

LITCHFIELD COUNCIL



Community effort is essential

Council Meeting BUSINESS PAPER WEDNESDAY 16/08/2017

Meeting to be held commencing 6:00pm
In Council Chambers at 7 Bees Creek Road, Freds Pass

Kaylene Conrick, Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.



LITCHFIELD COUNCIL MEETING

Notice of Meeting

**To be held in the Council Chambers, Litchfield
On Wednesday, 16 August 2017 at 6:00pm**

Kaylene Conrick
Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest regarding any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Audio Disclaimer

An Audio recording of this meeting will be made for minute taking purposes as authorised by the Chief Executive Officer.

Acknowledgement of Traditional Ownership

It is acknowledged that the meeting is held on the land of the traditional owners and Council respect the Elders past and present for their continuing custodianship of the land and the children of this land across generations.

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COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 16 August 2017

1. Open of Meeting

Audio Disclaimer

An Audio recording of this meeting is being made for minute taking purposes as authorised by the Chief Executive Officer.

Acknowledgement

The Mayor acknowledges that the meeting is held on the land of the traditional owners and pays her respect to the Elders past and present for their continuing custodianship of the land and the children of this land across generations.

2. Apologise and Leave of Absence

3. Confirmation of Minutes

1. THAT the full minutes of the Council Meeting held 19 July 2017, 17 pages, be confirmed.

Minutes have been distributed under separate cover and are publicly available on Council's website <http://www.litchfield.nt.gov.au/council/council-meetings/council-minutes> or in hard copy by request.

4. Business Arising from the Minutes

Attached for Council information is the Action Sheet

Council Action Sheet

As at 19 July 2017

Resolution Number	Resolution	Action Officer	Meeting Date	Comments to Council
15/0175/02	Meeting Procedures By-Laws THAT Council instruct the Acting Chief Executive Officer to begin negotiating with Parliamentary Counsel on the drafting of Meeting Procedures By-Laws for Litchfield Council.	CEO	19-11-15	Drafting instructions under development by Division of Local Government, Department of Housing & Community Development
16/0203	Signage, Roadside Vans and Events on Council Land THAT Council: 1. Endorse a position that no approvals will be given for signage, roadside vans or events on council owned land until such time as appropriate policy, procedures and by-laws are developed. This excludes Council Reserves which are run under management by committee or under lease to an incorporated body; 2. Develop Council by-laws to cater for the regulation of a permit system for signage within the municipality and roadside vans and events on council owned land; 3. Develop policy and procedures to support any Council by-laws which are enacted; and 4. To commence work on these by-laws, policy and procedures in 2017/18 financial year.	Director Community & Corporate	21-09-16	Work to commence (by-law preparation) in 2017/18 financial year in accordance with Council's resolution
16/0208	Reconstruction of Finn Road THAT Council: 1. endorse the funding applications for \$4,500,000 to the NT Government Regional Economic Infrastructure Fund for the reconstruction of Finn Road at an estimated total cost of \$4,650,000; and 2. allocate \$250,000 (cash in kind) from its 2016/17 approved budget towards the project should its application be successful comprising: General Consultancy \$80,000 Project Management (in kind) \$150,000 Infrastructure Reserve \$20,000 TOTAL \$250,000	Director Infrastructure & Operations	21-09-16	An outcome to the application to the Federal Government Building Better Regions Fund was expected by July 2017. Still awaiting announcement.

Council Action Sheet

As at 19 July 2017

Resolution Number	Resolution	Action Officer	Meeting Date	Comments to Council
16/0209	Road Opening - Centre Road - Access to Freds Pass Reserve THAT Council: 1. approve proceeding with the road opening process for a new access road through Freds Pass Reserve; and 2. authorise all appropriate documents to be signed and common seal affixed by the Mayor and Chief Executive Officer for the opening of the new access road.	Director Infrastructure & Operations	21-09-16	complete
16/0234	Improvements Berry Springs Waste Transfer Site THAT Council undertakes the following safety works at the Berry Springs waste transfer site to improve public and staff safety at the estimated costs outlined below: Video surveillance \$9,882.40 1km of new fence & gates \$44,297.00 Installation of waste performance boards \$6,000.00 Improved facilities for staff \$10,000.00 TOTAL \$70,179.40	Director Infrastructure & Operations	19-10-16	Facility improvements at Berry Springs and Howard Springs to be decided at conclusion of Waste Strategy.
16/0252/01	Rating Strategy THAT Council undertakes a review of Council's rating system.	CEO	16-11-16	Initial Rating Review has been presented to Councillors, further work will be undertaken with the new elected Council in 2017 including extensive community consultation

Council Action Sheet

As at 19 July 2017

17/0036/4	Litchfield Aquatic Facility Needs Analysis Report THAT Council engages the Northern Territory Government to work together to address the gap in aquatic services in the southern part of the Litchfield municipality, in particular the provision of Learn to Swim facilities	CEO	15-02-17	Council will continue to advocate for funding to undertake a feasibility study in 2018/19 Response received from Minister Moss recommending Council applies for a Department Housing & Community Development Special Purpose Grant
17/0051/05	Queens Baton Relay THAT Council contact NT Tourism and Culture Minister for special grant funding to cover all costs of the Queens Baton Relay and explore opportunities for lasting community benefit.	Director Community & Corporate	15-03-17	Ongoing search for grant opportunities
17/0068/02	Carveth and William Road Upgrade THAT COUNCIL: Request Council officers explore upgrade options and identify funding options for the proposed upgrade work to Carveth Road and William Road, Berry Springs	Director Infrastructure & Operations	19-04-17	Update estimate of road sealing. Extra development update from Developer
17/0112/3	Road Improvements – Carveth & Williams Road THAT Council reaffirms its commitment to working with residents and other stakeholders to undertake the sealing of Carveth and William Road project.	Director Infrastructure & Operations	21-06-17	Ongoing
17/0105/3	Draft Municipal Plan 2017/18 and Draft Long Term Financial Plan THAT Council agrees to prioritise the development of a business case working with the Cyrus Road Developer and Residents to expedite this project.	Director Infrastructure & Operations	21-06-17	Ongoing

Council Action Sheet

As at 19 July 2017

17/0105/4	Draft Municipal Plan 2017/18 and Draft Long Term Financial Plan THAT Council considers the business case for the sealing of Carveth and William Roads as soon as it is completed with the opportunity to bring forward the project from 2018/19 financial year should Council determine. The business case will include full costs estimates, developer contributions, special rate charge and Council contribution, as well as timing and road design.	Director Infrastructure & Operations	21-06-17	Awaiting discussions with subdivision developer
17/0103/01	Community Event on Council Land THAT Council agrees to provide the Humpty Doo Scouts with permission to hold a one-off community event in 2017 on 320 Arnhem Highway, Humpty Doo providing the Event Organiser satisfactory meets Council requirements to ensure the safety of the people at the event and the general community affected by the event, including: <ul style="list-style-type: none"> • An Event Plan incorporating a site plan; • A Traffic Management Plan, including a car parking diagram; • A risk Management Plan, including current public liability insurance certificate; and • Any other documentation requested by Council 	Director Community & Corporate	21-06-17	Complete, plans received and event approved for 12 August 2017
17/0103/2	Community Event on Council Land THAT Council delegates to the Chief Executive Officer or her delegate to sign-off on the documentation outline above, to provide the appropriate permission.	Director Community & Corporate	21-06-17	Complete, event approved
17/0103/3	Community Event on Council Land THAT Council acknowledges that this permission is once off and does not guarantee access to the site for future events.	Director Community & Corporate	21-06-17	Complete

Council Action Sheet

As at 19 July 2017

17/0109/1	Nomination Howard Park Reserve Committee THAT Council: appoints Gerard Maley and Stephen McWilliams to the Howard Park Reserve Committee for a term of twelve months commencing 21 June 2017.	Director Community & Corporate	21-06-17	Complete, first meeting 10 August 2017
17/0109/2	Nomination Howard Park Reserve Committee THAT Council reappoints Gerry Wood, Mary De Palma and Bronte Way to the Howard Park Reserve Committee for a further term of twelve months, commencing 21 June 2017.	Director Community & Corporate	21-06-17	Complete
17/0109/3	Nomination Howard Park Reserve Committee THAT Council writes and thanks the retiring committee members for their contribution to the Howard Park Reserve Committee.	Director Community & Corporate	21-06-17	Complete
17/0111/2	Library Services Needs Study THAT Council endorses the Library Needs Study Scope as outlined in this report.	CEO	21-06-17	Complete
17/0116/2	Recreational Reserve Tree Audits THAT Council allocate funds to conduct a quantified tree risk assessment on Freds Pass Reserve in the financial year 2017/18.	Director Community & Corporate	21-06-17	Complete – funds are allocated in the budget 2017/18
17/0116/3	Recreational Reserve Tree Audits THAT Council reviews all current lease agreements over Council-owned land regarding tree management responsibilities.	Director Community & Corporate	21-06-17	Investigation started
17/0116/4	Recreational Reserve Tree Audits THAT Council requests that a further report be provided on the financial and risk implications of tree management on Recreational Reserves in 2017.	Director Community & Corporate	21-06-17	Investigation started

Council Action Sheet

As at 19 July 2017

1718/002	<p>Rates Declaration 2017/18</p> <p>1. THAT Council receives and notes the Chief Executive Officer's certification of the assessment records in line with Section 24(1) Local Government (Accounting) Regulations as attached to this report.</p> <p>2. THAT Council, pursuant to Section 158 of the Local Government Act, declares the following rates and charges for the financial year ending 30 June 2018:</p> <p>RATES</p> <p>1 That Pursuant to Section 149 of the Act, the Council adopts the Unimproved Capital Value as the basis of the assessed value of allotments within the Litchfield Municipality ("the Council Area").</p> <p>2 That Pursuant to Section 155 of the Act Council declares that the amount it intends to raise for general purposes by way of rates is \$6,868,357 by the application of a combination of the following fixed charges and differential valuation-based charges with minimum charges being payable:</p> <p><i>Residential</i></p> <p>2.1 With respect to every allotment of rateable land within that part of the Council Area comprising the suburb of Coolalinga and zoned SD, MD, MR and HR under the <i>NT Planning Scheme</i> (other than conditionally rateable land), a fixed charge of \$1,215.00.</p> <p>2.2 With respect to every allotment of rateable land within that part of the Council Area zoned SD, MD, MR and HR under the <i>NT Planning Scheme</i> (other than land in the suburb of Coolalinga and conditionally rateable land), a fixed charge of \$765.00.</p> <p>2.3 With respect to every allotment of rateable land within the Council Area zoned CL, PS, OR, H, A, RR, RL, R, CP, CN, HT, RD, WM, T, SU, M, PM, RW, and U under the <i>NT Planning Scheme</i> (other than conditionally rateable land) a fixed charge of \$765.00.</p> <p><i>Commercial</i></p> <p>2.4 With respect to every allotment of rateable land within the Council Area zoned CB, C, CV, SC, TC, LI, GI, DV and FD under the <i>NT Planning Scheme</i> (other than conditionally rateable land), a valuation-based charge calculated at a rate of 0.189871% of the unimproved capital value of the land, with the minimum amount payable in the application of that valuation-based charge being \$1,395.00; With respect to every allotment of rateable</p>	Director Community & Corporate	05-07-17	Complete
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Council Action Sheet

As at 19 July 2017

	<p>land within that part of the Council Area, comprising of Hun 055 P 6128, a valuation-based charge calculated at a rate 0.503348% of the unimproved capital value of the land.</p> <p>With respect to every allotment of rateable land within that part of the Council Area, comprising Hun 045 P 01860, Hun 045 P 01872 and Hun 000 P 07002, a valuation-based charge calculated at a rate 0.251661% of the unimproved capital value of the land.</p> <p><i>Other Land</i></p> <p>With respect to every allotment of rateable land within the Council Area not otherwise described above, a valuation-based charge calculated at a rate of 0.189871% of the unimproved capital value of the land with the minimum amount payable in the application of that valuation-based charge being \$1,395.00.</p> <p><i>Mining Tenements</i></p> <p>With respect to every allotment of conditionally rateable land within the Council Area occupied under a mining tenement, a valuation-based charge calculated at a rate of 0.34% of the unimproved capital value of the land with the minimum amount payable in the application of that valuation-based charge being \$871.68.</p> <p><i>Pastoral Leases</i></p> <p>With respect to every allotment of conditionally rateable land within the Council Area comprising a pastoral lease as defined in the <i>Pastoral Land Act</i>, a valuation-based charge calculated at a rate of 0.0299% of the unimproved capital value of the land held under the pastoral lease, with the minimum amount payable in the application of that valuation-based charge being \$368.31.</p> <p>CHARGES</p> <p>3 That pursuant to Section 157 of the Act, the Council declares a Waste Management Charge: The purpose for which this Charge is imposed is</p>			
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Council Action Sheet

As at 19 July 2017

	<p>to enable and assist Council to meet the cost of the waste disposal services, including management and operation of the three waste transfer stations, which Council provides for the benefit of all rateable land within the Council Area, other than the land described in paragraph 3.4 below, and the occupiers of such land.</p> <p>The amount to be raised by this Charge is \$2,743,838. The amount of the Charge declared is \$349.00 per allotment.</p> <p>The Charge will be levied on all rateable land within the Council Area with the exception of allotments within that part of the Council area zoned CB, C, SC, TC, LI, GI, DV under the <i>NT Planning Scheme</i> and including the allotments identified in B ii. and iii above.</p> <p>RELEVANT INTEREST RATE</p> <p>4 That the Council fixes the relevant interest rate for the late payment of rates and charges in accordance with Section 162 of the Act at the rate of 17% per annum which is to be calculated on a daily basis.</p> <p>PAYMENT</p> <p>5 That the Council determines that the Rates and Charges declared under this declaration are all due and payable in three (3) approximately equal instalments on the following dates:</p> <p>31 August 2017;</p> <p>30 November 2017; and</p> <p>28 February 2018.</p>			
1718/004	<p>Council and Thorak Regional Cemetery Fees and Charges</p> <p>THAT Council:</p> <ul style="list-style-type: none"> Adopts the Council Fees and Charges for 2017/18 as presented in Attachment A of this report; and Adopts the Thorak Regional Cemetery Fees and Charges for 2017/18 as presented in Attachment B of this report. 	Director Community & Corporate	05-07-17	Complete

Council Action Sheet

As at 19 July 2017

1718/005	Long Term Financial Plan 2017/18 to 2026/27 THAT Council pursuant to Section 23 Local Government Act adopts the Long Term Financial Plan 2017/18 to 2026/27.	Director Community & Corporate	05-07-17	Complete
1718/008	Dump Point(s) in Litchfield THAT Council receive a report by the November 2017 meeting on the viability of establishing a Dump point in the Litchfield municipality, possibly at the Humpty Doo Waste Transfer Site.	Director Infrastructure & Operations	19-07-17	underway
1718/009	Blackspot Road Funding NT 2017/18 THAT Council: 1. acknowledge the inequity of the Black Spot Road funding in the NT and in particular, Litchfield in the current Federal Budget; 2. writes to all NT Federal Members outlining the concerns of Council regarding the inequity of the Black Spot Road funding in the NT and in particular, Litchfield; and 3. writes to LGANT and the NT Government Minister for Infrastructure seeking support to lobby the Federal Government prior to the next Federal Budget for a needs based allocation of Black Spot Road Funding for the NT.	Director Infrastructure & Operations	19-07-17	Complete – letters sent 4 August 2017

Council Action Sheet

As at 19 July 2017

1718/010	<p>Australia Citizenship Legislation Amendment THAT Council:</p> <ol style="list-style-type: none"> believes everyone living in Australia should sign up to our laws and our values; opposes the citizenship changes to delay to prospective citizens pledging allegiance to Australia through extended residency requirements, as it only further isolates individuals from Australian society. The existing requirement is four years and there is no advantage for Australia in delaying people making a commitment of allegiance to Australia; notes that the existing citizenship test is already in English, and is committed to encouraging immigrants attain English language levels that allow them to take full advantage of the opportunities and benefits available to all members of the Australian community; rejects the Government's stand requiring 'university level' English as it believes it sends a message to every single Australian who doesn't have university entrance qualifications that the Australian Government, if given the choice, would prefer those Australians were not here; seeks the Government to withdraw this Bill, and the proposed changes in the <i>Australian Citizenship Legislation Amendment (Strengthening the Requirements for Australian Citizenship and Other Measures) Bill 2017</i> to residency requirements and the English language test mean; and writes to the Hon Peter Dutton Minister for Immigration and Border Protection advising of Council's concerns with the proposed changes. 	CEO	19-07-17	Complete – letter sent 4 August 2017
1718/017	<p>Adoption of Development and Subdivision Standards THAT Council:</p> <ol style="list-style-type: none"> adopts the Litchfield Council Development and Subdivision Standards; authorises the Chief Executive Officer to approve minor amendments to the Standards as may be needed from time to time; and authorises the Director Infrastructure and Operations to make technical amendments to standard drawings as presented. 	Director Infrastructure & Operations	19-07-17	Complete

Council Action Sheet

As at 19 July 2017

1718/018	Freds Pass Reserve Centre Road Upgrade THAT Council award tender T17-135 Freds Pass Reserve Centre road upgrade to Allan King and Sons for their submitted tender price of \$834,590 (GST incl.).	Director Infrastructure & Operations	19-07-17	Completed
1718/019	Construction of Mobile Workforce Shed, Humpty Doo WTS THAT Council: receive and note the report on the status of the \$225,000 grant from Department of Housing and Community Development to construct a Mobile Work Force Shed at the Humpty Doo Waste Transfer Station; and acknowledges the grant extension received from Department of Housing and Community Development and the revised project timelines.	Director Infrastructure & Operations	19-07-17	Consultant report received advising preferable location for shed. Planning application underway.
1718/023	GOV05 Caretaker Period Policy THAT Council: 1. adopts the updated GOV05 Caretaker Policy; and 2. notes the requirements for the first meeting of Council after a Local Government general election.	Director Community & Corporate	19-07-17	Complete

171/024	Implementation of new Dog By-laws THAT Council:	Director Infrastructure & Operations	19-07-17	Registration forms and registers developed												
	1. determines that in implementing the new Dog Management By-laws, that all dogs must be registered by 15 December 2017;															
	2. places a moratorium period on unregistered dog offences infringements until 16 December 2017, providing all dog owners with adequate time to register dogs without penalty;															
	3. Provides two registration periods for owners to register dogs; annual or lifetime;															
	4. sets a fixed date for annual registration period from 1 September to 31 August;															
5. determines that annual dog registration fees for 2017/18 financial year, as outlined in the table below:																
Annual Registration																
<table><tr><td>Registration Category</td><td>Annual Registration Fee</td><td>Concession</td><td>Pro rata 6 Months fee Applies from 1 March</td></tr><tr><td>Entire Dog</td><td>75.00</td><td>40.00**</td><td>50%</td></tr><tr><td>De-sexed Dog</td><td>20.00</td><td>10.00</td><td>50%</td></tr></table>					Registration Category	Annual Registration Fee	Concession	Pro rata 6 Months fee Applies from 1 March	Entire Dog	75.00	40.00**	50%	De-sexed Dog	20.00	10.00	50%
Registration Category	Annual Registration Fee	Concession	Pro rata 6 Months fee Applies from 1 March													
Entire Dog	75.00	40.00**	50%													
De-sexed Dog	20.00	10.00	50%													

Council Action Sheet

As at 19 July 2017

	Declared Dangerous Dog	250.00	n/a	50%												
	Working Dog / Assistance Dog / Service Dog	Free	n/a													
	Transfer of dog ownership and/or change of registered address within 30 days	Free	n/a													
<p>6. waives the annual (only) registration fee for the first year, providing the dog is registered by 15 December 2017;</p> <p>7. determines that a Declared Dangerous Dog is only eligible for annual registration not lifetime registration;</p> <p>8. determines lifetime dog registration fees for 2017/18 financial year, as outlined in the table below:</p> <p>Lifetime Registration Fees</p> <table><tr><th>Registration Category</th><th>Lifetime Registration Fee</th><th>Concession</th></tr><tr><td>Entire Dog</td><td>375.00</td><td>202.00**</td></tr><tr><td>De-sexed Dog</td><td>100</td><td>50.00</td></tr></table>								Registration Category	Lifetime Registration Fee	Concession	Entire Dog	375.00	202.00**	De-sexed Dog	100	50.00
Registration Category	Lifetime Registration Fee	Concession														
Entire Dog	375.00	202.00**														
De-sexed Dog	100	50.00														

	Transfer of dog ownership and/or change of registered address within 30 days	Free	n/a				
	<p>9. determines not to restrict the number of dogs permitted to be kept on premises without a licence in accordance with Litchfield Council Dog Management By-laws Division 3 Licencing of Premises s 13 Requirement of Licence.</p> <p>The concession fee is applicable to those dog owners who are in receipt of a government pension, desexed animals sold by eligible pound or shelter or those who are registered breeders, ie members of Dogs NT who have agreed to abide by the North Australian Canine Association Rules and Regulations, including the Code of Ethics or desexed animal sold by eligible pound or shelter.</p> <p>**Entire Dog concession applicable to registered breeders only, ie members of Dogs NT who have agreed to abide by the North Australian Canine Association Rules and Regulations, including the Code of Ethics.</p>						

Council Action Sheet

As at 19 July 2017

1718/025	Thorak Regional Cemetery – Fees and Charges 2017/2018 THAT Council reaffirms its decision made at the Special Council Meeting held 5 July 2017 in setting the 2017/18 fees for the Thorak Regional Cemetery, including the introduction of an administration charge of 10% for customers that are not Litchfield residents at the time of purchase; and continues to strongly advocate to the Northern Territory Government Minister for Housing and Community Development to address the financial and operating model for the Thorak Regional Cemetery. It remains impractical and inequitable to expect Litchfield ratepayers to subsidise this regional community service and to responsible for the liabilities and capital expenditure over time.	Director Community & Corporate	19-07-17	Ongoing
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COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 16 August 2017

5 Conflict of Interest

6 Presentations

7 Petitions

8 Public Forum

9 Accepting or Declining Late Items

10 Notices of Motion

11 Mayors Report

The Mayor presents a verbal report on monthly activities.

