermining;
- erosion around stormwater outlets and embankments;
- washouts affecting road access and safety; and
- accelerated deterioration of unsealed road surfaces.

The extent and severity of the damage exceed normal annual maintenance expectations and will require a coordinated recovery response to prevent further asset degradation and maintain acceptable levels of service to the community.

While routine maintenance activities have continued throughout the wet season where practicable, many locations now require substantial rehabilitation works, reconstruction, or drainage improvements that cannot be effectively managed within existing maintenance operational budgets alone.

To ensure the timely restoration of critical infrastructure, it is proposed that a dedicated Recovery Works Program be established to deliver prioritised remediation works across the municipality.

The proposed approach will allow Council to:

- consolidate recovery activities into a coordinated program;
- prioritise high-risk and high-use locations;
- improve procurement and resource allocation efficiency;
- minimise long-term asset deterioration; and
- reduce future maintenance liabilities.

Given current budget constraints and the immediate need to undertake recovery works during the forthcoming dry season construction period, substitution of funding from selected capital projects is considered necessary and appropriate.

Projects proposed for substitution would be limited to works that:

- can be deferred without creating significant operational or safety risks;
- have not yet commenced;
- are currently underspent; or
- remain achievable in future financial years without significant impact to Council service delivery outcomes.

LINKS WITH STRATEGIC PLAN

Places - Roads and Infrastructure

LEGISLATIVE AND POLICY IMPLICATIONS

Council has responsibilities under the Local Government Act 2019 (NT) to manage and maintain local government infrastructure assets and to ensure the safe and sustainable delivery of services to the community.

The proposed Recovery Works Program aligns with Council's obligations relating to:

- asset management;

- public safety;
- financial sustainability;
- infrastructure maintenance; and
- responsible allocation of municipal resources.

The proposed budget substitutions will be undertaken in accordance with Council’s adopted budget framework, procurement requirements, and applicable financial management policies.

Where eligible, Council will seek assistance under relevant Northern Territory or Commonwealth disaster recovery funding arrangements.

FINANCIAL IMPLICATIONS

The extent of wet season damage has created significant unplanned expenditure requirements for road and drainage restoration works.

Existing maintenance budgets are insufficient to address the required recovery works. Accordingly, funding substitutions from selected capital projects are proposed to enable timely delivery of priority restoration works and reduce the risk of escalating future repair costs.

Council will continue to seek external funding assistance where eligible.

IDENTIFIED CAPITAL WORKS PROGRAMS

Task No.	Asset Type	Program	Substitution Amount
2026-2	Roads	Heavy Patches	\$93,056.34
2026-3	Roads	Gravel Surface Renewal	\$14,145.45
2026-4	Roads	Unsealed to Sealed*	\$1,000,000.00
2026-5	Roads	Road Safety Upgrades – Shoulder Widening	\$420,000.00
2026-6	Drainage	Drainage Renewal	\$156,683.16
Total substitution amount for Recovery Works Program			\$1,683,884.95

*Will result in deferral of Bees Creek Road – Unsealed to Sealed

Risks Failure to undertake timely recovery works presents several risks to Council and the community, including:

- deterioration of road safety conditions;
- reduced accessibility for residents, emergency services, and service providers;
- increased risk of infrastructure failures during future rainfall events;
- escalation of repair costs due to continued asset degradation;
- increased community complaints and service disruptions;
- reputational impacts to Council; and
- increased long-term financial liabilities associated with deferred rehabilitation works.

There is also a risk that delaying recovery works beyond the forthcoming dry season may significantly reduce Council’s ability to undertake effective reconstruction works before the next wet season.

Council officers will continue to investigate opportunities for external funding assistance and reimbursement through available disaster recovery programs where eligibility criteria are met.

COMMUNITY ENGAGEMENT

Council has received ongoing feedback and service requests from residents regarding wet season damage to roads, drainage systems, and access conditions throughout the municipality.

Community concerns have primarily related to:

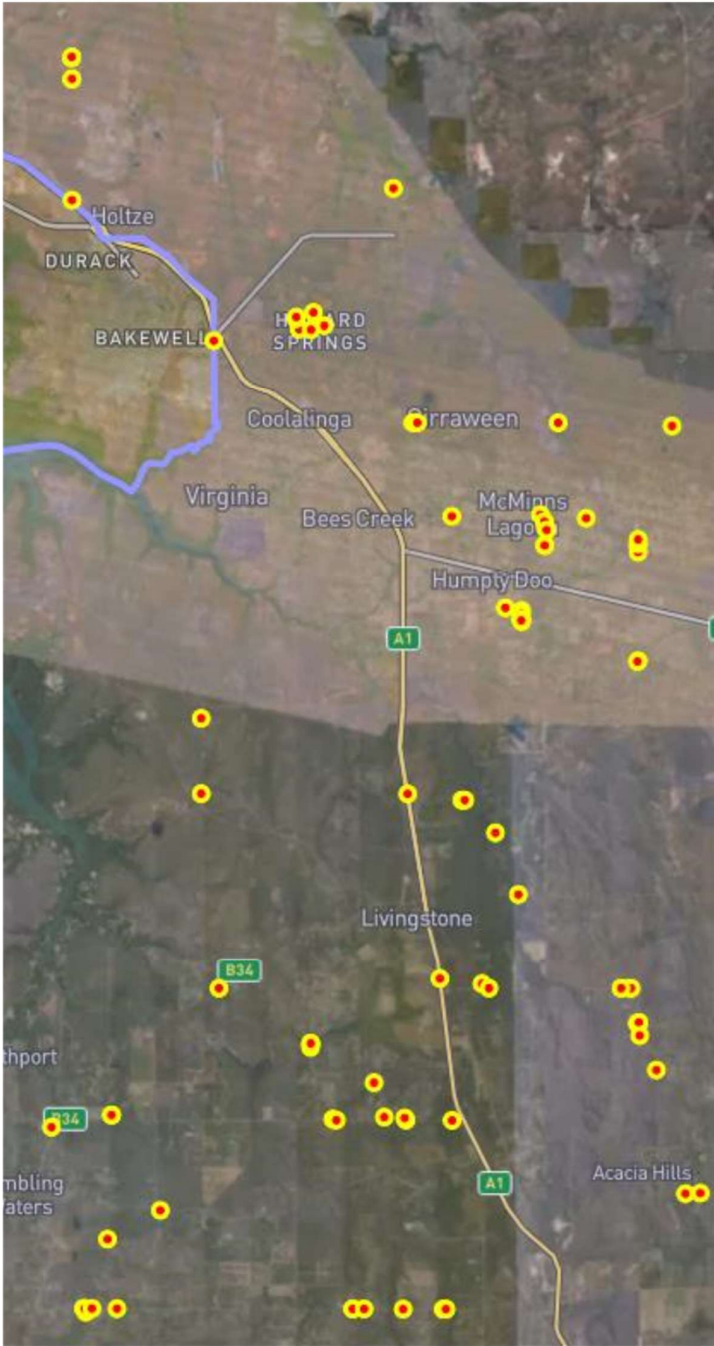
- road safety;
- accessibility;
- drainage performance;
- property access impacts; and
- accelerated deterioration of local roads following prolonged wet weather.

Council officers will continue to communicate with affected residents and stakeholders regarding proposed recovery works, project priorities, and anticipated delivery timeframes.

Where significant works are proposed, appropriate community notifications and traffic management measures will be implemented to minimise disruptions during construction activities.

Attachment 1:

Maps of critical repairs identified across the municipality sealed roads



Mapping is not exhaustive but is provided to show extents of recovery works required

14.3.4 Meade Road - Proposed Road Closure, Opening and Land Transfer

AUTHOR: Geoff Thomas, Director Infrastructure and Operations

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS:

1. Meade Road - Feb Report
2. Meade Road - March Report

EXECUTIVE SUMMARY

This report provides a consolidated overview of matters previously considered by Council relating to the proposed closure of a paper section of Meade Road and the opening of a new section of Meade Road to the north of its current alignment.

The February 2026 report presented a proposal involving the transfer of riverbank land currently designated as a paper road reserve to an adjoining private landowner, with a replacement road alignment to be provided within Crown land. The report outlined the strategic, community, planning, governance and risk considerations associated with the proposal.

