

AGENDA 24th Ordinary Council Meeting 11th Council of Litchfield TUESDAY 15 AUGUST 2023

Meeting to be held commencing 6:00pm in Council Chambers at 7 Bees Creek Road, Freds Pass https://www.youtube.com/channel/UCdM3M5gfh6-wQ0KiL89 2eg/live

Community Forum will be held from 5:30pm – 6:00pm

Stephen Hoyne
Chief Executive Officer

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



COUNCIL AGENDA

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Freds Pass Rural Show Funding Submission.....

Appointment of Howard Park Recreation Reserve Management
Committee Members

Close of Meeting.....

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COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 August 2023

1. Acknowledgement of Traditional Ownership

Council would like to acknowledge the Traditional Custodians of this land on which we meet tonight. We pay our respects to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. Opening of Meeting

An audio and visual recording of this meeting is live streamed to Council's YouTube channel and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending this meeting, you confirm you have read and agree to comply by Council's Recording of Council Meetings Policy.

3. Electronic Attendance / Apologies and Leave of Absence

- 3.01 Electronic Attendance
- 3.02 Apologies
- 3.03 Leave of Absence Previously Granted
- 3.04 Leave of Absence Request

4. Disclosures of Interest

Any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

- 4.01 Elected Members
- 4.02 Staff

5. Public Questions

6. Confirmation of Minutes

6.01 Confirmation of Minutes

- Ordinary Council Meeting held Tuesday 18 July 2023, 8 pages; and
- Ordinary Confidential Council Meeting held Tuesday 18 July 2023, 3 pages.

6.02 Council Action Sheet / Business Arising from Previous Meetings

Business Arising from previous Ordinary Council Meetings.



COUNCIL MINUTES

LITCHFIELD COUNCIL MEETING

Minutes of Ordinary Meeting held in the Council Chambers, Litchfield Tuesday 18 July 2023 at 6:00pm

Present Doug Barden Mayor (Chair)

Andrew Mackay Deputy Mayor / Councillor Central Ward

Mathew Salter Councillor North Ward
Rachael Wright Councillor North Ward
Kevin Harlan Councillor Central Ward
Mark Sidey Councillor South Ward

Staff Stephen Hoyne Chief Executive Officer

Maxie Smith Director Corporate and Community

Julie Hillier Manager Planning and Development (electronically - in

part)

Debbie Branson Executive Assistant

Public As per Attendance Register

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

On behalf of Council, the Mayor acknowledged the Traditional Custodians of the land on which we meet. The Mayor also conveyed Council's respect to the Elders past, present and future for their continuing custodianship of the land and the children of the land across generations.

2. OPENING OF THE MEETING

The Mayor opened the meeting at 6:00pm

The Mayor welcomed members of the public.

The Mayor advised that an audio and visual recording of the meeting was live streamed to Council's online platform and will remain online for public viewing in accordance with Council's Recording of Council Meetings Policy. By attending the meeting, those present agreed to comply by Council's Recording of Council Meetings Policy.

3. ELECTRONIC ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE

3.1 Electronic Attendance

Nil.

3.2 Apologies

Moved: Deputy Mayor Mackay

Seconded: Cr Wright

THAT Council notes and approves apologies from Cr Emma Sharp.

CARRIED (6/0) ORD2023 11-111

3.3 Leave of Absence Previously Granted

Nil.

3.4 Leave of Absence Request

Nil.

4. DISCLOSURE OF INTEREST

The Mayor advised that any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare the conflict of interest to enable Council to manage the conflict in accordance with its obligations under the Local Government Act and its policies regarding the same.

4.1 Elected Members

Mayor Barden disclosed a direct interest in Item 15.04 Breach of Code of Conduct Complaint and advised he would leave the meeting prior to deliberations.

Councillor Mathew Salter disclosed a direct interest in Item 15.04 Breach of Code of Conduct and advised he would leave the meeting prior to deliberations.

Councillor Kevin Harlan disclosed a direct interest in Item 15.03 Library Funding Agreement 2023-2028 and advised he would leave the meeting prior to deliberations.

4.2 Staff

The Chief Executive Officer disclosed a direct interest in Item 15.04 Breach of Code of Conduct and advised he would leave the meeting prior to deliberations.

5. PUBLIC QUESTIONS

5.01 Celia Coleman - Parkin Road

Mrs Coleman read out and tabled a statement regarding the sealing of Parkin Road.

The Mayor acknowledged Mrs Coleman's request and advised there were a number of roads that require sealing and Council were working within their financial capacity to achieve as many sealed roads as possible.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Cr Harlan Seconded: Cr Sidey

THAT Council confirm the:

- Special Council Meeting held Thursday 8 June 2023, 3 pages;
- Special Confidential Council Meeting held Thursday 8 June 2023, 2 pages;
- Ordinary Council Meeting held Tuesday 20 June 2023, 11 pages; and
- Ordinary Confidential Council Meeting held Tuesday 16 May 2023, 2 pages.

CARRIED (6-0) ORD2023 11-112

6.2 Council Action Sheet / Business Arising from Previous Meetings

Moved: Deputy Mayor Mackay

Seconded: Cr Harlan

THAT Council receive and note Item 6.2 within the Council agenda, Council Action Sheet / Business Arising from Previous Meetings.

CARRIED (6-0) ORD2023 11-113

7. PETITIONS

Nil.

8. DEPUTATIONS AND PRESENTATIONS

Nil.

9. ACCEPTING OR DECLINING LATE ITEMS

Moved: Cr Sidey Seconded: Cr Wright

THAT the late report items:

13.02.03 Appointment of Committee Members to the Knuckey Lagoon Recreation Reserve

Management Committee; and

15.05 Humpty Doo Village Green Fencing

be accepted and included under Officer's reports for consideration.

CARRIED (5-1) ORD2023 11-114

10. NOTICES OF MOTION

Nil.

11. MAYORS REPORT

Moved: Mayor Barden Seconded: Cr Sidey

THAT Council receive and note Item 11.01 Mayor's monthly report for the period 21 June 2023 to 18 July 2023.

CARRIED (6-0) ORD2023 11-115

12. REPORT FROM COUNCIL APPOINTED REPRESENTATIVES

Nil to report.

13. OFFICERS' REPORTS

13.01 Corporate and Community

13.01.01 Litchfield Council Finance Report – June 2023

Moved: Cr Harlan Seconded: Cr Sidey

THAT Council note the Litchfield Council Finance Report for the period ended 30

June 2023.

CARRIED (6-0) ORD2023 11-116

13.01.02 People Performance and Governance Monthly Report – June 2023

Moved: Cr Harlan

Seconded: Deputy Mayor Mackay

THAT Council note the People, Performance and Governance Report for June 2023.

CARRIED (6-0) ORD2023 11-117

13.01.03 Animal Management Strategy and Action Plan 2023 – 2026

Moved: Deputy Mayor Mackay

Seconded: Cr Harlan

THAT Council:

- note the public feedback submissions, as at Attachments A and B, received for the Animal Management Strategy and Action Plan 2023 – 2026 and thank all residents for their input;
- 2. adopt the Animal Management Strategy and Action Plan 2023 2026 as at Attachment D; and
- 3. authorise the Chief Executive Officer to make necessary editorial changes to the Animal Management Strategy and Action Plan 2023 2026.

CARRIED (6-0) ORD2023 11-118

13.02 Executive and Community Development

13.02.01 Municipal Plan 2022-2023 Quarterly Performance Review April – June 2023

Moved: Cr Harlan Seconded: Cr Wright

THAT Council receive the Municipal Plan 2022-23 Quarterly Performance Report for the fourth quarter ending 30 June 2023.

CARRIED (6-0) ORD2023 11-119

13.02.02 Community Services and Development Monthly Report – June 2023

Moved: Cr Harlan Seconded: Cr Sidey

THAT Council note the Community Services and Development Monthly Report for June 2023.

CARRIED (6-0) ORD2023 11-120

13.02.03 Appointment of Committee Members to the Knuckey Lagoon Recreation Reserve Management Committee

Moved: Cr Sidey Seconded: Cr Wright

THAT Council

- appoints Mr John Fuller and Ms Millie Feeney and reappoints Mrs Tou Samarat to the Knuckey Lagoon Recreation Reserve Management Committee for a term of three years, commencing 3 August 2023;
- 2. writes to Mr John Fuller, Ms Millie Feeney and Mrs Tou Samarat to inform them of Council's decision;
- 3. writes to Mr Rus Swan and Ms Cate-Linne Fraser to thank them for their commitment to the reserve and committee; and
- 4. advertises for nominations to the two vacancies for a community member and a community representative (not representing a User Group) on the Knuckey Lagoon Recreation Reserve Management Committee.

CARRIED (5-1) ORD2023 11-121

13.03 Infrastructure and Operations

13.03.01 Summary Planning and Development Report June 2023

Moved: Cr Sidey Seconded: Cr Harlan

THAT Council:

- 1. receive the Summary Planning and Development Report June 2023; and
- 2. note for information the responses provided to relevant agencies within Attachments A to E of this report.

CARRIED (5-1) ORD2023 11-122

14. OTHER BUSINESS

14.1 Roger Davey – Condolences

Mayor Barden extended his condolences to the Davey family and acknowledged Roger as a long-term resident and Friend of the Taminmin Library.

15. CONFIDENTIAL ITEMS

Moved: Cr Wright Seconded: Cr Sidey

THAT pursuant to Section 293(1) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be closed to the public to consider the following Confidential Items:

15.01 Confidential Council Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act* 2019 and Section 51(1) of the *Local Government (General) Regulations 2021:*

8(d) information subject to an obligation of confidentiality at law, or in equity.

15.02 Delegation for Disbursement from Authorised Accounts

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act* 2019 and Section 51(1) of the *Local Government (General) Regulations 2021:*

(c)(iii) information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

15.03 Public Library Funding Agreement 2023 – 2028

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act* 2019 and Section 51(1) of the *Local Government (General) Regulations 2021.*

(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

15.04 Breach of Code of Conduct Complaint

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act* 2019 and Section 51(1) of the *Local Government (General) Regulations 2021.*

(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

15.05 Humpty Doo Village Green Fencing

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act* 2019 and Section 51(1) of the *Local Government (General) Regulations 2021.*

(c)(i) information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (6-0) ORD2023 11-123

The meeting moved to Confidential Session at 7:09pm.

Moved: Deputy Mayor Mackay

Seconded: Cr Wright

THAT pursuant to Section 293(2) of the Local Government Act 2019 and Regulation 51 of the Local Government (General) Regulations the meeting be re-opened to the public.

CARRIED (6-0) ORD2023 11-128

The meeting moved to Open Session at 7:44pm.

15.03 Public Library Funding Agreement 2023 – 2028

THAT Council:

- expresses their disappointment in the proposed reduction of funding for Taminmin Library in the funding proposal;
- 2. authorises the Chief Executive Officer and Mayor to send correspondence relating to the reduction to Library funding, as at Attachment C but subject to minor editorial changes, to Hon. Kathryn (Kate) Worden, Minister for Territory Families; and
- 3. makes public its resolutions on this matter.

17. CLOSE OF MEETING

The Chair closed the meeting at 7:44pm.

18. NEXT MEETING

Tuesday 15 August 2023.

MINUTES TO BE CONFIRMED

Tuesday 15 August 2023.

Mayor	Chief Executive Officer
Doug Barden	Stephen Hoyne

6.02 - Business Arising from the Minutes

In Progress
Ongoing
Completed
Superseded

Resolution	Resolution	Meeting Date	Officer	Status
ORD2022 11-173	 Road Opening Closing Meade Road, Darwin River THAT Council: proceed with the road closing and opening process for Meade Road, across affected land parcels, Lot 500 Section 773 Hundred of Cavenagh, Lot 585 Section 765 Hundred of Cavenagh (Meade Road, west of Letchford Road) for the purpose of providing the land owner the opportunity to continue conservation efforts; authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the closing and opening of the road, as required; and note that this is an administrative process only and there is no commitment by Council to construct the road. 	19/07/2022	DIO	In Progress Confirmed minutes received. Correspondence received from Crown regarding next steps. To liaise with property owner and arrange application to Crown.
ORD2023 11-012	 Guys Creek Road Land Acquisition and Road Opening THAT Council: approve the purchase of 8062.3m² from Section 239 (120) Guys Creek Road, Hundred of Colton at a cost of \$15,000, upon signed agreement from the landowner and upon the conclusion of the road opening process; and proceed with a road opening over this portion of land and authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the opening of the new road reserve. 	17/01/2023	DIO	In Progress Road opening process and land title transfer expected to be complete by mid-late June. Tender process will occur during this time to ensure works can commence as soon as possible.

ORD2023 11-082	 Draft Animal Management Strategy and Action Plan 2023-2026 THAT Council: endorse the Draft Animal Management Strategy and Action Plan 2023 – 2026, as at Attachment A, to be placed on public exhibition inviting comments for the period of 1 June 2023 to 21 June 2023; and authorise the Chief Executive Officer to make minor editorial changes to the documents as necessary. 	16/05/2023	DCC	Superseded See decision ORD2023 11-118.
ORD2023 11-118	 Animal Management Strategy and Action Plan 2023 – 2026 THAT Council: note the public feedback submissions, as at Attachments A and B, received for the Animal Management Strategy and Action Plan 2023 – 2026 and thank all residents for their input; adopt the Animal Management Strategy and Action Plan 2023 – 2026 as at Attachment D; and authorise the Chief Executive Officer to make necessary editorial changes to the Animal Management Strategy and Action Plan 2023 – 2026.	18/07/2023	DCC	Completed Adopted Animal Management Strategy and Action Plan 2023 – 2026 available on Council's website and promoted via Council's Facebook page.
ORD2023 11-093	 Cost to maintain the eight owned Council reserves THAT Council: engages a suitably qualified and experienced auditor or consultant to review the current costs to maintain Litchfield Council's eight reserves in a safe condition to ensure that the Council is complying with their duties under the NT Work Health and Safety (National Uniform Legislation) Act 2011 and that the Elected Members are complying with their duties under the Local Government Act 2019; requests the Chief Executive Officer to provide the auditors or consultant written report detailing the cost to maintain Litchfield Council's eight reserves in a safe condition to the Chief Executive Officer to Elected Members to allow each of them to carry out their due diligence under the Northern Territory Work Health and Safety (National Uniform Legislation) Act 2011 and that the Elected Members are complying with their duties under the Local Government Act 2019; and receive the report prior to the first 2023-2024 Budget Review Meeting. 	20/06/2023	DCC	Ongoing In progress, Discussion Paper to be presented at September Strategic Discussion and Briefing Session.

	Appointment of Committee Members to the Knuckey Lagoon Recreation Reserve Management Committee		
ORD 11-121 2	 THAT Council appoints Mr John Fuller and Ms Millie Feeney and reappoints Mrs Tou Samarat to the Knuckey Lagoon Recreation Reserve Management Committee for a term of three years, commencing 3 August 2023; writes to Mr John Fuller, Ms Millie Feeney and Mrs Tou Samarat to inform them of Council's decision; writes to Mr Rus Swan and Ms Cate-Linne Fraser to thank them for their commitment to the reserve and committee; and advertises for nominations to the two vacancies for a community member and a community representative (not representing a User Group) on the Knuckey Lagoon Recreation Reserve Management Committee. 	CEO	Ongoing Letters distributed, vacancies to be advertised



COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 August 2023

7	Petitions
8	Deputations and Presentations
9	Accepting or Declining Late Items
10	Notices of Motion
11	Mayor's Report



COUNCIL REPORT

Agenda Item Number: 11.01

Report Title: Mayor's Monthly Report **Author & Recommending Officer:** Doug Barden, Mayor

Meeting Date: 15/08/2023

Attachments: Nil

Executive Summary

A summary of the Mayor's attendance at meetings and functions representing Council for the period 19 July 2023 to 15 August 2023.

Summary						
Date	Event					
19 July 2023	Litchfield DCA Meeting					
23 July 2023	Southport – Official Opening Community Hall					
24 July 2023	Hon Nicole Manison 2023 Developing Northern Australia Reception					
24-26 July 2023	Developing Northern Australia Conference					
26 July 2023	ABC Radio – Head Honcho Program					
1 August 2023	City of Palmerston Australian Citizenship Ceremony					
1 August 2023	Strategic Discussion and Briefing Session					
2 August 2023	Litchfield Council Australian Citizenship Private Ceremony					
2 August 2023	Litchfield and Palmerston Rotary – District Governor 9560 Sabaratnam					
10 August 2023	Palmerston Litchfield Regional Reconstruction Committee					
13 August 2023	Senior Fortnight Official Opening					
15 August 2023	Community Forum					
15 August 2023	Ordinary Council Meeting					

Recommendation

THAT Council receive and note the Mayor's monthly report.



COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 August 2023

12	Reports from Council Appointed Representatives					
	Com How	ting ckey Lagoon R mittee Meeti ard Park Recr ting – 14 Aug	Representative Cr Wright Cr Salter			
13	Office	ers Reports				
	13.01	Corporate a	and Community			
		13.01.01	Litchfield Council Finance Report – July 20	023		
	13.01.02 Capital Works Rollover July 2023					
	People Performance and Governance Monthly Report – July 2023					
	13.02	Executive a	nd Community Development			
		13.02.01	Community Services and Development M July 2023	onthly Report –		
		13.02.02	Appointment of Deputy Mayor			
	13.03 Infrastructure & Operations					
		13.03.01	Summary Planning and Development Rep	ort – July 2023		
	13.03.02 Freds Pass Reserve Expansion					



COUNCIL REPORT

Agenda Item Number: 13.01.01

Report Title: Litchfield Council Finance Report – July 2023

Author: Gayathri Sivaraj, Manager Corporate Services

Recommending Officer: Maxie Smith, Director Corporate and Community

Meeting Date: 15/08/2023

Attachments: A: Litchfield Council Finance Report – July 2023

Executive Summary

This report presents the Litchfield Council Finance Report for 31 July 2023. The report reflects the NT Government mandated format. Budget 2023/24 reflected the adopted budget for the financial year. Operational Income reflects the entire year of rates levied. As expenses are incurred over the year, the current surplus position will gradually decrease.

The Balance Sheet and Financial Reserves figures are subject to change as the end of the financial year works and audit is finalised. The closing balance of cash reserves is expected to increase due to uncompleted capital works. However, both the increased reserves and the related capital expense will be carried forward to 2023/24.

Rates outstanding continue to decrease compared to the same time last year. Outstanding rates will continue to decline as scheduled payments occur and Council implements rates recovery initiatives.

Recommendation

THAT Council note the Litchfield Council Finance Report for 31 July 2023.

Background

Detailed financial information is presented on the following pages.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

This report complies with the *Local Government Act 2019*, Local Government (General) Regulations 2021, Division 7, Financial Matters, Department of the Chief Minister and Cabinet - Form: Monthly Financial Reports, Council's policies, and Australian Accounting Standards.

Financial Implications

Nil.

Risks

Financial

The Council's current revenue levels fall short of funding the required asset renewal expenditure. As a result, there are long-term financial sustainability challenges concerning the renewal and upgrade of existing assets, including buildings, roads, and irrigation infrastructure. Therefore, council continues to discuss avenues to increase investment in this area.