12 Reports from Council Appointed Representatives

Council appoints Council representatives to external committees. *Council Appointed Representatives* provide a verbal update on activities over the past month relating to the committees to which the Councillor has been formally appointed.

Cr Barden - AACo Community Reference Group

Cr Wright - Howard Park Reserve Committee

- Knuckey Lagoon Reserve Committee

Cr Osborn - Freds Pass Sport & Recreation Management Board



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 16 August 2017

13 Finance Report

13.1 Finance Report July 2017



COUNCIL REPORT

Agenda Item Number: 13.1
Report Title: Council Finance Report – July 2017
Meeting Date: 16/08/2017
Attachments:

Purpose

The purpose of this report is to present the monthly finance report for the period ended 31 July 2017.

Recommendation

THAT Council receives the Litchfield Council Finance report for the period ended 31 July 2017.

Background

The Finance Report for July 2017 is attached.

There are no budget amendments and YTD Actual is expenditure and income recognised to date for the month of July 2017.

Total Revenue for the month of July reflects Rates levied and recognised at the beginning of the financial year, although actual payment is received throughout the year. No capital revenue is recognised to date for the current financial year.

Total Expenses are 1% of the annual budget of the financial year. Main expenses recognised are the first quarterly payment to the recreation reserves, the election costs and insurance premiums paid for the full year.

Overall, there are no concerns in the financial performance towards the budget.

Finance Report

July 2017

**LITCHFIELD
COUNCIL**



Community effort is essential

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SECTION 1

CONSOLIDATED FINANCIAL STATEMENTS

The consolidated Financial Statements, including Thorak Regional Cemetery operations, are presented in the same format as the full set of *End of Financial Year Statements*, reported in Litchfield Council's Annual Report, for greater transparency.

The statements include total revenue, both operational and capital but only operational expenditure. Capital expenditure is capitalised as Infrastructure, Property, Plant & Equipment in the Balance Sheet upon completion of the projects.

CONSOLIDATED OPERATING STATEMENT

	2017/18 Budget	2017/18 YTD Actual	2017/18 Forecast	Forecast Variance +ve (-ve)	Note
REVENUE					
Rates	9,697,195	9,766,907	9,697,195	0	
Statutory Charges	33,500	1,253	33,500	0	
User Charges	1,217,955	143,217	1,217,955	0	
Grants, subsidies & contributions	5,294,974	0	5,294,974	0	
Investment Income	725,000	63,959	725,000	0	
Reimbursements	0	0	0	0	
Other Income	43,000	36	43,000	0	
TOTAL REVENUE	17,011,624	9,975,373	17,011,624	0	
EXPENSES					
Employee Costs	5,973,624	623,068	5,973,624	0	
Auditor Fees	41,000	0	41,000	0	
Bad and doubtful Debts	0	0	0	0	
Elected Member Expenses	245,787	1,301	245,787	0	
Election Expenses	136,710	124,282	136,710	0	
Cemetery Operations	266,500	4,161	266,500	0	
Contractors	4,505,358	224,539	4,505,358	0	
Energy	231,600	0	231,600	0	
Insurance	223,599	183,489	223,599	0	
Maintenance	530,628	53,388	530,628	0	
Legal Expenses	173,000	8,170	173,000	0	
Donations and Community Support	136,250	6,683	136,250	0	
Computer / IT Costs	281,290	58,111	281,290	0	
Parts, accessories & consumables	188,000	7,010	188,000	0	
Professional Services	444,070	6,438	444,070	0	
Sundry	384,357	50,328	384,357	0	
TOTAL EXPENSES	13,761,773	1,350,967	13,761,773	0	
RESULT	3,249,851	8,624,406	3,249,851	0	

CONSOLIDATED BALANCE SHEET at 31 July 2017

	30 June 2017	31 July 2017	Movement +ve (-ve)
CURRENT ASSETS			
Cash & Cash Equivalents	1,887,018	452,097	(1,434,921)
Trade and Other Receivables	1,931,008	11,518,105	9,587,097
Other Financial Assets	19,605,369	19,605,369	0
TOTAL CURRENT ASSETS	23,423,396	31,575,571	8,152,176
NON CURRENT ASSETS			
Infrastructure, Property, Plant & Equipment	266,360,207	272,029,594	5,669,387
Other Non-Current Assets	7,033,044	2,518,056	(4,514,989)
TOTAL NON CURRENT ASSETS	273,393,251	274,547,650	1,154,399
TOTAL ASSETS	296,816,647	306,123,221	9,306,574
CURRENT LIABILITIES			
Trade and Other Payables	1,297,371	1,199,578	97,793
Provisions	617,504	606,210	11,294
TOTAL CURRENT LIABILITIES	1,914,875	1,805,788	109,087
NON CURRENT LIABILITIES			
Provisions	316,480	316,480	0
TOTAL NON CURRENT LIABILITIES	316,480	316,480	0
TOTAL LIABILITIES	2,231,355	2,122,268	109,087
NET ASSETS	294,585,292	304,000,953	9,415,661
EQUITY			
Accumulated Surplus	36,860,944	47,746,289	10,885,345
Asset Revaluation Reserve	243,311,730	243,311,730	0
Other Reserves	14,412,618	12,942,934	(1,469,684)
TOTAL EQUITY	294,585,292	304,000,953	9,415,661

Cash and cash equivalents have reduced by \$1,434,921 due to the payment of creditors on completion of projects from 2016/17.

Trade and Other Receivables has increased by \$9,587,097 from 30 June 2017 due to the levying of 2017/18 rates to be received over the year in three instalments (31 August, 30 November and 28 February) as well as general accounts receivable.

Infrastructure, Property, Plant & Equipment has increased due to the capitalisation of 2016/17 capital expenditure.

Other Non-Current Assets represents the projects that remain work in progress as at 30 June 2017 ie. Anzac Parade Infrastructure Upgrade, Freds Pass Reserve Capital Improvements and Freds Pass Road Infrastructure Upgrade.

Estimate of Net Cash position and Current ratio

The current ratio measures the liquidity of an entity. It observes the ability to pay short-term liabilities (debt and payables) with its short-term assets (cash and receivables). If the ratio is less than 1:1 Council is unable to pay its liabilities. Best practice is for the ratio to be between 1.5 and 3.

As identified in Section 5 of this report, Litchfield Council's liquidity KPI is easily met with 31 July 2017 current ratio equalling 17.49.

Current ratio = $\frac{\text{Current Assets (less: Provision for Doubtful debt)}}{\text{Current Liabilities}}$

$$= \frac{31,575,571}{1,805,788} = 17.49$$

Net Cash Position = $31,575,571 - 1,805,788 = \29.8 million

SECTION 2

OPERATING POSITION BY DEPARTMENT

The 2017/18 rates and charges have been applied to properties which is reflected in both Finance and Waste Management year to date revenue totals.


Finance expenses are greater as a result of insurance premiums paid for the entire year of cover.

Community expenses are slightly higher than other areas due to the recreation reserves receiving their first quarterly distribution in July.

	2017/18 Budget	2017/18 YTD Actual	2017/18 Forecast	Forecast Variance +ve (-ve)
REVENUE				
Finance	8,174,865	7,070,226	8,174,865	0
Information Services	27,500	0	27,500	0
Works	2,467,580	1,007	2,467,580	0
Planning	162,430	416	162,430	0
Waste Management	2,986,838	2,782,583	2,986,838	0
Community	79,500	1,511	79,500	0
Regulatory Services	34,000	1,480	34,000	0
TOTAL REVENUE	13,932,713	9,857,223	13,932,713	0
EXPENSES				
Council Leadership	1,071,161	180,622	1,071,161	0
Corporate	466,900	38,755	466,900	0
Information Services	469,156	68,964	469,156	0
Finance	1,522,941	353,906	1,522,941	0
Works	3,112,938	64,608	3,112,938	0
Planning	609,494	58,072	609,494	0
Waste Management	2,828,104	130,415	2,828,104	0
Community	1,285,840	251,194	1,285,840	0
Mobile Workforce	1,226,644	89,445	1,226,644	0
Regulatory Services	376,940	39,319	376,940	0
TOTAL EXPENSES	12,970,118	1,275,300	12,970,118	0
OPERATING RESULT	962,595	8,581,923	962,595	0

NEW INITIATIVES

In addition to Council's year-on-year operating expenses Council resolved to undertake the following New Initiatives in 2017/18. The new initiatives expenditure is included in the operating result above. The table below highlights the expenditure compared to budget to the end of July 2017.

	2017/18 Budget	2017/18 YTD Actuals	2017/18 Forecast	Comments
Data Back up – Business Continuity	16,000	0	16,000	Yet to commence
Private Roads Strategy	30,000	0	30,000	Yet to commence
Feral Dog Program	10,000	0	10,000	Yet to commence
Promoting Responsible Dog Ownership	10,000	0	10,000	Yet to commence
Southport Progress Association Mira Square	5,000	0	5,000	Yet to commence
Queen's Baton Relay	10,000	0	10,000	Yet to commence
Tree Management	30,000	0	30,000	Yet to commence
Women's Business Network Meetings	10,000	1,009	10,000	
Mayoral Robe & Chain	3,000	0	3,000	Yet to commence
Asbestos Audits on Reserve Infrastructure	10,000	0	10,000	Yet to commence
Meters on Council Bores	15,000	0	15,000	Yet to commence
Records Management Improvement	51,000	0	51,000	Yet to commence
TOTAL	200,000	1,009	200,000	



- On Budget



- Watch Budget



- Outside Budget

Please note, the following two initiatives from 2016/17 have continued into the 2017/18 financial year:

- Developer Contribution Plan Review is still currently in progress, scheduled to be finalised in 2017/18;
- Mobile Work Force Shed Project is in progress, scheduled to be finalised by end-of-August 2017 to ensure sufficient time for the design and construction of the Mobile Work Force Shed.

CAPITAL POSITION







The table below compares capital revenue and expenditure to budget to the end of July 2017.


No capital revenue or expenses are recognised as yet.

	2017/18 Budget	2017/18 YTD Actuals	2017/18 Forecast	Forecast Variance +ve (-ve)	Note
REVENUE					
Works	1,547,377	0	1,547,377	0	
Waste Management	13,000	0	13,000	0	
Planning	763,409	0	763,409	0	
Mobile Workforce	30,000	0	30,000	0	
TOTAL REVENUE	2,353,786	0	2,353,786	0	
EXPENSES					
Works	3,486,230	0	3,486,230	0	
Waste Mgt	305,000	0	305,000	0	
Mobile Workforce	380,000	0	380,000	0	
TOTAL EXPENSES	4,171,230	0	4,171,230	0	
CAPITAL RESULT	(1,817,444)	0	(1,817,444)	0	

CAPITAL PROJECTS 2017/18 - WORKS

The table below summarises Council's capital works program for the 2017/18 financial year in accordance with the budget and Municipal Plan. Council is continuing to work towards completing projects from 2016/17 financial year and the 2017/18 works program are awaiting the tender process.

Infrastructure Expenditure	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment
Projects commenced in 2015/16 and 2016/17						
Anzac Parade Upgrade	30/09/2017	<u>2015/16</u> 1,800,000	1,063,230	1,800,000	(1,800,000)	 Stage 2 - In progress
Freds Pass Road Upgrade	31/12/2017	<u>2016/17</u> 1,220,500	84,750	1,220,500	-	 Variation on Design in progress
Projects commencing in 2017/18						
Road Reseal Program	30/11/2017	2,649,404	0	2,649,404	-	 Yet to commence
Re-sheeting of Roads	30/04/2018	400,000	0	400,000	-	 Yet to commence
Shoulder Widening	31/03/2018	300,000	0	300,000	-	 Yet to commence
Safety Rails – Leonino Road	30/04/2018	100,000	0	100,000	-	 Yet to commence

Infrastructure Expenditure	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment
Finn Road Upgrade	30/06/2018	-	0	-	-	 \$1.5m Road Upgrade Grant from NTG – awaiting signed agreement
TOTAL		3,449,404	0	3,449,404	-	



- On Budget




- Watch Budget



- Outside Budget

CAPITAL PROJECTS 2017/18 – RECREATION RESERVES

The table below is Council's capital projects for Recreation Reserves still in progress from the 2016/17 financial year in accordance with the Budget and Municipal Plan.

Recreation Reserve Expenditure	Estimated Date of Completion	Budget	YTD Actuals	Forecast	Forecast Variance +ve (-ve)	Comment
Projects commenced in 2016/17						
FPR - Improvements	31/12/2017	3,000,000	1,047,411	3,000,000	-	 In Progress
TOTAL		3,000,000	1,047,411	3,000,000	-	



- On Budget



- Watch Budget



- Outside Budget

SECTION 3

CASH ON HAND & INVESTMENTS

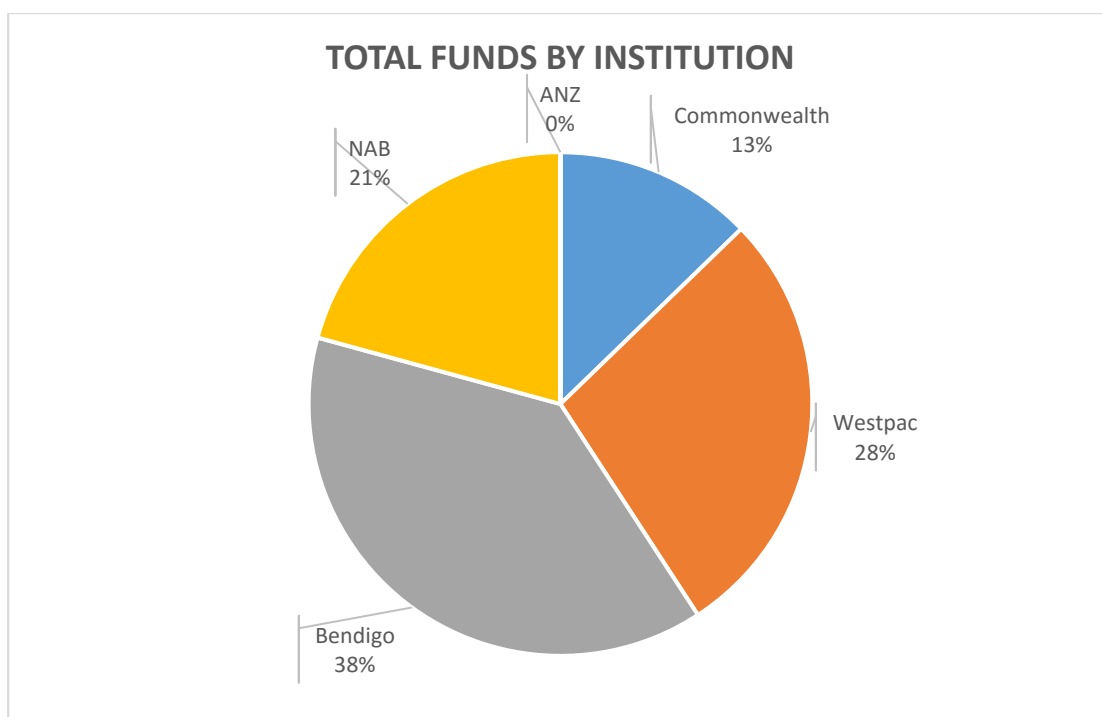
The table below represents a summary of the Cash on Hand & Investments held by Council at 31 July 2017 and compares the balance to the balance at 30 June 2017.

	30 JUNE 2017	31 JULY 2017	VARIANCE	COMMENT
Investments (Incl. Trust Account)	19,156,505	19,156,505	0	
Business Maxi Account	1,701,779	352,400	(1,349,379)	Reduction due to payments for project completions from 2016/17.
Operating Account	146,444	98,197	(48,247)	Reduction due to payments for project completions from 2016/17.
TOTAL	21,004,729	19,607,103	(1,397,626)	

Investments

Council invests cash from its operational and business maxi accounts to ensure Council is receiving the best return on its cash holdings.