The February 2026 report was tabled and not progressed, with concerns raised regarding public benefit, continued public access, governance implications and long-term land management considerations.

The March 2026 report provided additional information regarding the proposal to close the existing paper road reserve and establish a replacement road alignment within Crown land. That report recommended that both the February and March 2026 reports be brought forward to a future Ordinary Council Meeting with a consolidated covering report for Council consideration.

This report identifies the need for targeted community and stakeholder consultation to inform any future Council consideration of:

- potential impacts to the Blackmore River and adjacent crown land for recreational use by the public;
- the proposed closure of the existing paper road reserve;
- the opening of a replacement road reserve; and
- any associated land transfer actions.

The report also identifies several site, servicing, environmental, cultural heritage and infrastructure matters requiring further investigation prior to Council determining the suitability of the proposed replacement road alignment.

RECOMMENDATION

That Council:

1. Authorises the Chief Executive Officer to undertake stakeholder and community consultation regarding the proposed closure and opening of sections of Meade Road, including potential impacts to public access to the Blackmore River and adjacent crown land;
2. Requests the Chief Executive Officer provide a further report to Council following completion of the consultation process, including the outcomes of consultation and any recommendations arising from the process;
3. Notes that any future proposal relating to road closure, road opening or associated land transfer actions will remain subject to:

- a. a future Council resolution supporting the proposed land transfer to Crown ownership in accordance with Council Policy FIN01 Asset Disposal Policy;
- b. in-principle agreement from the Chief Executive Officer of the Department of Lands, Planning and Environment;
- c. consideration and approval by the Minister for Lands, Planning and Environment;
- d. any land valuation requirements as may be required by Council and / or determined by the Northern Territory Government.
- e. further investigations required to assess the suitability and feasibility of the proposed replacement road alignment, including environmental, cultural heritage, infrastructure, servicing and engineering considerations; and
- f. That all investigations, assessments, approvals, engineering reviews, servicing relocations, valuations and associated costs required to demonstrate the suitability of the proposed alignment are to be undertaken at the cost of the proponent to the satisfaction of Council and relevant statutory authorities;

BACKGROUND

The paper road section of Meade Road proposed to be closed has historically had a track cut through the corridor which meanders into private land and crown land. Access to the Blackmore River in this locality is through informally formed tracks branching off the “main track” through private property. However, limited legal public access to the river for recreational purposes remains available via the existing paper road reserve.

Aerial photography over the past 15 years suggests the current access track footprint utilised by the public has had little change.



Figure 1: Aerial Photo capture date 18 June 2025

There is currently no strategic requirement for construction of a road in either the existing or proposed alignment. However, any formalisation of road reserves may influence expectations for Council to and infrastructure considerations.

There is currently no fencing or signage to delineate property boundaries or access restrictions to the subject area.

PUBLIC CONSULTATION

Previous mandatory consultation undertaken by Council was limited to a newspaper advertisement in early 2022, publication on Council website and a notice in the Council office foyer. The previous consultation materials did not clearly identify the potential impact to public access to sections of the Blackmore River.

Given access to the river has been ongoing for over 20 years it is considered, prior to restricting the public's access to crown land and a section of the Blackmore River through a formal road opening and closing, that more thorough public consultation is undertaken. This would include but not be limited to adjacent landholders, recreational fishing community, local residents and relevant Northern Territory Government (NTG) agencies.

Public notification would be through Council's website, social media notification, onsite signage advising of the proposal and direct notification to adjacent landowners and relevant (NTG) agencies seeking input from relevant stakeholders on the proposal to inform Council's position.



Figure 1: Access possible from road reserve

POTENTIAL SITE CONSTRAINTS

Pending outcomes of the recommended public consultation, Council has an obligation to ensure the proposed road reserve alignment is reasonably capable of functioning as a lawful public road corridor, refer Land Acquisition Policy - GOV12.

A review has identified several matters requiring further investigation prior to Council determining the long-term suitability and feasibility of the proposed replacement road alignment. These matters include, but are not limited to:

- potential conflicts with existing electrical infrastructure within the connecting road reserve;
- Aboriginal cultural heritage and sacred site considerations, including any requirements of the Aboriginal Areas Protection Authority;
- potential riparian, drainage, flooding and environmental constraints affecting the corridor; and
- Any associated servicing, engineering or regulatory requirements arising from the above matters.

Noting the following:

- a power pole in the adjoining Letchford Road reserve appears to conflict with the proposed replacement road alignment;
- an AAPA abstract is considered insufficient as it cannot be relied upon as an exhaustive list of sacred sites in the area nor does it authorise works; and
- NTG Land Clearing Guidelines detail requirements for clearing of riparian areas.

All investigations, assessments, approvals, certifications, engineering reviews, servicing relocations and associated costs required to demonstrate the suitability of the proposed alignment are to be undertaken and funded entirely by the proponent to the satisfaction of Council and relevant statutory authorities.

Council’s consideration of the proposal does not constitute acceptance that the proposed alignment is suitable for future construction or free from environmental, servicing, cultural heritage or engineering constraints.

OTHER MATTERS

The proposed replacement road reserve has been identified as 30 metres wide to accommodate currently unknown future requirements for road construction, drainage infrastructure and utility services.

However, the proposed arrangement would create an irregular road corridor adjoining an existing 20.12 metre wide corridor, resulting in an approximate 9.88 metre offset. Depending on future road design requirements, additional land acquisition may be necessary to accommodate road curvature, drainage and associated infrastructure requirements.

The proposed road geometry may also require future traffic management measures, including reduced speed environments, traffic calming

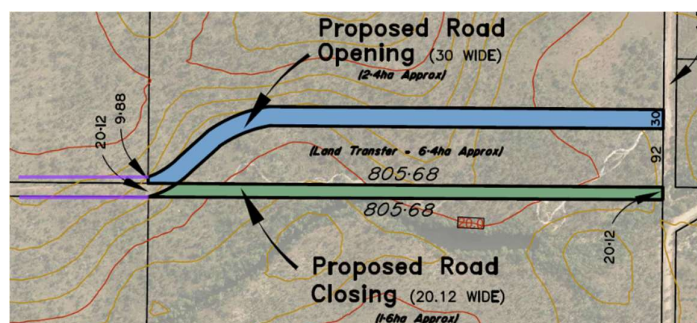


Figure 2: Potential land acquisition downstream of road relocation may be required in the future

infrastructure or safety treatments.

PREVIOUS RESOLUTION – FURTHER GOVERNANCE CONSIDERATIONS

The previous Council resolution did not specifically address several governance and statutory matters relevant to any future land transfer process associated with the proposed road closure, including the requirement for Council support for transfer of land to Crown ownership in accordance with Council Policy FIN01 Asset Disposal Policy.

Nor did it note that the proposal is subject to:

- in-principle agreement with respect land transfer from the Chief Executive Officer of the Department of Lands, Planning and Environment;
- consideration and approval by the Minister for Lands, Planning and Environment;
- completion of any land valuation requirements determined by the Northern Territory Government;

Previous resolution:

In November 2022 Council resolved the following:

14.03.03 Road Opening Closing Meade Road, Darwin River

Moved: Cr Harlan

Seconded: Deputy Mayor Sharp

THAT Council:

- 1. proceed with the road closing and opening process for Meade Road, across affected land parcels, Lot 500 Section 773 Hundred of Cavenagh, Lot 585 Section 765 Hundred of Cavenagh (Meade Road, west of Letchford Road) for the purpose of providing the land owner the opportunity to continue conservation efforts;*
- 2. authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the closing and opening of the road, as required; and*
- 3. note that this is an administrative process only and there is no commitment by Council to construct the road.*

CARRIED (7-0) ORD2022 11-173

LINKS WITH STRATEGIC PLAN

Places - Roads and Infrastructure

LEGISLATIVE AND POLICY IMPLICATIONS

- Local Government Act 2019
- Control of Roads Act 1953
- INF08 Subdivision and Development Policy
- GOV12 Land Acquisition Policy

FINANCIAL IMPLICATIONS

Further investigation, consultation, and technical assessment associated with the corridor may result in further internal administrative costs and external consultancy costs, including environmental, planning, legal, potentially land valuation and survey related advice.