Community Engagement

Not applicable.



Finance Report July 2023

JUL 2023

DASHBOARD REPORTING



Asset Sustainability Ratio

Capital Expenditure Actuals \$ 0.00m Municipal Plan Target – 30%



Rates Outstanding

\$ 2.3m Outstanding Municipal Plan Target - <18% (Less than 2.9mn)

\$ 14.91m OPERATIONAL REVENUE

\$21.48m Budget – 69.4% Target Achieved

\$ 0.83m OPERATIONAL EXPENSES

\$16.69m Budget - 5.0% Spent

\$ 14.08m* OPERATING SURPLUS

Budget \$ 4.79m

\$ 0.00m CAPITAL REVENUE

\$ 2.58m Budget

\$ 0.595m** CAPITAL EXPENSES

\$ 7.77m Budget

\$ (0.595)m** CAPITAL DEFICIT

Budget (\$ 5.19m)

RATIOS

-01	Asset Sustainability			
0%	Target 30% and more			

14% Rates Outstanding Target less than 18%

93% Own Source Revenue Ratio Target 60% and more

15.12 Current Ratio Target 1 and more

> O Debt Service Ratio Target less than 1

Current Cash Investments \$ 21.8m

Budgeted Capital Programs 2023/24

\$0.00m Spent (0.00%)

Carry Forward Programs from 2022/23-\$0.595m Spent (37.44%)

\$15.78m Budgeted Cash Reserves June 2024



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6 of 23









*June 2023 period is still open for Year End process; therefore, the surplus/deficit results will change once the year-end finalized.

** Capital Expenditure relates to FY 2023 Budgeted projects, Separate report presented to the council for consideration.

STATEMENT 1. COMPARISON ACTUAL PERFORMANCE AGAINST BUDGET¹

The consolidated Financial Statements, including Thorak Regional Cemetery operations, are presented in the prescribed format required by Department of the Chief Minister and Cabinet - Form: Monthly Financial Reports. Year to Date budget figures represent one-twelfth of the annual budget.

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget
	Ş	Ş	Ş	Ş
OPERATING INCOME				
Rates	14,644,846.77	1,211,359.58	(13,433,487.19)	14,536,315.00
Charges	10,328.00	14,583.33	4,255.33	175,000.00
Fees and Charges	142,027.72	160,503.33	18,475.61	1,926,040.00
Operating Grants and Subsidies	$2,000.00^2$	336,305.25	334,305.25	4,035,663.00
Interest / Investment Income	108,391.43	55,833.33	(52,558.10)	670,000.00
Other Income	5,980.32	11,666.67	5,686.35	140,000.00
TOTAL OPERATING INCOME	14,913,574.24	1,790,251.50	(13,123,322.74)	21,483,018.00
OPERATING EXPENDITURE				
Employee Expenses	460,998.34	586,807.42	125,809.08	7,041,689.00
Materials and Contracts	283,193.46	722,631.75	439,438.29	8,671,581.00
Elected Member Allowances	-	28,416.67	28,416.67	341,000.00
Elected Member Expenses	557.88	4,146.83	3,588.95	49,762.00
Council Committee & LA Allowances	-	833.33	833.33	10,000.00
Council Committee & LA Expenses	-	-	1	-
Depreciation, Amortisation, and Impairment	779,583.33	779,583.33	-	9,355,000.00
Interest Expenses	-	-	-	-
Other Expenses	81,598.26	47,714.25	(33,884.01)	572,571.00
TOTAL OPERATING EXPENDITURE	1,605,931.27	2,170,133.58	564,202.31	26,041,603.00
OPERATING SURPLUS / DEFICIT	13,307,642.97	(379,882.08)	(13,687,525.05)	(4,558,585.00)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	13,307,642.97	(379,882.08)	(13,687,525.05)	(4,558,585.00)
Remove NON-CASH ITEMS				
Less Non-Cash Income	-	1	ı	-
Add Back Non-Cash Expenses	779,583.33	779,583.33	ı	9,355,000.00
TOTAL NON-CASH ITEMS	779,583.33	779,583.33	ı	9,355,000.00
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	$(595,080.21)^3$	(647,202.42)	(52,122.21)	(7,766,429.00)
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	(399,701.25)	(399,701.25)	(4,796,415.00)
Other Outflows	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(595,080.21)	(1,046,903.67)	(451,823.46)	(12,562,844.00)
Add ADDITIONAL INFLOWS				
Capital Grants Income	-	215,119.08	215,119.08	2,581,429.00
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	432,083.33	432,083.33	5,185,000.00
TOTAL ADDITIONAL INFLOWS	-	647,202.42	647,202.42	7,766,429.00
NET OPERATING POSITION	13,492,146.09	-	(13,492,146.09)	-

¹ Numbers in statements may include minor rounding differences.

² Science Week Grant 2023 received for Library.

³ Capital Expenditure relates to FY 2023 Budgeted projects, Separate report presented to the council for consideration.

Operating Position by Department

Finance and Waste Management income represents a high percentage of total yearly income due to rates and waste charges levied in full in July 2023.

	2023/24 YTD Actuals	2023/24 Budget	% of Budget
REVENUE	\$	\$	
Council Leadership	-	-	1
Corporate	-	-	-
Information Services	-	ı	1
Finance & Customer Service	11,408,593.33	12,644,145.00	90.23%
Infrastructure & Assets	2,378.15	3,174,570.00	0.07%
Waste Management	3,359,074.51	3,531,861.00	95.11%
Community	10,718.25	97,020.00	11.05%
Community - Library	2,072.90	417,392.00	0.50%
Mobile Workforce	-	-	-
Regulatory Services	10,335.65	175,000.00	5.91% ⁴
Thorak Cemetery	120,401.45	1,443,030.00	8.34%
TOTAL REVENUE	14,913,574.24	21,483,018.00	69.42%
EXPENSES			
Council Leadership	56,160.16	1,416,171.00	3.97%
Corporate	36,414.21	666,633.00	5.46%
Information Services	21,485.27	695,136.00	3.09%
Finance & Customer Service	(25,117.27)	1,733,380.00	(1.45)% ⁵
Infrastructure & Assets	70,537.16	3,960,748.00	1.78%
Waste Management	172,582.17	3,242,811.00	5.32%
Community	288,832.30	1,808,452.00	15.97% ⁶
Community - Library	36,102.39	417,532.00	8.65%
Mobile Workforce	83,998.94	1,218,706.00	6.89%
Regulatory Services	46,791.71	473,496.00	9.88%
Thorak Cemetery	38,560.90	1,053,538.00	3.66%
TOTAL EXPENSES	826,347.94	16,686,603.00	4.95%
OPERATING RESULT	14,087,226.30	4,796,415.00	293.70%

 $^{^{4}}$ This will in increase in following months as Dog Registration due on 01st of September

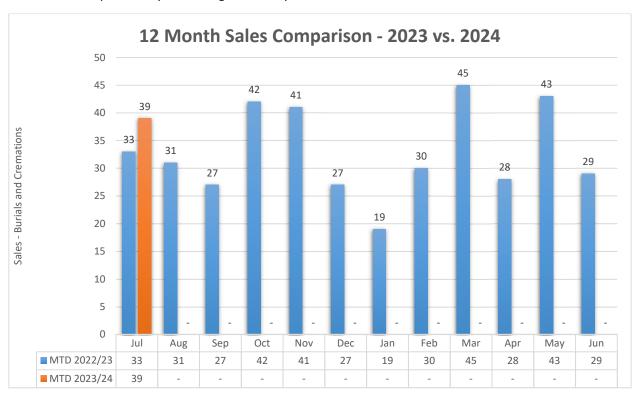
⁵ Due to the accruals for 30 June 2023 will offset pending invoices when they are received.

⁶ Includes 1st quarter reserve payments.

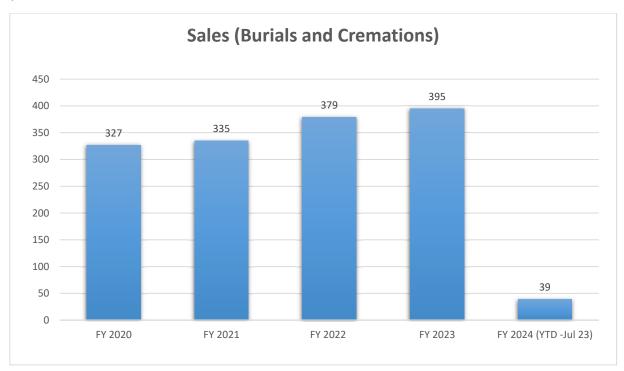
Thorak Regional Cemetery Sales

To date, Thorak Regional Cemetery has completed 39 interments and cremations, an increase of 6 from the same time last year.

Below is a comparison by month against last year:



Below present, a sales comparison over the last five years, average over the five years including 2024 year to date is 39.

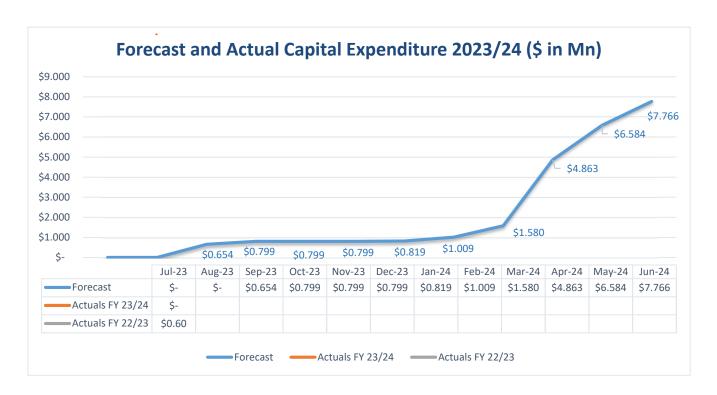


STATEMENT 2. CAPITAL EXPENDITURE AND FUNDING

Table 2.1 By class of infrastructure, property, plant, and equipment

The table below compares capital revenue and expenditure to budget. Expenses will increase as projects progress.

	YTD	YTD	YTD	Annual Budget
CAPITAL EXPENDITURE	Actuals	Budget	Variance	
	\$	\$	\$	\$
Land and Buildings	836.00	41,250.00	40,414.00	495,000.00
Infrastructure (including roads, footpaths, park furniture)	594,244.21	577,619.08	(16,625.13)	6,931,429.00
Plant and Machinery	-	-	-	-
Fleet	-	-	-	340,000.00
Other Assets (including furniture and office equipment)	-	-	1	-
Leased Land and Buildings	-	-	-	-
Other Leased Assets	-	-	-	<u>-</u>
TOTAL CAPITAL EXPENDITURE	595,080.21 ⁷	618,869.08	23,788.87	7,766,429.00
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Operating Income (amount allocated to fund capital items)	-	-	-	-
Capital Grants	-	215,119.08	215,119.08	2,581,429.00
Transfers from Cash Reserves	-	432,083.33	432,083.33	5,185,000.00
Borrowings	-	-		-
Sale of Assets (including trade-ins)	-	-	-	-
Other Funding	-	-	-	-
TOTAL CAPITAL EXPENDITURE				
FUNDING	-	647,202.42	647,202.42	7,766,426.00



⁷ Capital Expenditure relates to FY 2023 Budgeted projects, Separate report presented to the council for consideration.

Table 2.2 Monthly Report on Planned Major Capital Works

2023/24 CAPITAL PROJECTS

	Class of Assets	Municipal Plan Program	Total Prior year(s) Actuals \$	FY 23/24 YTD Actuals \$	Total Actuals \$	Total Approved Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	Project Stage	Status Update
1	Roads	Road Seal Renewal List to be confirmed after Road Inspections	-	-	-	1,000,000.00	1,000,000.00	0.00%	Apr-24	Project Planning	
2	Roads	Pavement Renewal – Thorngate	-	1	1	600,000.00	600,000.00	0.00%	Jun-24	Project Planning	
3	Roads	Pavement Renewal – Finn	-	-	-	400,000.00	400,000.00	0.00%	May-24	Project Planning	
4	Roads	Gravel Seal Renewal Litst to be confirmed after Road Inspections	-	1	-	300,000.00	300,000.00	0.00%	Apr-24	Project Planning	
5	Roads	Gravel Road Sealing – Meade Rd	-	-	-	1,000,000.00	1,000,000.00	0.00%	Jun-24	Project Planning	
6	Roads	Gravel Road Sealing – Brougham Rd	-	-	-	938,000.00	938,000.00	0.00%	May-24	Project Planning	
		Road Safety Upgrades – Shoulder widening-Mckinlay - 250m	-	-	-	100,000.00	100,000.00	0.00%	Sep-23	Project Planning	
7	Roads	Road Safety Upgrades – Shoulder widening-Hopewell Road - 350m	-	-	-	114,000.00	114,000.00	0.00%	Sep-23	Project Planning	
	Dd-	Road Safety – Intersection upgrades- Street lighting- Girraween Road / McMinns Drive	-	-	-	120,000.00	120,000.00	0.00%	Sep-23	Project Planning	
8	Roads	Road Safety – Intersection upgrades- Street lighting- Girraween Road / Rogers Road	-	-	-	120,000.00	120,000.00	0.00%	Sep-23	Project Planning	
9	Roads	Road Safety Upgrades - Schools	-	-	-	100,000.00	100,000.00	0.00%	Sep-23	Project Planning	
10	Roads	TBC Road Safety Upgrades – various roads	-	-	-	398,000.00	398,000.00	0.00%	TBA	Project Planning	
11	Roads	Road Safety Upgrades – street lighting upgrades to Telecell and LED	-	-	-	130,000.00	130,000.00	0.00%	Feb-24	Project Planning	

	Class of Assets	Municipal Plan Program	Total Prior year(s) Actuals \$	FY 23/24 YTD Actuals \$	Total Actuals \$	Total Approved Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	Project Stage	Status Update
12	Roads	Road Seal Renewal List to be confirmed after Road Inspections	1	1	-	953,429.00	953,429.00	0.00%	Apr-24	Project Planning	
13	Drainage	Drainage renewal – Horne Road	1	1	-	100,000.00	100,000.00	0.00%	ТВА	Project Planning	
14	Drainage	Drainage upgrade – Bees Creek Road	-	-	-	100,000.00	100,000.00	0.00%	Sep-23	Project Planning	
15	Drainage	Drainage upgrade – various floodways	-	-	-	458,000.00	458,000.00	0.00%	ТВА	Project Planning	
16	Buildings	Bees Creek Office – Roof Restoration	-	-	-	70,000.00	70,000.00	0.00%	Oct-23	Project Planning	
17	Buildings	Bees Creek Office – Undercover walkway/parking	-	-	-	75,000.00	75,000.00	0.00%	Oct-23	Project Planning	
18	Buildings	Wi-Fi & CCTV – Council Building	-	-	-	100,000.00	100,000.00	0.00%	Mar-24	Project Planning	
19	Fleet	Plant/Vehicle replacement	1	1	-	340,000.00	340,000.00	0.00%	ТВА	Project Planning	
20	Community	Freds Pass Reserve Asset Renewal	1	-	-	40,000.00	40,000.00	0.00%	TBA	Project Planning	
21	Community	Reserves Asset Renewal	-	-	-	40,000.00	40,000.00	0.00%	TBA	Project Planning	
22	Community	Reserve Building renewal and compliance	-	-	-	40,000.00	40,000.00	0.00%	TBA	Project Planning	
23	Community	Mira Square BBQ facilities and shade	-	-	-	30,000.00	30,000.00	0.00%	TBA	Project Planning	
24	Community	Humpty Doo Village Green lighting	-	-	-	30,000.00	30,000.00	0.00%	TBA	Project Planning	
25	Community	Knuckey Lagoon Recreation Reserve Adventure play equipment.	-	-	-	30,000.00	30,000.00	0.00%	ТВА	Project Planning	
26	Community	McMinns Lagoon Recreation Reserve – boardwalk design	-	-	-	20,000.00	20,000.00	0.00%	TBA	Project Planning	
27	Community	Howard Park Recreation Reserve Carpark Upgrade	-	-	-	20,000.00	20,000.00	0.00%	TBA	Project Planning	
			_	-	-	7,766,429.00	7,766,429.00	0.00%			

2022/23 CARRIED FORWARD CAPITAL PROJECTS

	Class of Assets	Municipal Plan Program	Total Prior year(s) Actuals \$	FY 23/24 YTD Actuals \$	Total Actuals \$	Total Approved Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	Project Stage	Status Update
1	Roads	Road Seal Renewal	258,518.20	518,848.43	777,366.63	900,000.00	122,633.37	86.37%	Jul-23	Completed	Sealing Due to commence 3 July with an anticipated completion of 21 July 2023
2	Roads	Pavement Renewal	-	-	-	533,429.00	533,429.00	0.00%	Dry Season 23	Deliver	Finn Road Completed Spencely Road to be awarded. Whitewood Road to be awarded. Mocatto Road, Byers Road and Leonino Roads to be scoped
		Forward Design of Road Projects - Intersection Street Light Upgrades	34,024.00	1	34,024.00	23,608.80	(10,415.20)	144.12%	May-23	Deliver	Final Designs and Report Received.
3	Davids	Forward Design of Road Projects- Pioneer Road - Power Road Intersection upgrade	70,016.91	6,674.00	76,690.91	70,826.40	(5,864.51)	108.28%	Jun-23	Completed	Works Completed
3	Roads	Forward Design of Road Projects- Mala Plains- Mulgara Road drainage	-	-	-	70,826.40	70,826.40	0.00%	Jun-23	Completed	Works executed under Open budget to be relocated to Jarvis Road Drainage upgrade
		Forward Design of Road Projects- Hillier Road	17,740.00	-	17,740.00	17,740.00	-	100%	Oct-22	Completed	Works Completed
4	Roads	Gravel Surface Renewal- Gravel Rd Resheeting - Priority List	375,203.93	5,963.27	381,167.20	300,000.00	(81,167.20)	127.06%	Jun-23	Completed	Works Completed
5	Roads	Gravel Road Sealing-Guys Creek Road	-	-	-	814,088.16	814,088.16	0.00%	Dry Season 23	Deliver	June - Tender has been advertised - closed 12 July 2023
6	Roads	Road Safety Upgrades - (other)- School Safety Audit Priority List	-	-	-	100,000.00	100,000.00	0.00%	Dry Season 23	Deliver	Budget Allocated for school safety upgrades. School safety audit has been carried out by Cardno and reviewed. Corrective Action Report.