Date Invested	Invested Amount	Days Invested	Invested with	Interest Rate	Due Date	Expected return to Maturity Date
16/08/2016	1,550,000	365	Westpac	3.00%	16/08/2017	46,500
20/02/2017	1,044,927	182	NAB	2.57%	21/08/2017	13,390
26/08/2016	1,000,000	365	CBA	3.00%	26/08/2017	30,000
21/09/2016	1,500,000	365	CBA	3.00%	21/09/2017	45,000
23/03/2017	1,522,761	210	NAB	2.57%	16/10/2017	22,516
24/02/2017	1,000,000	270	Westpac	2.60%	24/11/2017	19,233
04/12/2016	1,226,128	365	Bendigo	2.75%	04/12/2017	33,719
19/12/2016	1,040,000	365	Bendigo	2.80%	14/12/2017	29,120
30/03/2017	1,500,000	365	NAB	2.58%	30/03/2018	38,700
27/03/2017	1,000,000	365	Bendigo	2.65%	27/03/2018	26,500
28/03/2017	1,000,000	365	Bendigo	2.65%	27/03/2018	26,500
26/05/2017	1,545,533	365	Bendigo	2.65%	20/05/2018	40,957
16/06/2017	2,500,000	365	Westpac	2.55%	16/06/2018	63,750
16/06/2017	1,500,000	365	Bendigo	2.80%	10/06/2018	42,000
17/06/2017	227,003	365	Bendigo	2.75%	17/06/2018	6,243
30/06/2017	1		Bendigo			Minimum balances in savings account to holding investments
30/06/2017	152		ANZ			
TOTAL INVESTMENTS	19,156,505					484,127



FINANCIAL RESERVES

No movement from 30 June 2017.

	Balance at 1 July 2017	Transfer TO	Transfer FROM	Net Movement	Balance at 31 July 2017
Property Reserve	417,192	-	-	-	417,192
Plant and Equipment Reserve	14,796	-	-	-	14,796
Infrastructure Reserve	1,973,238	-	-	-	1,973,238
Developer Contribution Reserve	781,571	-	-	-	781,571
Waste Management Reserve	3,514,577	-	-	-	3,514,577
Election Reserve	25,044	-	-	-	25,044
Disaster Recovery Reserve	790,388	-	-	-	790,388
Strategic Initiatives Reserve	1,147,009	-	-	-	1,147,009
Unexpended Grants and Contributions	4,279,118	-	-	-	4,279,118
TOTAL	12,942,934	-	-	-	12,942,934

SECTION 4

DEBTORS

SUNDRY DEBTORS

Total Sundry Debtors at 31 July 2017 is \$267,979 compared to \$48,505 at 30 June 2017, an increase of \$219,474. This is mainly due to the Northern Territory Pensioner and Carer Concession invoice outstanding for 2017/18 Rates.

Category	Current	30 Days	60 Days	90 Days and over	Balance
Waste	\$8,778	\$607	\$209	\$1,462	\$11,056
Infrastructure	\$220,315	\$2,016	\$0	\$31,553	\$253,884
Recreation Reserves	\$1,079	\$940	\$0	\$1,020	\$3,039
TOTAL	\$230,172	\$3,563	\$209	\$34,035	\$267,979
% of total sundry debtors	85.9%	1.3%	0.1%	12.7%	

Action summary of 90 Days Debtors:

Company under Administration – further advice regarding payment status to be received from Administrators	\$5,907
Planning Development – awaiting payment prior to clearance	\$20,821
Debtor sent to Debt Collectors	\$2,301
Debtor on Payment Plan	\$2,392
Contact has been made with debtor awaiting payment	\$132
Contact has been made with debtor awaiting payment	\$1,462
Debtors to be sent a reminder invoice	\$940
Debtors to be sent a reminder invoice	\$80
TOTAL	\$34,035

Please note, Sundry debtors exclude rate debtors and infringements.

FINES AND INFRINGEMENTS

At 31 July 2017 Council has 96 infringements outstanding with a balance of \$29,170, a decrease of \$605 in outstanding infringements at 30 June 2017.

	June 2017	July 2017
Number of Infringements outstanding	99	96
Balance of Infringements outstanding	\$29,775	\$29,170

Eighty-seven (87) infringements have been sent to the Fines Recovery Unit (FRU), eight (8) infringements have been sent a reminder letter and one (1) infringement has been placed on-hold under dispute.

All infringement courtesy letters have been sent in accordance with Council's policy.

OUTSTANDING RATES

The table below is a summary of current year rates raised, collected and outstanding as at 31 July 2017.

	Rates Raised	Rates Collected	Outstanding	% Outstanding
2017/2018	\$9,655,881	\$780,271	\$8,875,610	91.9%

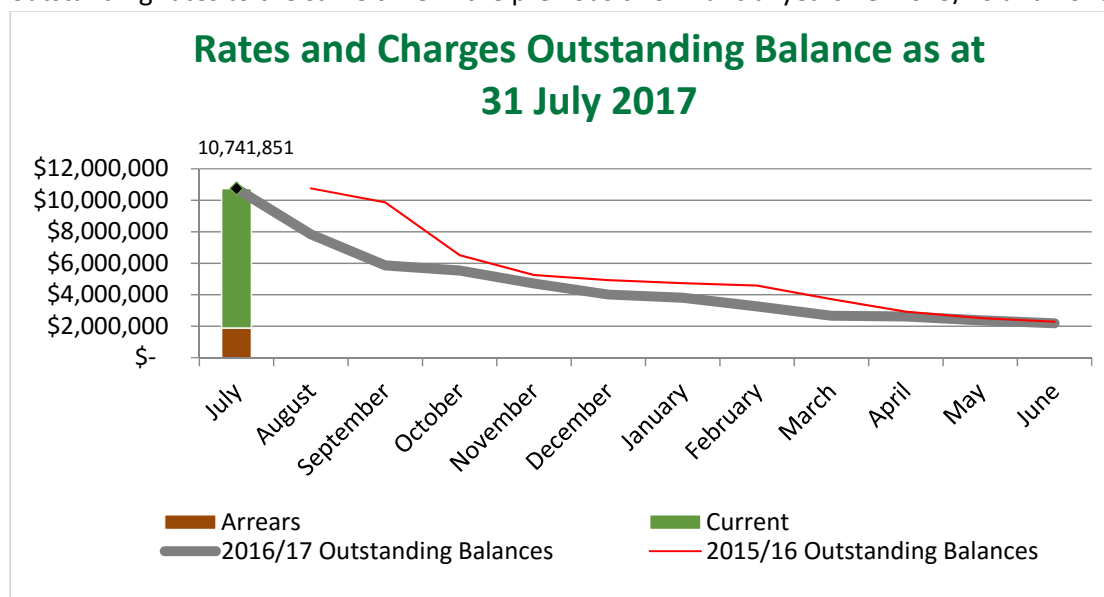
The below table illustrates the split of outstanding rates:

	PRIOR YEAR ARREARS	INSTALMENT 1	INSTALMENT 2	INSTALMENT 3	BALANCE
COMMERCIAL	\$32,774	\$194,245	\$205,094	\$205,283	\$637,395
GAS PLANT	\$ -	\$14,932	\$14,932	\$14,932	\$44,796
MINING	\$50,367	\$24,988	\$24,988	\$24,988	\$125,331
NON-RATEABLE MINING	\$521	\$ -	\$ -	\$ -	\$521
NON-RATEABLE WASTE	\$19,761	\$4,072	\$4,072	\$4,072	\$31,976
PASTORAL	\$ -	\$246	\$246	\$246	\$737
GENERAL	\$1,880,395	\$2,496,873	\$2,588,328	\$2,647,032	\$9,612,628
URBAN RESIDENTIAL	\$102,496	\$120,582	\$123,520	\$124,190	\$470,788
WORKERS VILLAGE	\$ -	\$12,584	\$12,584	\$12,584	\$37,751
TOTAL	\$2,086,314	\$2,868,521	\$2,973,763	\$3,033,326	\$10,961,923

Council's Debt Recovery Policy FIN05 guides the collection of outstanding rates. Recovery of rates continues to be an area of focus with Council's performance in recovering outstanding rates improving each month. Council continues to use the services of Territory Debt Collectors to collect rate assessments in arrears.

Initial Rates Notices were sent in late July 2017. Reminder letters will be sent to all ratepayers with arrears fourteen (14) days after the first instalment due date, 31 August 2017.






The graph below tracks the total rates owing for the 2017/18 financial year by month and compare outstanding rates to the same time in the previous two financial years i.e. 2015/16 and 2016/17.






SECTION 5

FINANCE KEY PERFORMANCE INDICATORS (KPI)

Council's 2017/18 Municipal Plan includes a number of KPI's for the Finance area to meet; these are listed and reported on in the table below.

Key Performance Indicator	Target	Status	Comment
Compliance with management, statutory and regulatory budgeting and reporting	100%		
Current years rates outstanding as at 30 June 2018	<15%		
Rates coverage ratio – lowering Council's dependency on government grants and other funding sources.	>50		Council's Original Budget for 2017/18 rates coverage ratio is 57%.
Liquidity ratio	>1:1		Current Ratio equals 17.49
Asset sustainability ratio	90%		

-  KPI met
-  KPI in progress, on track
-  KPI not met

SECTION 6

CREDITORS PAID

Creditor accounts paid in July 2017 are listed in below.

Cheque No.	Chq Date	Payee	Description	Amount
Payroll 1	5/07/2017	LC Staff	Payroll Fortnight ending 5 July 2017	126,000.55
Payroll 2	19/07/2017	LC Staff	Payroll Fortnight ending 19 July 2017	122,927.72
794.67-01	20/07/2017	JARDINE LLOYD THOMPSON PTY LTD	Council Insurance Premiums for 2017/18	309,713.47
796.60-01	27/07/2017	FREDS PASS SPORT & RECREATION	1st QTR Operational and R&M Payment	178,416.70
795.374-01	21/07/2017	AUSTRALIAN TAXATION OFFICE (ATO)	June 2017 BAS	90,787.00
792.78-01	6/07/2017	POWER & WATER CORPORATION	Alterations to powerlines - F/Pass Reserve Road & LC Water	78,370.33
796.280-01	27/07/2017	CITY OF DARWIN	Jun 17 - Shoal Bay Weigh Bridge Charges	47,448.00
794.409-01	20/07/2017	F & J BITUMEN SERVICES PTY LTD	Pothole Patching / Repair road damage / Edge Patching	42,430.74
DD240717	24/07/2017	STATEWIDE SUPERANNUATION PTY LTD	July 17 - Super for Pay 1 & 2	40,643.35
796.374-01	27/07/2017	AUSTRALIAN TAXATION OFFICE (ATO)	PAYGW - Pay 2 (19/7/17)	40,161.00
794.68-01	20/07/2017	KERRY'S AUTOMOTIVE GROUP	Holden Trailblazer SUV	39,416.45
793.409-01	13/07/2017	F & J BITUMEN SERVICES PTY LTD	Pothole Patching / Repair road damage / Edge Patching / Sealing	33,494.60
794.514-01	20/07/2017	VEOLIA ENVIRONMENTAL SERVICES	Jun 17 - RFT103 Transfer of waste to Shoal Bay	28,653.74
794.268-01	20/07/2017	BYRNE CONSULTANTS	Private Roads Upgrade - 60% Complete	26,268.00
792.409-01	6/07/2017	F & J BITUMEN SERVICES PTY LTD	Pothole Patching / Repair road damage / Edge Patching	25,056.13
796.65-01	27/07/2017	HUMPTY DOO VILLAGE GREEN MANAGEMENT	1st QTR Operational and R&M Payment	23,725.63
792.664-01	6/07/2017	Pitney Bowes Australia Pty Ltd (PBA)	Exponare (mapping program) - yearly fee	18,707.70
794.926-01	20/07/2017	JACANA ENERGY	Quarterly Street Lighting 8/4 to 30/6 & Knuckey Lagoon Power	18,599.78
796.596-01	27/07/2017	AREA9 IT SOLUTIONS - HARDWARE	IT Clean up - Server refresh project	17,479.00
793.556-01	13/07/2017	CITY OF PALMERSTON	Service Agreement - Finance Services (DCC)	17,054.40
794.810-01	20/07/2017	UHY HAINES NORTON	2016/17 Progress billing on audit fees	16,772.80
794.713-01	20/07/2017	IMPACT ENVIRONMENTAL CONSULTING PTY	Strategic review of Waste Management - 3	16,242.60
796.16-01	27/07/2017	BERRY SPRINGS RESERVE	1st QTR Operational and R&M Payment	15,994.00
793.525-01	13/07/2017	ACTIVE TREE SERVICES	B/Springs Reserve - Risk reduction tree pruning	15,577.44
793.1137-01	13/07/2017	ALLAN KING & SONS CONSTRUCTION PTY	Emergency flood damage repairs to road	14,549.70
794.849-01	20/07/2017	WEX AUSTRALIA (PUMA CARD)	Jun 17 - Fuel account	14,267.51
796.72-01	27/07/2017	LIVINGSTONE RESERVE MANAGEMENT BOARD	1st QTR Operational and R&M Payment	14,235.38

794.596-01	20/07/2017	AREA9 IT SOLUTIONS - HARDWARE	Jun 16 - IT support & assistance	13,801.17
794.850-01	20/07/2017	HUMPTY DOO DEVELOPMENTS PTY LTD	May 17 - MWF shed lease	13,710.00
792.1241-01	6/07/2017	Local Buy Pty Ltd	Litchfield Council Procurement Review	13,200.00
793.162-01	13/07/2017	CIVICA PTY LTD	Jul 17 - Authority Program Licence Fees	12,070.88
793.971-01	13/07/2017	MUGAVIN CONTRACTING PTY LTD	Fire breaks/ water diversion / drop structures / slotted kerbs	11,539.00
792.827-01	6/07/2017	LITCHFIELD GREEN WASTE RECYCLERS	Mulch green & wood waste at HDWTS	11,348.70
DD260717	31/07/2017	WESTPAC CARDS & DIRECT DEBITS	Jul 17 C/Card Purchases	11,252.51
793.347-01	13/07/2017	INFORMATION CONSULTANTS P/L	Prepare FOI Manual & Upgrade Website	10,230.00
796.971-01	27/07/2017	MUGAVIN CONTRACTING PTY LTD	4 invoices - Replace existing headwall and rock casings	10,135.00
796.290-01	27/07/2017	AUSTENG ENGINEERING SOLUTIONS	Repair of bricks in cremator.	9,450.10
796.896-01	27/07/2017	E E MUIR & SONS PTY LTD	Herbicide - 32 x 540 weed master argo 20L & various supplies	9,410.50
792.1099-01	6/07/2017	DAVE'S MINI DIGGA HIRE	Clean out drains	8,690.00
793.827-01	13/07/2017	LITCHFIELD GREEN WASTE RECYCLERS	Mulch green waste at Howard Springs WTS	8,349.00
794.1076-01	20/07/2017	TDC (NT) PTY LTD - T/AS TERRITORY DEBT	10% Commission	7,957.11
796.1076-01	27/07/2017	TDC (NT) PTY LTD - T/AS TERRITORY DEBT	10% Commission	7,842.34
792.1065-01	6/07/2017	Mrs M H BREDHAUER	Jun 17 - Mayor Allowances	7,747.71
792.176-01	6/07/2017	ASAP TREE SERVICE	Cut back trees for mower & road clearance	7,264.00
792.956-01	6/07/2017	IRONWOOD CONSULTING	Jun 17 - Freds Pass Res. Upgrade - Project Mgmt	7,012.50
792.971-01	6/07/2017	MUGAVIN CONTRACTING PTY LTD	Supply and erect 100 metres of temporary	6,045.00
796.129-01	27/07/2017	VANDERFIELD NORTHWEST PTY LTD	Repair diff & Tipper lift - Hino truck	5,384.72
796.356-01	27/07/2017	SOUTHPORT PROGRESS ASSOCIATION	Grant for notice board at Southport Bore	5,000.00
793.527-01	13/07/2017	THE PALMERSTON AND RURAL SENIORS	2017/18 Community Contribution - Seniors	5,000.00
792.988-01	6/07/2017	FENCE MASTERS (NT) PTY LTD	Repairs to fence at Humpty Doo WTS from	4,803.00
796.75-01	27/07/2017	MCMINNS LAGOON RESERVE ASSOCIATION	1st QTR Operational and R&M Payment	4,745.13
793.825-01	13/07/2017	PRESTIGE AUTOMOTIVE ELECTRICAL	Repair/replace compressor on bobcat	4,743.43
793.1076-01	13/07/2017	TDC (NT) PTY LTD - T/AS TERRITORY DEBT	10% Commission	4,726.00
793.170-01	13/07/2017	NT RECYCLING SOLUTIONS (NTRS)	Jun 17 - Empty HSWTS recycle bins	4,213.00
796.78-01	27/07/2017	POWER & WATER CORPORATION	Jun 17 - HSWTS and HDWTS Water / HPR Water	3,979.95
796.85-01	27/07/2017	TELSTRA	Jul 17 - LC Phone account	3,887.14
796.926-01	27/07/2017	JACANA ENERGY	Jun 17 - LC Office, HDWTS and Howard Park Reserve Power	3,750.55
793.906-01	13/07/2017	WARD KELLER PTY LTD (LAWYERS)	Letter to 5 Morgan Rd re dangerous trees	3,444.56
793.414-01	13/07/2017	TOTAL EXCAVATIONS	Clean drain	3,432.00
794.414-01	20/07/2017	TOTAL EXCAVATIONS	Clean drain & under road culvert	3,432.00
792.508-01	6/07/2017	EASA	EASA Training - Dealing with Conflict	3,240.90

792.1253-01	6/07/2017	Craig Burgdorf	1000 hr service on Hyundai loader	3,214.18
794.1099-01	20/07/2017	DAVE'S MINI DIGGA HIRE	Clean out 200 mts of soil & remove excess	3,190.00
794.867-01	20/07/2017	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp. Placement W/E 2/7/17	3,130.36
796.130-01	27/07/2017	MOBILE LOCKSMITHS	Replace door locks after break in at HDWTS	2,920.50
796.1099-01	27/07/2017	DAVE'S MINI DIGGA HIRE	Clean out sides of headwall & remove excess	2,915.00
793.806-01	13/07/2017	ZIPPY CLEANING & MAINTENANCE SERVICES	Jun 17 - Cleaning Litchfield Council Office	2,844.88
796.612-01	27/07/2017	CREMASCO CIVIL PTY LTD	Supply & install heavy duty lockable gate - Power Road	2,821.50
792.11-01	6/07/2017	LINTIN GEOTECHNICAL	Road quality testing	2,715.90
792.1062-01	6/07/2017	Mrs L WRIGHT	Jun 17 - Deputy Mayor Allowances	2,704.37
796.1088-01	27/07/2017	TALENT PROPELLER	Vacancy Advertising - Two Positions	2,672.21
794.928-01	20/07/2017	RSEA PTY LTD	100lt flammable liquid cabinet & oil spi	2,609.00
794.577-01	20/07/2017	ARJAYS SALE & SERVICE PTY LTD	Install wheel stops in car parks	2,552.00
793.993-01	13/07/2017	ARAFURA TREE SERVICES & CONSULTING	Remove all dead branches from 4 x dead M	2,420.00
793.144-01	13/07/2017	ORIGIN	LP Gas Delivery - Cemetery	2,389.05
792.183-01	6/07/2017	CHRIS'S BACKHOE HIRE PTY LTD	Jun 17 - Grave Digging	2,376.00
796.151-01	27/07/2017	HARVEY NORMAN COMPUTERS/ELECTRICAL	2 x iPhone 7 - 128GB, Cover & Keyboard	2,344.60
796.1053-01	27/07/2017	CSG BUSINESS SOLUTIONS PTY LTD	Jun 17 - Monthly rental charges for Photocopier	2,242.87
793.1255-01	13/07/2017	Office of the Commissioner for Public	Leadership for Change Program	2,145.00
794.1255-01	20/07/2017	Office of the Commissioner for Public	ANZSOG Leadership for Change Program	2,145.00
792.90-01	6/07/2017	INDUSTRIAL POWER SWEEPING	Sweep 8 intersections	2,117.50
792.1064-01	6/07/2017	Mrs C M OSBORN	Jun 17 - Councillor Allowances	2,107.04
796.867-01	27/07/2017	ALL ASPECTS RECRUITMENT & HR SERVICES	Temp casual for Waste W/E 16/7/17	2,094.51
796.87-01	27/07/2017	TOP END LINEMARKERS PTY LTD	Road line marking	2,007.45
796.1253-01	27/07/2017	Craig Burgdorf	Service on backhoe at BSWTS	1,779.95
792.1220-01	6/07/2017	Girraween Veterinary Hospital	17 De-sexing Vouchers	1,700.00
792.1068-01	6/07/2017	Mr D S BARDEN	Jun 17 - Councillor Allowances	1,687.04
794.144-01	20/07/2017	ORIGIN	LP Gas Delivery - Cemetery	1,606.10
792.414-01	6/07/2017	TOTAL EXCAVATIONS	Repair road at end of bitumen	1,584.00
792.1063-01	6/07/2017	Miss K J HUNT	Jun 17 - Councillor Allowances	1,573.63
793.461-01	13/07/2017	WASTECH ENGINEERING PTY LTD	Inline Cooler for compactor at Humpty Doo	1,562.00
796.205-01	27/07/2017	SAFE WAY TEST & TAG (David Milner)	Annual Testing & Tagging of Council's Equipment	1,508.10
794.714-01	20/07/2017	Mr R N TURNER	Rates Refund	1,500.00
796.1141-01	27/07/2017	Northern Ground Maintenance	Jun 17 - Lawn mowing, Howard Reserve	1,479.50
792.246-01	6/07/2017	L & S Suspension	Tension springs & add 2 extra leaf's on	1,456.00
793.537-01	13/07/2017	DG & AB MAXWELL (COALFACE SOFTWARE	2017 Annual Financial Statements Template	1,430.00
792.731-01	6/07/2017	AMCOM PTY LTD (Vocus Communications	Jul 17 - Supply of Amcom fibre to Litchfield Council	1,329.41