Risks Potential risks associated with the matter include:

- adverse community perception relating to public access and use of the corridor.
- uncertainty relating to land tenure and statutory processes.
- environmental and AAPA constraints affecting any future road reserve alignment; and
- future expectations regarding road access and infrastructure provision.

COMMUNITY ENGAGEMENT

Targeted community consultation is proposed to inform Council's future consideration of the Meade Road corridor and associated access to Blackmore River.

Consultation is anticipated to include adjacent landowners, local residents, recreational users, and relevant Northern Territory Government agencies.

Consultation methods may include public notification, direct stakeholder engagement, on-site signage, and online communication.

16.2 PROPOSED TRANSFER OF RIVERBANK PAPER ROAD LAND - BERRY SPRINGS (MEADE/LETCHFORD ROADS)

AUTHOR: Geoff Thomas, Director Infrastructure and Operations

AUTHORISER: Stephen Hoyne, Chief Executive Officer

ATTACHMENTS: 1. Attachment A-D Road Opening Closing Meade Road.pdf

The Council is satisfied that, pursuant to Section 99(2) of the *Local Government Act 2019*, the information to be received, discussed or considered in relation to this agenda item is:

- civ information that would, if publicly disclosed, be likely to subject to subregulation (3) - prejudice the interest of the council or some other person.

EXECUTIVE SUMMARY

This report presents to Council a request to transfer a section of riverbank land currently designated as a paper road in Berry Springs to an adjoining land private landowner replacing it with an alternative alignment that would be allocated by Crown Lands, and to outline the strategic, community, planning and governance considerations, and risks relevant to the recommendation.

RECOMMENDATION

That Council:

1. Resolve to rescind Council Resolution ORD2022 11-173 and not support the transfer of the riverbank paper road land, on the basis that the proposal does not provide a sufficient net public benefit and is not consistent with Council’s obligation to act in the interests of all constituents.
2. Advise Crown Land and the Applicant (Hew McDonald) that Council wishes to retain the current land in public ownership due to public benefit, access, strategic and financial considerations.

BACKGROUND

Council has been approached in relation to a proposal involving Crown Land in Berry Springs, specifically a paper road corridor located along the riverbank in the area bordered by Meade Road and Letchford Road. The land is currently reserved as a road but has never been constructed and functions informally as a public access corridor along with the adjacent crown land parcel to the river for fishing and passive recreation.

It has been indicated that, should Council agree to the transfer of the riverbank section of the paper road to the neighbouring property owner, the Northern Territory Government (NTG) - Crown Lands would allocate an alternative section of road reserve away from the river to preserve a notional road connection (refer Attachment A). Council has advised that there is currently no intention or strategic need to construct the road, either in its existing alignment or in the proposed alternate location.

KEY ISSUES AND CONSIDERATIONS

1. Primary Consideration – Benefit to Council and the Community

The central consideration for Council is what tangible benefit, if any, arises for Council and the broader community from the proposed transfer. The proposal is driven by the interests of the adjoining

landowner, and Council must be satisfied that any perceived environmental or management benefits clearly outweigh the loss of public land and access.

The private landowner has indicated that ownership would enable fencing of the land and the implementation of environmental improvements, including reduced erosion and tree planting (refer Attachment B). Whilst these outcomes are positive in principle, they do not, of themselves, demonstrate a clear net public benefit when weighed against the permanent alienation of public land.

2. Public Access to the River

The existing paper road corridor provides informal but established public access to the river for fishing and recreation. Access is also made through the adjoining Crown land supported by the NTG 'Usage of Vacant Crown Land Policy'. Transfer of the land would result in exclusion of the public from this area which is likely to generate negative community settlement.

Council must consider whether the loss of public access is proportionate to the benefits proposed, particularly given the high value placed on river access within the municipality.

3. Community Perception and Sentiment

There is significant risk that the community will perceive the proposal as the transfer of public land for private benefit. Even where environmental improvements are proposed, exclusion of the public from a previously accessible area is likely to attract adverse feedback and undermine confidence in Council's stewardship of public assets.

4. Environmental Outcomes and Alternatives

It has been considered when allocating the land it could be undertaken as a separable title, subject to an environmental covenant requiring, fencing, erosion control, revegetation and ongoing land management. While this approach may preserve some environmental outcomes, it raises substantive concerns regarding:

- The authority responsible for enforcing the covenant.
- Council's legal standing to compel compliance over time.
- The cost of resourcing required to monitor and police compliance; and
- The risk that Council ultimately bears enforcement and remediations costs.

5. Future Ownership and Land Use Risk

Any transfer to private ownership introduces uncertainty regarding future ownership changes and land use intentions. While conditions or covenants may apply at the time of transfer, enforcement becomes increasingly complex as land changes hands. Further, Crown Lands has indicated that while it is possible for Crown Land to register an environmental covenant on the land, they state that it would likely negatively impact the market value of the land and the return to the Territory thus an undesirable prospect for Crown Land.

Council must consider that it is unlikely that an environmental constraint could be affected on the land title leaving any commitment to environmental remediation or conservation a voluntary matter without recourse for enforcement. Alternatively, if a constraint was registered (unlikely) the long-term risk is that future owners may seek to vary, remove or inadequately comply with environmental conditions, potentially leaving Council with limited practical recourse.

6. Precedent and Strategic Implications

Approval of this proposal may set a precedent for similar requests involving riverbank or high-amenity public land. Such a precedent may erode Council's ability to protect public access and environmental values elsewhere in the municipality.

Confidential Ordinary Council Meeting Agenda

16 February 2026

7. Alternate Road alignment and Future Development Expectations

While Crown Lands has indicated that an alternative road reserve could be allocated away from the river, the creation of such a road reserve and clearing a track within it may generate expectations that Council will ultimately construct a road, notwithstanding the absence of any current strategic intent.

This is of particular concern given that properties downstream of the proposed alignment are currently inaccessible by formed roads. Establishment of a new corridor may give rise to future pressure on Council to fund significant access and infrastructure works.

8. Governance and Legislative Obligations

Council has a statutory and fiduciary responsibility to manage land under its control in a manner that is transparent, defensible and in the best interests of the whole community. Decisions regarding the disposal or transfer of public land must be made cautiously, with full regard to long-term consequences, community access and intergenerational equity.

It is noted that Council previously resolved to support the proposed transfer of the land under Council Resolution No. ORD2022 11-173. Should Council determine that the proposal no longer meets the test of public benefit, Council would be required to formally rescind this resolution in order to give effect to a decision not to support the transfer.

LINKS WITH STRATEGIC PLAN

Places - Roads and Infrastructure

While 'places' is in our strategic plan there is no correlation between the application for the land transfer and the specifics of the strategic plan goals with respect to roads and infrastructure.

LEGISLATIVE AND POLICY IMPLICATIONS

GOV12 Land Acquisition

It is unclear that the previous resolution satisfied the requirements outlined in the land acquisition policy.

NB. Council does not have a policy with respect to 'paper' roads.

FINANCIAL IMPLICATIONS

Costs to process this request have exceeded the fee paid in the initial application.

If the land transfer if it were to go ahead there will be further costs to bring the matter to conclusion. Signage stating that the track on the new alignment is an unmaintained road will need to be erected.

RISKS**Negative Community Sentiment**

Transfer of the land would result in exclusion of the public from this area, which is likely to generate negative community sentiment, given the high value placed on river access within the municipality.

There is significant risk that the community will perceive the proposal as the transfer of public land for private benefit.

Environmental Management

Any environmental restriction on a title is an unlikely proposition with the likelihood that no constraint will be registered. If any environmental constraint were to be registered it is unlikely that any enforcement action could be made to ensure compliance.

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Similar Requests Precedent

Approval of this proposal may set a precedent for similar requests involving riverbank or high-amenity public land. Such a precedent may erode Council’s ability to protect public access and environmental values elsewhere in the municipality.