	Class of Assets	Municipal Plan Program	Total Prior year(s) Actuals \$	FY 23/24 YTD Actuals \$	Total Actuals \$	Total Approved Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	Project Stage	Status Update
											End June-Engage Contractor to Execute.
7	Roads	Road Safety - Intersection Upgrades-Pioneer Drive/Power Road Intersection	-	-	-	250,000.00	250,000.00	0.00%	Dry Season 23	Deliver	SOW is to relocate a Power and water asset, rehabilitate pavement, provide upgrade devices as per Road Safety audit conducted.
8	Roads	Road Safety Upgrades - Shoulder Widening Priority List	35,602.73	34,461.16	70,063.89	100,000.00	29,936.11	70.06%	Jun-23	Completed	Spencely Road Completed. Livingstone Road Completed.
9	Drainage	Drainage Upgrade - Floodway's-Girraween Road Floodway Upgrade	354,927.92	2,304.18	357,232.10	350,000.00	(7,232.10)	102.07%	Jun-23	Completed	Works Completed
10	Drainage	Drainage Upgrade - Flood Mitigation-Stockwell Road/ Walker Road Upgrades	131,194.98	-	131,194.98	350,000.00	218,805.02	37.48%	Jun-23	Deliver	Drain Reformation in progress. Culvert and civil works completed.
11	Buildings	Council Administration- Council Building - AC Replacement Building Renewal	48,000.00	-	48,000.00	80,000.00	32,000.00	60.00%	Jul-23	Deliver	Council Chambers cassettes installed. Project is approx. 50% completed. Awaiting material delivery.
12	Buildings	Thorak Cemetery Asset Renewal-As per AMP	76,222.81	-	76,222.81	83,000.00	6,777.19	91.83%	TBC	In Progress	TRC AMP needs updating. As per current AMP works to be scheduled are painting of crematorium, new concrete beams for section F, repair of the concrete water tank, upgrade of turf in section F, existing irrigation upgrades and replacement of water bubbler. Awaiting final invoices from suppliers.
13	Buildings	Waste Transfer Station Renewal-Pavement and Sawtooth renewal at HSWTS	-	-	-	35,000.00	35,000.00	0.00%	TBC	Project Planning	Update of weighbridge and waste recording software which is 12 years old and has not been updated. Forecasting Pending. Replacement of compactor rails - Scheduled for Jan 2023

	Class of Assets	Municipal Plan Program	Total Prior year(s) Actuals \$	FY 23/24 YTD Actuals \$	Total Actuals \$	Total Approved Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	Project Stage	Status Update
											Renewal of gatehouse (HDWTS and HSWTS) floor coverings and furniture scheduled for November. Renewal of old phone system not updated when office phones updated - forecast subject to weighbridge software
14	Community	Freds Pass Reserve Asset Renewal	37,198.49	836.00	38,034.49	40,000.00	1,965.51	95.09%	ТВС	Completed	Asset renewal works identified on Vicar Bore. Works currently underway.
15	Community	Reserves Asset Renewal	-	-	-	40,000.00	40,000.00	0.00%	ТВС	Project Planning	Identify works require across Council's recreation reserves based on Known Issues
16	Community	Reserve Building Renewal & Compliance-Maley Pavilion	-	-		40,000.00	40,000.00	0.00%	ТВС	Project Planning	Working with Asset management to identify works required to bring non-compliant building to the standards.
17	Roads	Southport Roads – Gravel to Seal Upgrade	171,082.18	-	171,082.18	2,071,858.00	1,900,775.82	8.26%	Dry Season 23	Deliver	Contractor mobilised. 14- weeks execution schedule.
18	Community	Installation of solar lighting to picnic area-McMinns Lagoon Recreation Reserve	ı	ı	-	10,000.00	10,000.00	0.00%	ТВС	Project Planning	Currently evaluating quotes.
19	Waste	Compactor refurbishment	-	-	-	94,000.00	94,000.00	0.00%	ТВС	Planning	Scop of works to be developed
20	Roads	Forward Planning & Design- Forward Design Works: Guys Creek Road Design Elizabeth Valley Road Floodway upgrade Thorngate Road Pavement Rehab Whitewood Road Widening at Wadham Lagoon Various arterial roads intersection upgrades	219,254.66	-	219,254.66	350,000.00	130,745.34	62.64%	Jun-22	Completed	Completed

	Class of Assets	Municipal Plan Program	Total Prior year(s) Actuals \$	FY 23/24 YTD Actuals \$	Total Actuals \$	Total Approved Budget \$	Total yet To Spend \$	Budget Spent %	Scheduled Completion Date	Project Stage	Status Update																		
21	Roads	Gravel Road Sealing -Guys Creek Road	96,605.16	15,000.00	111,605.16	500,000.00	388,394.84	22.32%	Dry Season 23	Delivery	Land acquisition proposal has been accepted by the Landowner, Process is underway to subdivide and finalise the acquisition. Byne to complete design based original design (Design was On Hold pending due to Land Acquisition)																		
		Girraween Road - McMinns Dve Intersection Upgrades	304,910.07	10,993.17	315,903.24	454,910.00	139,006.76	69.44%	Jun-23	In Progress	In Progress as at 30 June 2023. Completed in July 2023																		
		Schools Safety Audits- Humpty Doo - Challoner Circuit Area	7,757.95	-	7,757.95	94,452.85			Sep-22	Completed	Completed																		
	Roads	Girraween Primary School	6,901.70	-	6,901.70				Sep-22	Completed	Completed																		
		Schools Safety Audits- Howard Springs Primary School	7,757.95	-	7,757.95				Sep-22	Completed	Completed																		
22	(Roads Safety	Schools Safety Audits- Good Shepherd	7,757.95	-	7,757.95		94,452.85	94,452.85	0.4.450.05			04.452.05	04.452.05	04.452.85	04.452.05	04.452.05	04.452.05	04.452.05	0.4.450.05	04.453.05	04.453.05	04.452.95	04.452.05		2,000,50	07.040/	Sep-22	Completed	Completed
	Upgrades)	Road Safety Upgrades - Schools Safety Audits- Middle Point School	7,757.95	-	7,757.95				2,066.50	97.81%	Sep-22	Completed	Completed																
		Road Safety Upgrades - Street Lighting- Priority List, intersections, and Challoner Circuit review	,	-	-				Sep-22	Completed	Completed																		
		Road Safety Upgrades - Shoulder Widening- Whitewood Road - Ch0.00 to Ch617.00	54,452.85	-	54,452.85				Sep-22	Completed	Completed																		
23	Buildings	Reserve Building Renewal and compliance- Freds Pass - Compliance works			-	20,000.00	20,000.00	0.00%	ТВС	Planning	Audit details received - review in progress.																		
		·	2,322,888.39	595,080.21	2,917,968.60	7,793,739.61	4,875,771.01	37.44%																					

STATEMENT 3. MONTHLY BALANCE SHEET

The Balance Sheet and Financial Reserves closing balances are subject to change after the completion of the 2022/23 annual audited financial statements.

BALANCE SHEET AS AT 31 JUL 23	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	21,825,545.33	
Untied Funds	3,730,287.31	
Accounts Receivable ⁸		
Trade Debtors	435,404.95	(2)
Rates & Charges Debtors	15,856,770.70	
Other Current Assets	354,323.63	
TOTAL CURRENT ASSETS	42,202,331.92	
Non-Current Financial Assets	10,607,685.72	
Property, Plant and Equipment	401,085,417.74	
TOTAL NON-CURRENT ASSETS	411,693,103.46	
TOTAL ASSETS	453,895,435.38	
LIABILITIES		
Accounts Payable ⁹	1,136,636.35	(3)
ATO & Payroll Liabilities ¹⁰	(1,046.73)	(4)
Current Provisions	652,131.00	
Accruals	997,370.48	
Other Current Liabilities	6,150.00	
TOTAL CURRENT LIABILITIES	2,791,241.10	
Non-Current Liabilities		
Non-Current Provisions	336,480.28	
Other Non-Current Liabilities	23,352.60	
TOTAL NON-CURRENT LIABILITIES	359,832.88	
TOTAL LIABILITIES	3,151,073.98	
NET ASSETS	450,744,361.40	
EQUITY		
Asset Revaluation reserve	403,911,497.62	
Reserves	21,743,788.94	
Accumulated Surplus	25,089,074.84	
TOTAL EQUITY	450,744,361.40	

⁸ Includes Allowance for Doubtful debt.

⁹ Includes security deposits and Thorak Cemetery Exclusive rights payments received in advance.

¹⁰ Includes Superannuation Payments awaiting to be recovered.

Note 1: Details of Cash and Investments Held

Investment Schedule

Council invests cash from its operational and business maxi accounts to ensure Council is receiving the best return on its cash holdings. Councils Investment Policy – FIN14 instates controls regarding the credit quality on the entire portfolio.

Counter Party	Date Invested	Invested Amount	Interest rate	Maturity Date	Days Invested	Institution Totals	% Counter party	Expected return to Maturity Date
	11/01/2023	1,000,000.00	4.50%	10/10/2023	272			33,534.25
Bendigo (S&P A2)	5/04/2023	1,000,000.00	4.50%	19/12/2023	258	4,000,000.00	18.33%	31,808.22
Belluigo (3&F AZ)	30/06/2023	1,000,000.00	5.40%	19/03/2024	263	4,000,000.00	10.33/0	38,909.59
	4/07/2023	1,000,000.00	5.45%	7/05/2024	308			45,989.04
	8/12/2022	1,000,000.00	4.22%	5/09/2023	271			31,332.05
	24/01/2023	1,000,000.00	4.36%	24/10/2023	273			32,610.41
C	13/01/2023	325,545.33	4.47%	24/10/2023	284		33.56%	11,322.56
Commonwealth (S&P A1+)	8/02/2023	1,000,000.00	4.54%	8/11/2023	273	7,325,545.33		33,956.71
(301 A11)	21/02/2023	1,000,000.00	4.81%	21/11/2023	273			35,976.16
	25/05/2023	2,000,000.00	4.94%	23/01/2024	243			65,776.44
	30/06/2023	1,000,000.00	5.23%	5/03/2024	249			35,678.63
Defence Bank	24/11/2022	1,500,000.00	4.30%	10/08/2023	259	2,500,000.00	11.45%	45,768.49
(S &P A2)	13/07/2023	1,000,000.00	5.45%	21/05/2024	313	2,300,000.00	11.45%	46,735.62
	6/12/2022	1,000,000.00	4.12%	22/08/2023	259			29,235.07
	20/12/2022	1,000,000.00	4.33%	19/09/2023	273			32,386.03
	7/03/2023	500,000.00	4.76%	5/12/2023	273			17,801.10
	9/05/2023	1,500,000.00	4.72%	9/01/2024	245		25.554	47,523.29
NAB (S&P A1+)	20/06/2023	1,000,000.00	5.39%	6/02/2024	231	8,000,000.00	36.65%	34,112.05
	27/06/2023	1,000,000.00	5.40%	20/02/2024	238			35,210.96
	30/06/2023	1,000,000.00	5.47%	9/04/2024	284			42,561.10
	30/06/2023	1,000,000.00	5.49%	23/04/2024	298			44,822.47
TOTAL INVES	TOTAL INVESTMENTS					21,825,545.33	100%	773,050.24

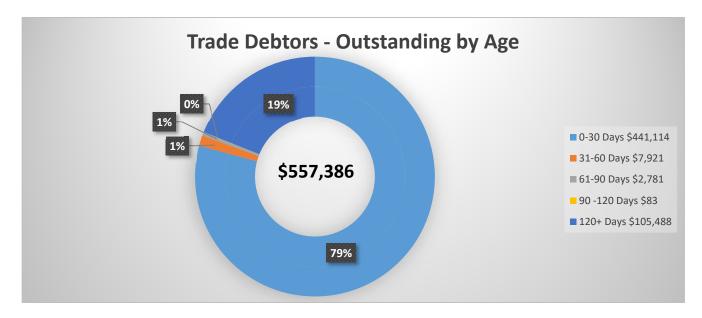
% of Total Investment Portfolio	A1 & A1+ (max 100%)	70%	A2 (max 60%)	30%	100%
Total Investments/ Tie Funds	ed \$	21,825,545.33	Total Year to dat Earnings	e Investment	\$ \$ 94,769.33
General Bank Funds	\$	3,729,012.31			
Council Till and Petty Cash float	\$	1,275.00			
Total Untied Funds	\$	3,730,287.31			
Total all funds	\$	25,555,832.64			

Note 2: Statement of Trade Debtors

Total Debtors as of 31 Jul 2023 is \$557,386; \$191,925 relates to NT Concession Pensioner Rebate related to Annual Rates levied and \$105,488.12 relate to invoices outstanding over 90 days. \$51,979 of the 90+ days debtors relate to on charge of legal fees on regulatory service orders. Follow-up is continuing to settle the outstanding balances. A provision for doubtful debt has been made during the end of year financial statements preparation.

Fines and Infringements - Council has two hundred and twenty-two (222) infringements outstanding with a total balance of \$57,608, an increase of \$2,283 from June. Three (3) is newly issued, three (3) reminder notice produced, two hundred and twelve (212) are with the Fines Recovery Unit (FRU) and four (4) are on hold .

Age of Trade Debtors: (\$)	Current	Past Due 1-	Past Due	Past Due	Past Due 90+	Total
		30	31–60	61-90	Days	
		Days	Days	Days		
Sundry Debtor	193,625.00	(300.00)	-	82.61	51,860.14	245,267.75
Cemetery	47,770.20	7,099.00	1,592.70	-	-	56,461.90
Waste	894.78	344.00	-	-	-	1,238.78
Recreation Reserves	3,783.81	216.52	-	-	(138.57)	3,861.76
Planning	-	-	-	-	-	-
GST Receivable	192,948.05	-	-	1	-	192,948.05
Infringements	2,092.00	561.00	1,188.00	1	53,766.55	57,607.55
Total	441,113.84	7,920.52	2,780.70	82.61	105,488.12	557,385.79



Note 3: Statement of Trade Creditors

Age of Trade Creditors:	Current	Past Due 1- 30 Days	Past Due 31–60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
General	153,151.83	-	-	•	-	153,151.83
Cemetery	4,761.55	-	-	-	-	4,761.55
Total	157,913.38	-	-	-	-	157,913.38

Note 4: Statement on Australian Tax Office, Payroll, and Insurance Obligations

Age of Trade Creditors:	Current	Past Due 1- 30	Past Due 31–60	Past Due 61-90	Past Due 90+	Total
		Days	Days	Days	Days	
GST Payable	182,088.45	-	•	-	-	182,088.45
Payroll- PAYG	-	-	-	-	•	-
Total	182,088.45	-	-	-	•	182,088.45

Financial Reserves 2023

The financial reserve balances for 2023/24 is based on the adopted budget for the year. The reserve balances are subject to change once the 2022/23 annual audited financial statements are complete.

	2022-23 Forecast Balance \$	2023-24 Net Movement \$	2023-24 Budget Balance \$
	Externally Restricted	l	
Developer Contribution Reserve	576,000.00	1	576,000.00
Unexpended Grants / Contributions	-	1	-
Unexpended Capital Works	-	1	-
Total Externally Restricted Reserves	576,000.00	-	576,000.00
	Internally Restricted		
Asset Reserve	8,954,000.00	(367,000.00)	8,587,000.00
Waste Management Reserve	3,947,000.00	1	3,947,000.00
Thorak Regional Cemetery Reserve	1,579,000.00	(22,000.00)	1,557,000.00
Election Reserve	200,000.00	1	200,000.00
Disaster Recovery Reserve	400,000.00	1	400,000.00
Strategic Initiatives Reserve	400,000.00	-	400,000.00
Cash for Cans Reserves	113,000.00	-	113,000.00
Total Internally Restricted Reserves	15,593,000.00	(389,000.00)	15,204,000.00
TOTAL RESERVES	16,169,000.00	(389,000.00)	15,780,000.00

Outstanding Rates

Prior Years Rates Outstanding

The below table illustrates the split of prior year outstanding rates, currently at \$2.33million. The rates levied for 2023/24 are not yet due.

Council continues to promote awareness among ratepayers on obligations and implications of unpaid Rates and Charges, ensuring rates collectible remains at acceptable levels as Council fulfils its Municipal Plan targets to remain financially sustainable.

The table below shows the balance of the prior year's rates as at the beginning of the financial year, last month and the current month.

	Beginning of 2023/24 Prior Years Rates Outstanding (\$)	Previous Month (June 2023) (\$)	Current Month (July 2023) (\$)
COMMERCIAL	32,403.11	32,403.11	47,567.58
GAS PLANT	29.33	29.33	53.39
MINING	133,581.68	133,581.68	148,469.34
HORTICULTURE AGRICULTURE	74,580.88	74,580.88	97,296.85
NON-RATEABLE GENERAL	18,663.65	18,663.65	18,772.71
NON-RATEABLE WASTE	35,650.57	35,650.57	38,188.93
PASTORAL	1	-	-
RURAL RESIDENTIAL	987,004.00	987,004.00	1,762,864.70
URBAN RESIDENTIAL	175,316.16	175,316.16	217,071.90
TOTAL	1,457,229.38	1,457,229.38	2,330,285.40 ¹¹
Arrears LESS Legal	1,295,744.10	1,295,744.10	2,160,924.34

The graph below compares prior years rates outstanding between 2022/23 and 2023/24 financial years.



¹¹ Total arrears as of July-23 reflects the total of 2022/23 and prior years rates

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Current Year Rates

The below table illustrates the split of current year outstanding rates. Current year rates levied total \$14.6m and will be due and payable on 30 September 2023. The below figure of \$13.63m takes into account some accounts that are in credit.

The table below shows the movement in current year rates compared to last month.

	Previous Month (June 2023) (\$)	Current Month (July 2023) (\$)	Variance (\$)	Due Dates
Instalment 1	260,109.87	4,370,114.14	(4,110,004.27)	30-Sep-23
Instalment 2	291,983.71	4,570,715.23	(4,278,731.52)	30-Nov-23
Instalment 3	431,010.67	4,684,418.17	(4,253,407.50)	28-Feb-24
TOTAL	983,104.25	13,625,247.54	(12,642,143.29)	

The graph below compares annual rates between 2022/23 and 2023/24.