794.731-01	20/07/2017	AMCOM PTY LTD (Vocus Communications)	Aug 17 - Supply of Amcom fibre to Litchfield Council	1,329.40
796.39-01	27/07/2017	DANISAM PTY LTD	Locating & marking services	1,221.00
794.1087-01	20/07/2017	TOTAL TOOLS DARWIN	Petrol pressure washer/cleaner & Disc cutoff	1,219.00
792.599-01	6/07/2017	WELDING & MAINTENANCE SERVICES NT	Weld repairs to locking arm and lug on bin	1,200.00
792.928-01	6/07/2017	RSEA PTY LTD	MWF Protective / Safety Wear	1,198.67
792.384-01	6/07/2017	Ms C VERNON	Jul 17 - Authority Consulting	1,155.00
793.1199-01	13/07/2017	Herron Todd White (NT) Pty Ltd	Land Valuation fee	1,100.00
792.1263-01	6/07/2017	KYAM ELECTRICAL SERVICES PTY LTD	Replace burnt out circuit breaker & switch	1,031.80
794.22-01	20/07/2017	IRON MOUNTAIN AUSTRALIA PTY LTD	Jun 17 - Record Management	978.51
792.885-01	6/07/2017	HUMPTY DOO DIESEL	30,000 km service for Isuzu tipper	962.40
792.132-01	6/07/2017	AIRPOWER NT PTY LTD	Deck shutes, blades & mirrors for mowers	820.05
794.367-01	20/07/2017	BUNNINGS GROUP LIMITED	June 17 - Hardware account	815.49
796.36-01	27/07/2017	BRIDGE TOYOTA	40,000k Service Toyota Prado	773.06
794.31-01	20/07/2017	TOP END SIGN SALES	Signs for new cash a can bins	770.00
793.132-01	13/07/2017	AIRPOWER NT PTY LTD	Mower parts	746.75
793.14-01	13/07/2017	AUSTRALIA POST	Postage stamps & PO Box Renewal	733.50
794.1130-01	20/07/2017	Mair's Only Cleaning	Caretaking at Howard Reserve 17/7 to 30/7/17	721.75
792.1254-01	6/07/2017	Tecon Australia Pty Ltd	H/Doo Village Green - Building Act Compliance	715.00
793.51-01	13/07/2017	SOUTHERN CROSS PROTECTION	Jun 17 - Security services of Litchfield Council	711.93
792.1130-01	6/07/2017	Mair's Only Cleaning	Caretaking at Howard Reserve 3/7 to 16/7/17	700.00
796.928-01	27/07/2017	RSEA PTY LTD	Safety glasses & yellow jackets	636.90
793.98-01	13/07/2017	ALL RURAL MECHANICAL	Car Service - Toyota Hilux	633.20
796.97-01	27/07/2017	CLEANAWAY	Jun 17 - Weekly clearance of cemetery bin	576.29
792.690-01	6/07/2017	TOTAL HYDRAULIC CONNECTIONS (NT) PTY	Replace hoses on Hyundai loader	558.82
793.1268-01	13/07/2017	CRAZY ACRES	Morning Tea for LWIBN	550.00
796.990-01	27/07/2017	A. NOBLE & SON LTD.	Fix winch rope and supply 3 x ratchets for door	509.82
793.387-01	13/07/2017	SADDLE WORLD NT (NT GRAIN)	Dog & Puppy Biscuits	500.00
792.1170-01	6/07/2017	CF Moto Darwin (NT Powersports)	Service & battery for Landboss SSV	499.00
B-Pay170	19/07/2017	ACMA - AUSTRALIAN COMMUNICATIONS	UHF licence fees renewal - VNH249 Howard Springs	413.00
796.944-01	27/07/2017	DARWIN FREESPIRIT RESORT	Elements Room Hire 9 October 2017	400.00
792.1023-01	6/07/2017	AUSLINE ENGINEERING	fabricate 2 skids & spindle for mower	385.00
792.326-01	6/07/2017	EYESIGHT SECURITY P/L	Jun 17 - Security and patrol at Cemetery	384.78
794.455-01	20/07/2017	MINI-TANKERS AUSTRALIA PTY LTD	Jun 17 - Diesel for truck & equipment	375.06
792.506-01	6/07/2017	TURBO'S TYRES	Repair three tractor tyres	341.00
796.946-01	27/07/2017	PALMERSTON REGIONAL BUSINESS	PRBA Membership 2017/18	330.00
793.1254-01	13/07/2017	Tecon Australia Pty Ltd	H/Doo Village Green Building Act Compliance	330.00
796.535-01	27/07/2017	TOP END WINDSCREENS & TINTING	SF Windscreen - Toyota Hilux Rego CC10PQ	330.00
00413064	14/07/2017	Litchfield Council Petty Cash	Cemetery P/Cash Reimbursement	292.50

793.820-01	13/07/2017	CONSOLIDATED BEARING COMPANY (CBC)	8 x 450g HT Grease	286.00
793.1186-01	13/07/2017	Advanced Safety Systems Australia	Jul 17 - ASSA Membership	273.90
BS240717	24/07/2017	SE RENTALS PTY LTD	Jul 17 - Cemetery Copier Lease	260.79
793.535-01	13/07/2017	TOP END WINDSCREENS & TINTING	Replace RR door glass on dual cab	260.00
793.3-01	13/07/2017	COMM8 (COMBINED COMMUNICATIONS	Jul 17 - Tracking System Data Access	255.20
792.941-01	6/07/2017	EVERLON BRONZE	Plaque 250 x 200mm	240.90
793.753-01	13/07/2017	NATIONAL FLAGS	Australian and Northern Territory Flags	240.00
796.599-01	27/07/2017	WELDING & MAINTENANCE SERVICES NT	Welding Repairs to general bin at HSWTS	240.00
792.61-01	6/07/2017	GREENTHEMES INDOOR PLANT & HIRE	Jun 17 - Indoor plant hire	233.50
794.907-01	20/07/2017	QUACK PEST CONTROL	Ant spray to meter box & garden	220.00
794.1177-01	20/07/2017	Full Noise Auto Electrics	Diagnose & repair air-con leak on tractor	211.75
796.1103-01	27/07/2017	HASTING DEERING	Travel to service Backhoe at HSWTS	209.00
793.1142-01	13/07/2017	OfficeMax Australia Ltd	Toilet paper, hand towel & copy paper	205.06
796.1242-01	27/07/2017	That Other Sparky	Replace faulty RCD	203.50
794.508-01	20/07/2017	EASA	Jun 17 - EAP Counselling session	193.60
00413061	12/07/2017	Litchfield Council Petty Cash	Petty Cash Reimbursement	185.40
794.752-01	20/07/2017	TOTALLY WORKWEAR PALMERSTON	Khaki Uniform	175.90
794.204-01	20/07/2017	BEEES CREEK ELECTRICAL	Replace fluoro tubes at Howard Reserve Hall	165.00
792.616-01	6/07/2017	PALMERSTON & RURAL PARTY HIRE	Litchfield Community Grants Hire	155.00
792.28-01	6/07/2017	RURAL FIRE PROTECTION	Fire extinguisher for Hyundai loader	154.00
793.874-01	13/07/2017	FIN BINS (VTG Waste & Recycling)	Jun 17 - Howard Park Rubbish Removal	151.67
796.861-01	27/07/2017	DARWIN TRUCK & MACHINERY PTY LTD	Air filter cover for Hyundai loader	151.46
792.936-01	6/07/2017	Mr P MCCOLL	Reimbursement for safety boots	150.00
793.851-01	13/07/2017	OFFICEWORKS	Office chair	149.00
794.950-01	20/07/2017	METROCOUNT (MICROCOM P/L)	6V Welded Battery Pack	148.50
B-Pay169	6/07/2017	RTM MOTOR VEHICLE REGISTRY - MVR	Trailer Rego - TH9246	137.05
796.1143-01	27/07/2017	WorkPro (Risk Solutions Australia	Jun 17 - Police clearance checks for new	121.00
793.876-01	13/07/2017	NT ICE	34 bags of ice	112.20
796.790-01	27/07/2017	BOBTOW TILT TRAY SERVICES	Transport abandoned vehicle	110.00
796.270-01	27/07/2017	IRONSTONE LAGOON NURSERY	Milkwood tree	104.30
792.389-01	6/07/2017	LITCHFIELD VET HOSPITAL	LC de-sexing voucher #91	100.00
794.565-01	20/07/2017	CURBY'S (NT) PTY LTD	Name Badge with Magnet Acrylic Overlay	99.00
792.958-01	6/07/2017	MAINTAIN AV	Repair Chapel electronic curtain.	99.00
793.1015-01	13/07/2017	NEWSXPRESS HUMPTY DOO	NT News 30/4 to 30/06/17	94.10
793.25-01	13/07/2017	RTM INTEGRATED LAND INFORMATION SYS	Jun 17 - Land Search	82.20
796.25-01	27/07/2017	RTM INTEGRATED LAND INFORMATION SYS	Jun 17 - Land search	82.20
796.1040-01	27/07/2017	SUPER CHEAP AUTO	2 trailer locks	81.88
792.1133-01	6/07/2017	NT Water Filters	6 bottles of water for foyer	62.40

794.1245-01	20/07/2017	Rural Rubbish Removal	Jun 17 - Knuckey Lagoon Reserve Rubbish	52.80
792.56-01	6/07/2017	COLEMANS PRINTING PTY LTD	Photocopying of map x 2, full colour	44.00
796.30-01	27/07/2017	TERRITORY SPRINGWATER PTY LTD	4 x 15 Litre bottled water - Cemetery	42.00
796.92-01	27/07/2017	ST JOHN AMBULANCE AUSTRALIA (NT) IN	First aid supplies	41.15
796.189-01	27/07/2017	HD ENTERPRISES P/L (HD PUMP SALES	Watering can & syringe	34.80
793.189-01	13/07/2017	HD ENTERPRISES P/L (HD PUMP SALES	Sikaflex & Tape cloth	34.35
792.189-01	6/07/2017	HD ENTERPRISES P/L (HD PUMP SALES	Irrigation fittings	29.20
794.522-01	20/07/2017	FARMWORLD NT PTY LTD	Oil sensor for tractor	29.00
796.300-01	27/07/2017	DARWIN OFFICE TECHNOLOGY P/L	Jun 17 - Thorak Photocopier Charges	25.39
793.30-01	13/07/2017	TERRITORY SPRINGWATER PTY LTD	1 x 15 Litre Water Bottle	10.50
TOTAL				\$1,796,402.60

CREDIT CARD TRANSACTIONS

Credit card transactions for July 2017 are listed in the table below.

STAFF MEMBER	COST CODE	DETAILS	GROSS	GST
Kaylene Conrick	W4084.302	Taxi - Nat. Gen. Assembly Mayor & CEO	\$32.55	\$2.96
Chief Executive	3130.350.500	Book - Creating Vibrant Communities	\$49.99	\$4.54
	3020.330.645	Taxi - Nat. Gen. Assembly Mayor & CEO	\$34.96	\$3.18
	W4084.301	National General Assembly CEO - Meals	\$49.03	\$4.46
	3020.330.645	National General Assembly - Mayor Meals	\$48.98	\$4.45
	3020.330.645	Nat. Gen. Assembly - Mayor's Accommodation	\$840.00	\$76.36
	W4084.301	Nat. Gen. Assembly CEO's Accommodation	\$840.00	\$76.36
	W4084.302	CDS Parking - Freds Pass Reserve Upgrade	\$4.20	\$0.38
	3700.341.669	Registration - Oct 2017 Business Month Event	\$160.00	\$14.55
	W4084.302	Carparking - TOPROC Meeting	\$5.30	\$0.48
	W4084.301	Accommodation - CEO LGCOG Adelaide	\$181.00	\$16.45
	W4084.301	Crown Plaza - CEO LGCOG Adelaide	\$314.65	\$28.60
	W4084.302	Fuel for hire car - CEO LGCOG Adelaide	\$10.00	\$0.91
	W4084.302	Hire Car - CEO LGCOG Adelaide	\$133.73	\$12.16
	3121.355.638	Amnet - Internet Connection	\$60.49	\$5.50
	W4084.301	Art Business - CEO Professional Development	\$3,080.00	\$ -
	W4084.301	Airfares - CEO Professional Development	\$517.62	\$47.06
Deborah Branson	3020.330.620	Catering - June Council Meeting	\$59.85	\$ -
Executive Assistant	3020.330.620	Milk for Chambers	\$2.95	\$ -
	3400.350.503	Planning Institute Membership - Planning & Development Manager	\$610.00	\$55.45
	3400.350.508	Planning Manager - Safety Boots	\$150.00	\$13.64
	3020.330.620	Glass jug - Executive Meeting Room	\$12.30	\$1.12
	3700.341.663	Catering - Community Awards	\$21.79	\$ -
	3700.341.663	Catering - Community Awards	\$7.81	\$0.71
	3700.341.663	Catering - Community Awards	\$159.60	\$14.51
	3700.350.602	Facebook Ads -	\$69.15	\$6.29

	3020.330.620	Radiant Drycleaners - Table Linen	\$54.00	\$4.91
	W4450.301	McArthur - Life App Survey	\$165.00	\$15.00
	3020.330.620	Milk for Chambers	\$2.80	\$ -
	W4084.301	Trybooking - IPPA Breakfast	\$45.00	\$4.09
	3020.330.620	Catering - July Councillor Briefing	\$36.19	\$3.29
	3020.330.620	Catering - July Councillor Briefing	\$19.96	\$ -
	3400.350.503	IAP2 Membership - Planning Manager	\$198.00	\$18.00
	3020.330.620	Milk Chambers	\$2.80	\$ -
	3020.330.500	Office Works - Stationery	\$143.83	\$13.08
	3020.330.620	Radiant Drycleaners - Table Linen	\$13.80	\$1.25
	3020.330.620	Catering - Additional Councillor Briefing	\$40.00	\$3.64
	3020.330.500	Vision6 - Councillors Bulletin	\$9.90	\$0.90
	3020.330.620	Milk for Chambers	\$3.40	\$ -
	3020.330.620	Council Meeting Incidentals	\$27.00	\$2.45
	3020.330.620	Catering - July Council Meeting	\$76.16	\$6.92
	3020.330.620	Catering - July Council Meeting	\$15.15	\$ -
Karina Gates Finance Manager	3050.350.639	HR Professional Annual Subscription	\$2,200.00	\$200.00
David	3400.300.342	White Card Course & Certificate	\$55.00	\$ -
Kingston Director of Infrastructure & Operations	3400.300.342	White Card Course & Certificate	\$1.75	\$0.16
Sharon	4040.435.562	Pound Equipment	\$209.49	\$19.01
McTaggart Senior Ranger Supervisor	4040.310.644	Aust. Institute of Animal Management Register.	\$50.00	\$4.55
Glen Byrnes Waste Manager	3410.350.515	Staff amenities - Coffee, Milk & Sugar	\$45.89	\$ -
	W4238.30	Lab Sample identification	\$66.00	\$6.00
	3410.350.500	Flowers (X Employee funeral)	\$75.00	\$6.82
	3410.350.508	Safety vest	\$88.00	\$8.00
	3410.350.515	Staff amenities - Cleaning products	\$15.74	\$1.43
	W4238.30	Lubricant WD40	\$55.20	\$5.02
	3410.350.500	Stationery	\$33.50	\$3.05
Total			\$11,204.51	\$717.69

Recommending Officer: Silke Reinhardt, Director Community and Corporate Services

Any queries on this report may be directed to the Recommending Officer on telephone (08) 8983 0600.

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 16 August 2017

14 Officers Reports

- 14.1 August 2017 Summary Report Planning
- 14.2 Application for Liquor Licence for Barramundi Adventures Darwin – Berry Springs
- 14.3 Place Names – 105 Trippe Road Subdivision



COUNCIL REPORT

Agenda Item Number:	14.1
Report Title:	August 2017 Summary Report Planning and Mining
Meeting Date:	16/08/2017
Attachments:	Attachment A: Letters of support for Development Applications, subject to normal Council conditions. Attachment B: Letters of support for Development Applications, subject to specific issues being adequately addressed. Attachment C: Letters of non-support or objection to Development Applications for reasons related to areas of Council authority. Attachment D: Letters of objection to Development Applications for reasons related to other issues. Attachment E: Letters of Comment for Mining Applications

Purpose

The purpose of this report is to provide to Council a summary of planning and mining applications received and comments provided for the period of 8 July 2017 to 4 August 2017.

Summary

For the noted period, Council provided comments on 4 development applications all of which were supported subject to normal Council conditions.

For the noted period, Council provided comments on 10 mining applications, 2 of which were EMEL applications and 8 of which were EMP applications.

All letters of comment are provided for information in Attachments A, B, C, D, and E.

Recommendation

THAT Council

1. Receive the August 2017 Summary Planning and Mining Report.
2. Notes for information the responses provided to Development Assessment Services within Attachments A, B, C, and D to this report.
3. Notes for information the responses provided to the Department of Primary Industries and Resources within Attachment E to this report.

Background and Discussion

DEVELOPMENT APPLICATIONS

The following is a summary of all development applications responded to during the period of 8 July 2017 to 4 August 2017.