Development Expectations

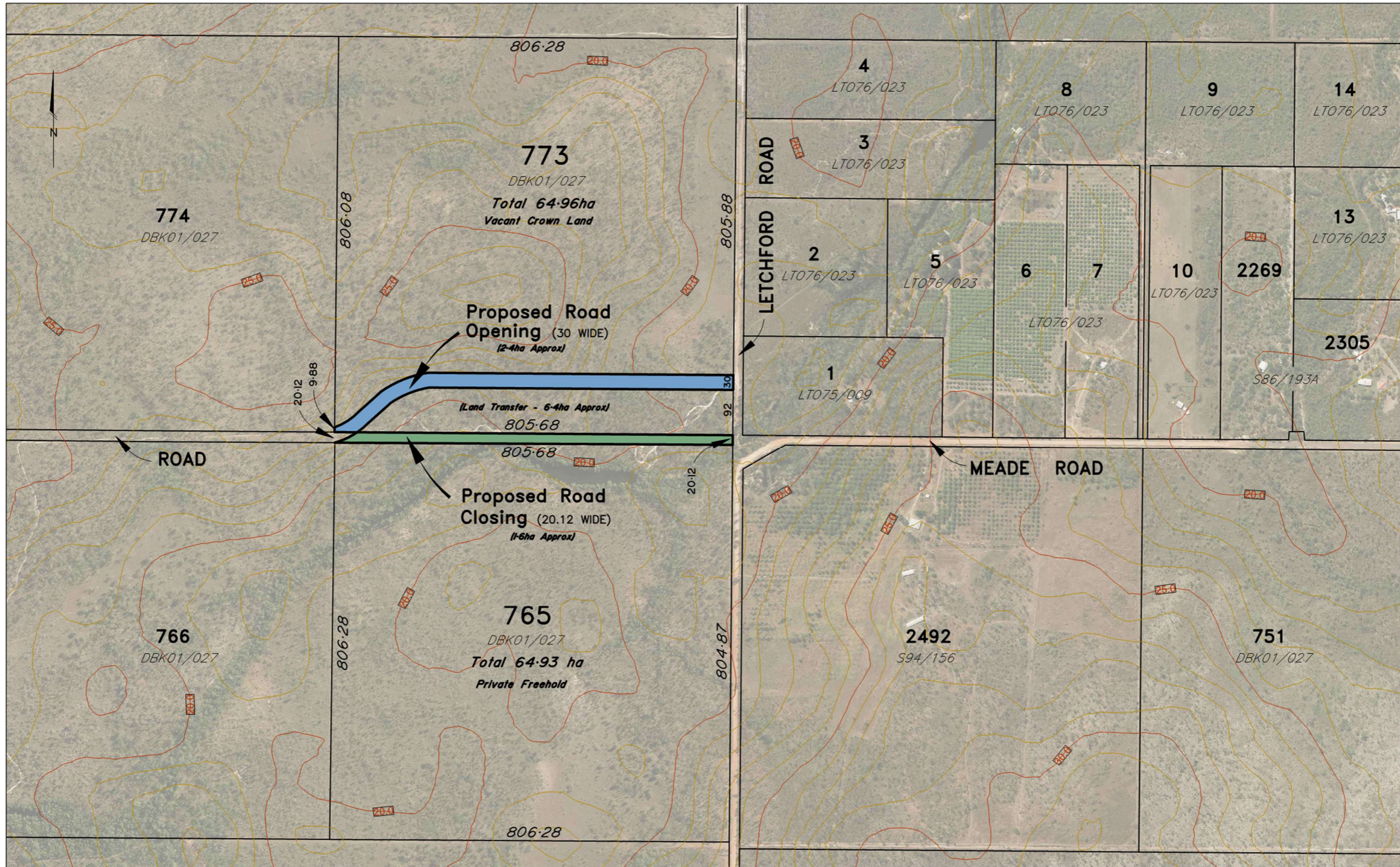
Given that properties downstream of the proposed alignment are currently inaccessible by formed roads. Establishment of a new corridor may give rise to future pressure on Council to fund significant access and infrastructure works.

COMMUNITY ENGAGEMENT

If a land transfer were to go ahead council should consider appropriate messaging, explaining the reason for the decision to the public and how this decision enhances public benefit.

If the application is turned down and the previous resolution rescinded no messaging would be required as the situation would remain as it currently exists.

ATTACHMENT A



PO Box 36990
Winnellie
NT, 0820

Survey Plan:	DBK 01/027
CUFT:	N/A
Bearings:	N/A
Date :	20/08/2021
JOB No:	2021-0340
APPROVED	GH

SCALE:	1:7000 at A3
COORD. SYSTEM:	MGA 94 ZONE 52
LEVEL DATUM:	AHD
CONTOUR INTERVAL:	1.0 m

PROPOSED ROAD CLOSING HUNDRED OF CAVENAGH & PROPOSED ROAD OPENING SECTION 773 HUNDRED OF CAVENAGH 500 LETCHFORD ROAD, BLACKMORE

A3

CLIENT: Hew McDonald	DRAWING No: B-2021-0340-01	REV:A	SHEET No: 1 of 1
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FILE PATH: G:\Shared Drives\Active Projects - 2021\2021-0340 (Meade Road - Road Closure And Opening)\6_Processing\1_CAD Drawings\B-2021-0340-01-A - Copy.dwg LAST SAVED BY: gregg

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ATTACHMENT B



“Ochiltree”

585 Letchford Road, Darwin River

**Proposal to realign Meade Road
December 2020**





BACKGROUND

Hew McDonald purchased 585 Letchford Road (Section 765, Darwin River) in 2020 and aims to manage the land primarily for biodiversity conservation. He has named the block "Ochiltree", a Scottish range where the McDonald ancestors come from. The block contains a beautiful stretch of the Blackmore River with its lush fringing riparian vegetation. Figure 1 shows a map of "Ochiltree" and page 4 illustrates the block's natural values. The property has been under a Territory Natural Resource Management Conservation Agreement for the past decade in recognition of the need to preserve riparian habitats as wildlife corridors. It has been a Land for Wildlife property for even longer.

The Spiers family recognised the land's environmental values and bought the property in the late 1990's to ensure it was not developed for horticulture. They worked hard to keep weeds and fire from damaging the block and allowed the native vegetation to rehabilitate. The Spiers wanted to ensure the property was well managed into the future and sought out a suitable buyer when they were ready to sell. Mr McDonald has a solid background in land management through his business Earth Works Territory and assured them it would be in good hands.

Since purchasing the property Mr McDonald has realised that the position of the Meade Road public road reserve on his northern boundary poses land management problems. This document proposes a realignment that will address these problems and also improve access and road safety for authorities and the general public.

NORTHERN BOUNDARY ISSUES

The management approach for "Ochiltree", focusing on conservation, is being hampered north of the Blackmore River due to:

- the position of Meade Road which runs parallel to the boundary and too close to the river
- the fact that the property's northern boundary crosses the river.

When Goyder carried out his original survey he was not concerned about the exact location of roads or property boundaries and their relationship to rivers. Because the road reserve is so close to the river the track that forms the road is for the most part north of the actual reserve. The road and the interaction of the northern boundary with the river means the boundary can not be fenced. Meade Road has already had to be altered at the intersection with Letchford Road on the southern side of the Blackmore River because of the river's close proximity.

There is also an issue with illegal vehicle access tracks running right up to the river banks. The site is regularly used by 4 wheel drive vehicles gaining access to fish in the river. This has led to serious erosion issues along the northern bank of the river. The high usage also increases the chances of fires being lit right in the riparian vegetation. Erosion and frequent fires have increased the weed issues north of the river. Page 5 illustrates the northern boundary issues.

In flood events much of the area is inundated and Meade Road becomes inaccessible due to its proximity to the river. It is also possible that the northern-most meander of the river, which currently intrudes into the road reserve, will further intrude into, and possibly bisect, the road.



PROPOSAL TO REALIGN MEADE ROAD

Mr McDonald's proposition is to apply to get the road reserve, and the actual road itself, moved north to be well clear of the Blackmore River. His understanding is that the block to the north is crown land which may allow for this to happen. Figure 1 shows the proposed realignment of the Meade Road reserve. If this was successful he wishes to purchase the land between the new reserve and the existing northern boundary.