Accounts Payable Report

Cheque No.	Payee	Description	Amount (\$)
1435.1387-01	DEFENCE BANK LIMITED	Term Deposit	1,000,000.00
1439.409-01	F & J BITUMEN SERVICES PTY LTD	Reseal Roads - Various Locations Litchfield Council Municipality	570,733.27
1432.1583-01	A1 PLANT AND CIVIL	2022/2023 Gravel Surface Renewal - Capital Works	335,561.13
1435.1000-01	LAVERCOMBE GRADER SERVICES	RFQ23-348 - Litchfield Council - Shoulder Repairs Various Locations Litchfield Council Municipality	284,370.02
1435.1103-01	HASTINGS DEERING	Replacement Machine - Cat 428F for BSWTS	251,619.50
1435.60-01	FREDS PASS SPORT & RECREATION	1st Quarter Operational and R & M Payment	233,177.59
1435.1583-01	A1 PLANT AND CIVIL	Gravel Road Maintenance Grade- Various Locations Litchfield Council Municipality	198,968.35
1435.1890-01	CLARE CONSTRUCTION & CIVIL PTY LTD	RFQ23-347 Stockwell Road and Walker Road Drainage Upgrade	144,314.48
1432.280-01	CITY OF DARWIN	Jun 2023 - Transportation of Waste from HS, BS & HD Waste Stations to Shoal Bay Receiving Station	107,669.90
1439.2437-01	KATHERINE TREE MAINTENANCE PTY LTD	Grinding Green Waste HD & HS Waste Stations	90,341.90
1432.561-01	SECURITY & TECHNOLOGY SERVICES NT	LRCI CCTV and Wi-Fi, Access Control at HPRR	59,590.64
1439.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PAYG Payable Pay 02 (22/23) - Cycle 1 WE 23 Jul 2023	44,820.00
1435.516-01	KATHERINE TREE MANAGEMENT PTY LTD	Grinding Green Waste HD & HS Waste Stations	44,000.00
1435.374-01	AUSTRALIAN TAXATION OFFICE (ATO)	PAYG Payable Pay 01 (22/23) - Cycle 1 WE 09 Jul 2023	43,528.00
1432.874-01	VTG WASTE & RECYCLING	Jun 2023 - Transport General Waste and Oil, from HD, BS and HS Waste Stations to Shoal Bay Receiving Station	42,716.36
1435.951-01	MINTER ELLISON	Legal services	40,017.45
1439.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	WBC Quick Super Payment 02- Cyc 1 WE 23 Jul 2023	28,604.68
1435.1884-01	WESTPAC BANK - QUICK SUPER ACCOUNT	WBC Quick Super Payment 01 - Cyc 1 WE 09 Jul 2023	28,337.62
1435.16-01	BERRY SPRINGS RESERVE	1st Quarter Operational and R & M Payment	21,956.22
1432.1890-01	CLARE CONSTRUCTION & CIVIL PTY LTD	RFQ23-345 Installation of Cross Road Culvert Jarvis Road	19,710.18
1435.72-01	LIVINGSTONE RESERVE MANAGEMENT BOAR	1st Quarter Operational and R & M Payment	19,161.29
DD270723	RTM MOTOR VEHICLE REGISTRY - MVR	Registration Renewals - all Litchfield Council Vehicles/Machinery	17,108.70
1437.1736-01	TROJON CONTRACTORS (MSKK PTY LTD)	Irrigation Fencing - Control Area, Thorak Cemetery	17,070.90
1435.849-01	WEX AUSTRALIA (PUMA CARD)	Jun 2023 - Litchfield Council Fuel Account	16,369.14
1432.187-01	NORSIGN	Replacement Signage - Various Locations Litchfield Council Municipality	16,350.28

Cheque No.	Payee	Description	Amount (\$)
1435.1047-01	REMOTE AREA TREE SERVICES PTY LTD	Conduct Tree Management Works - Various Locations Litchfield Council Municipality	16,126.00
00413313	LITCHFIELD COUNCIL RESIDENT	Litchfield Council Land Purchase for Widening of Guys Creek Road	15,000.00
1436.2692-01	ALS LIBRARY SERVICES PTY LTD	Assorted Books for Taminmin Library Content	14,837.70
1432.1564-01	FOURIER TECHNOLOGIES PTY LTD	Jun 2023 - RFT21-264 ICT Services	14,325.75
1436.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	8,779.95
1432.170-01	NTRS (NT RECYCLING SOLUTIONS)	Jun 23 - Empty Recycle Bins - HS, HD & BS Waste Stations, Litchfield Council Office and Rural Contract	8,557.05
1435.75-01	MCMINNS LAGOON RESERVE ASSOCIATION	1st Quarter Operational and R & M Payment	8,394.46
1432.1068-01	MR D S BARDEN	June 2023 - Elected Members Allowances & Reimbursement of Cab Fares	8,046.52
1435.2548-01	WSB DISTRIBUTORS (SALVAKEN PTY LTD)	Replacement Mower Jockey Wheels, and Consumable Parts for Heavy Machinery	7,970.29
1436.409-01	F & J BITUMEN SERVICES PTY LTD	Road Sweeping - Humpty Doo Access Road	7,920.07
1432.506-01	TURBO'S TYRES	Tractor Tyre -Repair Strip, Fit & Replace - Various Machine Tyres	7,626.98
1439.78-01	POWER & WATER CORPORATION	June 2023 - Power & Water - HPRR Dry Season Watering Charge	7,301.89
1432.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	7,208.17
1439.2691-01	COMMERCIAL DOORS & HARDWARE NT	Replacement of 3 Security Doors at HDVG	6,463.29
1437.2685-01	LIFEART AUSTRALIA PTY LTD	Burial Capsules for Thorak Cemetery Customers	5,912.50
1432.1047-01	REMOTE AREA TREE SERVICES PTY LTD	Conduct Tree Management Works - Various Locations Litchfield Council Municipality	5,390.00
1435.356-01	SOUTHPORT PROGRESS ASSOCIATION	1 st Quarter Operational and R & M Payment	4,957.89
1432.220-01	THE BIG MOWER	Pole Saw with Accessories & Replacement Blowers MWF	4,840.50
1432.815-01	JEFFRESS ADVERTISING	Advertisement of Declaration of Rates and Charges 2023/2024	4,824.28
1433.183-01	CHRIS'S BACKHOE HIRE PTY LTD	Jun 2023 - Grave Preparation Thorak Cemetery	4,752.00
1432.162-01	CIVICA PTY LTD	June 2023 - Rates on Demand Service	4,488.00
1436.2703-01	MILLS OAKLEY	Legal Advice	3,740.00
1439.1181-01	ODD JOB BOB	Materials and Labour for Regulatory Services & Finance Area Repairs, and Fit out of New Impound Area	3,740.00
1434.189-01	H.D. ENTERPRISES P/L (HUMPTY DOO HARDWARE)	Replacement of Drive and Irrigation Modules	3,484.79
1436.917-01	ONEMUSIC AUSTRALIA	Annual Licence Fee - 01 July 2023 to 30 Jun 2024	3,453.56
1439.512-01	SELTER SHAW PLUMBING PTY LTD	Remove/Replace Bathroom Hand Basin Sets, and Replumb as Required at HDVG	3,267.00
1438.2229-01	IWATER NT PTY LTD	Repair Burst Irrigation at Thorak Cemetery	2,970.00

Cheque No.	Payee	Description	Amount (\$)
1436.1141-01	NORTHERN GROUND MAINTENANCE (ANNACAM INDUSTRIES)	Jun 2023 - Mowing HPRR, HDVG and the Community Garden at Humpty Doo	2,948.00
1439.2169-01	KILLARA SERVICES (NETRONIX PTY LTD)	Jul 2023 - Cleaning Litchfield Council Office and Thorak Cemetery	2,810.16
1432.2253-01	MR A MACKAY	June 2023 - Elected Members Allowances	2,689.30
1436.2653-01	SUPER CITY NT PTY	Consultant for - Reserves Maintenance Assistant while Position Recruitment Action Undertaken	2,571.25
1432.2238-01	MR K R HARLAN	June 2023 - Elected Members Allowances	2,496.74
1435.508-01	EASA	EAP Counselling Session from 16 - 30 Jun 2023	2,441.64
1432.690-01	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	BSWTS - Replace and Refit Cylinder to Backhoe	2,435.69
1432.2249-01	MS R A WRIGHT	June 2023 - Elected Members Allowances	2,226.74
1432.498-01	MR M I G SALTER	June 2023 - Elected Members Allowances	2,226.74
1435.1076-01	TDC (NT) PTY LTD - T/AS TERRITORY DEBT COLLECTORS	Debt Recovery Fees - Commission on Debt Recovery of Rates	2,185.70
1433.2049-01	AJ SECURITY DARWIN	Jun 2023 - Open & Unlock HDVG	2,109.31
1435.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for Litchfield Council Employees WE 09 Jul 2023	2,053.69
1439.1581-01	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for Litchfield Council Employees WE 23 Jul 2023	2,053.69
1435.926-01	JACANA ENERGY	June 2023 - Electricity MWF Shed, Litchfield Council Office, HPRR, HDVG House and HDTWS	2,034.94
1432.2239-01	MR M SIDEY	June 2023 - Elected Members Allowances	2,006.74
1432.2252-01	MRS E SHARP	June 2023 - Elected Members Allowances	2,006.74
1432.2270-01	TYRECYCLE PTY LTD	Collection & Disposal of Tyres from HDWTS	1,942.53
1435.867-01	ALL ASPECTS RECRUITMENT & HR SERVICES	Temporary Staff Placement Litchfield Council	1,823.32
1432.397-01	INSTITUTE OF PUBLIC WORKS ENGENEERING	Corporate Subscriber Renewal 2023 - 2024	1,793.00
1438.2089-01	ELGAS LTD	Weekly Gas Supply for Crematorium - Thorak Cemetery	1,701.39
1439.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Repair / Replace Vandalised Irrigation at HDVG	1,700.60
1435.1431-01	TRANSFORM ELECTRICAL	Replacement Lighting Litchfield Council Foyer Area	1,655.55
1432.2567-01	ABP PERMITS PTY LTD	Freds Pass Reserve - Mayley Pavilion Building Inspection	1,650.00
1438.2316-01	KYAM ELECTRICAL PTY LTD	Remove/Replace Kitchen Stove - Thorak Rental Property	1,608.00
1434.941-01	EVERLON BRONZE	Plaques for Thorak Customers	1,593.90
1435.690-01	TOTAL HYDRAULIC CONNECTIONS (NT) PTY LTD	HDWS - Inspect Winch and Repair at HDWTS	1,533.57
1435.953-01	HWL EBSWORTH LAWYERS	Legal Advice	1,485.00

Cheque No.	Payee	Description	Amount (\$)
1439.2527-01	NORTHCOAST REFRIGERATION & ELECTRICAL	HDWTS - Degas Aircons and Fridges	1,485.00
1435.384-01	MS C VERNON	Jun 2023 - Authority Consultancy Services	1,355.75
1437.926-01	JACANA ENERGY	June 2023 - Electricity for Thorak Cemetery	1,265.91
1435.1141-01	NORTHERN GROUND MAINTENANCE (ANNACAM INDUSTRIES)	May 2023 - Mowing Service HPRR	1,221.00
1435.51-01	SOUTHERN CROSS PROTECTION PTY LTD	Jun 2023 - Security Patrol Litchfield Council and HDTWS	1,199.73
1438.279-01	AUSTRALASIAN CEMETERIES & CREMATORIUMS	2023-2024 Annual ACCA Membership	1,121.80
1435.78-01	POWER & WATER CORPORATION	June 23 - Power and Water Litchfield Council Office	1,084.08
1437.2089-01	ELGAS LTD	Weekly Gas Supply for Crematorium - Thorak Cemetery	1,024.62
1435.2490-01	NT HEALTH (DEPARTMENT OF HEALTH)	Hospital Emergency Attendance	980.00
1437.290-01	AUSTENG ENGINEERING SOLUTIONS	Hearth and Modulating Motor Fault Diagnostics	951.17
1439.940-01	ABG PTY LTD	Rego Checks all MWF Plant & Equipment prior to Registrations	935.00
1436.78-01	POWER & WATER CORPORATION	May / June 2023 - Water HDWTS	924.97
1436.919-01	TOTEM FENCING PTY LTD	Gate Works for Bore Compound at Gregg Park	924.00
1435.2694-01	LITCHFIELD COUNCIL RESIDENT	Rates Refund for Overpaid Rates	888.38
1432.1181-01	ODD JOB BOB	Install Decals on New Vehicles After Removal of Old on Outgoing Vehicles	852.50
1439.43-01	NT BUILD	Levy Adjustment Project #507941 & 508411	836.00
1436.2698-01	TRUSTEE FOR LUNACIC SUPERANNUATION	Refund of Defect Bond	812.00
1432.2395-01	MAITAI SERVICES (TAMINMIN CANTEEN)	Catering for Council Meeting /Events	800.00
1432.1471-01	RICOH AUSTRALIA PTY LTD	Jun 2023 - Taminmin Library Photocopier& C	772.52
1432.2049-01	AJ SECURITY DARWIN	Jun 2023 - Open & Lock Up - HPRR	758.51
1435.565-01	CURBY'S (NT) PTY LTD	Name Badges and ID Cards for Litchfield Council Employees	752.40
1433.941-01	EVERLON BRONZE	Plaques for Thorak Customers	708.40
1432.2668-01	CSS NT PTY LTD	CCTV System Repairs	686.40
1435.1386-01	RESIDENTIAL IRRIGATION	Inspect, Repair, Replace Irrigation at Litchfield Council Gardens	640.00
1435.2164-01	SCOUT TALENT PTY LTD	Jul 2023 - E-Learning Monthly Subscription	595.98
1436.397-01	INSTITUTE OF PUBLIC WORKS ENGENEERING	Member - Full Conference (NT) July 2023	550.00
1435.2378-01	PACK & SEND DARWIN	May 2023 - Courier Service Taminmin Library	540.00

Cheque No.	Payee	Description	Amount (\$)
1432.1274-01	GRACE RECORD MANAGEMENT (AUSTRALIA)	Jun 2023 - Litchfield Council Archive Storage Fees	498.74
1438.1412-01	HAPPIER ENDING FUNERALS	Transportation of Deceased to Thorak Cemetery	495.00
1432.926-01	JACANA ENERGY	May 2023 - MWF Shed and HDWTS	487.08
1436.1431-01	TRANSFORM ELECTRICAL	Replace Strobing Lights Finance Kitchen	460.00
1439.92-01	ST JOHN AMBULANCE AUSTRALIA (NT) INC	CPR Renewal Training Litchfield Council Employees	425.00
1432.1730-01	DARLS ART	Cultural Activities - Taminmin Library School Holiday Program	400.00
1432.389-01	LITCHFIELD VET HOSPITAL	Redemption of Desexing Vouchers	400.00
1436.2395-01	MAITAI SERVICES (TAMINMIN CANTEEN)	Catering for Council Meeting /Events	400.00
1439.2395-01	MAITAI SERVICES (TAMINMIN CANTEEN)	Catering for Council Meeting /Events	400.00
1432.1697-01	RSPCA	Impound Transfers for Rehoming of Impounded Dogs	375.00
1437.2663-01	ALLIANCE REALTY	Repair Kitchen Tap, Thorak Cemetery Rental Property	370.00
1436.1181-01	ODD JOB BOB	Remove/Replace Damaged Doors HDVG	363.00
1435.1396-01	CSE CROSSCOM PTY LTD (T/A COMM8)	Jun 2023 - 30 x Tracking system Data Access	330.00
1432.1431-01	TRANSFORM ELECTRICAL	Repair Lights in Hallway at Litchfield Council Building	322.50
1435.2078-01	HUMPTY DOO NEWSAGENCY	Apr/May/Jun 2023 - Papers for Taminmin Library	321.75
1436.1253-01	CRAIG BURGDORF	Inspect / Diagnose and Replace Mini Loader Fan Belt	313.57
1435.2188-01	GTG IRRIGATION & LANDSCAPING PTY LTD	Rainbird Replacement Damaged by Vandals	308.00
1436.2701-01	TOP END GUN CLUB INC	Community Grant - Top End 200 Event	300.00
1439.2707-01	LITCHFIELD COUNCIL RESIDENT	Community Grant - NT Titans U16s Rookie	300.00
1432.1294-01	DARWIN LAUNDRIES (CLEAN FUN PTY LTD)	Laundering of Council Chambers Linen	277.79
1439.1829-01	PACESETTER SERVICES	Authority Rates Urgent Assistance - Rates Levy Training	275.00
1432.2687-01	TROJON FENCING	Materials - Garden Panels for Fence Repairs	267.00
1435.2593-01	DEFENCE ELECTRIAL SERVICES PTY LTD	Floodlighting at HDVG to Timing Mode	260.01
1435.1541-01	LITCHFIELD COUNCIL EMPLOYEE	Reimbursement Out of Pocket Expenses	243.25
1433.874-01	VTG WASTE & RECYCLING	Jun 23 - Empty of Waste Bins at Thorak Cemetery	220.00
1432.2640-01	TOP END CRITTERS	Taminmin Library School Holiday Program	200.00
1439.450-01	HUMPTY DOO VETERINARY HOSPITAL PTY LTD	Redemption of Desexing Vouchers	200.00

Cheque No.	Payee	Description	Amount (\$)
1435.2251-01	LITCHFIELD COUNCIL EMPLOYEE	Reimbursement of Medical Certificates	199.00
1439.2063-01	QUALITY INDOOR PLANTS HIRE	June 2023 - Plant Hire Taminmin Library	192.78
1432.130-01	MOBILE LOCKSMITHS	Rekey - HDVG Boom Gate	170.50
1432.1173-01	HUGHES NURSERY	Plants - Australian Citizenship Ceremony	165.00
1435.1186-01	ADVANCED SAFETY SYSTEMS AUSTRALIA PTY LTD	Jul 2023 - ASSA Monthly Membership	165.00
1438.92-01	ST JOHN AMBULANCE AUSTRALIA (NT) INC	First Aid Kits Restock	164.48
1435.1253-01	CRAIG BURGDORF	Inspect Compactor Bin and Clean Radiator	156.75
1433.1872-01	LIVING TURF SCIENTIFIC MANAGEMENT	Living Turf Soil Testing F Section Thorak Cemetery	154.00
1439.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items - Thorak Cemetery	144.10
1432.14-01	AUSTRALIA POST	Annual Reply-Paid Fee 2023-2024	122.00
1435.1847-01	HUMPTY DOO HORTICULTURAL SERVICES	June 2023 - Garden Maintenance HD Municipality	120.00
1439.828-01	HOWARD SPRINGS VETERINARY CLINIC	Euthanasia and Disposal of Impounded Dog	115.00
1439.1474-01	LITCHFIELD COUNCIL RESIDENT	Refund on Return of Hired Equipment	110.00
1432.2661-01	LITCHFIELD COUNCIL RESIDENT	Refund on Return of Hired Equipment	105.00
1435.2627-01	LITCHFIELD COUNCIL RESIDENT	Rates Refund	100.00
1435.2693-01	LITCHFIELD COUNCIL RESIDENT	Rates Refund	100.00
1435.187-01	NORSIGN	Replacement Signage - Various Locations Litchfield Council Municipality	92.57
1432.1674-01	FRESH START - FOR CLEANING	Cleaning Waste Transfer Stations/MWF Shed	90.00
1438.85-01	TELSTRA	Jul 2023 - Telstra Line Rental Thorak Cemetery	84.80
1432.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items	78.71
1432.1330-01	PAWS DARWIN LTD	June 2023 - Pound Transfers	75.00
1439.1459-01	TERRITORY SPRINGWATER AU PTY LTD	HSWTS - Supply Water	69.30
1435.1684-01	LITCHFIELD COUNCIL EMPLOYEE	Reimbursement of Cost for High Risk Licence	68.00
1435.1697-01	RSPCA	Impound Transfers - August 2022	65.00
1439.1344-01	PROSEGUR AUSTRALIA PTY LTD	Collect Council Banking WE: 14 Jul 2023	61.77
1432.1143-01	WORKPRO (RISK SOLUTIONS AUSTRALIA)	Police Check - New Litchfield Council Employee	60.50
1436.2666-01	LITCHFIELD COUNCIL RESIDENT	Refund of Key Deposit - Key Returned	58.00