Council Outcome on Development Applications	No. Applications
Development applications supported, subject to normal Council conditions	4
Development applications supported, subject to specific issues being adequately addressed	0
Development applications not supported/objected to for reasons related to Council issues	0
Development applications objected to for reasons not directly related to Council issues	0

For all development applications, should the applications be approved by the consent authority, the applications may be subject to Council's normal Development Permit conditions in regards to areas of Council authority, including, but not necessarily limited to, access and stormwater drainage.

Development Applications supported, subject to normal Council conditions

The table below describes the Development Applications that are supported by Council.

Responses to these Development Applications are provided as Attachment A to this report.

Application Number and Address	Purpose and Summary
PA2017/0282 Section 4617 (850) Bees Creek Road, Weddell	Additions and alterations to existing airstrip (storage shed and storage shade structure). This application proposes two new structures on the existing MKT airstrip. The structures provide shade and ablution facilities for patrons of the airstrip. The development is not expected to have any impact on Council infrastructure.
PA2017/0298 Lot 20 (270) McMinns Drive, McMinns Lagoon	Independent unit in excess of 80m ² . The subject site includes an existing 96m ² dwelling. The application seeks to build a larger house on the site and turn the existing dwelling into an independent unit that is 16m ² over the maximum area permitted without a Development Permit. It is unlikely that the additional size of the structure will result in a negative impact on the amenity of neighbouring residents and there are not expected to be any impacts upon Council infrastructure.
PA2017/0308 Section 4771 (20) Henning Road, Coolalinga	Alterations and additions to an existing pylon sign. The application proposes to remove the existing primary sign for the centre along the Stuart Highway and replace it with a new sign that is 1.02m higher. The new sign will

	be larger but will have a smaller illuminated area than the existing sign. The size of the sign is reasonable for its purpose as a primary identification sign along a major transport corridor and is similar in size to other approved signs in the locality. There are not expected to be any impacts upon Council infrastructure.
PA2017/0312 Section 2618 (550) Stuart Highway, Freds Pass	PWC Training room addition. This application seeks to construct a demountable for the purpose of a training facility. The parcel is located in Zone U (Utiilites) and is owned by PWC. The proposed demountable will be amongst a number of demountable structures that have been previously approved for the same purpose. There are not expected to be any impacts upon Council infrastructure.

Development Applications supported, subject to specific issues being adequately addressed

There were no development applications in this time period supported subject to specific issues being addressed.

Development Applications not supported/objected to for reasons related to Council issues

There were no development applications in this time period not supported or objected to solely for reasons related to Council issues.

Development Applications objected to for reasons not directly related to Council issues

There were no development applications in this time period not supported or objected to for reasons not directly related to Council issues.

MINING APPLICATIONS

For all mining applications, Council's standard comments have been provided, with areas of access and stormwater drainage addressed where required.

The table below describes the Mining Applications to which Council has recently responded.

Application Number and Address	Type of Application and Proposed Mined Material	Comments Provided
EMP31642 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract gravel. Proposed activity is to extract natural gravel for road base.	Council supports the granting of this EMP provided some issues are adequately addressed.

EMP31643 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract gravel. Proposed activity is to extract natural gravel for road base.	Council supports the granting of this EMP provided some issues are adequately addressed.
EMP31644 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract gravel. Proposed activity is to extract natural gravel for road base.	Council supports the granting of this EMP provided some issues are adequately addressed.
EMP31645 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract gravel. Proposed activity is to extract natural gravel for road base.	Council supports the granting of this EMP provided some issues are adequately addressed.
EMP 31646 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract sand and Gravel. Proposed activity includes removal of gravel, fill and sand. Pits will be no deeper than 2m and will be progressively rehabilitated with alternate pits one at a time.	Council supports the granting of this EMP provided some issues are adequately addressed.
EMEL 31656 NT Portions 4476 (1650) and 3601 (860) Gunn Point Road, Koolpinyah	EMEL To extract sand and Gravel	Council has no comments in relation to the proposed EMEL.
EMP 31657 NT Portions 4476 (1650) and 3601 (860) Gunn Point Road, Koolpinyah	EMP To extract sand, soil and Gravel. Proposed activity includes: pits be opened and material extracted from the area. Rehabilitation will be conducted on each pit after the targeted material has been removed.	Council supports the granting of this EMP provided some issues are adequately addressed.
EMP31661 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract sand, soil and gravel. The actual location of any proposed activities within the application area are unknown at present as the applicant is not required to nominate areas until after	Council supports the granting of this EMP provided some issues are adequately addressed.

	grant, when authorised activities are scheduled to commence.	
EMP31662 NT Portions 4476 (1650) Gunn Point Road, Koolpinyah	EMP To extract sand, soil and gravel. The actual location of any proposed activities within the application area are unknown at present as the applicant is not required to nominate areas until after grant, when authorised activities are scheduled to commence.	Council supports the granting of this EMP provided some issues are adequately addressed.
EMEL31663 NT Portions 4476 (1230) Goode Road, Wak Wak.	EMEL To extract sand and gravel. Proposed activity includes auger drill holes or “backhoe bucket scoop” exploration, soil testing and rehabilitation.	Council has no comments in relation to the proposed EMEL.

Links with Strategic Plan

Priority # 2 – A great place to live

Legislative and Policy Implications

Not applicable to this report

Risks

Not applicable to this report

Financial Implications

Not applicable to this report

Community Engagement

Not applicable to this report

**Recommending
Officer:**

David Kingston, Director Infrastructure and Operations

Any queries on this report may be directed to the Recommending Officer on telephone (08) 8983 0600.

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Attachment A

Responses to Development Applications supported, subject to normal Council conditions

14 July 2017

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

PA2017/0282

**Section 4617 (850) Bees Creek Road, Weddell, Hundred of Strangways
Additions and alterations to existing airstrip (storage shed and storage shade structure)**

Thank you for the Development Application referred to this office on 23/06/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of a Development Permit for the following reasons:

- a) The proposed use is consistent with the approved use of the site and the existing facilities on the site.
- b) There are not expected to be any negative impacts upon Council infrastructure as a result of the proposal.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council. The owner shall remove disused crossovers; provide footpaths/cycleways, as required by Litchfield Council; collect stormwater and discharge it to the drainage network; and undertake reinstatement works; all to the technical requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council, and at no cost to Litchfield Council.
- b) Soil erosion control and dust control measures must be employed throughout the construction stage of the development to the satisfaction of the consent authority.
- c) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Inspection fees and charges may apply in accordance with Litchfield Council's current Fees and Charges. Additional information can be found at www.litchfield.gov.nt.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's street network.
- c) Notwithstanding any approved plans, signs within Litchfield Council's municipal boundaries are subject to approval under Clause 6.7 of the NT Planning Scheme.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



David Kingston
Director Infrastructure and Operations

14 July 2017

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

PA2017/0298

**Lot 20 (270) McMinns Drive, Mcminns Lagoon, Hundred of Strangways
Independent unit in excess of 80m²**

Thank you for the Development Application referred to this office on 23/06/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of a Development Permit for the following reasons:

- a) The proposed independent unit is an existing structure that is 16m² over the minimum area permitted without a Development Permit; however, the structure is of such a nature as for it to be impossible to reduce the size to be under the maximum 80m² area standard. Given the well vegetated nature of the site and the location of the existing structure within the centre of the site, it is unlikely that the additional size will result in a negative impact on the amenity of the surrounding area.
- b) There is not expected to be any effect upon Council's infrastructure as a result of the proposal.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council. The owner shall remove disused crossovers; provide footpaths/cycleways, as required by Litchfield Council; collect stormwater and discharge it to the drainage network; and undertake reinstatement works; all to the technical requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council, and at no cost to Litchfield Council.
- b) Soil erosion control and dust control measures must be employed throughout the construction stage of the development to the satisfaction of the consent authority.

- c) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Inspection fees and charges may apply in accordance with Litchfield Council's current Fees and Charges. Additional information can be found at www.litchfield.gov.nt.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's street network.
- c) Notwithstanding any approved plans, signs within Litchfield Council's municipal boundaries are subject to approval under Clause 6.7 of the NT Planning Scheme.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



David Kingston
Director Infrastructure and Operations

21 July 2017

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

**PA2017/0312
Section 2618 (550) Stuart Highway, Freds Pass, Hundred of Strangways
Training room addition**

Thank you for the Development Application referred to this office on 07/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of a Development Permit for the following reasons:

- a) The proposal seems reasonable for the existing use on the site and seems to be in compliance with the requirements of the NT Planning Scheme.
- b) The proposal is not expected to result in any negative effect upon Council infrastructure.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) The kerb crossovers and/or driveways to the site are to meet the technical standards of Litchfield Council. The owner shall remove disused crossovers; provide footpaths/cycleways, as required by Litchfield Council; collect stormwater and discharge it to the drainage network; and undertake reinstatement works; all to the technical requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council, and at no cost to Litchfield Council.
- b) Soil erosion control and dust control measures must be employed throughout the construction stage of the development to the satisfaction of the consent authority.
- c) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Inspection fees and charges may apply in accordance with Litchfield Council's current Fees and Charges. Additional information can be found at www.litchfield.gov.nt.au.
- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's street network.
- c) Notwithstanding any approved plans, signs within Litchfield Council's municipal boundaries are subject to approval under Clause 6.7 of the NT Planning Scheme.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



David Kingston
Director Infrastructure and Operations

14 July 2017

Development Assessment Services
Department of Infrastructure, Planning and Logistics
GPO Box 1680
Darwin NT 0801

RE: Letter of Comment Development Application

PA2017/0308
Section 4771 (20) Henning Road, Coolalinga, Hundred of Bagot
Alterations and additions to an existing pylon sign

Thank you for the Development Application referred to this office on 30/06/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of a Development Permit for the following reasons:

- a) This application proposes a variation to Clause 6.1 to replace an existing sign with one that is 1.02m higher than the maximum height allowable in this zone. The proposal seems reasonable for a prime identification sign meant for the whole shopping complex and the locality.
- b) The proposal is not expected to have any negative impact upon Council's infrastructure.

Should the application be approved, the following condition(s) pursuant to the *Planning Act* and Council's responsibility under the *Local Government Act* are also recommended for inclusion in any Development Permit issued by the consent authority:

- a) Soil erosion control and dust control measures must be employed throughout the construction stage of the development to the satisfaction of the consent authority.
- b) Any developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director Infrastructure and Operations, Litchfield Council.

Should the application be approved, the following notes are recommended for inclusion in any Development Permit issued by the consent authority:

- a) Inspection fees and charges may apply in accordance with Litchfield Council's current Fees and Charges. Additional information can be found at www.litchfield.gov.nt.au.

- b) A *Works Permit* is required from Litchfield Council before commencement of any work within the road reserve, which would include creation of any driveway crossover connecting to Litchfield Council's street network.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



David Kingston
Director Infrastructure and Operations

Attachment B

Responses to Development Applications supported, subject to specific issues being adequately addressed

There were no Development Applications supported, subject to specific issues being adequately addressed during this time period.

Attachment C

Responses to Development Applications not supported/objected to for reasons related to Council issues

There were no Development Applications not supported/objected to for reasons related to Council issues during this time period.

Attachment D

Responses to Development Applications objected to for reasons not related to Council issues

There were no Development Applications objected to for reasons not related to Council issues during this time period.

Attachment E

Responses to Mining Applications

19 July 2017

Lakeshia Baird
Department of Primary Industry and Resources
GPO Box 4550
Darwin NT 0801

Dear Lakeshia

RE: Letter of Comment Mining Application

**EMP31642, EMP31643, EMP31644 & EMP31645
NT Portions 4476 (1650) Gunn Point Road, Koolpinyah
To extract gravel**

Thank you for the Extractive Mineral Permit Application referred to this office on 04/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of an EMP provided the following issues are adequately addressed:

- a) For any access proposed from any road owned by Litchfield Council, Council requires information regarding the location of the proposed access and construction of the access to Litchfield Council's industrial standards. A Works Permit may be required from Litchfield Council before commencement of any work within the road reserve.
- b) For any proposal for vehicles associated with this use to utilise any Litchfield Council roads, Council requires a Traffic Management Plan, including details of haulage routes, traffic quantities and destination of materials. Additionally, Council shall require the upgrading of the subject road(s) to Council's requirements.
- c) Council requires an Environmental Management Plan, to Council's satisfaction, which should address, but may not be limited to stormwater runoff including containment of contaminants.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



Wendy Smith
Planning and Development Manager

19 July 2017

Bradley Bennett
Department of Primary Industry and Resources
GPO Box 4550
Darwin NT 0801

Dear Bradley

RE: Letter of Comment Mining Application

**EMP31646
NT Portions 4476 (1650) Gunn Point Road, Koolpinyah
To extract sand and gravel.**

Thank you for the Extractive Mineral Permit Application referred to this office on 11/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of an EMP provided the following issues are adequately addressed:

- a) For any access proposed from any road owned by Litchfield Council, Council requires information regarding the location of the proposed access and construction of the access to Litchfield Council's industrial standards. A Works Permit may be required from Litchfield Council before commencement of any work within the road reserve.
- b) For any proposal for vehicles associated with this use to utilise any Litchfield Council roads, Council requires a Traffic Management Plan, including details of haulage routes, traffic quantities and destination of materials. Additionally, Council shall require the upgrading of the subject road(s) to Council's requirements.
- c) Council requires an Environmental Management Plan, to Council's satisfaction, which should address, but may not be limited to stormwater runoff including containment of contaminants.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



Wendy Smith
Planning and Development Manager

26 July 2017

**LITCHFIELD
COUNCIL**



Community effort is essential

Bradley Bennett
Department of Primary Industry and Resources
GPO Box 4550
Darwin NT 0801

Dear Bradley

RE: Letter of Comment Mining Application

**EMEL31656
NT Portions 4476 (1650) and 3601 (860) Gunn Point Road, Koolpinyah
To extract sand and gravel**

Thank you for the Extractive Mineral Exploration Licence Application referred to this office on 11/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council has no comments in relation to the proposed EMEL.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully

Wendy Smith
Planning and Development Manager



19 July 2017

Bradley Bennett
Department of Primary Industry and Resources
GPO Box 4550
Darwin NT 0801

Dear Bradley

RE: Letter of Comment Mining Application

**EMP31657
NT Portions 4476 (1650) Gunn Point Road, Koolpinyah
To extract sand, soil and gravel.**

Thank you for the Extractive Mineral Permit Application referred to this office on 07/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

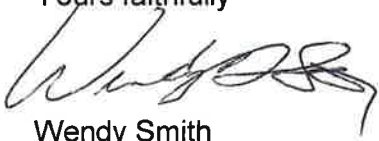
The following issues are raised for consideration by the Authority:

Council supports the granting of an EMP provided the following issues are adequately addressed:

- a) For any access proposed from any road owned by Litchfield Council, Council requires information regarding the location of the proposed access and construction of the access to Litchfield Council's industrial standards. A Works Permit may be required from Litchfield Council before commencement of any work within the road reserve.
- b) For any proposal for vehicles associated with this use to utilise any Litchfield Council roads, Council requires a Traffic Management Plan, including details of haulage routes, traffic quantities and destination of materials. Additionally, Council shall require the upgrading of the subject road(s) to Council's requirements.
- c) Council requires an Environmental Management Plan, to Council's satisfaction, which should address, but may not be limited to stormwater runoff including containment of contaminants.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully



Wendy Smith
Planning and Development Manager

3 August 2017

**LITCHFIELD
COUNCIL**



Community effort is essential

Stephanie McConachy
Department of Primary Industry and Resources
GPO Box 4550
Darwin NT 0801

Dear Stephanie

RE: Letter of Comment Mining Application

**EMP31661 and EMP31662
NT Portions 4476 (1650) Gunn Point Road, Koolpinyah
To extract sand, soil and gravel.**

Thank you for the Extractive Mineral Permit Application referred to this office on 27/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council supports the granting of an EMP provided the following issues are adequately addressed:

- a) For any access proposed from any road owned by Litchfield Council, Council requires information regarding the location of the proposed access and construction of the access to Litchfield Council's industrial standards. A Works Permit may be required from Litchfield Council before commencement of any work within the road reserve.
- b) For any proposal for vehicles associated with this use to utilise any Litchfield Council roads, Council requires a Traffic Management Plan, including details of haulage routes, traffic quantities and destination of materials. Additionally, Council shall require the upgrading of the subject road(s) to Council's requirements.
- c) Council requires an Environmental Management Plan, to Council's satisfaction, which should address, but may not be limited to stormwater runoff including containment of contaminants.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully

Wendy Smith
Planning and Development Manager

Tel (08) 8983 0600 • **Fax** (08) 8983 1165 • **Email** council@litchfield.nt.gov.au
7 Bees Creek Road, Freds Pass NT 0822 • PO Box 446 Humpty Doo NT 0836 • www.litchfield.nt.gov.au
ABN: 45 018 934 501



3 August 2017

Bradley Bennett
Department of Primary Industry and Resources
GPO Box 4550
Darwin NT 0801

Dear Bradley

RE: Letter of Comment Mining Application

**EMEL31663
NT Portions 4477 (1230) Goode Road, Wak Wak
To extract sand and gravel.**

Thank you for the Extractive Mineral Exploration Licence Application referred to this office on 31/07/2017, concerning the above. This letter may be tabled at Litchfield Council's next Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council has no comments in relation to the proposed EMEL.

If you require any further discussion in relation to this application, please contact **Litchfield Council's Planning and Development division** on 08 8983 0600 and you will be directed to the appropriate officer to address your query.

Yours faithfully

Wendy Smith
Planning and Development Manager



COUNCIL REPORT

Agenda Item Number:	14.2
Report Title:	Application for Liquor Licence for Barramundi Adventures Darwin at Section 1612, Berry Springs, Hundred of Ayers
Meeting Date:	16/08/2017
Attachments:	Attachment A: Liquor Licence Application Attachment B: Council's letter of comment

Purpose

To provide Council with an overview of a new liquor licence application for Coolalinga and seek feedback to provide to Licensing NT, Department of Attorney General and Justice.

Summary

The proposal is for a liquor licence, which requires an application through Licensing NT, Department of Attorney General and Justice. The application is included as Attachment A to this report.

The report also presents for Council endorsement the Letter of Comment on the Barramundi Adventures Darwin liquor licence proposal, included as Attachment B.

Recommendation

THAT Council endorse Attachment B, Council's Letter of Comment for a liquor licence application for Barramundi Adventures Darwin.