The realignment will enable him to manage the north side of the river with a riparian buffer similar to what is already happening on the south side (see Management Approach below). The boundary will be able to be fenced to control inappropriate 4 wheel drive access and allow good weed and fire management. Mr McDonald has extensive experience carrying out soil erosion and sediment control earth works and plans to rehabilitate the severely eroded tracks on the north side of the river. All these actions will lead to improved biodiversity outcomes for "Ochiltree" and the Blackmore River. In addition moving the public road further north will lessen the chances of future flood events preventing access. It will also improve road safety at the intersection of Meade and Letchford Roads north of the Blackmore River.

MANAGEMENT APPROACH

Significant vegetation

The NT Government recognises riparian vegetation as a significant vegetation type due to its importance to a relatively large number of wildlife species. A riparian buffer zone has been delineated on "Ochiltree" to protect the Blackmore River. Based on the NT Government's recommendations for *Native Vegetation Buffers and Corridors* this zone encompasses land within 250 metres of the river and 100 metres of the creek tributary.

Weed management

Weed management is carried out using vehicle mounted spraying equipment where access permits, and in less accessible areas using a backpack sprayer. Particular attention will be paid to controlling weed infestations in the riparian buffer where seed can be transported from upstream.

Fire management

In line with the *NT Bushfires Management Act 2016* 4 metre firebreaks are being installed along all boundaries as well as carefully constructed internal fire trails. In the riparian buffer fire will be excluded from the riverside vegetation by carrying out well timed cool burns in the adjacent woodland to reduce fuel load. Well planned mosaic burning will be carried out in other areas.

Erosion and soil sediment control

There are serious erosion and soil sedimentation issues close to the waterways on parts of "Ochiltree". These are being addressed by encouraging native vegetation regeneration, minimising fire and carrying out earth works using principles in the NT Government's *Land Clearing Guidelines* and *Soil Conservation Handbook for Parks and Reserves in the Northern Territory*.

Access control

Boundary fencing is being installed and maintained to eliminate inappropriate vehicle access to the property. This will assist with weed and fire management and erosion control.



MAP OF "OCHILTREE"

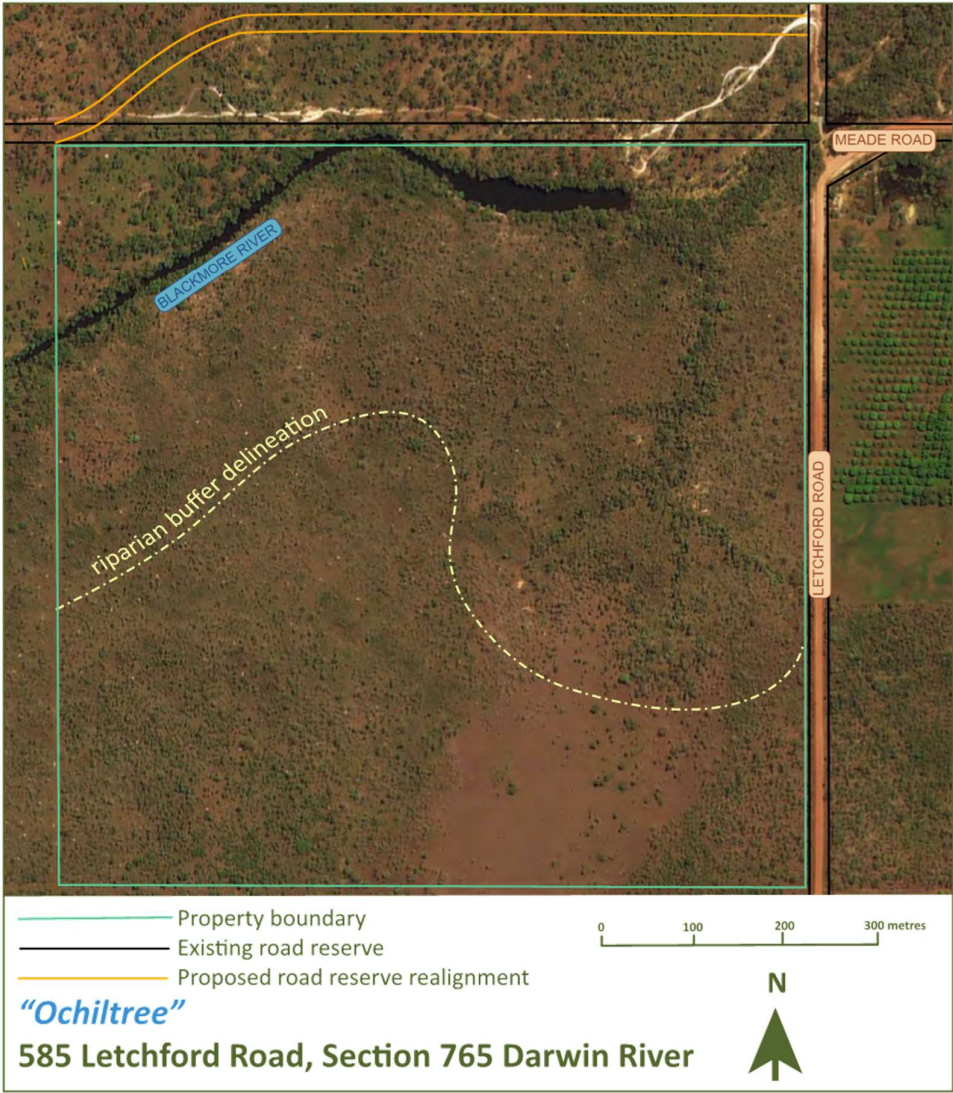


Figure 1: Image showing property boundary and proposed road reserve realignment.

"OCHILTREE" 585 LETCHFORD ROAD
3/6



IMAGES SHOWING NATURAL VALUES OF “OCHILTREE”



Figure 2: Riparian vegetation with *Syzygium*, *Melaleuca*, *Pandanus* and *Leptospermum* species.



Figure 3: Tropical woodland vegetation is widespread on “Ochiltree”.



Figure 4: Vegetation reflected in a tributary to the Blackmore River.

“OCHILTREE” 585 LETCHFORD ROAD 4/6



IMAGES OF THE NORTHERN BOUNDARY ISSUES



Figure 5: The Blackmore River is accessible from the Meade Road track on the northern boundary and used recreationally by trespassing fishers and picnickers (public fishing is possible at the nearby Meade Road causeway).



Figure 6: The track running in and out of the Meade Road reserve makes fencing the northern boundary problematic (in addition to the fact that the river crosses the boundary).



Figure 7: Inappropriate vehicle access by recreational users coming off Meade Road has caused serious erosion close to the Blackmore River.

Figure 8: The woodland adjacent to the Blackmore River is susceptible to frequent burning putting sensitive riparian vegetation (shown in the rear left of the photo) at risk. Controlling inappropriate access will assist with improved fire management.





EARTH WORKS TERRITORY

Mr McDonald has lived most of his life in the tropics of northern Australia and has spent the last 28 years in the Northern Territory. His local business, Earth Works Territory, carries out environmentally sensitive earth works in and around Darwin and its rural area.

Earth Works Territory has partnered with Veg North, another local business specialising in bushland rehabilitation, over the past decade with projects on Darwin International Airport and City of Darwin land, particularly in the Rapid Creek catchment. Earlier in the 1990’s with Earth Built Pty Ltd he worked with Parks and Wildlife on contracts around the Darwin and Howard Springs areas.