Cheque No.	Payee	Description	Amount (\$)
1434.940-01	ABG PTY LTD	Fuso Truck - Registration check	55.00
1432.1344-01	PROSEGUR AUSTRALIA PTY LTD	Collect Council Banking WE: 23 Jun 2023	53.86
1435.1344-01	PROSEGUR AUSTRALIA PTY LTD	Collect Council Banking WE: 30 June 2023	53.86
1436.1344-01	PROSEGUR AUSTRALIA PTY LTD	Collect Council Banking WE: 07 Jul 2023	53.86
1434.1459-01	TERRITORY SPRINGWATER AU PTY LTD	Bottled Water for Chapel and Office Thorak Cemetery	46.20
1438.1459-01	TERRITORY SPRINGWATER AU PTY LTD	Bottled Water for Chapel and Office Thorak Cemetery	46.20
1432.1155-01	LITCHFIELD COUNCIL EMPLOYEE	Reimbursement for Catering Expenses	43.35
1436.663-01	ACCESS HARDWARE (NT) PTY LTD	Replacement Keys for HDVG	40.70
1432.2688-01	LITCHFIELD COUNCIL RESIDENT	Rates Refund	39.50
1435.2696-01	VOEUK CONVEYANCING	Reimbursement - Fee charged Re-issue Bank Cheque Lost by Westpac	38.50
1439.2653-01	SUPER CITY NT PTY	Reimbursement for Reserves Key Cutting	31.40
1439.1155-01	LITCHFIELD COUNCIL EMPLOYEE	Reimbursement of Replacement Lock HDVG Expenses	29.85
1436.367-01	BUNNINGS GROUP LIMITED	Consumable Hardware Items MWF	25.12
1434.926-01	JACANA ENERGY	Jun 2023 - Thorak Cemetery House	7.60
TOTAL			

STATEMENT 4. MEMBER AND CEO COUNCIL CREDIT CARD TRANSACTION FOR THE MONTH

Cardholder Name: Stephen Hoyne

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
20/07/2023	6.00	Card Fee	
24/07/2023	5.00	Darwin Convention Ce Darwin Aus	Parking Fee
25/07/2023	5.00	Darwin Convention Ce Darwin Aus	Parking Fee
25/07/2023	5.00	Darwin Convention Ce Darwin Aus	Parking Fee
26/07/2023	5.00	Darwin Convention Ce Darwin Aus	Parking Fee
22/07/2023			North Australian Food
	101.03	AST Management Molendinar AUS	Conference
22/07/2023			North Australian Food
	1789.98	AST Management Molendinar AUS	Conference
Total	1,917.01		

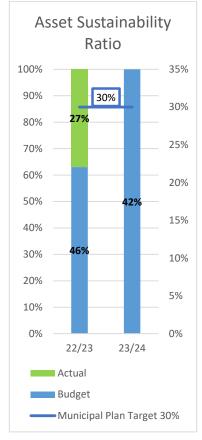
STATEMENT 5. ALLOWANCE AND EXPENSES FOR MEMBERS OF COUNCIL (as per Local Government Act 2019 Section 109 (3))

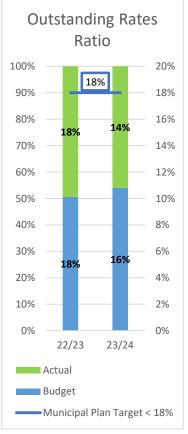
Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
N/A			
Total			

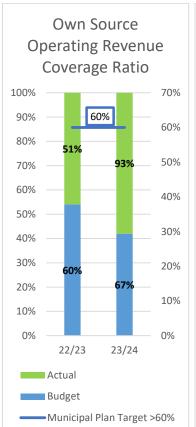
Page 46 of 100

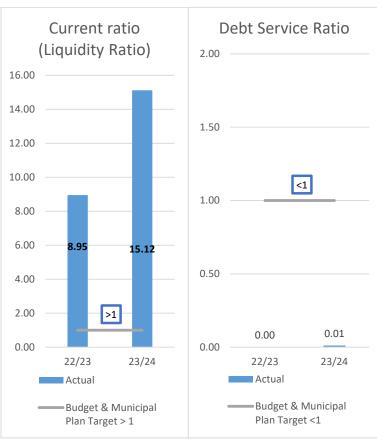
FINANCE KEY PERFORMANCE INDICATORS (KPI)

Council's 2023/24 Municipal Plan includes the following financial KPIs.









Indicates if Council is replacing or renewing existing assets in a timely manner as the assets are used up. Identifies if Council is collecting rates and charges in a timely manner and the effectiveness of debt recovery efforts.

This ratio measures the degree to which Council relies on external funding to cover its operational expenses.

Identifies Council's ability to meet its short-term financial commitments as and when they fall due. Indicates Council's ability to repay loans.

KPI	Explanation
Asset Sustainability Ratio	Council's municipal target for Asset Sustainability is at 30%. Council's Asset Sustainability ratio of 0% for the month of July as July Capital expenses relates to Carried forward projects from 2022/23 Budgeted Programs.
	The current Long-term Financial Plan shows insufficient levels of revenue to fund long-term infrastructure renewal needs of the Council. The risk exists that Council's current levels of revenue will not be sustainable in the long-term to address a growing back-log of infrastructure replacement needs in future.
Outstanding Rates Ratio	In the absence of a local government industry standard benchmark, a benchmark of 5% for City Councils and 10% for Regional Councils is considered best practice and is used by many jurisdictions across Australia.
	Council's Outstanding Rates Ratio of 13.63% achieve the Municipal Plan target of 18%. However, council needs to continue work in this area as a growing outstanding rates ratio increases liquidity risk and places a burden on Council's existing resources.
Own Source Revenue Ratio	This ratio indicates Council's ability to pay for its operational expenditure through its own revenue sources**. The higher the ratio the more self-reliant a Council. In other words, the higher the ratio the less Council must rely on external grants to provide services to the community. A ratio of 40% to 60% is considered as a basic level, between 60% to 90% is considered intermediate level and more than 90% is considered advanced level.
	Council's budgeted Own Source Operating Revenue Coverage ratio of 67% is above the Municipal Plan target of greater than 60%.
Current Ratio (Liquidity Ratio)	A ratio of greater than 1 is required to provide assurance that Council has enough funds to pay its short-term financial commitments.
	Council's Current Ratio of 15.34 sits favourably against the Municipal Plan target and benchmark of 1. This ratio indicates Council is well placed to fulfill its short-term liabilities as and when they fall due.
Debt Service Ratio	Council has no debt and therefore fully meets the Municipal Plan Target of less than 1.

^{*}Infrastructure back-log refers to capital replacement (renewal) cost not spent to bring assets to a satisfactory condition.

** Own Source Revenue refers to revenue raising capacity excluding all external grants, that is, through rates, charges, user fees, interest income, profit on disposal of assets etc.

CERTIFICATION BY THE CEO TO THE COUNCIL

Council Name:Litchfield CouncilReporting Period:31.07.2023

That, to the best of the CEO's knowledge, information, and belief:

(1) The internal controls implemented by the council are appropriate; and

(2) The council's financial report best reflects the financial affairs of the council.

09/08/2023

CEO Signed: Date Signed:



COUNCIL REPORT

Agenda Item Number: 13.01.02

Report Title: Capital Works Rollover 2022/23 to 2023/24

Author: Gayathri Sivaraj, Manager Corporate Services

Recommending Officer: Maxie Smith, Director Corporate and Community

Meeting Date: 15/08/2023

Attachments: A: Capital Works Rollover

Executive Summary

This report presents the proposed capital works rollover from 2022/23 to 2023/24 financial year. This Report seeks Council approval to transfer specific unexpended capital projects from 2022/23 budget, into Financial Reserves, and then transfer out of Financial Reserves in the 2023/24 financial year.

Recommendation

THAT Council:

- 1. receive and note the Capital Works Rollover 2022/23 to 2023/24 report and the corresponding Attachment A: Capital Works Rollover;
- 2. adopts the capital works rollover movements for 30 June 2023 of:
 - \$1,207,148.72 transfer to Unexpended Capital Works Financial Reserve
 - \$149,999.93 transfer to Unexpended Grants Financial Reserve
 - \$94,263.81 transfer from Assets Financial Reserve; and
- 3. adopts the capital works rollover movements and recognise the capital income and expenditure as of 1 July 2023 of:
 - \$1,207,148.72 transfer from Unexpended Capital Works Financial Reserve
 - \$149,999.93 transfer from Unexpended Grants Financial Reserve
 - \$1,357,148.65 increase to capital expenditure
 - \$149,999.93 increase to capital income.

Background

During the initial review of the capital works projects for rollover, 8 key projects have been identified for rollover. \$1,207,148.72 of these projects are funded by Council reserves with \$149,999.93 of them funded through external grant funding. As indicated in the comments in Attachment A: Capital Works Rollover, these projects were awarded for contracts and tenders in 2023 financial year and were completed soon after 30 June 2023 or scheduled to be completed in early 2024. \$595,080.21 of \$1,207,148.72 related to invoices received in July 2023 and the remaining \$612,068.51 relate to committed funds that we are waiting for invoices and subsequent works scheduled to be completed soon.

It is recommended that Council approve the projects as outlined in Attachment A: Capital Works Rollover to be rolled over from 2022/23 to 2023/24 and once Council resolution is sought the budget movements will be actioned immediately and 2023/24 budget will be amended accordingly.

The proposed amendment to the budget will increase the total capital expenditure budget for 2023/24 from \$7,766,429 to \$9,123,577.65 and total capital income budget from \$2,581,429.00 to \$2,731,428.93.

The final financial reserve balances are subject to change during the 2022/23 end of financial year reconciliation process where any operational or capital savings identified will be transferred back in to the financial reserves.

The long-term financial plan for 2024-2033 will be amended in accordance with Division 4 (9) of the *Local Government (General) Regulations 2021* during the First Budget Review 2023-24.

A further report on additional capital works rollover will be submitted to Council for consideration as required.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

Section 204 (2) (a) of the *Local Government Act 2019* allows for Council to allocate money that was not previously provided for if the allocation is within terms of a grant agreed by Council, authorised by a Council resolution or covered by revenue that compensates the expenditure.

Once Council authorises the proposed capital works rollover, the budget for 2023/24 will be amended in accordance with Section 203 of the *Local Government Act 2019*.

Risks

Financial

Council is managing financial risk through the review of its annual budget. Council has a legislative requirement to review the annual budget twice per year. The budget review provides the opportunity to update the budget. Council's budget is compared to its actual annual results in the annual financial statements at year-end.

Community Engagement

Once adopted, the amended budget along with First Budget Review 2023/24 movements will be available for public to view on Council's website, and a notice will be published in the NT News.

A	В	С	D	E	F	G	Н	1	J	K	L	
Capital Works Project	Approved Budget 2022/23 Budget Review 2		g Source Grants	Year To Date Actuals 30 June 2023	Total prior Actuals	Add to Unexpended Capital Works Reserve 30 June 2023 (B-E-F)	Transfer from Asset Reserve to Unexpended Capital Works Reserve 30 June 2023 (B-E-J)	Add to Unexpended Grants Reserve 30 June 2023 (B-E-F)	FY2024 31 July 2023 Actuals	Total LTD Actual 31 July 2023 (E+F+J)	Remaining budget 31 July 2023 (B-K)	Comments
Road Reseals - As per AMP	900,000.00	900,000.00		258,518.20		641,481.80			518,848.43	777,366.63		Works awarded to contractor in FY2023 and works were complete on 21 July 2023 (soon after year end). Linemarking scheduled be completed over the coming months. The proposed rollover will fund the final July invoices as shown in FY2024 actuals and the cost of linemarking
Pioneer Road - Power Road Intersection upgarde	70,826.40	70,826.40		70,016.91		6,674.00	- 5,864.51		6,674.00	76,690.91		Works awarded to contractor in FY2023 with the works completed soon after year end. The overspend is funded from savings from other capital projects that will be added to asset reserves during the end of financial year reserves reconciliation
Gravel Surface Renewal	300,000.00	300,000.00		375,203.93		81,167.20	- 81,167.20		5,963.27	381,167.20		Works awarded to contractor in FY2023 with the works completed soon after year end. The overspend is funded from savings from other capital projects that will be added to asset reserves during the end of financial year reserves reconciliation
Shoulder Widening - Priority List	100,000.00	100,000.00		35,602.73		64,397.27			34,461.16	70,063.89		Works completed soon after year end and the rollover is to fund the final invoices pending from the suppliers
Girraween Road Floodway Upgrade	350,000.00		350,000.00	354,927.92		7,232.10	- 7,232.10		2,304.18	357,232.10		Grant funding fully spent. Project complete as at 30 June 2023 and the overspend is funded from savings from other capital projects that will be added to asset reserves during the end of financial year reserves reconciliation
Freds Pass Reserve Asset Renewal	40,000.00	40,000.00		37,198.49		2,801.51			836.00	38,034.49		Works completed soon after year end and the rollover is to fund the final invoices pending from the suppliers
Guys Creek Road	500,000.00	500,000.00		32,517.00	64,088.16	403,394.84			15,000.00	111,605.16		The tenders were closed in July 2023 and the cost in July is related to the acquisition of land. The project is scheduled to be completed in early 2024 financial year
Girraween Road - McMinns Dve Intersection Upgrades	454,910.00 2 715 736 40	1,910,826.40	454,910.00 804,910.00	226,645.45 1,390,630.63	78,264.62 142,352.78	1,207,148.72	- 94,263.81	149,999.93 149,999.93		315,903.24 2,128,063.62		Works Completed soon after year end. Rollover of grant funding to cover for pending invoices from supplier
Check	2,713,730.40	1,310,020.40	-	1,330,030.03	142,332.76	1,207,140.72	34,203.01	143,333.33	333,000.21	2,123,003.02	-	1
30/06/2023 Transfer from Asset reserves to capital reserves Transfer to Unexpended Capital Works Reserve Transfer to Unexpended Grants Reserve	- 94,263.81 1,207,148.72 149,999.93											Transactions for 30 June 2023 and 1 July 2023
Increase Capital Expenditure Increase Capital Income Transfer from Unexpended Capital Works Reserve Check	1,357,148.65 149,999.93 1,207,148.72											



COUNCIL REPORT

Agenda Item Number: 13.01.03

Report Title: People, Performance and Governance Report – July 2023

Author: Ankit Pansal, HR and Records Program Leader **Recommending Officer:** Maxie Smith, Director Corporate and Community

Meeting Date: 15/08/2023

Attachments: A: People, Performance and Governance Report – July 2023

Executive Summary

This report provides Council with key staffing information, workplace health and safety information and proposed major policy updates and reviews.

This report provides a monthly update to ensure that both staffing and budget measures are in accordance with the Council approved staffing plan and budget. The metrics provided in this report track activity and report full-time equivalent (FTE) numbers, retention and Work Health and Safety performance.

Recommendation

THAT Council note the People, Performance and Governance Report for July 2023.

Background

Litchfield Council strongly values our people, and good governance. This report presented monthly will ensure that important information is presented to understand any trends occurring and for the organisation to understand the factors influencing staff, their safety and policy initiatives.

The commencement of the *Local Government Act 2019* has brought about many changes to Council policies.

Links with Strategic Plan

Performance - An Effective and Efficient Organisation

Legislative and Policy Implications

Nil.

Risks

Health & Safety

Public liability issues as a result of safety breaches by residents at Council's Waste Transfer Stations. Risk registers, standard operating procedures, and implementation of safety measures (e.g., education, signage etc) are used to reduce hazards during tasks and operations.

Service Delivery

Due to our location and market position, ongoing risks exist around the attraction of qualified staff into critical roles and retention of critical staff needed to deliver Council's business plans. Risks are being managed through the implementation of innovative HR practices to attract and retain talent.

Community Engagement

Not Applicable.

The staffing plan for 2023-2024 allows for 58.83 full-time equivalent staff across three departments. Council's Enterprise Agreement 2020 provides employees with benefits and conditions including an annual pay increase of 1% or CPI capped at 2% whichever is greater. For 2023-2024 a 2% increase applied from July 2023.

PEOPLE AND PERFORMANCE MONTHLY REPORT July 2023

Position Department Commenced Permanent/Temporary	Internal Appointmer	nts		
	Position	Department	Commenced	Permanent/Temporary

NA

External Appointmen	External Appointments										
Position	Department	Start date	Permanent/Temporary								
Community Participation Officer	Community	3 July 2023	Permanent								

Employment Separat	ion		
Position	Department	End date	Permanent/Temporary

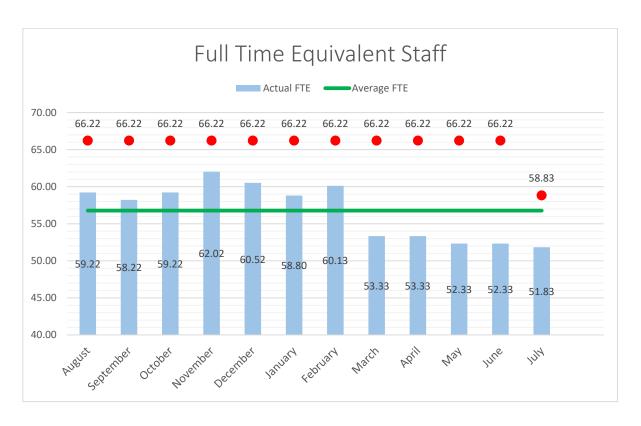
NA

	Approved	Actual	Difference
Full Time Equivalent	45.00	39.00	-6
Part-time	5.18	5.18	0
Contract	5.00	4.00	-1
Casual	3.65	3.65	0
Total	58.83	51.83	-7.00

(Note: we are in new financial year with updated FTE count 58.83)

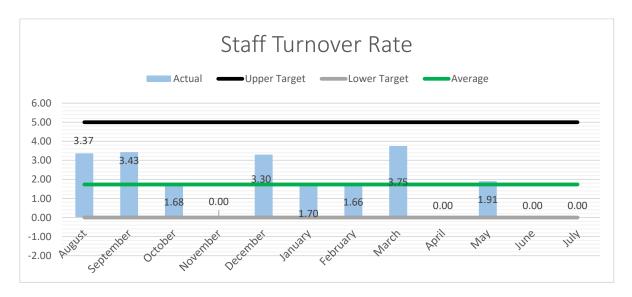
Recruitment Overview:

Role	In Progress	Completed
Business Support Officer - Corporate		
Director Infrastructure & Operations		Ø
Community Participation Officer		Ø
Customer Service Officer		Ø



Turnover Rate:

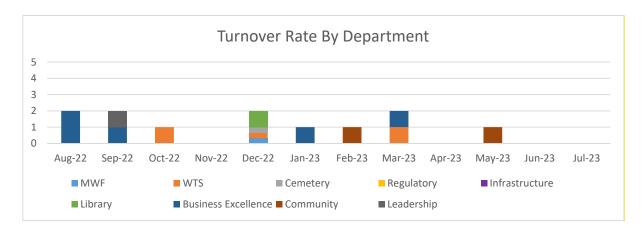
The number of staff leaving council employment during the reporting period. (# staff leaving divided by the total number of people employed (Actual FTE) multiplied by 100)



Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Average
3.37%	3.43%	1.68%	0%	3.30 %	1.70 %	1.66 %	3.75%	0%	1.91%	0%	0%	1.73 %
2	2	1	0	2	1	1	2	0	1	0	0	1.00

Target Average: Between 0% - 5%

Turnover Rate by Department:



Comparison with total FTE:

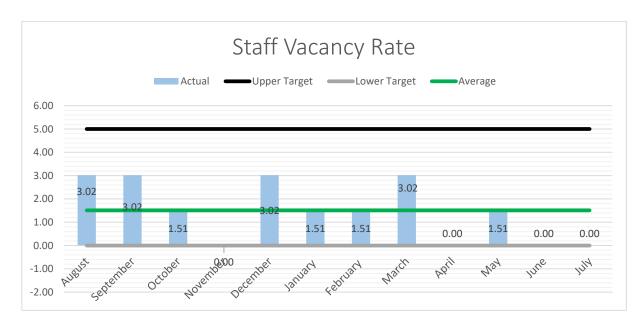
Department	Numbers	Percentage (%)
MWF	0	NA
WTS	0	NA
Cemetery	0	NA
Regulatory	0	NA
Infrastructure	0	NA
Library	0	NA
Corporate	0	NA
Community	0	NA
Leadership	0	NA
Total	0	NA

Comparison with Individual Department FTE:

Department	Numbers	Percentage (%)
NA	NA	NA
Total	NA	NA

Staff Vacancy Rate:

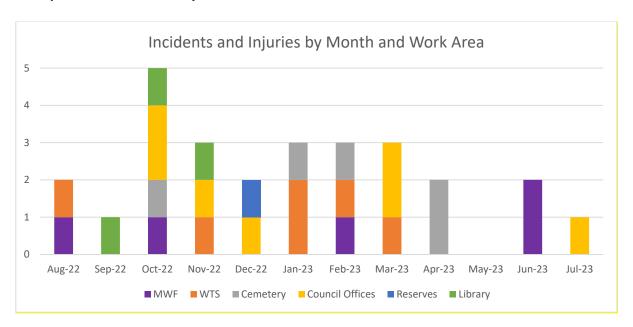
The number of vacant positions during the reporting period. (Vacant positions, divided by total FTE, multiplied by 100).



Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Average
3.02%	3.02%	1.51%	0.00%	3.02%	1.51%	1.51%	3.02%	0.00%	1.51%	0.00%	0.00%	1.51%

Target: 0% - 5

Workplace Health and Safety:



There was one workplace health and safety incidents recorded in July 2023.

1. An employee was verbally abused by a customer in the course of their duties.

Governance

The *Local Government Act 2019* (Act) commenced on 1 July 2021. The following regulations, guidelines and general instructions have been made under the Act:

Dogulations	Local Government (Electoral) Regulations 2021
Regulations	Local Government (General) Regulations 2021
	Guideline 1: Local Authorities
Guidelines	Guideline 2: Appointing a CEO
	Guideline 3: Borrowing
	Guideline 4: Assets
	Guideline 5: Budgets
	Guideline 6: Annual Report
	Guideline 7: Procedural Fairness in Deciding Code of Conduct Complaints
General Instructions	General Instruction 1: Procurement
General instructions	General Instruction 2: Annual Financial Statement

Below is a list of existing policies overdue for review during from the 2022/2023 period. These policies will be presented to Council in due course.

Policies		
GOV04 Whistleblowing	COM07 Youth	

Below is a list of existing policies due for review during the 2023/2024 period. These policies will be presented to Council in due course.

Policies		
FIN01 Asset Disposal	GOV02 Meeting Procedures	
FIN08 Risk Management	GOV01 Policy Framework	
GOV11 Common Seal Policy	INF06 Private Roads	
INF08 Subdivision and Development		



COUNCIL REPORT

Agenda Item Number: 13.02.01

Report Title: Community Services and Development Monthly Report – July 2023

Author and

Recommending Officer: Stephen Hoyne, Chief Executive Officer

Meeting Date: 15/08/2023

Attachments: Nil

Executive Summary

This report provides Council with a monthly review of the Community Services and Development including key achievements, highlights and progress.

Recommendation

THAT Council note the Community Services and Development Monthly Report for July 2023.

Background

This monthly report will provide Council with an operational overview of various Recreation Reserves, Taminmin Library, Regulatory Services and Communications activities.

Media and Communications

Public Consultation

Council's Annual Community Survey opened on Monday 31 July 2023. The survey is open to respondents until close of business Monday 28 August. Respondents have the option to register for a chance to win a \$250 fuel voucher.

The survey is available to complete via the following mediums:

- Council's Website 2023 Annual Community Survey | Litchfield Council (nt.gov.au);
- Council's Facebook Page Facebook;
- At the Council Office, on the iPad or in hard copy;
- At upcoming market stalls (Freds Pass, Coolalinga, Humpty Doo and Berry Springs); or
- By scanning a QR code.

Further promotion of the survey is being undertaken by:

- posters at all Council locations;
- public notice boards at key locations within the municipality;
- feature email signature; and
- a targeted email campaign.

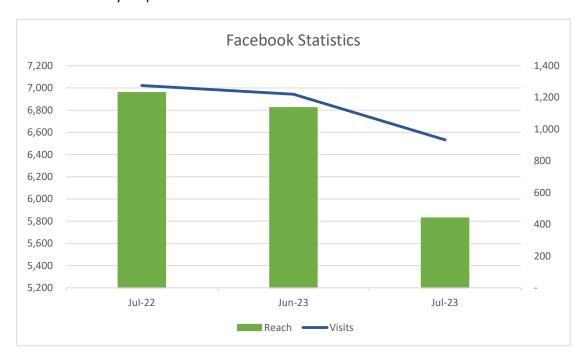
Facebook Reach

Reach is the number of people who saw any content from your Page or about your Page. This metric is estimated.

Facebook Visits

Page and Tab Visits detail the number of times people visited your page or page tabs. These include your company page timeline and any other tabs you may have, such as the info tab, Instagram feed, marketing promotion, or your page rules.

The below graph displays this data for the current month with a comparison to the month prior and the same month the year prior.



Over the month of July 2023, Council's Facebook page gained 26 new followers.

Website Users

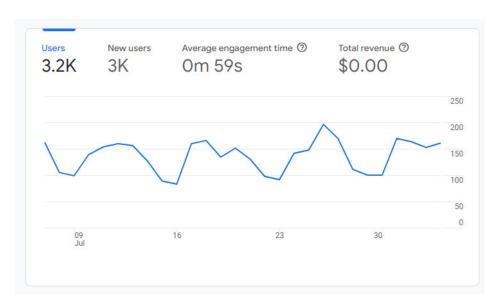
A website user is a person who is accessing, browsing, or interacting with a website.

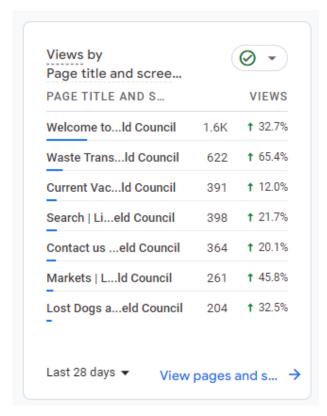
Website New Users

The number of first-time users during the selected date range.

Website Sessions

Sessions, track the number of times a user interacts with your website. Repeat visits within a set time period are excluded.



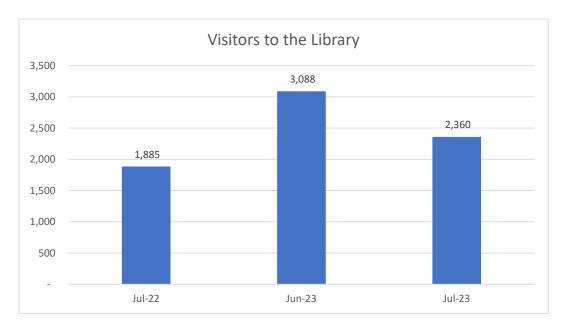


Page title and screen class 🕶 +	↓ Views	Users	Views per user	Average engagement time
	9,253 100% of total	3,241 100% of total	2.85 Avg 0%	Om 59s Avg 0%
1 Welcome to Litchfield Council	1,559	911	1.71	0m 25s
2 Waste Transfer Stations Litchfield Council	622	432	1.44	0m 16s
3 Search Litchfield Council	398	176	2.26	0m 33s
4 Current Vacancies Litchfield Council	391	194	2.02	0m 17s
5 Contact us Litchfield Council	364	259	1.41	0m 39s
6 Pay Online Litchfield Council	281	167	1.68	1m 03s
7 Markets Litchfield Council	261	190	1.37	0m 25s
McMinns Lagoon Recreation Reserve Litchfield Council	208	156	1.33	0m 32s
9 Lost Dogs at Council Litchfield Council	204	102	2.00	0m 34s
10 Council Rates and Fees Litchfield Council	174	129	1.35	0m 53s

Taminmin Library

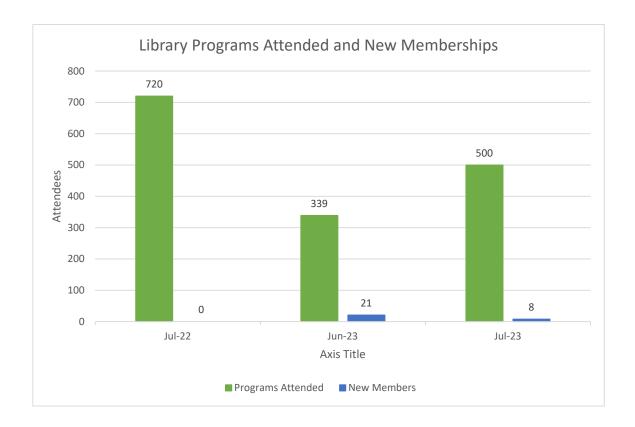
Visitors to the Library

The library had 2,360 visitors in July 2023 and was open for 170 hours (reduced working days for public holidays). The previous month of June compared at 3,088 visitors (inclusive of school holiday programs) and was open for 183 hours. The below graph displays the data for the current month, with a comparison to the month prior and the same month the year prior.



Library Programs and Memberships

There were 17 program activities delivered across a wide variety of community demographics, with a total attendance of 500 participants. In the same period last year, the library had 700 attendees at 25 programs. Although the annual comparison data demonstrates an adjustment made to holiday programming to reflect resourcing, the holiday programs in July 2023 still offered variety to different demographics and interests with quality activities (including LANT targets such as STEM and community connection) and exceeds Council KPIs.



The month included the return of the popular "Library Buddies" intergenerational program (Seniors and Pre-schoolers of Humpty Doo Preschool), which is receiving a lot of positive attention in social media and shared by two local MLAs. City of Darwin and City of Palmerston have approached Taminmin Community Library for advice about commencing their own intergenerational programs.

8 new people joined the library, compared to 21 new members in the previous month (included strategic marketing of new members for exclusive Funky Chickens Member event).

<u>Library Disruptions</u>

A number of interruptions to library access and services continued in July 2023. Some were due to unavoidable carpark maintenance, although dates were frequently changed without notice. There have also been unexpected gate closures by school in efforts to curb anti-social behaviours and truancy of school students. These continue into the new period and will be outlined in next monthly report.

Dates effected as follows:

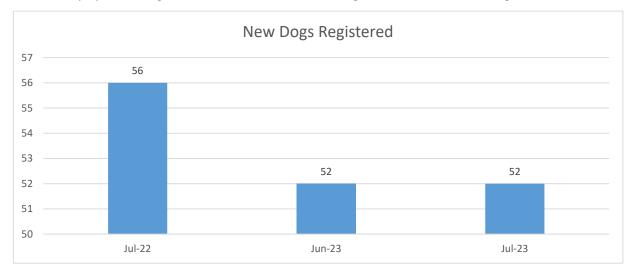
- Saturday 1 July carpark resealing for bitumen drying (full day);
- Tuesday 4 July carpark rolling out (half day);
- Friday 7 July fire alarm and evacuation for approx. 40 mins (steam cleaning activity triggered alarm);
- Saturday 8 July carpark line marking (scheduled and notified patrons by social media);
- Thursday 13 and Friday 14 July carpark line marking;
- Saturday 15 July carpark line marking did not occur but scheduled and notified by social media;
 and
- Monday 28 July gate closure (manned) to address anti-social student behavior.

Service interruptions continue into the new period and will be outlined in next monthly report.

Regulatory Services

New Dog Registrations

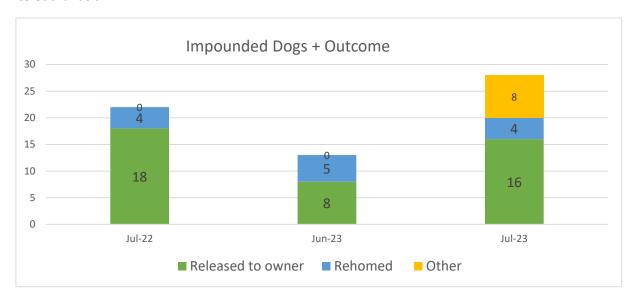
The number of new dogs registered in July 2023 was 52 the same as June 2023 and slightly less for the same time last year. Dog registration renewal letters were sent to all owners on 19 July 2023 with an expiry of 31 August 2023. Reminder text messages will be sent on 24 August 2023.



Impounded Dogs

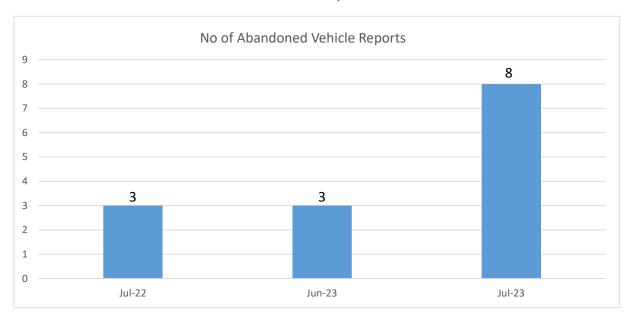
Dogs are impounded by Rangers should they be at large, seized or surrendered by their owners. July impounds were 28 more than double of June and 8% more compared to the same time last year. There were 3 euthanasia's for July, partly due PAWS Darwin reducing their rehoming intake with their potential closure.

From the number of dogs impounded, typically the majority are reclaimed by their owners, with those dogs suitable for rehoming being offered to either the RSPCA Darwin, PAWS or DACS NT. The category "Other" refers to those dogs that are not considered suitable for rehoming due to temperament or illness/injury, were unable to be received by rescue organisations or are still impounded pending the 72-hour holding period, are still to be claimed by a known owner or if still required to be held pending the conclusion of an investigation. The number predominantly relates to euthanasia.



Abandoned Vehicles

While most Regulatory Services' activities relate to the management of dogs within the municipality, Rangers also respond to reports of abandoned vehicles from members of the public or from their own observations. Eight reports were made to Council of abandoned vehicles in July 2023, five more than June and five more than for the same time last year.



Recreation Reserves

Community and stakeholder meetings attended by the Community Participation Officer.

Meeting	Purpose	
Knuckey Lagoon Recreation Reserve Management Committee	Communicate with user groups and community members regarding activities and management of the reserve.	
Howard Park Recreation Reserve Management Committee	Communicate with user groups and community members regarding activities and management of the reserve.	
McMinns Lagoon Committee discussion of support	Discuss with the President of the committee how Council can best support the reserve.	
PARYS	Sector Meeting	

Project Updates

The below table provides an update on projects relating to Council's Recreation Reserves.

Location	Project	Status
McMinns Lagoon	Pathway lighting	Additional funding required.
Mira Square	Playground and shade	Complete – Official Opening Sunday 23 July 2023
Livingstone Reserve	Carpark Design	Complete
HPRR/HDVG/KLRR	CCTV + Wifi	HPRR & HDVG – Complete KLRR – Cameras Installed. Awaiting advice from Telstra regarding internet access through SkyMesh Satellite
Howard Park	Pedestrian Access Gate and Footpath	Complete
Humpty Doo Village Green	BBQs	BBQ ready for installation. CPO to follow up with gas supplier to arrange connection, conduct yearly checks. Add BBQ to cleaning schedule.
Knuckey Lagoon	Line Marking and Road Markers	Complete
Knuckey Lagoon	Fans	Complete

Links with Strategic Plan

People - Our Community is at the Heart of All We Do

Legislative and Policy Implications

COR01 – Media Policy

COR02 – Community Engagement Policy

GOV16 - Compliance and Enforcement Policy

COM03 – Sport and Recreation Policy

COM01 – Youth Policy

Risks

There are no risks identified in receiving and noting this report.

Community Engagement

Not applicable for the operational report.

Any specific community engagement with the community will be listed in the report above.



COUNCIL REPORT

Agenda Item Number: 13.02.02

Report Title: Appointment of Deputy Mayor

Author and Recommending Officer: Stephen Hoyne, Chief Executive Officer

Meeting Date: 15/08/2023

Attachments: Nil

Executive Summary

This report refers to policy EM01 Elected Members and the requirement for the Council to appointment a Deputy Mayor.

Recommendation	
THAT Council appoint Councillorending at the first ordinary council meeting h	as Deputy Mayor for an 8-month period
chang at the first ordinary council meeting r	ICIU III API II 2024.

Background

In September 2021 Council amended EM01 Elected Member Policy so that the duration of the Deputy Mayor appointment period was reduced from twelve months to eight months to potentially allow for each elected member to be appointed equally, on a rotational basis.

The following Deputy Mayor appointments have been made since the Council was elected in 2021:

Special Council Meeting 15 September 2021 Cr Mathew Salter
Ordinary Council Meeting 19 April 2022 Cr Emma Sharp
Ordinary Council Meeting 13 December 2022 Cr Andrew Mackay

Links with Strategic Plan

A Well-Run Council - Good Governance

Legislative and Policy Implications

This decision is consistent with the Local Government Act – Section 59

Risks

Nil identified.

Community Engagement

Not applicable.



COUNCIL REPORT

Agenda Item Number: 13.03.01

Report Title: Summary Planning and Development Report July 2023 **Author:** Julie Hillier, Manager Planning and Development

Recommending Officer: Stephen Hoyne, Chief Executive Officer

Meeting Date: 15/08/2023

Attachments: A: PA2023/0216 Letter of comment

B: PA2015/0768 Letter of comment C: PA2023/0232 Letter of comment

Executive Summary

The purpose of this report is to provide to Council a summary of applications received, and comments provided, for the period of 1 July 2023 to 31 July 2023. The following is a summary of all applications during the noted period.

Type of Application	No. Applications
Development Applications	3
Clearances for Development Permit Conditions	1
Sale, Lease, or Occupation of Crown Land Applications	1
Liquor Licence Applications	1
Water Licence Applications	0
Mining Applications	0
Works Permits	12

Letters of comment for the noted development applications are provided for information in the attachments to this report.

Recommendation

THAT Council:

- 1. receive the Summary Planning and Development Report July 2023; and
- 2. note for information the responses provided to relevant agencies within Attachments A to C of this report.

Background

DEVELOPMENT APPLICATIONS

The *Planning Act 1999* requires that the local government be notified of all Development Applications within Council's municipality. Council assesses whether the application meets Council's requirements for roads, drainage, and waste collection and comments on the expected impact of the proposal on the amenity of Council's residents.

The following is a summary of all Development Applications received and comments provided during the noted period.