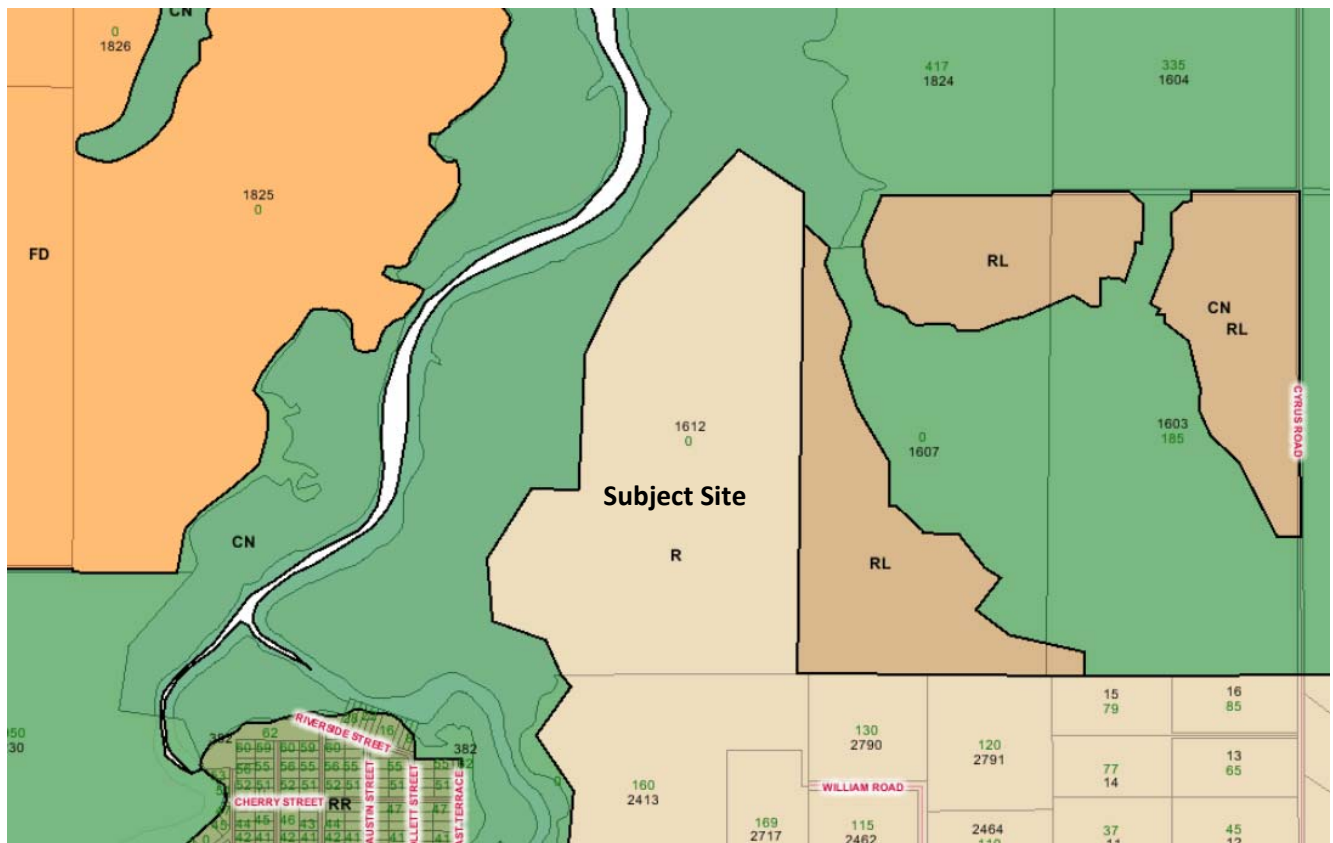
Background

Site and Surrounds

The subject site is a proposed land based fishing tourism venture located off William Road in Berry Springs, as shown in the map below. The site was the former location of "Flicking Fresh" a barramundi and prawn farm venture. The subject site is located in Zone R (Rural).

The subject site borders land approved to be developed as a subdivision into 2ha lots to the east, residential land in Zone R (Rural) to the south, and land in Zone CN (Conservation) to the west and north. The conservation land borders access to the harbour via Blackmore River.

The access to the site is from off Cox Peninsula Road along Carveth Road to the formed portion of William Road to the unformed portion of William Road and through a Right-of-Way easement to Section 1612.



Source: NT Atlas and Spatial Directory

Application

The liquor licence application is proposed for a commercial fishing venture at the subject site. It is understood that the venture will provide on-site fishing in ponds. The application proposes a small bar area, serving alcoholic and non-alcoholic drinks and light snacks, to accompany the fishing venture. The application further indicates that other future ventures on site may include quad bike tours, cultural and bush tucker presentation, horse riding, and fishing charters.

The application proposes to service both the local community and tourists, with a specific intent to target the tourist trade, particularly from cruise ships. The application indicates that the site may consider holding functions but it is not the intent to host open events.

The application proposes to serve alcohol, not ancillary to a meal, from 10am to 12am, 365 days a year, including all public holidays.

Assessment

There are some concerns with the lack of clarity in the applicant's responses to the relevant section of the *Liquor Act* and in the supporting information provided as part of the application in relation to the business plan for the venture.

While the application is clear on the intent to have a small bar area and the proposed hours and days of operation, other areas of business operations remain vague, with answers given such as “promotional activities are unlikely” and “‘entertainment’ may consist of background music”.

In particular, it is unclear from the advertisement whether the site could sell alcohol to individuals that are not patrons of the tourism venture. It would not be desirable to have a default tavern in this subject location that would service the location population, given the surrounding residential community and the lack of formed roads to service the subject site.

The application indicates that there may be future ventures, such as quad bike riding, that are unclear at this time and appropriate safety in relation to the service of alcohol and these ventures is not detailed in the application. It appears that the business has an idea of how they may like to start out but detailed operational plans, and particularly plans for growth, are not yet formalised. As such, it would be prudent to recommend that some of these plans be more finalised prior to the granting of a liquor licence or that the licence be restricted in such a way as to ensure a review of the licence prior to expanding to other activities.

It is noted that the closest existing residence is approximately 1km away from the proposed bar area; however, approvals exist for residences to be constructed within approximately 500m of the subject site. In particular, amplified music beyond a certain level may be recommended to be restricted, given the adjacent residential uses on two sides of the property and the use of motorized vehicles should be restricted to patrons that have not consumed alcohol.

The effect of additional vehicle traffic for this commercial use with the addition of a liquor licence is unclear, as no information has been provided at this time on the expected volume of traffic nor the modal split between private vehicles and tour buses or mini-buses. The business has not yet sought a Development Permit for the use; at this time, it is unclear how this business would be classified under the NT Planning Scheme and what type of permit would be required.

Conclusion

It is recommended that Council object to the granting of a liquor licence that is not restricted to the service of alcohol to patrons of the fishing venture only, until such time as further information can be provided regarding how the applicant will ensure the safety of patrons of other potential future ventures associated with the site, such as the use of quad bikes and other motorised vehicles.

Links with Strategic Plan

Priority # 2 – A great place to live

Legislative and Policy Implications

Not applicable to this report.

Risks

Not applicable to this report.

Financial Implications

Not applicable to this report.

Community Engagement

Not applicable to this report.

Recommending Officer: David Kingston, Director of Infrastructure and Operations

Any queries on this report may be directed to the Recommending Officer on telephone (08) 8983 0600.

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Manager
Planning Department
Litchfield Council

council@litchfield.nt.gov.au

Director-General of Licensing

Level 3, NAB House,
71 Smith Street
Darwin NT 0800

Postal Address

GPO Box 1154
DARWIN NT 0801

T 08 8999 1800

F 08 8999 1888

E Director-GeneralofLicensing.DOB@nt.gov.au

File Ref: TRM No.

Dear Sir/Madam

RE: Application for a New Liquor Licence – Barramundi Adventures Darwin

An application for a new On Liquor Licence has been received from Barramundi Adventures Darwin Pty Ltd, for premises to be known as Barradmundi Adventures Darwin, located at Section 1612 William Road, Berry Springs, NT.

Please provide any comments you might have in relation to the application taking into account the Objects of the Liquor Act (the Act) as defined in section 3 of the Act. Your comments should relate to matters the Director-General must consider when assessing an application, as detailed in section 6 and 28 of the Act.

If lodging an objection to the application or wanting to raise concerns in relation to neighbourhood amenity, this would be dealt with by way of an objection under section 47F of the Act.

A copy of the Application (including the applicant's response to section 6), advertisement and site plans are enclosed for your reference. A copy of section 3, 6 and 28 of the Act are also attached.

Your comments or objection, if any, should be received no later than 28 July 2017.

If you require any further information in relation to the above, please contact Jeff Verinder, Principal Liquor, Gaming & Racing Licensing Officer by telephone on 89991805 or via email

AGD.LRASComplianceDWN@nt.gov.au

Yours faithfully

Jeff Verinder
Principal Liquor, Gaming & Racing Licensing Officer
4 August 2017

Section 3. Objects

- (1) The primary object of this Act is to regulate the sale, provision, promotion and consumption of liquor –
 - (a) so as to minimise the harm associated with the consumption of liquor; and
 - (b) in a way that takes into account the public interest in the sale, provision, promotion and consumption of liquor.
- (2) The further objects of this Act are –
 - (a) to protect and enhance community amenity, social harmony and wellbeing through the responsible sale, provision, promotion and consumption of liquor;
 - (b) to regulate the sale of liquor in a way that contributes to the responsible development of the liquor and associated industries in the Territory; and
 - (c) to facilitate a diversity of licensed premises and associated services for the benefit of the community.
- (3) When the Director-General exercises a power or performs a function under this Act, the Director-General must have regard to the objects of this Act and must exercise the power and perform the function in a way that is consistent with those objects.

Section 6. Public interest criteria in respect of licence or licensed premises

- (1) When the Director-General has regard to the objects of this Act in –
 - (a) considering or determining an application under this Act in respect of a licence or licensed premises; or
 - (b) determining the conditions of a licence,the Director-General must, when taking into account the public interest in the sale, provision, promotion and consumption of liquor, consider any of the criteria specified in subsection (2) that are relevant to the application or conditions.
- (2) For subsection (1), the criteria are the following:
 - (a) harm or ill-health caused to people, or a group of people, by the consumption of liquor is to be minimised;
 - (b) liquor is to be sold, or sold and consumed, on licensed premises in a responsible manner;
 - (c) public order and safety must not be jeopardised, particularly where circumstances or events are expected to attract large numbers of persons to licensed premises or an area adjacent to those premises;
 - (d) the safety, health and welfare of persons who use licensed premises must not be put at risk;
 - (e) noise emanations from licensed premises must not be excessive;
 - (f) business conducted at licensed premises must not cause undue offence, annoyance, disturbance or inconvenience to persons who reside or work in the neighbourhood of the premises or who are making their way to

or from, or using the services of, a place of public worship, hospital or school;

(g) a licensee must comply with provisions of this Act and any other law in force in the Territory which regulate in any manner the sale or consumption of liquor or the location, construction or facilities of licensed premises, including –

(i) by-laws made under the Local Government Act; and

(ii) provisions of or under the Planning Act;

(h) each person involved in the business conducted at licensed premises must receive suitable training relevant to the person's role in the conduct of the business;

(i) the use of credit in the sale of liquor must be controlled;

(j) practices which encourage irresponsible drinking must be prohibited;

(k) it may be necessary or desirable to limit any of the following:

(i) the kinds of liquor that may be sold;

(ii) the manner in which liquor may be sold;

(iii) the containers, or number or types of containers, in which liquor may be sold;

(iv) the days on which and the times at which liquor may be sold;

(l) it may be necessary or desirable to prohibit persons or limit the number of persons who may be on licensed premises, on any particular part of licensed premises or in an adjacent area subject to the control of the licensee;

(m) it may be necessary or desirable to prohibit or limit the entertainment, or the kind of entertainment, which may be provided on licensed premises or in an adjacent area under the control of the licensee;

(n) it may be necessary or desirable to prohibit or limit promotional activities in which drinks are offered free or at reduced prices.

(3) Also, the Director-General must consider –

(a) any other matter the Director-General believes is relevant to the public interest in the sale, provision, promotion and consumption of liquor in respect of the application or conditions under consideration; and

(b) any information or matter contained in an application, or otherwise provided or raised by the applicant, which is relevant to the public interest in the sale, provision, promotion and consumption of liquor.

Section 28. Assessment of applications

(1) The Director-General must conduct or cause to be conducted the investigations it considers necessary to enable it to make a proper assessment of an application for a licence.

(2) The Director-General must consider an application for a licence, the accompanying affidavit made under section 26A and the results of investigations conducted in relation to the application and make an assessment of the following matters:

(a) the suitability of the premises in respect of which the application is made, having regard to any law of the Territory which regulates in any

manner the sale or consumption of liquor or the location, construction or facilities of premises which are used for that purpose;

(b) if the applicant is a natural person – the financial stability, general reputation and character of the applicant;

(c) if the applicant is a body corporate – the business reputation and financial stability of the body corporate and the general reputation and character of the secretary and executive officers of the body corporate;

(d) if the applicant is a federation of clubs – the business reputation and financial stability of each constituent club and the general reputation and character of the secretary and executive officers of each constituent club;

(e) whether the applicant is a fit and proper person to hold a licence;

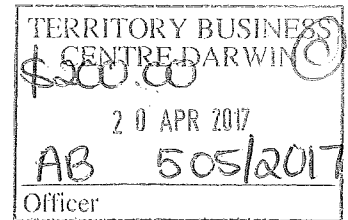
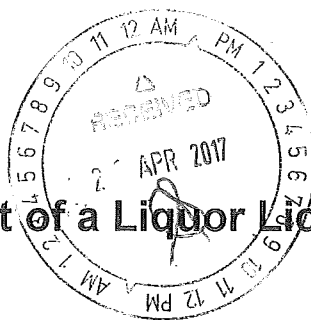
(f) if a person is referred to in the affidavit under section 26A – whether that person is a fit and proper person to be an associate of a licensee;

(g) if the Director-General considers it appropriate – whether any other associate of the applicant is a fit and proper person to be an associate of a licensee;

(h) if the applicant has nominated a person under section 25(2) to be its manager – whether that person is a fit and proper person to be the manager.

(3) In assessing whether an applicant is a fit and proper person to hold a licence, the Director-General must have regard to any matters prescribed by the Regulations relevant to that assessment.

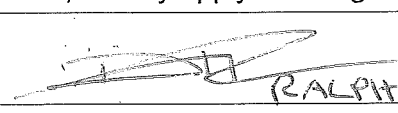
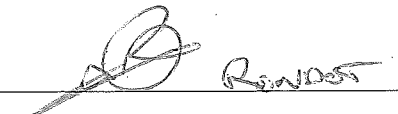
(4) The Director-General may require an applicant, a nominee manager of the applicant or an associate of the applicant to provide the Director-General with the additional information or material that the Director-General considers necessary to make a proper assessment of the application.



Application for the Grant of a Liquor Licence

Liquor Act

Application for the Grant of a Liquor Licence			
1. Application details			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>		
Full name of applicant	BARRAMUNDI ADVENTURES DARWIN PTY LTD.		
Address of applicant	1612 WILLIAM ROAD BERRY SPRINGS 0838 NT		
Postal address of applicant	6 KNOWLES ST JINGILI 0810		
Telephone	0400772122	Facsimile	
Email	dorian@darwinbarra.com	Website	N/A
Full name and address of Nominee (if applicable)	DORIAN HORNE RONDOT * DAMIAN THOMAS RALPH 6 KNOWLES ST JINGILI 0810		
Address/location of proposed licensed premises	1612 WILLIAM ROAD BERRY SPRINGS 0838		
Trading name of proposed licenced premises	BARRAMUNDI ADVENTURES DARWIN PTY LTD		
Nature of business associated with licence applied for (e.g. supermarket, hotel, etc.)	TOURIST VENTURE		
Type of licence applied for: ON LICENSE			
1. For consumption on premises	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
2. For consumption away from premises	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
3. For consumption on and away from premises	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Proposed conditions sought or volunteered by the Licensee NIL			
Will any other person or entity have a financial interest in the business? If so, provide details:			
NO			

Application for the Grant of a Liquor Licence			
Is applicant or any member of the applicant directly or indirectly interested in or concerned with any other licence? If so, provide details:			
NO			
Have any of the applicants (including directors of companies or committee members of club) ever been arrested, charged or summonsed for an offence (exclude spent convictions)? If so, provide details:			
YES - DUI - D.T. RALPH - approx 1999 - 2 YES - DUI - D. RONDOT - " 2003			
Have any of the applicants (including directors of companies or committee members of club) ever been a defendant in a civil lawsuit for breach of duty of care? If so, provide details:			
NO			
Have any of the applicants (including directors of companies or committee members of club) ever been the subject of any action pursuant to the provisions of bankruptcy legislation? If so, provide details:			
NO			
I/We the applicant(s) described above, hereby apply for the grant of the above licence.			
Signature of applicant(s)	<input checked="" type="checkbox"/>  RALPH	Date	19.1.17
Signature of applicant(s)	<input checked="" type="checkbox"/>  RONDOT	Date	19.1.17
Signature of applicant(s)		Date	

Application for the Grant of a Liquor Licence					
2. For office use only					
File number				Date received	
3. Application by a Body Corporate to appoint manager/nominee					
Full name of applicant		BARRAMUNDI ADVENTURES DARWIN PTY LTD			
Trading name of premises		BARRAMUNDI ADVENTURES DARWIN			
Address/location of premises		1612 WILLIAM ROAD BERRY SPRINGS 0838 NT.			
4. Nominated persons details					
Full Name and any alias(es) of proposed manager/nominee		1. DORIAN LORNE RONDOT 2. DAMIAN THOMAS RALPH			
Date of birth		① 14.9.83 ② 31.3.80		Place of birth ① DAWIN ② DARWIN	
Address		6 KNOWLES ST JINGILI			
Occupation		① FIRST MATE (SEAFARER) ② OPERATIONS MANAGER NT PEST CONTROL			
Phone		① 0400472122 ② 0436007111		Facsimile	
Mobile		AS ABOVE		Email dorian@darwinbarra.com	
Length of time in the Northern Territory		33 + 36 yrs		Period of residence in Australia Same	
If naturalised, can papers be produced?				N/A	
What is your marital status? (including defacto)				SINGLE	
Name of Spouse (including defacto)				N/A	
Occupation of spouse/defacto				N/A	
If licence granted, does proposed manager/nominee intend to follow another trade or profession?				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Has proposed manager/nominee had experience in the conduct of licensed premises?				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, provide details		N/A			
Will the proposed manager/nominee have a financial interest in the business?				Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is the proposed manager/nominee directly or indirectly interested in or concerned with any other licence?				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes provide details		N/A			

Application for the Grant of a Liquor Licence			
Has the proposed manager/nominee ever been arrested, charged or summonsed for an offence anywhere (<i>exclude spent convictions</i>)? If so, provide details:			
NO			
Has the proposed manager/nominee ever been convicted of any offence anywhere (<i>exclude spent convictions</i>)? If so, provide details:			
NO			
Has the proposed Manager/Nominee ever been a party in a civil lawsuit (<i>exclude spent convictions</i>)? If so, provide details:			
NO			
Has the proposed manager/nominee ever been dismissed / discharged or asked to resign from any employment? If so, provide details			
NO			
Has the proposed manager/nominee completed a Responsible Service of Alcohol Course? If yes, attach relevant certificate.			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Please provide one personal profile / resume detailing a minimum of last 10 years work history and four (4) written references to be made up of two (2) business references and two (2) personal references. These are to be attached with this application.			
Signature of proposed manager/nominee	(1) (2)	Date	

Application for the Grant of a Liquor Licence			
5. Statement of display			
To be completed after the expiry of the 30 day display period of the public notice (<i>Green Sign</i>) erected at a prominent part of the proposed premises to be licensed.			
I, (<i>insert full name</i>)			
of (<i>insert address</i>)			
In the Northern Territory, being the applicant or acting for and behalf of the applicant, who has applied for the grant/variation of a licence for the premises known or to be known as (<i>insert name of premises</i>)			
And situated at (<i>insert address of premises</i>)			
State that:			
1. The above application was lodged with the Director-General of Licensing on the			
	day of		20
2. A public notice (<i>Green Sign</i>) was displayed on the premises or site to which the application relates on the			
	day of		20
3. The public notice was continuously and conspicuously displayed during the period of 30 days until			
	day of		20
Signature		Date	
Full name (<i>in block letters</i>)			

Application for the Grant of a Liquor Licence**6. Notice In Accordance with the *Information Act*
(Information Privacy Principle 1)**

Licensing NT is seeking information from you for the purposes of your application. Information Privacy Principle 1 (IPP 1) requires that a public sector organisation must not collect personal information unless the information is necessary for one or more of its functions or activities. If personal information about an individual is collected from the individual, the organisation must take reasonable steps to ensure that the individual is aware of certain matters. For the purposes of IPP 1, the following advice is provided.