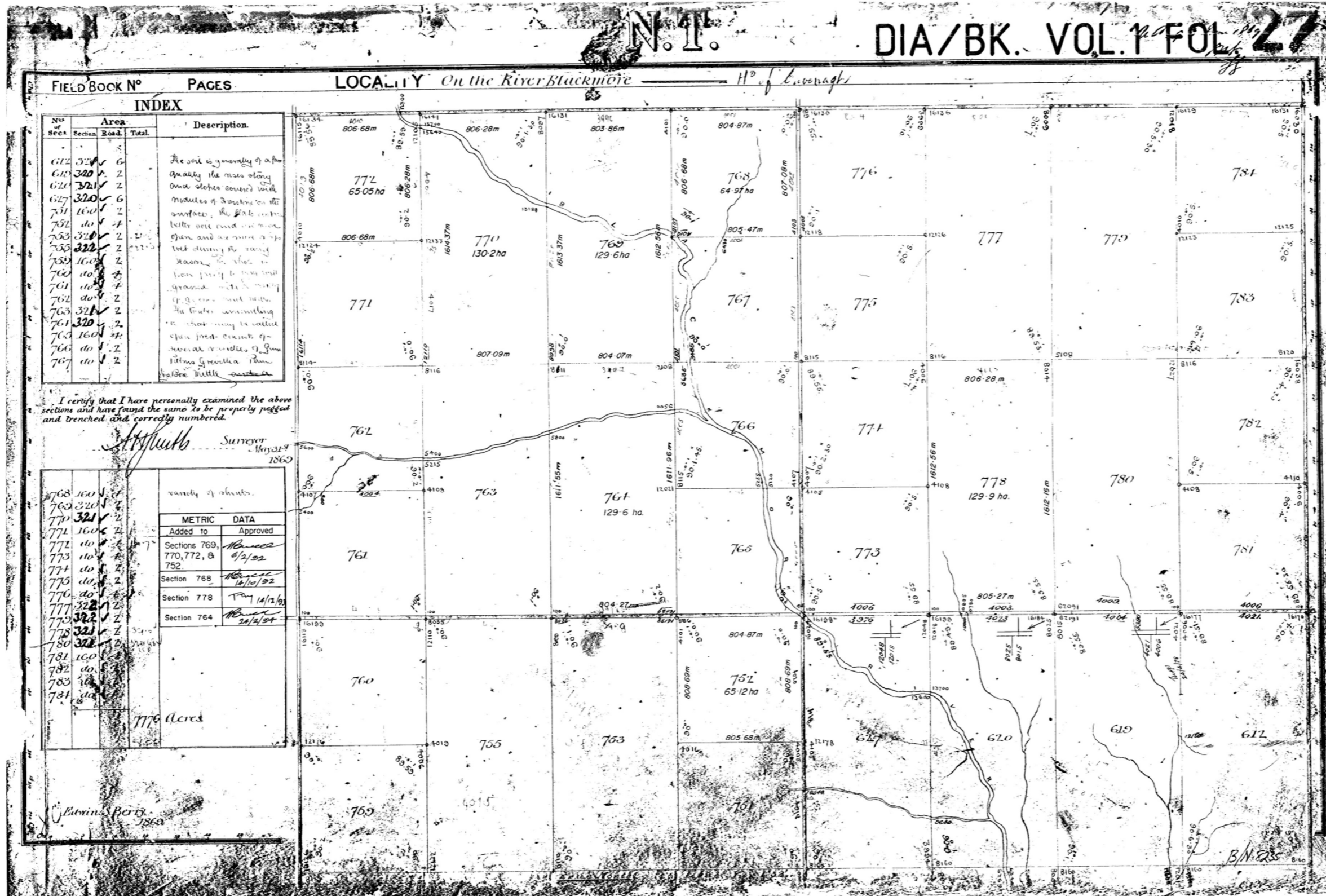
CONTACT DETAILS

Name: Hew McDonald
Phone: 0428 844 225
Email: hewcosmo@yahoo.com.au
Postal address: PO Box 65, Howard Springs NT 0835



Survey Plan DBK01/027

ATTACHMENT C



Viewed at 10:21:36 on 17/03/2022

Page 1 of 1.

ATTACHMENT D

From: [Jaimie O'Connor](#)
To: [James Pike](#)
Subject: RE: Road Opening Notice - Realignment of Meade Rd.
Date: Tuesday, 25 January 2022 11:15:00 AM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

Good Morning James,

Thank you for your letter of support.
This has been noted and will be added to our consultation file for Meade Road.

Kind Regards,



Jaimie O'Connor
Business Support Officer (Infrastructure)
Litchfield Council Office | PO Box 446 Humpty Doo NT 0836
Ph 08 8983 0615 | Email jaimie.oconnor@litchfield.nt.gov.au



This email, including any attachments, is intended for use by the addressee(s) and may contain confidential and/or personal information and may also be the subject of legal privilege. If you are not the intended recipient, please advise by return email, delete the message permanently from your system and destroy any copies without disclosing the contents in any way.

Litchfield Council acknowledges the Traditional Owners of the land we work on and recognises their continuing connection to land, water and communities. We pay our respects to all Traditional Owners and to the Elders past, present and emerging.

From: James Pike <james.pike@territorynrm.org.au>
Sent: Monday, 24 January 2022 11:47 AM
To: Council <council@litchfield.nt.gov.au>
Subject: Road Opening Notice - Realignment of Meade Rd.

To whom it may concern,

I am writing to you to voice my support for the proposed realignment of Mead Rd.

Mr. McDonald, owner of Lot 585 Section 765 Hundred of Cavenagh, has proposed the road realignment in interest of protecting the surrounding waterways and landscapes from the erosion that has been taking place surrounding the current road reserve on the northern boundary of the property. Mr. McDonalds intentions for the property, of which the Blackmore River runs through, are to protect and enhance its extensive ecological and biodiversity values. The property holds several habitat types including woodland, riparian, and seasonally inundated open woodland/grasslands, all of which strengthen the areas biodiversity and provide extensive ecosystem services.

After assessment of Mr McDonald's block we feel that the realignment of the road reserve will provide great advancement in the mitigation of further erosion in the area and allow Mr.

McDonald, who has extensive experience in earthworks, to manage the erosion issues in the area leading to significant conservation outcomes.

If there is any more information I can provide in advocacy for this project please don't hesitate to contact me.

Kind regards,

James Pike
Project Officer- Land for Wildlife

Territory Natural Resource Management
2, 34-36 McLachlan St., Darwin NT 0800
Ph: (08) 8942 8300 Mob: 0487035812
www.territorynrm.org.au



Confidential Ordinary Council Meeting Agenda

16 March 2026

16.3 PROPOSED CLOSING OF A SECTION OF PAPER ROAD (MEADE) AND OPENING OF A NEW ROAD RESERVE**AUTHOR:** Geoff Thomas, Director Infrastructure and Operations**AUTHORISER:** Stephen Hoyne, Chief Executive Officer**ATTACHMENTS:** 1. Road Opening Closing Process

The Council is satisfied that, pursuant to Section 99(2) of the *Local Government Act 2019*, the information to be received, discussed or considered in relation to this agenda item is:

- civ information that would, if publicly disclosed, be likely to subject to subregulation (3) - prejudice the interest of the council or some other person.

EXECUTIVE SUMMARY

This report presents to Council a proposal from the proponent to close a paper section of Meade Road and open a new section of Meade Road to the north of its current alignment effectively realigning the road, and to outline the public consultation, potential site constraints, planning, financial implications and risks.

RECOMMENDATION

1. That Council:

- (a) Resolve that the confidential report titled “**Proposed Transfer of Riverbank Paper Road Land – Berry Springs (Meade / Letchford Roads)**”, previously tabled at the 16 February 2026 Ordinary Council Meeting, be brought forward to the open section of the agenda as information for consideration at the next Ordinary Council Meeting.
- (b) Resolve that this confidential report “**Proposed Closing of a Section of Paper Road (Meade) and Opening of a New Road Reserve – Berry Springs**” be brought forward to the open section of the agenda as information for consideration at the next Ordinary Council Meeting.
- (c) Note that a covering report will form part of the agenda at the next Ordinary Council Meeting and include the above reports appended and associated recommendations for Council consideration.

BACKGROUND

The existing road is a ‘paper’ road reserve that was established as a result of historical survey in the area. It has never been constructed. The road is aligned between 585 Letchford Road, Darwin River (owned by the proponent) and 500 Letchford Road, Blackmore (owned by Crown Land).

The strip of land is currently reserved as a road but has never been constructed and functions informally as a public access corridor along with the adjacent crown land parcel to adjoining properties and the Blackmore River for fishing and passive recreation. Aerial photography indicates that public access to the area has been ongoing for at least 20 years albeit including trespass onto the privately owned land parcel 585 Letchford Road, Darwin River.

It is understood that the underlying tenure of the ‘paper’ road is crown land and so if closed it would revert to Crown Land ownership (to be confirmed) allowing an arrangement between crown land and the proponent for use of the land.

