



**Knuckey Lagoon Recreation Reserve
Management Committee Meeting
BUSINESS PAPER
Thursday 21/10/2021**

Meeting to be held commencing 5:30pm at Knuckey Lagoon Reserve
110 Brandt Road, Knuckey Lagoon



Knuckey Lagoon Reserve Committee Meeting

**To be held at Knuckey Lagoon Reserve
on Thursday 21 October 2021 at 5:30pm**

1 Opening of Meeting

5:XX pm

2 Attendees

Rachael Wright Litchfield Council North Ward Councillor (Chair)
Cate-Linne Fraser Berrimah Scouts
Peter Clee Darwin Amateur Radio Club
Saramat 'Tou' Ruchkaew NT Thai Association
Tovew Taggell Running Club / Knuckey Lagoon Resident
Russ Swan Top End Gem & Mineral Club
Nicky McMaster Litchfield Council Manager Communications and Engagement
Sarah Thomas Litchfield Council Reserves and Community Programs Officer

3 Apologies and Leave of Absence

4 Disclosures of Interest

Any member of the Committee who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at the Committee meeting should declare the conflict of interest to enable the Committee to manage the conflict in accordance with its obligations under the Local Government Act.

5 Confirmation of Minutes

That the Committee confirm the minutes of the Meeting held on Thursday 8 July 2021

Moved:

Seconded:

6 Business Arising from the Minutes

Meeting Date	Action	Action By	Notes	Status
4/10/2019	Storage Shed	Council	<p>CDPL to check Jess's email from Tove last year re: electrical quotes.</p> <p>Slab development email MIA request to install extra conduits in slab for cabling for future development.</p> <p>CDPL to email group revised Shed estimated time of installation/completion date by 5 August 2021.</p> <p>CDPL email shed design information to committee.</p>	In Progress
8/7/2021	Financial Breakdowns	Council	<p>Obtain & report back to committee detailed breakdown for:</p> <ul style="list-style-type: none"> • Finance repairs & maintenance overspend. • Income Generation 	
8/7/2021	Tree Maintenance Budgets	Council	<p>Provide feedback to committee regarding the Tree Maintenance budgets. Are they continuing as individual reserve line items or as one large pool of funding for use across all Litchfield Council Reserves</p>	
8/7/2021	Thai Association NTG Multicultural Funding & Lease commitments	Chair / Secretary	<p>KLRR Chair to write letter of support for longer lease.</p> <p>Tou to provide info to DCPL to assist in development of draft letter for Chairs approval and signature.</p>	
8/7/2021	Power Board Panel Labelling	Council	<p>CDPL to discuss with MIA. Council to contact contractor to rectify the issue.</p>	In Progress
8/7/2021	Trip hazard between shade area and undercover area	Council	<p>CDPL to provide photo to MIA to follow up and provide</p>	

Meeting Date	Action	Action By	Notes	Status
			advice to rectify and smooth out area.	

7 General Business

7.1 Monthly Finance Report

7.2 Terms of Reference for KLRR Committee

7.3 Welcome to new group leader Jacques (Jac) Retief taking over from Cate-Linne Fraser

7.4 Grand opening for shed – plans and date

8 Other Business

9 Next Meeting

Next meeting Thursday 9 December 2021 at 5:30pm Knuckey Lagoon Recreation Reserve.

10 Close of Meeting

The Chair closed the meeting at X:XX pm