- a) You are able to access your personal information that you have provided by making a written request to the Director-General of Licensing.
- b) The information is required pursuant to the *Liquor Act*. The Act requires that certain matters must be considered when deciding whether or not to approve an application.
- c) The information will be kept confidential except as follows:
 - i. Information may be sought from police, government agencies, interstate licensing authorities, or referees or other persons nominated by you. Information may be released to those sources to the extent necessary to verify information about you and your application.
 - ii. Registers of licences and permits will be maintained and may be made available to the public on request.
- d) You do not have to provide information if you do not wish to do so. However, an application may not be approved if there is insufficient information to properly determine the matter in accordance with the Act.

7. Application notes

1.	Applicants should note that the grant of a licence will not be considered by the Director-General of Licensing unless all of the requirements set out in this application form and as may be additionally advised by the Director-General has been satisfied. The list below is intended as a basic guide only. The Director-General may require additional information at any stage of the process.	
2.	Applicants are entitled to apply for an "in principle" liquor licence in limited circumstances where for example the premises that is to be licensed is under construction. In such circumstances the licensing inspector responsible for your application will determine what of the listed requirements must be submitted before your application will be considered.	
3.	These application notes and the checklists within are to be submitted with the application.	
4.	The following are documents that must be lodged with the application:	
a)	Completed application form	Yes <input checked="" type="checkbox"/>
b)	Payment of the liquor licence application statutory fee*	Yes <input type="checkbox"/>
c)	Affidavit referred to in Section 26A of the <i>Liquor Act</i> . The affidavit must be in the form of a statutory declaration. Licensing inspectors are available to offer assistance should it be required.	Yes <input type="checkbox"/>
d)	Site and floor plans (<i>drawn in accordance with the attached approved guidelines.</i>)	Yes <input checked="" type="checkbox"/>
e)	Proof of title, lease or right to occupy the premises. (<i>Note: if an applicant seeks to provide a copy of a contract for the sale of land or a lease of the relevant premises such documentation must be legally executed.</i>)	Yes <input checked="" type="checkbox"/>
f)	Photocopies of relevant identification of applicants and nominated managers, which may be current driver's licence, passport or birth certificate extract.	Yes <input checked="" type="checkbox"/>

Application for the Grant of a Liquor Licence		
g)	<p>Proof that the applicant(s) have undertaken a fingerprint check and have submitted an authority to release criminal history to the Northern Territory Police, with return address of the fingerprint check noted as:</p> <p>Manager Territory Business Centre GPO Box 9800 Darwin NT 0801</p> <p>Or</p> <p>Manager Territory Business Centre PO Box 9800 Alice Springs NT 0871</p> <p>Note: Where the applicant is a company the director(s) and proposed nominated manager(s) must undertake fingerprint checks, unless waived; or Where the applicant is an incorporated association, a fingerprint check is to be completed by the president, treasurer, secretary and proposed nominated manager.</p> <p>i) The original form is submitted. Photocopy or faxed copies will not be accepted. A photocopy of either a driver's licence or birth certificate must be submitted with every criminal history form.</p> <p>ii) All details are printed clearly</p> <p>iii) All sections of the form a completed</p> <p>iv) All relevant signatures appear on the form</p> <p>No wording of this form is to be altered or deleted in any way</p>	<p>Yes <input checked="" type="checkbox"/></p> <p><i>Randot Receipt</i></p> <p><i>Company B/S</i></p>
h)	Evidence of the financial stability of the applicant(s). A recent statement of assets and liabilities is the minimum requirement, preferably with an appropriate letter from the applicant's bank and/or accountant addressing the question of the applicant's financial stability.	Yes <input type="checkbox"/>
i)	Evidence of managerial capacity to conduct the proposed business e.g. a curriculum vitae or resume of each of the applicants	Yes <input checked="" type="checkbox"/>
j)	Where the applicant is a person or person(s), at least two references attesting to the general reputation and character of the applicant(s). Where the applicant is a body corporate, at least two references attesting to the business reputation of the applicant.	Yes <input checked="" type="checkbox"/>
k)	<p>Description of business to be conducted, detailing the proposed business to be conducted and containing details of proposed method of operation including hours of trade, services to be provided, type of liquor to be stored, overall theme/concept to be utilised for the business/premises, style of service, plans for dealing with risks/problems e.g. for "nightclub type premises" – how illicit drug prevention measures will be undertaken and the like. This should also include full details of camera surveillance if the premises is to be late night trading.</p> <p>The information sought above is generally contained in the business plan of the premises, which should also accompany this application. Assistance in preparing business plans can be obtained by contacting the Business Services Division of the Department of Business.</p>	Yes <input checked="" type="checkbox"/>

Application for the Grant of a Liquor Licence		
l)	Public interest – applicants must demonstrate in the application that the grant of the licence will be in the public interest by providing information about any relevant criteria referred to in section 6(2) of the <i>Liquor Act</i> and any other matter relevant to the public interest in the sale, provision, promotion and consumption of liquor. The applicant should refer to section 6 and 26(3) of the <i>Liquor Act</i> to identify those matters the Director-General of Licensing must consider when determining an application.	Yes <input checked="" type="checkbox"/>
m)	Certificate from the Development Consent Authority confirming that town planning approval has been given for the proposed liquor licensed premises at the relevant address of the proposed premises; or Certificate of Occupancy	Yes <input type="checkbox"/> N/A
n)	Business name certificate of registration and business names extract	Yes <input checked="" type="checkbox"/>
o)	Certificate of registration as a food business, if applicable	Yes <input type="checkbox"/> N/A
p)	Boarding house certificate, if applicable	Yes <input type="checkbox"/>
7.	Additional documents to be lodged where the applicant is a company:	
a)	Original recent company search document issued by the Australian Securities and Investment Commission (ASIC) showing particulars of the applicant company's directors, shareholders, registered company address and securities registered against company assets.	Yes <input checked="" type="checkbox"/>
b)	Nominee application form signed by the proposed nominee of the company (<i>form attached</i>) and two written business references and two personal references	Yes <input checked="" type="checkbox"/>
c)	Separate references attesting to the general reputation and character of each of the directors, the secretary and the executive officers.	Yes <input checked="" type="checkbox"/>
8.	Additional documents to be lodged where the applicant is an incorporated association (<i>club</i>):	
a)	Copy of the certificate of incorporation	Yes <input type="checkbox"/>
b)	Copy of the registered constitution of the incorporated association, which shall contain relevant clauses and terms as required by the attached guideline	Yes <input type="checkbox"/>
c)	Nominee application form signed by the proposed nominee of the incorporated association (<i>form attached</i>) and two written business references and two written personal references. References may be checked and verified.	Yes <input type="checkbox"/>
9.	Additional documents and requirements where the applicant(s) are in partnership:	
a)	Copy of the partnership agreement (<i>if in existence</i>)	Yes <input type="checkbox"/>
b)	A declaration in the form of a letter to the Director-General of Licensing and signed by all partners, nominating a partner who will be the sole contact for Licensing NT to deal with for all matters relevant to the liquor licence and the licensed premises.	Yes <input type="checkbox"/>

Application for the Grant of a Liquor Licence

10.	Documents required prior to consideration of application:	
a)	Copies of advertisements of the proposed liquor licence application placed in relevant newspapers or other form of media (where required by the Director-General of Licensing). Licensing inspectors will assist the applicant in drafting the relevant advertisement and advise where the advertisements should be placed i.e. NT News, Centralian Advocate, Katherine Times, Kununurra Times etc. Applicants should make every effort to attend to this requirement as soon as possible after the application has been lodged, as an application will not be considered until such time as the advertising period has closed and the community has had the opportunity to object to the application. Other documentation and requirements can be submitted while the advertising period is running.	Yes <input type="checkbox"/>
b)	Signed declaration (<i>form enclosed</i>) that the public notice "Green Sign" has been erected at a prominent external area of the proposed premises and has been displayed for a 30 day period coinciding with the advertisements. "Green Signs" will be provided by a licensing inspector. Random checks are undertaken to ensure that "Green Signs" are erected in a prominent external area of the proposed premises.	Yes <input type="checkbox"/>
11.	Further requirements:	
a)	Licensee or nominee to sit examination on knowledge of the <i>Liquor Act</i> and licence conditions. (<i>Contact Licensing NT for further details and to book an appointment for the test</i>)	Yes <input type="checkbox"/>
b)	A Licensee (or if a body corporate, its nominee) will be required to have completed a responsible service of alcohol course before commencing trading operations under any liquor licence. (<i>list of providers attached</i>)	Yes <input checked="" type="checkbox"/>
c)	Inspection of proposed licensed premises by licensing inspectors	Yes <input type="checkbox"/>
d)	Certain venues are required to have camera surveillance therefore applicants need to inform themselves of this requirement. Refer to the Camera Surveillance Guidelines fact sheet or inquire at a Territory Business Centre or Licensing NT office.	Yes <input checked="" type="checkbox"/>
12.	Guidelines – Site and Floor Plans	
a)	A floor plan of the proposed or existing premises: <ul style="list-style-type: none"> i) drawn to a scale or scales considered by the Director-General Licensing to be adequate for the relevant detail; ii) showing each level/area of the premises to which the application relates, showing fixtures and the use of all rooms; and iii) shall delineate the proposed licensed premises in red. 	Yes <input type="checkbox"/>
b)	A Site Plan showing: <ul style="list-style-type: none"> i) showing an outline (<i>delineated in red</i>) of every building to which the application relates; ii) the boundary of the land on which those premises are or are to be situated; iii) the front entrance of every building on those premises; iv) the names of adjacent streets; v) features such as swimming pools and other outdoor areas on those premises. 	Yes <input type="checkbox"/>
c)	The floor plan and the site plan shall be professionally drawn plans by an appropriately qualified architect, surveyor, town planner, engineer or draftsman.	Yes <input type="checkbox"/>

Application for the Grant of a Liquor Licence

d)	The Director-General of Licensing may in certain limited circumstances waive full compliance with this guideline. If an applicant wishes to apply for a waiver from the Director-General they should do so in the form of a letter setting out their reasons as to why they cannot fully comply with this guideline.	Yes <input checked="" type="checkbox"/>
<p>It should be understood that these plans will be made available for inspection by members of the public at all stages of the application and approval process. In the event that the Director-General of Licensing grants a liquor licence, the plans will be held by the Director-General and will remain available for public inspection, upon request.</p>		
13.	Director-General of Licensing requirements for "club" constitutions	
<p>Applicants seeking to apply for a class of liquor licence known as a club licence are required to submit to the Director-General of Licensing a copy of their constitution which shall contain clauses or provisions as follows:</p>		
a)	The rules of a club must provide that a visitor to a club must not be supplied with liquor in the club premises unless the visitor is a guest in the company of a member	Yes <input type="checkbox"/>
b)	The rules of a club, except in the case of a club primarily for a sporting purpose; must provide that a person under the age of 18 years shall not be admitted to the membership of the club	Yes <input type="checkbox"/>
c)	The rules of the club must provide for a management committee of the club be elected for a term of not less than 12 months by members or a class of members constitutionally entitled.	Yes <input type="checkbox"/>
d)	The rules of the club must provide for the keeping of records of guests	Yes <input type="checkbox"/>
e)	The rules of the club must provide for the appointment of a secretary	Yes <input type="checkbox"/>
f)	Acceptable procedures for the admission of new members that are consistent with the club's core objectives and operations	Yes <input type="checkbox"/>
14.	Who may sign the application form?:	
<p>Where the Applicant is:</p> <ul style="list-style-type: none"> a) a natural person – the natural person b) a partnership – as per the partnership agreement, otherwise, all of the partners c) a company – at least one of the directors and the secretary (<i>common seal not required</i>) d) an incorporated association – the secretary and one other member of the committee <p>When the signatory is the sole proprietor of a company, this should be noted alongside the proprietor's signature.</p>		
15.	Do you intend to apply for a gaming machine licence?	
<p>Under section 24(1)(d) of the <i>Gaming Machine Act</i>, an applicant can apply for a gaming machine licence at the same time as their application for a liquor licence if the liquor licence they have applied for is:</p> <ul style="list-style-type: none"> a) a hotel liquor licence; or b) a club liquor licence <p>You may make an application for a gaming machine licence concurrent with this application and have both applications considered by the Director-General of Licensing at one time.</p> <p>If you wish to exercise this option please ask for a supplementary gaming machine licence application form. It should be noted that you will not be required to satisfy requirements already met in the liquor application.</p>		

16.	Do you intend selling tobacco products?		
<p>If you intend selling tobacco products you are required to obtain a retail tobacco licence. You should make yourself aware of your obligations to comply with the <i>Tobacco Control Act</i> and regulations.</p> <p>Information can be obtained from the smoke free website, http://www.smokefree.nt.gov.au</p> <p>An application form can be obtained from a Territory Business Centre or from the Licensing NT website.</p>			
17.	Responsible service of alcohol course providers as at December 2014		
<p>Training Plus NT ABN: 37 620 097 688 NTIS code: 70035 Caretakers' Residence Nakara Primary School Nakara Terrace Nakara NT 0810 PO Box 42023 Casuarina NT 0811</p>			
Phone	0406 548 224	Email	tony@trainingplusnt.com
Website	http://www.trainingplusnt.org.au		
Method of delivery	<ul style="list-style-type: none"> • In person • Online 		
<p>Charles Darwin University ABN: 54 093 513 649 NTIS code: 0373 Tourism, Hospitality, Sport & Recreation (Top End) Palmerston Campus University Avenue Palmerston NT 0830</p>			
Phone	08 8946 7525	Facsimile	(08) 8946 7833
Email	tour_hosp_recreation-topend@cdu.edu.au		
Method of delivery	<ul style="list-style-type: none"> • In person • Post 		
<p>Alice Springs Tourism & Hospitality (Central) Grevillea Drive Alice Springs NT 0870</p>			
Phone	(08) 8959 5200	Facsimile	(08) 8959 5240
Email	nick.desilva@cdu.edu.au		
Method of delivery	<ul style="list-style-type: none"> • In person 		
<p>Karen Sheldon Catering Pty Ltd ABN: 21 117 356 779 NTIS code: 70045 Kantillas Function Centre Level 3 TIO Stadium Marrara NT 0812 PO Box 2351 Parap NT 0804</p>			
Phone	(08) 8945 6048	Facsimile	(08) 8927 5799

Application for the Grant of a Liquor Licence

Mobile	0437 525 797	Email	rto@karensheldontraining.com
Method of delivery	<ul style="list-style-type: none"> • In person 		
8. Lodgement details			
Once the application is complete it must be lodged at a Territory Business Centre with the prescribed fee at:			
Darwin Ground Floor, Development House 76 The Esplanade Darwin GPO Box 9800 Darwin NT 0801 t: (08) 8982 1700 f: (08) 8982 1725 Toll free: 1800 193 111 e: territory.businesscentre@nt.gov.au		Katherine Shop 1, Randazzo Building 18 Katherine Terrace Katherine PO Box 9800 Katherine NT 0851 t: (08) 8973 8180 f: (08) 8973 8188 e: territory.businesscentre@nt.gov.au	
Tennant Creek Shop 2, Barkley House Cnr Davidson and Paterson Street Tennant Creek PO Box 9800 Tennant Creek NT 0861 t: (08) 8962 4411 f: (08) 8982 1725 e: territory.businesscentre@nt.gov.au		Alice Springs Ground Floor, The Green Well Building 50 Bath Street Alice Springs PO Box 9800 Alice Springs NT 0871 t: (08) 8951 8524 f: (08) 8951 8533 e: territory.businesscentre@nt.gov.au	
9. Fees and payment			
Contact your local Territory Business Centre for the relevant schedule of fees.			

Section 6 (2) Public Interest, statement concerning.

In reference to a Liquor Licence, the following areas of the Act need to be answered from section 2 (a to n)

Answers may be in dot point and may or may not be applicable to your type of Licence or premises, please answer to your best ability and knowledge.

6 *Public interest criteria in respect of licence or licensed premises*

(1) When the Director-General of Licensing has regard to the objects of this Act in:

(a) considering or determining an application under this Act in respect of a licence or licensed premises; or

the Director-General must, when taking into account the public interest in the sale, provision, promotion and consumption of liquor, consider any of the criteria specified in subsection (2) that are relevant to the application or conditions.

(2) For subsection (1), the criteria are the following:

(a) harm or ill-health caused to people, or a group of people, by the consumption of liquor is to be minimised;

joint nominees have RSA certificates and consumption by patrons will be monitored in accordance with RSA.

(b) liquor is to be sold, or sold and consumed, on licensed premises in a responsible manner;

joint nominees have RSA certificates and will ensure responsible sale and consumption.

- (c) *public order and safety must not to be jeopardised, particularly where circumstances or events are expected to attract large numbers of persons to licensed premises or an area adjacent to those premises;*

the sale of alcohol is only a small part of the barramundi fishing venture - large crowds at any one time are not expected. We may consider holding functions but no open events.

- (d) *the safety, health and welfare of persons who use licensed premises must not be put at risk;*

health and safety measures area priority for us and will be closely monitored at all times.

- (e) *noise emanations from licensed premises must not be excessive;*

There will be no excessive noise at any time - there are no near neighbors.

- (f) *business conducted at licensed premises must not cause undue*

offence, annoyance, disturbance or inconvenience to persons who reside or work in the neighbourhood of the premises or who are making their way to or from, or using the services of, a place of public worship, hospital or school;

the venture is nowhere near any neighboring houses, schools, churches etc.

- (g) *a licensee must comply with provisions of this Act and any other law in force in the Territory which regulate in any manner the sale or consumption of liquor or the location, construction or facilities of licensed premises, including:*

- (i) *by-laws made under the Local Government Act; and*

Currently underway

- (ii) *provisions of or under the Planning Act;*

Currently underway

- (h) *each person involved in the business conducted at licensed premises must receive suitable training relevant to the person's role in the conduct of the business;*

joint nominees have knowledge and business experience and propose to continue relative and appropriate trading through BEC NT.

- (i) *the use of credit in the sale of liquor must be controlled;*

no credit will be available

- (j) *practices which encourage irresponsible drinking must be prohibited;*

no irresponsible drinking practices will be undertaken.

- (k) *it may be necessary or desirable to limit any of the following:*

- (i) *the kinds of liquor that may be sold;*

this is a tourism venture with limited amounts of alcohol available.

- (ii) *the manner in which liquor may be sold;*

standard sales of popular packaged alcohol will be available and maybe some draught beer.

- (iii) *the containers, or number or types of containers, in which liquor may be sold;*

packaged alcohol will be available with all sales in opened containers.

- (iv) *the days on which and the times at which liquor may be sold;*

seven days per week, 365 days per year between the hours of 10am and 12am to cater for tourists and shift workers.