Item 16.3

Page 1

Council has advised that there is currently no intention or strategic need to construct the road, either in its existing alignment or in the proposed alternate location.

A flow chart (Attachment 1) has been developed to outline the various proposed tasks, relevant council meetings and other associated activities required to go through the process of closing a section of paper road and opening a new road reserve.

PUBLIC CONSULTATION

While Council, in reference to resolution **ORD2022 11-173**, has previously undertaken the mandatory public notice requirements these are minimal in nature. They comprise a public notice (with a plan) accessible on Council’s website, available at Council’s office and published in a local newspaper.

Given access to the river has been ongoing for over 20 years it is considered, prior to moving forward with formal road opening and closing and all other associated tasks, that more thorough public consultation is undertaken. This would include but not be limited to adjacent landholders, recreational fishing community, local residents and relevant Northern Territory Government (NTG) agencies. Public notification would be through Council’s website, social media notification, onsite signage advising of the proposal and direct notification to adjacent landowners and relevant (NTG) agencies seeking input from relevant stakeholders on the proposal to inform Council’s position.

POTENTIAL SITE CONSTRAINTS

If Council were to accept the proposed ‘new’ road reserve it is obligated prior to acceptance to ensure the location is unconstrained by either Environmental controls or AAPA related constraints. It is noted that the current proposed location of the road reserve is within the riparian zone of the Blackmore River. To ensure Council secure an unconstrained road reserve, adequate investigations should be undertaken to establish that the proposed road reserve land is unconstrained.

It should be noted that Council road openings and closings are usually related to development works where various AAPA, environmental, and land suitability studies have been undertaken by the proponent/developer. Further, normally an engineering design is provided to ensure the road can be constructed to council standards, will adequately drain and utility services are provided. In this case Council having no plans for construction of the road in the foreseeable future can forego the engineering design requirement.

PLANNING

It is acknowledged that in the current road reserve a road could not be constructed, due to proximity of the Blackmore River, but there are no plans to construct a road in the area in the foreseeable future. However, in engaging in this significantly administratively burdensome and costly process it is important that Council work towards establishing a functional unconstrained road reserve.



Figure 1: Southern Access Constraint

It should be noted that in this case, the proposal is to close a ‘paper’ road (public road rights over Crown land – Council does not own the land) and open a new formally gazetted road (fee simple vested in Council where Council fully owns the land) at another location but with no plans to construct.

The gazettal of a new road fully owned by Council may attract interest of other parties desiring improved access to the general area. However, given the current constraints of the Meade / Letchford Roads intersection (southern access) and the ~2.9 km of unmaintained road with two creek crossing (northern access). Improvement of access generally in this area is cost prohibitive and so council has no plans for road upgrade works.

Widening of the road reserve at its current location is possible but it will not alleviate the administrative burden or internal or external costs.

Closing of the road without opening of another road to replace the access is possible as there is another theoretical route however it is assumed that the public would use crown land as

As the road deviates from the original alignment consideration should be given to renaming of the new road alignment. Although at this time, renaming it is not recommended as it this will impact on local property addresses, but it may need to be considered in the future as the road will no longer have a direct connection to its eastern section.

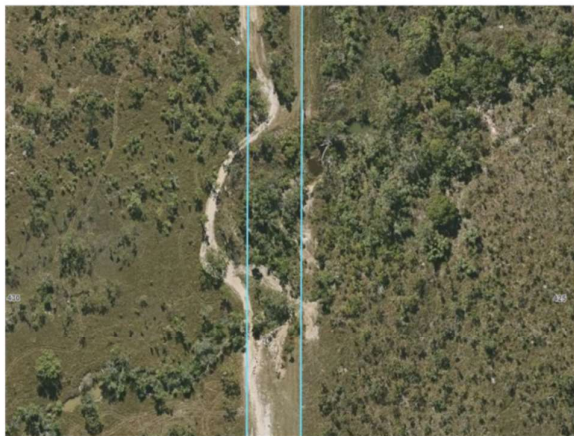


Figure 2: Northern Access Constraint #1

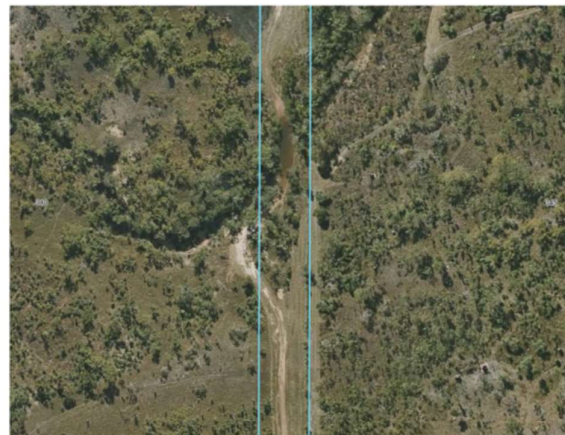


Figure 3: Northern Access Constraint #2

Confidential Ordinary Council Meeting Agenda

16 March 2026

PREVIOUS RESOLUTION (ORD2022 11-173)

The previous resolution is not considered fit for purpose because it did not consider the need for any environmental studies or AAPA clearances to ensure the road corridor is unconstrained prior to carrying out the actions to open and close the road. It also did not consider consultation with Minister for responsible Crown Land to ensure the support of crown land prior to preparation of a cadastral plan.

It should be noted that the road closing and opening processes usually require a cadastral survey at differing times. For a road opening it is usually required up front prior to review by the Minister whereas for the road closing it can be provided after Ministerial consent. For the avoidance of the proponent expending funds on a formal cadastral survey that may not be approved, consultation with the Minister responsible for Crown Lands should be undertaken to determine if Crown Lands would accept the proposed new road reserve at the proposed alignment (potentially amended) considering strategic Crown land use and to confirm that underlying land tenure of the section of the 'paper' road to be closed is with Crown Land.

It should be noted if the underlying tenure is not Crown land, then the land once the road section is closed would be likely be owned by Council and it would be necessary for Council to enter into a land agreement (sale of land) of the ~20m corridor.

LINKS WITH STRATEGIC PLAN

Places - Roads and Infrastructure

LEGISLATIVE AND POLICY IMPLICATIONS

Local Government Act 2019, Section 12.3 Roads

Control of Roads Act 1953, Part 4

INF08 Subdivision and Development Policy

GOV12 Land Acquisition, section 4.3 Conditions of Acceptance of Land

FINANCIAL IMPLICATIONS

This administratively burdensome process will result in significant internal costs and demands on limited Council resources and significant external costs related to consultation, environmental and AAPA clearances, and cadastral survey preparation.

RISKS

Negative Community Perception and sentiment which could be mitigated through a more thorough Community Consultation process.

Potential constraints on the proposed road reserve due to possible Environmental and AAPA constraints on the proposed road reserve which could be mitigated through engagement of an Environmental Consultant and AAPA.

Further risks have been documented in the associated Confidential report "**Proposed Transfer of Riverbank Paper Road Land – Berry Springs (Meade / Letchford Roads)**" tabled at the Ordinary Council Meeting 16 February 2026.