Council Outcome on Development Applications	No. Applications
Development applications supported, subject to normal Council conditions	3
Development applications supported, subject to specific issues being adequately addressed	0
Development applications not supported/objected to for reasons related to Council issues	0
Development applications objected to for reasons not directly related to Council issues	0
Note: Additional detail is provided below on all development applications.	

For all development applications, should the applications be approved by the consent authority, the applications may be subject to Council's normal Development Permit conditions regarding areas of Council authority, including, but not necessarily limited to, access and stormwater drainage.

To find out more about upcoming planning applications, meetings of the development consent authority (DCA) and previous determinations on applications at a meeting visit:

Current Planning Notices: https://nt.gov.au/property/land-planning-and-development

DCA meeting agendas: https://dipl.nt.gov.au/committees/dca/meetings-and-agendas

DCA meeting minutes: https://dipl.nt.gov.au/committees/dca/minutes

Development Applications supported, subject to normal Council conditions

The table below describes the Development Applications that are supported by Council.

Application Number, Address, and	Purpose and Summary
Attachment Reference	
PA2023/0216	The application is for the purpose of a telecommunications facility with a 40m high monopole.
Section 2822 (220) Gunn Point Road,	The subject land is zoned RR (Rural Residential).
Howard Springs, Hundred of Bagot.	
	The application was supported subject to access approval.
Attachment A	
PA2015/0768	The application is for the purpose of a variation to Conditions 8 and 20 of DP16/0391C for the purpose of changing part of the staging of fencing to Stage 2.
Section 1603 (185) Cyrus Road and	
Section 1607 (140) William Road,	The application was supported.
Berry Springs, Hundred of Ayers	
Attachment B	
PA2023/0232	The application is for the purpose of a unit titles subdivision to create two unit and common property.
Section 6529 (9) Havelock Street,	The application was supported subject to standard comments.
Coolalinga, Hundred of Bagot	
Attachment C	

ASSESSMENT OF PLANS/REPORTS /CONSTRUCTION FOR CLEARANCE OF DEVELOPMENT PERMIT CONDITIONS

Council reviews plans, reports and works as part of the process to clear conditions on Development Permits to ensure that the Council requirements are met. Examples include driveway crossover plans, stormwater drainage plans, environmental management reports, traffic impact assessments, and newly constructed roads in a subdivision. The following table notes the requests for assessment for clearance of conditions received by Council during the noted period.

Development Permit No. and	Location	Purpose	of
Purpose		clearance	
DP22/0125	Howard Springs:	General Conditions:	
Subdivision to create five lots.	Section 7880 (230) Madsen Road, Hundred of Bagot	Access, stormwater.	

SALE, LEASE, OR OCCUPATION OF CROWN LAND APPLICATIONS

Where dealing with applications for sale, lease or occupation of Crown land under the *Crown Lands Act 1992*, the Crown Land Estate consults with Council where applications fall within the Council's municipality. The following is a summary of all Crown land Applications received and comments provided during the noted period.

Application and Attachment Reference	Location	Purpose	Comments
Crown Land Licence	Adelaide River: Lot 1775(A) Hundred of Guy, part of Lot 1614 Hundred of Guy		There were no concerns or comments on the proposal.

LIQUOR LICENCE APPLICATIONS

The table below describes the new applications for liquor licences or amendments to existing liquor licenses to which Council has responded during the noted period.

Address	Purpose	Summary
Freds Pass Reserve	Special Event Liquor	Council supports the proposed licence for
	Licence Friday 18 August	the purpose of the Howard Springs
	to Sunday 20 August 2023.	Polocrosse Club Carnival at Freds Pass
		Reserve.

WORKS PERMIT APPLICATIONS

Council reviews Works Permit applications for all works undertaken by external parties within Council's road reserve to ensure the works meet Council requirements and will not have adverse effects upon the public using the road reserve or Council assets. The following table notes the number of Works Permit applications received by Council during the noted period.

Purpose of works	Location of Works Permit Application	Application Date Received	Proposed Start Date
22 KV Supply Upgrade to Lot 1/2 Girraween Rd	135 Girraween Road HOWARD SPRINGS NT 0835	22/07/2023	31/07/2023
Transformer Replacement	30 Beddington Road HERBERT NT 0836	18/07/2023	26/07/2023
Pole Maintenance	165 Girraween Road HOWARD SPRINGS NT 0835	11/07/2023	19/07/2023
Service replacement at Gym with use of EWP - stop slow traffic management	11 Vereker Street HUMPTY DOO NT 0836	07/07/2023	14/07/2023
Overhead Maintenance - ABS Maintenance	695 Bees Creek Road BEES CREEK NT 0822	05/07/2023	13/07/2023
Earthing repair	230 Madsen Road HOWARD SPRINGS NT 0835	30/06/2023	29/07/2023
Repair a leaking water service located within the verge	195 Lowther Road BEES CREEK NT 0822	29/06/2023	10/07/2023
Overhead Maintenance - ABS Maintenance	430 Pioneer Drive HUMPTY DOO NT 0836	29/06/2023	12/07/2023
Overhead Maintenance - Replace Comms Module	70 Acacia Gap Road ACACIA HILLS NT 0822	28/06/2023	11/07/2023
Earthing Repair	9 Secrett Road KNUCKEY LAGOON NT 0828	27/06/2023	04/07/2023
Power Supply to SubDivision	39 On Road HUMPTY DOO NT 0836	27/06/2023	04/07/2023
TOP END GRAN FONDO	7 Bees Creek Road FREDS PASS NT 0822	22/06/2023	02/07/2023

Links with Strategic Plan

Prosperity - Our Economy and Growth

Legislative and Policy Implications

Not applicable to this report.

Risks

Nil identified.

Community Engagement

Not applicable.



ATTACHMENT A

18 July 2023 Ref: PA2023/0216

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

Section 2822 (220) Gunn Point Road Howard Springs, Hundred of Bagot Telecommunications facility with a 40m high monopole and associated antennas and equipment shelters

Thank you for the Development Application referred to this office on 07/07/2023, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of a Development Permit for the purpose of telecommunications facility with a 40m high monopole and associated antennas and equipment shelters.

Should the application be approved, the Council requests the following conditions be included as a Condition Precedent in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council.
 - Council requires driveway crossovers to be 6m in width for a nonresidential single access property as per the NT Subdivision Development Guidelines Standard Drawing SS1008.

Should the application be approved, the following conditions pursuant to the *Planning Act 1999* and Council's responsibility under the *Local Government Act 2019* are recommended for inclusion in any Development Permit issued by the consent authority:

b) No fence, hedge, tree, or other obstruction exceeding a height of 0.6m is to be planted or erected so that it would obscure sight lines at the junction of the driveway and public street, to the satisfaction of Litchfield Council.

- c) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of Litchfield Council.
- d) Prior to the endorsement of plans and prior to the commencement of works, a schematic plan demonstrating the on-site collection of stormwater and its discharge into Litchfield Council's stormwater drainage system shall be submitted to and approved by Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Litchfield Council's current Fees and Charges may apply to the above conditions. Additional information can be found at www.litchfield.nt.gov.au.
- b) A Works Permit is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's road network.
- c) Notwithstanding any approved plans, signs within Litchfield Council's municipal boundaries are subject to approval under Interim Development Control Order 31.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

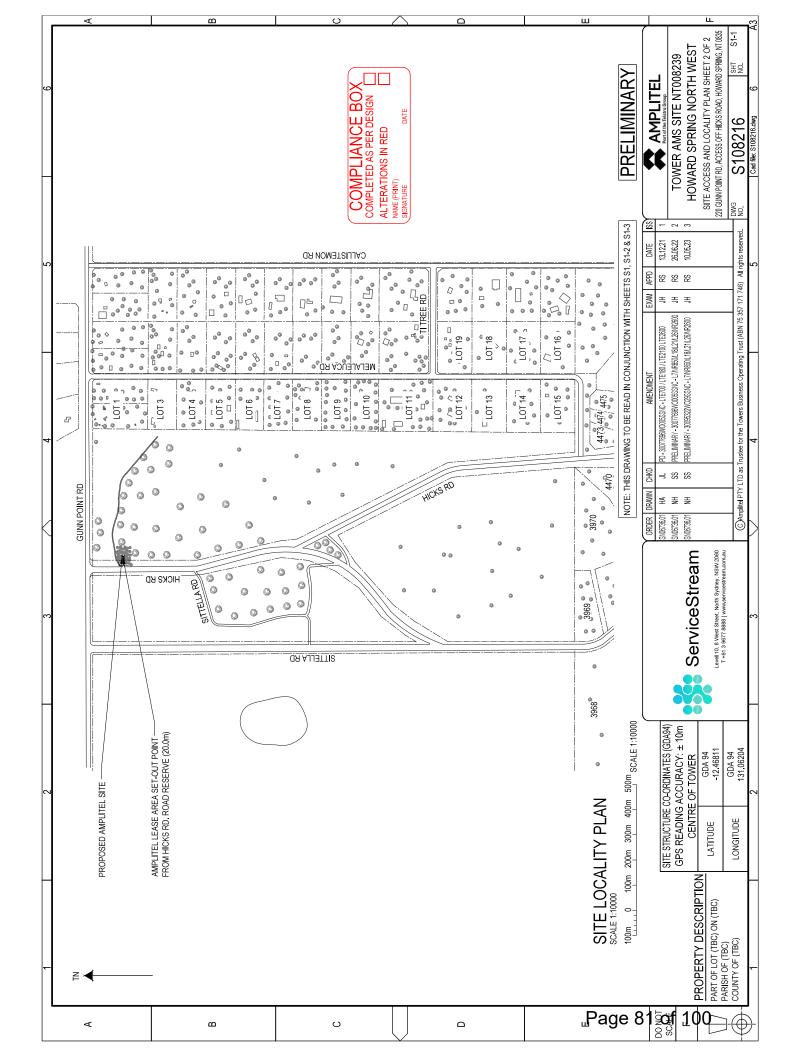
Yours faithfully

Joseillie

Julie Hillier

Manager, Planning and Development







ATTACHMENT B

13 July 2023

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Variation Application

Variation to Conditions 8 and 20 of DP16/0391C for the purpose of changing part of the staging of fencing to Stage 2.

Section 1603 (185) Cyrus Road and Section 1607 (140) William Road, Berry Springs, Hundred of Ayers

Thank you for the Variation Application referred to this office on 03/07/2023, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

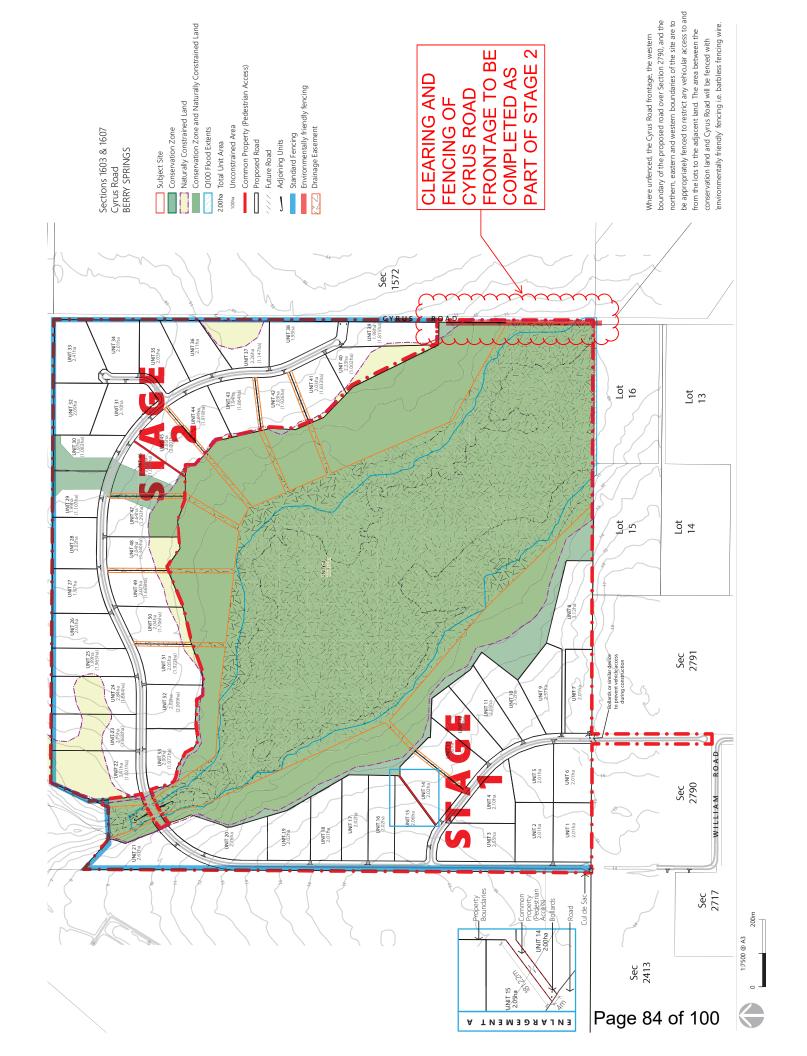
Council supports the granting of a variation to Conditions 8 and 20 of DP16/0391C for the purpose of changing part of the staging of fencing to Stage 2.

Yours faithfully

Julie Hillier

Manager, Planning and Development







ATTACHMENT C

27 July 2023 Ref: PA2023/0232

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

Section 6529 (9) Havelock Street, Coolalinga, Hundred of Bagot Unit titles subdivision to create two units and common property

Thank you for the Development Application referred to this office on 14/07/2023, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council supports the granting of a Development Permit for the purpose of a unit titles subdivision to create two units and common property. Should the application be approved, the following condition pursuant to the *Planning Act 1999* and Council's responsibility under the *Local Government Act 2019* are recommended for inclusion in any Development Permit issued by the consent authority:

A monetary contribution is required to be paid to Litchfield Council in accordance with its development contribution plan for the upgrade of roads and drainage infrastructure.

The contribution payable is in accordance with that for Catchment Area 13C, in which the site falls within the Council's *Developer Contributions Plan for Roads and Drainage*.

If you require any further discussion in relation to this application, please contact Litchfield Council on 08 8983 0600.

Yours faithfully

Julie Hillier

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Manager, Planning and Development





COUNCIL REPORT

Agenda Item Number: 13.03.02

Report Title: Freds Pass Reserve Expansion

Author: Julie Hillier, Manager Planning and Development

Recommending Officer: Stephen Hoyne, Chief Executive Officer

Meeting Date: 15/08/2023
Attachments: A: Locality Plan

B: Extract from Coolalinga Rural Activity Centre Area Plan

C: Freds Pass Reserve Expansion Plan

Executive Summary

This report presents for Council adoption a concept for expansion of Freds Pass Reserve, including pedestrian access to Coolalinga and the Park and Ride, consolidation of land titles and road reserve closure. The adoption of a concept will provide a framework to address land availability constraints that presently limit the potential for further development of sport and recreation facilities Freds Pass Reserve.

Recommendation

THAT Council:

- 1. adopt the Freds Pass Reserve land expansion concept to include:
 - a. Crown Land parcel Section 2889 (580) Stuart Highway, Hundred of Strangways; and
 - b. Part Crown land parcel Section 2639 (100) Bees Creek Road, Hundred of Strangways (approximately four hectares).
- 2. adopt the concept to acquire land from Power and Water Corporation's Section 6003 Hundred of Strangways for the Freds Pass Reserve safe cycle, pedestrian and bridle way connection to Coolalinga and adjacent Park and Ride; and
- 3. approve the consolidation of Section 1817 (20A) Bees Creek Road, Hundred of Strangways and Section 5467 (20) Bees Creek Road, Hundred of Strangways and access road closure.

Background

Litchfield Council own the land on which the Freds Pass Reserve (the Reserve) is located, Section 5467 (20) Bees Creek Road, and Section 1817 (20A) Bees Creek Road, Hundred of Strangways. Locality plans showing land tenure and aerial imagery are provided at Attachment A.

Litchfield Council Sport, Recreation And Open Space Strategy 2021 identified that Freds Pass Reserve is the second largest sporting precinct in the Greater Darwin area, and is home to 24 user groups

mostly from the Litchfield area. The Strategy recommended that the Reserve should continue to be planned and invested as the main regional facility for Litchfield.

The Reserve has an area of 5.64 ha and includes established facilities that cater for cricket, rugby, AFL and equestrian sports. Despite the area available, the land is partly constrained by waterlogging and slope associated with the alignment of Wells Creek through the site. To cater for population growth, an expansion of the Reserve to facilitate development of sport and recreation infrastructure is required.

The Reserve is managed and maintained by the Freds Pass Sport and Recreation Reserve Management Board Inc. (FPSRRMB), and covered by a masterplan - *The Freds Pass Reserve Master Plan 2018* – *2027* (the Masterplan). The Masterplan identified emerging demands for sport and recreation infrastructure and the issues with land availability that were considered a causal factor in the growth of the facilities. The Masterplan referred to the development of a submission from Council to the Northern Territory Government for additional land, in around 2014. The area of land included vacant Crown land to the south, adjacent the Bees Creek Primary School, and to the north, at the entry to the site from the Stuart Highway. The latter area is currently held under a Crown Land Licence by the FPSRRMB for the purpose of storage and car parking associated with the use of the reserve.

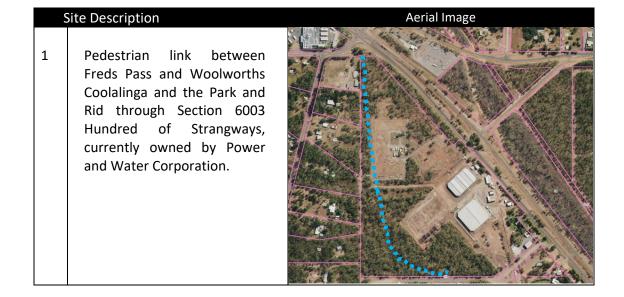
Current Situation

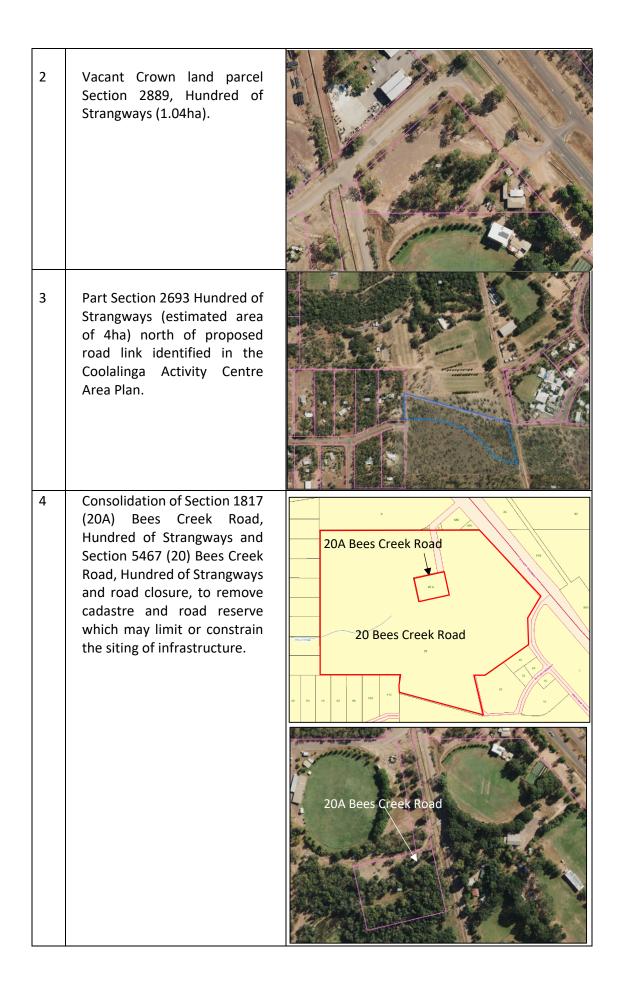
In 2023 the Coolalinga and Freds Pass Rural Activity Centre Area Plan (the Area Plan) was released, which set a framework for expansion of land identified for open space and recreation, and the addition of a pedestrian/bridle way connection between Coolalinga and the Reserve. An extract of the Area Plan is provided at Attachment B.