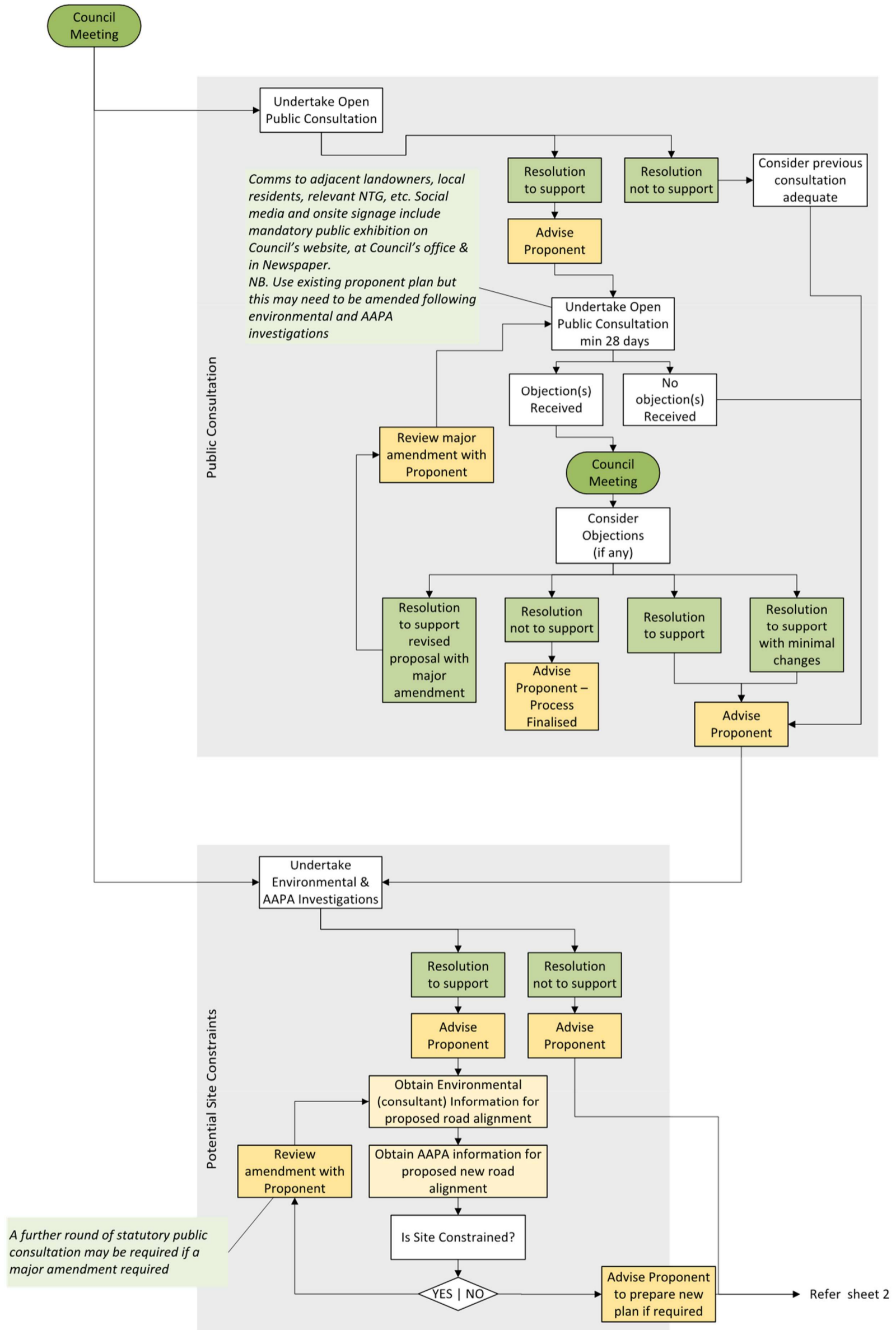
It should be noted that at the finalisation of the road closing /opening process the proponent's desired outcome will not be settled and will depend on a further agreement either between Crown Land or possibly Council. If tenure lies with Council further administrative tasks such as land valuation, a report of reasons for direct sale including public interest justification, development of a Contract of Sale or similar and land titling actions will need to be undertaken.

Item 16.3

Page 4

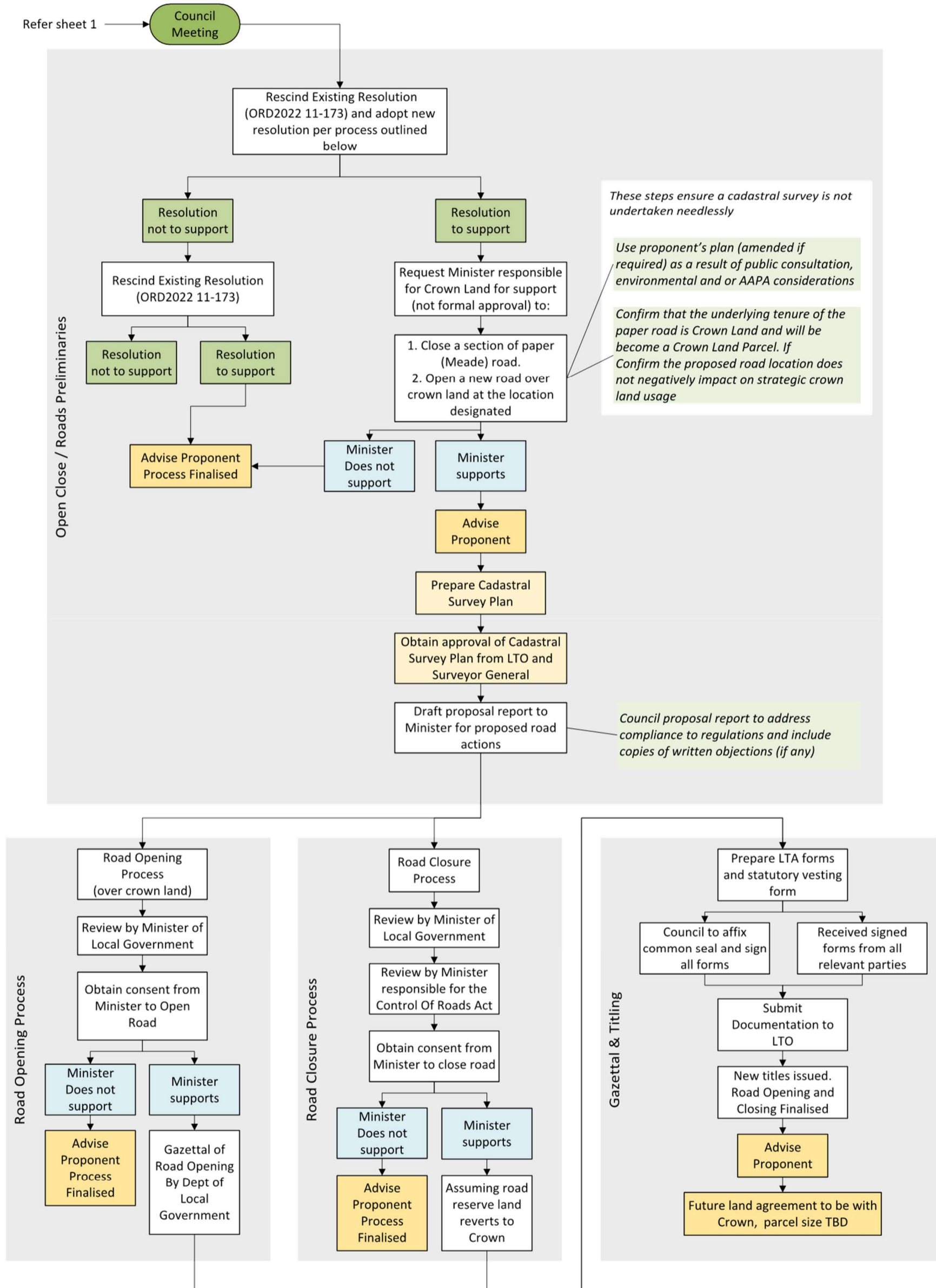
PROPOSED CLOSING OF A SECTION OF PAPER ROAD (MEADE) AND OPENING OF NEW ROAD RESERVE - BERRY SPRINGS

Sheet 1



PROPOSED CLOSING OF A SECTION OF PAPER ROAD (MEADE) AND OPENING OF NEW ROAD RESERVE - BERRY SPRINGS

Sheet 2



15 OTHER BUSINESS

16 CONFIDENTIAL ITEMS

RECOMMENDATION

Pursuant to Section 93 of the Local Government Act and Regulation 51 of Local Government (General) Regulations the meeting be closed to the public to consider the following confidential item(s):

16.1 Assessment of Non Rateable Properties

This matter is considered to be confidential under Section 99(2) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information subject to an obligation of confidentiality at law, or in equity.

16.2 Risk Management and Audit Committee Confidential Minutes 13 March 2026

This matter is considered to be confidential under Section 99(2) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information subject to an obligation of confidentiality at law, or in equity.

16.3 Award Contract – RFT26-529 Maintenance of Pavement Repairs & New Works

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

16.4 CEO Performance Review Summary Report

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

17 REPORT OF CONFIDENTIAL RESOLUTIONS

18 CLOSE OF MEETING