To facilitate expansion of the Reserve and pedestrian connection to Coolalinga and the nearby bus stop, in-principle support for the concept is sought.

• Freds Pass Reserve Expansion Concept

The concept at Attachment C identifies the proposed expansion plan as summarised below:





 Direct Application for Crown Land: Part Section 2889 and Section 2693 Hundred of Strangways

Council may apply to the Crown Land Estate for a Community Land Grant. The application requirements include identifying what is proposed to be developed, the construction timeframes and the community benefit it will provide.

If successful, Crown land will usually be granted as one of the following:

- Crown lease for a term convertible to freehold title; or
- Crown lease for a term of years with no conversion;
- Crown leases for a term convertible to a further Crown lease for a term.

When a lease is granted for community purposes, at no cost, or at a reduced cost, there is no rights for conversion to freehold title. Where freehold tenure is sought, additional costs would therefore be a factor in determining the cost of the project. In general, whether under a Crown lease or freehold title, it does not affect a community group from obtaining funding grants to develop the land.

Lessees are responsible for all costs associated with the lease including (but not limited to) any costs related to approvals to use or develop the land and administrative costs, such as document preparation and lodgement fees, for lease extensions, transfers, variations, conversions or any other administrative actions.

 Purchase of land from Power and Water Corporation - part Section 6003 Hundred of Strangways

Pending support for the concept, Council will develop a detailed dimensioned site plan and begin consultations with Power and Water Corporation to identify the part of the land that can be made available for pedestrian linkage between the Reserve and Coolalinga.

Council will prepare further briefs to Elected Members for decisions on land acquisition area, configuration and any costs associated with acquiring the land for public use at a later stage.

Links with Strategic Plan

People - Our Community is at the Heart of All We Do

The Strategic Plan 2022 – 2025 identifies the Council priority to further develop recreation facilities and reserves and the key supporting plan as the *Litchfield Council Sport, Recreation And Open Space Strategy 2021*.

Legislative and Policy Implications

Council's Sport and Recreation Policy (COM03) details the provision framework for sport and recreation, the role of Council and community groups and the processes for prioritising action. The policy states that Council will implement the policy through, amongst other things, adoption of the

Sport, Recreation and Open Space Strategy Policy and by establishing an objective framework for considering the prioritisation of new requests for support or investment.

Council's Community Engagement Policy (COR02) outlines the principles and minimum standards of community engagement at Litchfield Council. It demonstrates Council's commitment to providing genuine and effective community engagement processes.

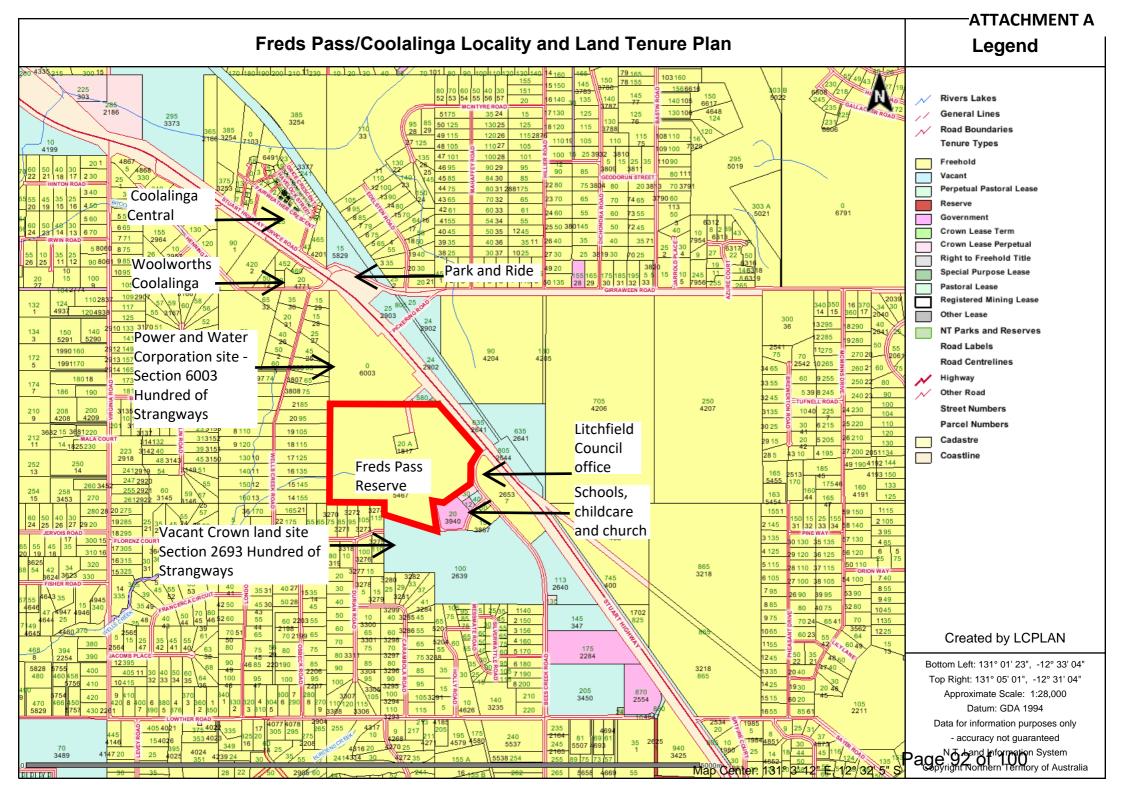
Council's Land Acquisition Policy (GOV12) promotes informed decision-making and provides a set of criteria against which to assess land acquisition.

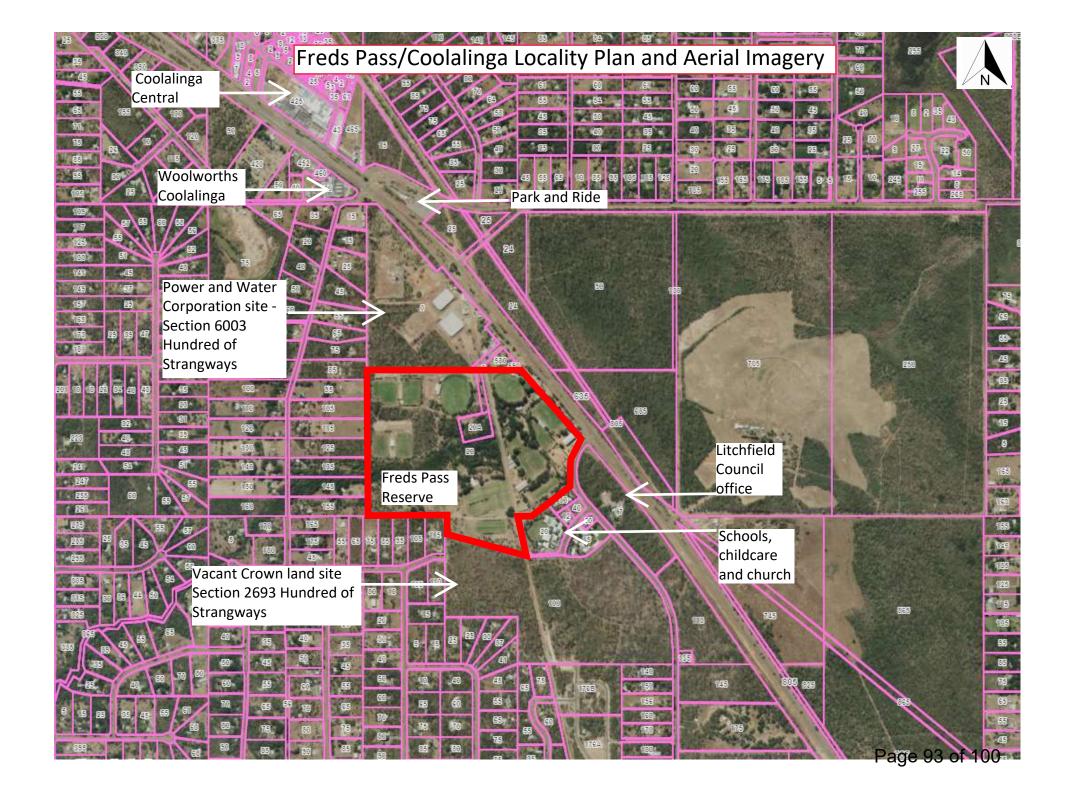
Risks

The adoption of a strategic plan for the expansion of the Reserve land provides a framework for Council to undertake processes to plan the future development of organised recreational facilities for the residents of Litchfield.

Community Engagement

Prior to applying for a Community Land Grant, Council would engage in community consultation and prepare a report to Elected Members which details the outcome of consultation and seek a resolution in relation the proposed development and associated costs.







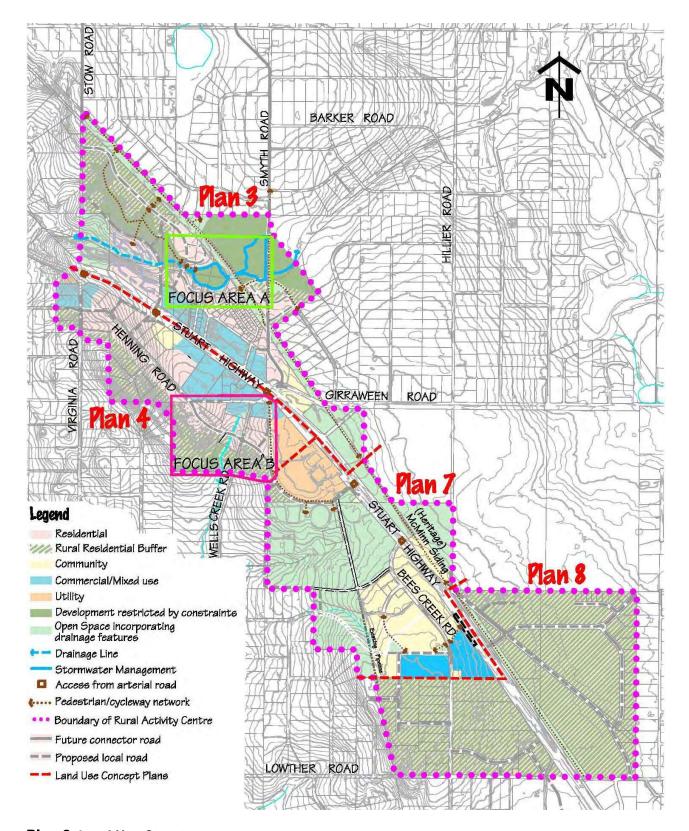
Coolalinga and Freds Pass RURAL ACTIVITY CENTRE AREA PLAN 2023



www.nt.gov.au/planning

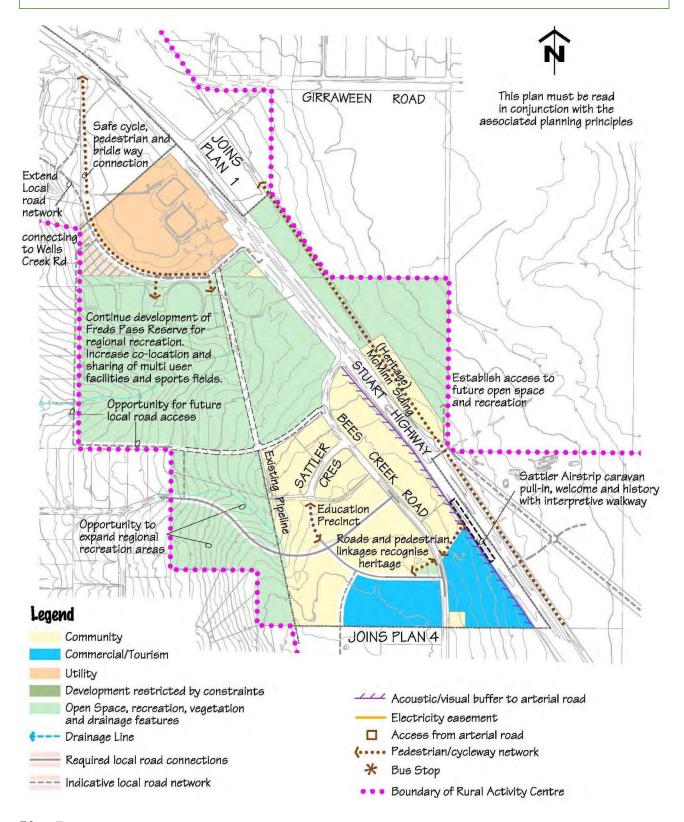
www.planningcommission.nt.gov.au

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Plan 2 Land Use Structure

LAND USE CONCEPTS AND PLANNING PRINCIPLES FOR FREDS PASS



Plan 7 Freds Pass

Planning principles 11 and 12 apply to land within the rural activity centre shown on Plan 7

Freds Pass - sport and recreation

11. Ensure that Freds Pass Sport and Recreation Reserve continues to provide a sports and recreation facility that meets the needs of the subregion and region

Freds Pass Sport and Recreation Reserve is a subregional facility that also serves the broader Darwin region. The Area Plan acknowledges this role and seeks to enable the Reserve to continue to develop into a high level sporting and recreational facility.

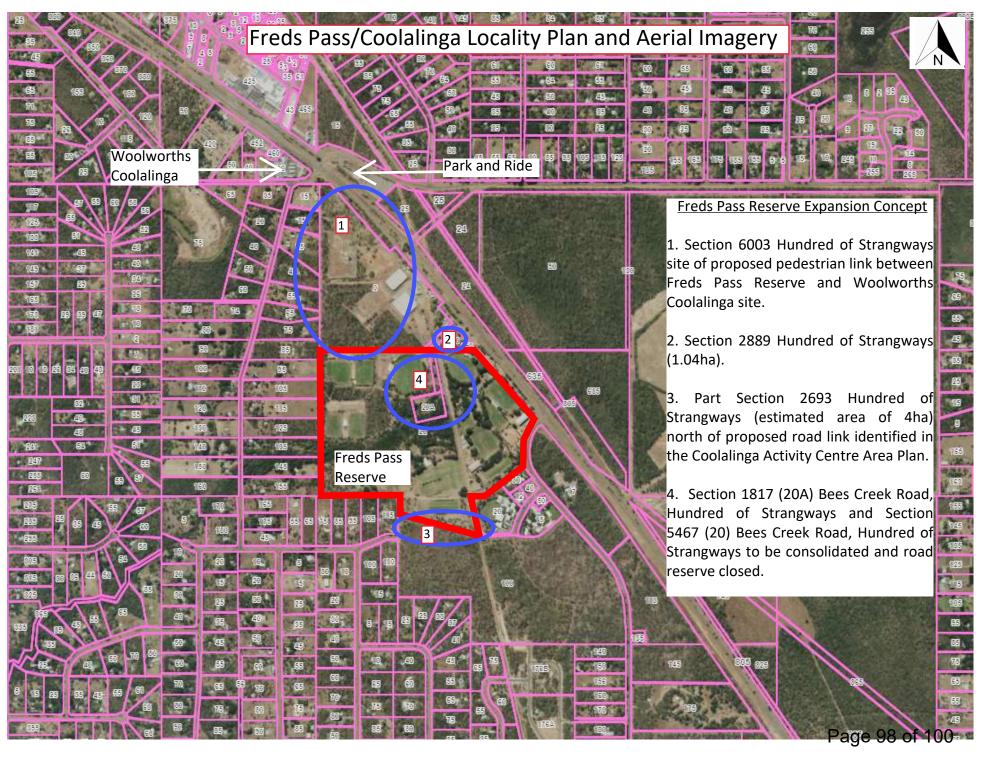
Objective	Acceptable Land Use and Development Response
11.1 To continue the role of Freds Pass as a regional facility for sports and recreation	 i. The Freds Pass Sport and Recreation Reserve is used as the central sporting and recreational facility in the Litchfield subregion and Greater Darwin region. ii. The management and future development of Freds Pass Sport and Recreation Reserve is appropriately defined in a master plan. iii. User groups of Freds Pass Sport and Recreation Reserve implement opportunities to share existing and future facilities to capitalise on investment and to minimise the environmental footprint of the Reserve. iv. Existing facilities are upgraded, and new facilities built, to a standard that
	enables national and international competition, as required to service the needs of the subregional community.
11.2 To facilitate expansion to meet essential sporting and recreation needs	 i. Applications to develop available Crown land demonstrate how opportunities to share existing and proposed facilities will be realised. ii. Applications to develop new facilities respond to Concept Plan 7, and provide local road connections and extend the active transport network.

Freds Pass - education, aged care and tourist accommodation

12. Ensure that community and commercial uses in Freds Pass are appropriate for the locality

The community and tourist commercial areas of Freds Pass serve the subregion and include Crown land that may be made available for compatible development. There is an expectation that education will be a strong theme with some opportunities for other community uses such as aged care. The opportunity for tourist accommodation is retained in a location that is convenient to Coolalinga and to offer accommodation options during major events at Freds Pass Sport and Recreation Reserve.

Objective	Acceptable Land Use and Development Response	
12.1 To continue the role of Freds Pass for community uses, especially education, and for tourist accommodation	 i. The Freds Pass community area is used for education and compatible community uses such as aged care and the provision of community services ii. Development proposals, especially for education, demonstrate how opportunities to share existing and proposed facilities will be realised iii. Development proposals, including for tourism, are consistent with Plan 7 and provide connections to the local road and active transport networks. 	





COUNCIL AGENDA

LITCHFIELD ORDINARY COUNCIL MEETING

Tuesday 15 August 2023

14 Other Business

15 Confidential Items

15.01 Confirmation of Confidential Minutes

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations* 2021.

8(d) information subject to an obligation of confidentiality at law, or in equity.

15.02 Appointment of Howard Park Recreation Reserve Management Committee Members

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(b) information about the personal circumstances of a resident or ratepayer.

15.03 Freds Pass Sport Recreation Reserve – Increase in User Group Fees

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(e) subject to subregulation (3) - information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

15.04 Freds Pass Rural Show Funding Submission

This item is considered 'confidential' pursuant to Section 293(1) of the *Local Government Act 2019* and Section 51(1) of the *Local Government (General) Regulations 2021*.

8(e) subject to subregulation (3) - information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

16 Close of Meeting