- (l) *it may be necessary or desirable to prohibit persons or limit the number of persons who may be on licensed premises, on any particular part of licensed premises or in an adjacent area subject to the control of the licensee;*

not considered an issue

- (m) *it may be necessary or desirable to prohibit or limit the entertainment, or the kind of entertainment, which may be provided on licensed premises or in an adjacent area under the control of the licensee;*

it is a tourism venture, and 'entertainment' may consist of background music.

- (n) *it may be necessary or desirable to prohibit or limit promotional activities in which drinks are offered free or at reduced prices.*

such promotional activities are unlikely.

PUBLIC INTEREST:

Barramundi Adventures Darwin Pty Ltd (BAD) has recently received an NT Government grant to assist the Company develop a land based fishing tourism venture at Berry Springs.

The details of the proposed tourism venture are contained within the Business Plan attached with the licence application.

BAD has leased the property which previously conducted a business known as Flicking Fresh. Due to a serious accident Flicking Fresh ceased operation in October 2012 – but, I understand, still retained their liquor licence.

The NT Government grant provided to BAD will enable an upgrade and further development of facilities at the venue to ensure that it is of a high and acceptable public standard.

Facility upgrade includes the provision of viewing platforms, fishing deck, shade structure and a small bar area.

The bar area will allow all patrons to partake of alcoholic and non-alcoholic beverages – and, light snacks. A picnic area will also be incorporated to allow families to enjoy the fishing and surrounds.

The vast facility improvement, including wheel chair access, will ensure the public are fully catered to. It will be a friendly, aesthetically pleasing area.

Future proposed initiatives include quad bike tours, cultural and bush tucker presentations, horse riding and fishing charters from the Company's boat ramp.

It should be noted that the bar area is only a small part of the operation – as can be seen in the business plan. Having said that, it is in the public (and Company) interest, to provide a bar area to meet customer expectations due to the fact it is an outside land based fishing venture beholden to the warm and humid weather. The bar operation will not detract from the core business but will certainly enhance the patron experience.

Basically, the liquor licence will allow patrons attending the facility to have a drink (alcoholic or non-alcoholic) as part of the overall recreational activity. A range of low and non alcohol beverages will be available.

The initial intent is to target tourists, particularly from cruise ships, who are time poor but are keen to catch the iconic 'barra'.

Due to the fact that FlickingFresh's licence is still current but cannot be transferred, and the fact that only persons attending the private property can access alcohol, it is requested that the need to advertise be waived.

However, to meet the expected demand from cruise ship and other tourists we respectfully request trading hours be 1000 to 2400 every day. This will ensure we can cater for the early and late arrivals – and also cater for special evening functions, in need.

23 January 2017

LIQUOR ACT

1st NOTICE OF APPLICATION FOR GRANT OF NEW LIQUOR LICENCE

The Directors of Barramundi Adventures Darwin Pty Ltd, hereby give notice that they have applied to the Director-General of Licensing for an "On Liquor Licence" for the premises to be known as Barramundi Adventures Darwin, located at Section 1612, William Road, Berry Springs, NT.

Proposed Business Trading Details:

- The primary business to be conducted on the premises is that of an aquaculture business with associated land based fishing and educational tourism based business.

Proposed Liquor Trading Hours:

- Monday to Sunday (7 days per week) - 10:00hrs to 23:59hrs
- Sale and consumption of liquor not ancillary to a meal
- Liquor trading 365 days of the year including all public holidays

This is the first notice of application. The notice will be published again on Wednesday 28 June, 2017.

The objection period is deemed to commence from Wednesday 28 June, 2017.

Pursuant to Section 47F (2) of the *Liquor Act* an objection may only be made on the ground that the grant of the licence may or will adversely affect:

- (a) the amenity of the neighbourhood where the premises the subject of the application are or will be located; or
- (b) health, education, public safety or social conditions in the community.

Only those persons, organisations or groups described in Section 47F (3) of the *Liquor Act* may make an objection. Section 47G of the *Liquor Act* requires the Director-General of Licensing to inform the applicant of the substance of any objection. This will include the identity and where relevant the address of the objector. Objections to this application should be lodged in writing with the Director-General of Licensing within thirty (30) days of the commencement date of the objection period.

For further information regarding this application contact the Director-General of Licensing on telephone (08) 8999 1800. Objections to this application should be lodged in writing with the Director-General of Licensing, Licensing NT, GPO Box 1154, Darwin, or e-mailed to director-generaloflicensing.dob@nt.gov.au within thirty (30) days of the commencement date of the objection period.

Dated this 24 June 2017

LIQUOR ACT

2nd NOTICE OF APPLICATION FOR GRANT OF NEW LIQUOR LICENCE

The Directors of Barramundi Adventures Darwin Pty Ltd, hereby give notice that they have applied to the Director-General of Licensing for an "On Liquor Licence" for the premises to be known as Barramundi Adventures Darwin, located at section 1612, William Road, Berry Springs, NT.

Proposed Business Trading Details:

- The primary business to be conducted on the premises is that of an aquaculture business with associated land based fishing and educational tourism based business.

Proposed Liquor Trading Hours:

- Monday to Sunday (7days per week) – 10:00hrs to 23:59hrs
- Sale and consumption of liquor not ancillary to a meal
- Liquor trading 365 days of the year including all public holidays

This is the second notice of application.

The objection period is deemed to commence from Wednesday 28 June 2017.

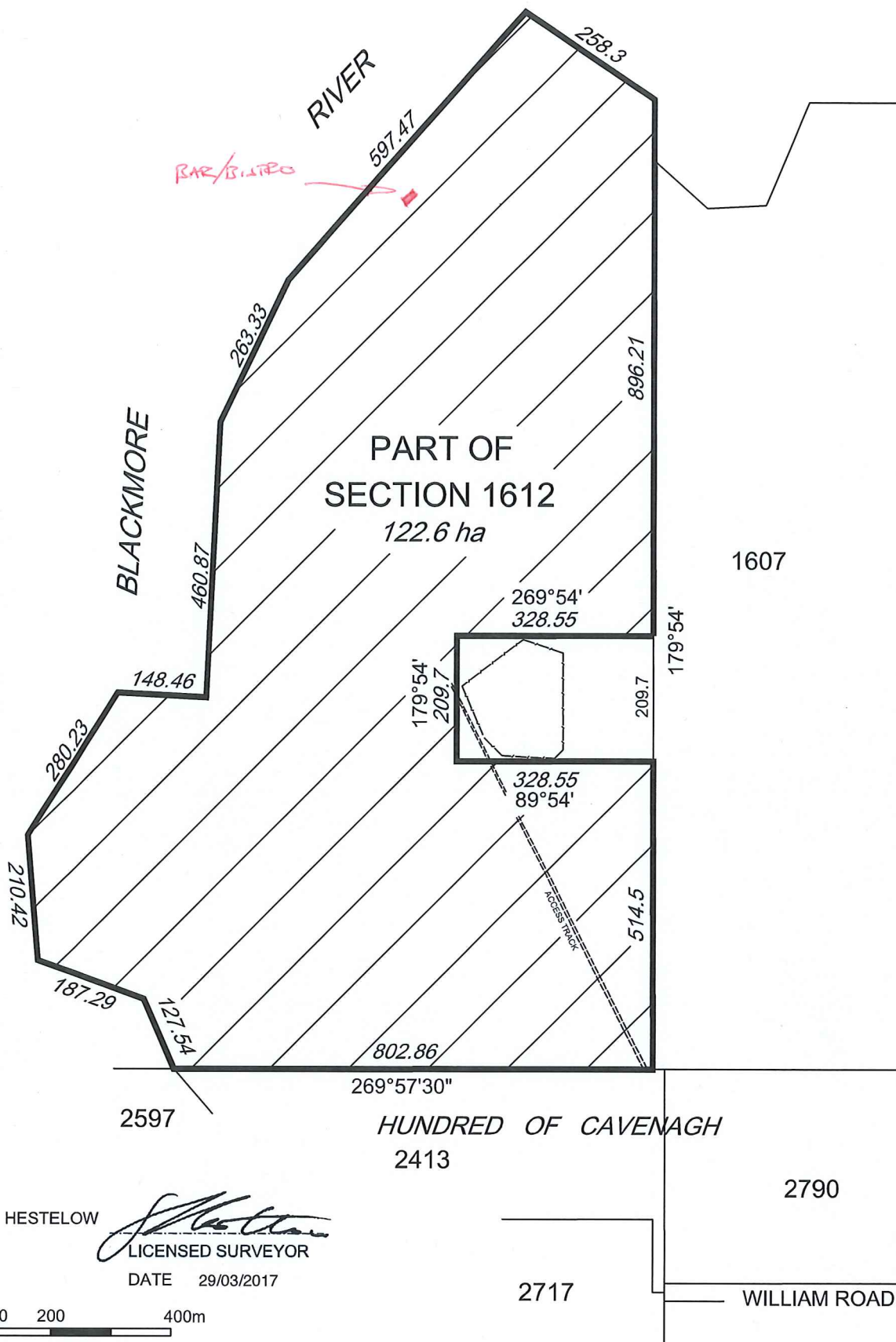
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For further information regarding this application contact the Director-General of Licensing on telephone (08) 8999 1800. Objections to this application should be lodged in writing with the Director-General of Licensing, Licensing NT, GPO Box 1154, Darwin, or e-mailed to director-generaloflicensing.dob@nt.gov.au within thirty (30) days of the commencement date of the objection period.

Dated this 28 June 2017



GREGG N. HESTELOW

Gregg N. Hestelow
LICENSED SURVEYOR

DATE 29/03/2017

0 100 200 400m

Scale 1:10000 (A4)

PROPOSED LEASE

OVER PART OF
SECTION 1612
HUNDRED OF AYERS
BERRY SPRINGS

Job: 27825	Scale: 1:10000
Date: March 2017	
CUFT: Vol.714 Fol.906	
Survey Plan: DBK02/66	
Coord System: NA	
Local Authority: Litchfield	
Surveyed By: G Hestelow	
Field Book Ref.: NA	
Reference: 27825	

Email
darwin@aamgroup.com

Telephone
(08) 8930 2000

A.B.N 63 106 160 678



5/41 Sadgroves Cresc, Winnellie, NT 0820
P.O. Box 492, Darwin, NT 0801, Australia

PROJECT CHARTER

“BARRAMUNDI ADVENTURES DARWIN”

BARRAMUNDI ADVENTURES DARWIN PTY LTD
(ABN 80 611 685 459)

SECTION 1612
WILLIAM ROAD, BERRY SPRINGS

N.T 0838

DATE
15/10/2016

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EXECUTIVE SUMMARY

Barramundi Adventures Darwin Pty Ltd is a unique enterprise combining aquaculture and tourism. The venture will be on a large rural property (GPS Co-ordinates 12° 42.166' S 130° 57.626' E) 50 minutes from Darwin, in the heart of beautiful Berry Springs. There are five-large, elliptical ponds on the property, in which, initially ponds 4 and 5 will be used to cultivate and sell prawns (Figure 1). This low-scale culture will help supply the high demand for fresh local prawns that are either cooked or on ice. In conjunction with the prawn culture, we will offer patrons a chance to catch prawns and other freshwater crustaceans, such as, red claw and cherabin in small ponds adjacent to the recreational pond (Figure 1) on a seasonal basis.

Pond 3 will be used to rear barramundi for future recreational use (Figure 1). Initially we will use fingerlings supplied from the Darwin Aquaculture Centre, and later from our onsite hatchery (Figure 1). Hatchery fingerlings will be grown to a legal size and used to re-stock the reservoir (recreational fishing pond; Figure 1).



Figure 1. Google Map image of site layout. Site has: 5 raceway ponds (P1= pond 1; P2= pond 2; P3= pond 3; P4= pond 4; P5= pond 5) for grow-out; a hatchery (H) for future breeding and production; and a reservoir pond (R) for recreational fishing.

The reservoir is the smaller trapezoid-shaped pond (Figure 1) and will be used for land-based recreational fishing to boost the tourism industry. Thus, creating a unique fishing venture for tourists and locals alike to try their luck at catching the iconic barramundi. In time, patrons will be able to purchase harvested barramundi from pond 3 and the recreational pond (Figure 1).

The company intends to upgrade existing infrastructure located adjacent to the reservoir (Figures 1 & 3) to incorporate a recreational fishing centre, which will include a rustic style bar and a 50m² fan-cooled seating area (Figure 2a). Attached to the front of the centre will be a shaded 70 m² seating area (Figure 2b). Behind the seating area, a 6m tower will be erected so punters have a 360° view of the 320-acre farm with glimpses of the Blackmore River. From the tower, visitors will have a fantastic view of catching and feeding barramundi (Figure 2c). The ground level 6m² area directly below the tower will be developed into a toilet block (Figure 2d). A new ground level viewing platform incorporating a shade structure will overlook a sunken 200m² decking that overhangs the main fishing pond (Figure 2e). A 300m² grass area between the centre and viewing platform will also be allocated for umbrella-shaded seating (Figure 2f).

1. Front view (facing South-East)



2. Front/side view



3. Side/back view

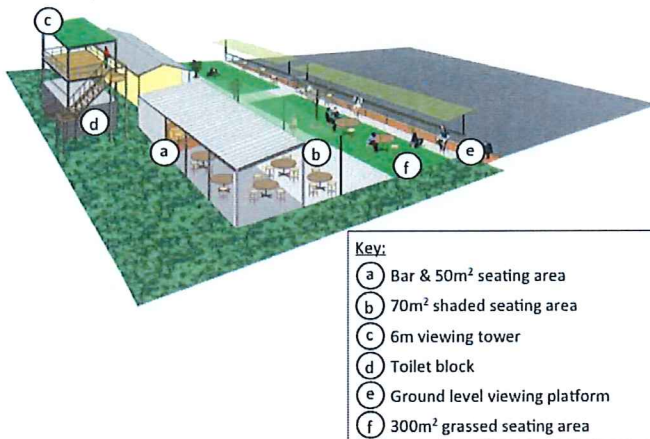


Figure 2. Design schematic for future Recreational Fishing Centre on property.

Future Planning and Developments

Stage 2

Our main goal is to develop the site into a sustainable and diverse aquaculture facility that provides Territorians and tourists with seafood, recreation and education. Therefore, in future, we will explore the local market for the potential small-scale supply of fresh, cultured sea cucumbers, mud mussels, and mud crabs. Early discussions with aquaculturists, Dr. Robert Rose and Adam Body, indicate that culturing the above mentioned species are achievable. Two of these species, mud mussels and sea cucumbers, will be polycultured. However, mud crabs will be monocultured to prevent predation. Low-density cultivation will be utilized for all species so they not only thrive but have a minimal impact on the surrounding environment. The proposed seafood species we will culture and sell not only align with our core business objectives but also makes our venture unique within the Territory. Once the aquaculture is established, this site will also be an ideal place for education programs and aquaculture training. Additionally, there is the potential to create several full-time jobs.

Therefore, our proposed aquaculture and education programs will positively impact local communities in that not only will we provide recreational enjoyment, but also employ locals and offer students the valuable experience of learning and practicing aquaculture with commercially important seafood species.

Stage 3

In the near future, Barramundi Adventures Darwin (BAD) intend renovate an existing boat ramp and establish a fishing charter operation (Figure 3). The team will offer recreational fishing in the harbour. If patrons are unsuccessful in the harbour we will provide the opportunity to fish from the reservoir pond (Figure 3). Patrons will have the option to be picked-up from stokes hill wharf (city) via our charter boat.



Figure 3. Close-up view of the reservoir pond and the proposed construction for a land-based recreational fishing centre and renovation site for an existing boat ramp.

After Stage 3 is completed, our venture aims to build a small floating jetty adjacent to the boat ramp to provide amenities such as, bait, lures, ice and beverages. By providing a floating jetty with fishing supplies, we hope to support local fishing communities.

The boat ramp could facilitate future activities, such as:

- Harbour cruises
- Off-shore and reef fishing
- Crocodile-spotting tours
- Crab tours
- Bird watching tours
- Turtle tours
- Dolphin tours
- Boat Hire

On the property, future land-based activities may include:

- Quad bike tours
- Cultural, ecological and bush tucker tours
- Aboriginal art exhibitions
- Live aboriginal art shows
- Educational programs (fishing, setting crab-pots and cast-netting techniques)
- School camps and orienteering
- Horse and pony trail rides

- Live music

PROJECT PURPOSE/JUSTIFICATION

Market demand:

Local fresh seafood is always in high demand (especially prawns). The ability for this venture to produce fresh seafood all year round will improve the supply. Barramundi fishing is also a highly, sort-after activity/sport. However, it is not accessible for everyone due to, and not limited, to hurdles including: price; physical ability; age; transport; equipment; and location.

Social need:

Once operational, our aquaculture facility will generate more jobs. The facility will also make a fantastic place for education and training. Our inclusive fishing experience will improve patron's self-esteem (animal therapy); increase the patron's knowledge about the importance of species sustainability to protect the barramundi environment; enhance the tourism experience in the NT; inject money into the local economy; support locals; provides jobs; and teach children how to fish for barramundi along with the importance of maintaining the environment of wild fishery species so that these fish will remain off of the endangered species list and can be enjoyed by future generations.

Ecological needs:

Using a low density farming model and incorporating polyculture where possible will help benefit the environment. By breeding from brood-stock in our onsite hatchery and using the offspring to stock our ponds, we will have a renewable supply that reduces fishing pressure on local wild populations. In addition, we will help to reduce the impacts of common anthropogenic disturbance that are related to fishing activities like: boat use (pollution from petrol); car damage to fragile flora, fauna and environmental habitats like floodplains and mangroves; reduce by-catch of vulnerable species in the harbor/waterways; encourage the protection of an iconic "umbrella" species (barramundi) and their environment, which, in turn, will safeguard other species living in these habitats; raise awareness of the importance of this predatory species; and build upon the reputation of the NT environment.

Business Need/Case

Introducing Fresh local prawns onto the market allows customers the opportunity to purchase this product year round, thus not having to wait on the produce supplied from wild caught trawlers which is seasonal. Patrons will also have a better choice between imported and local prawns when Australian trawler stocks are low. In the Northern Territory, barramundi fishing is a rapidly increasing recreational activity/ sport. The popularity of barramundi fishing is because of the species' 'trophy' status, which is due to

its large size, the challenge of capture, and skill-set a fisherperson requires for success. With the current, flourishing, coastal, barramundi fishing market in the N.T, it is important to expand this market sustainably to help boost our economy. We believe that a land-based venture will always be in demand as fishing from boats is not for everyone. People can be excluded from barramundi fishing because of: disabilities; seasickness; inexperience and costs associated with boating and fishing; and safety concerns for young children, and the elderly. Access to our land-based fishing venture would allow more people to experience the joys of barramundi fishing.

Business Objectives

Objectives

- Develop a recognizable brand that continually adapts to a changing market.
- Build a strong reputation by providing a unique experience.
- Upholding an interactive and diverse experience for locals and visitors of all ages.
- Provide fresh seafood all year round.
- Create a sustainable business.
- Provide an environment that is fun and healthy, and maintained by incorporating aquaculture and education.
- Tap into tourism with a strong focus on improving the visitor-experience and utilizing marketing strategies that increase the audience and profit.
- To exceed consumer expectation.
- Provide a unique and innovative experience for visitors in a safe facility that will cater for all ages, backgrounds and abilities.
- Offer visitors access to a convenient website with a trustworthy payment system.
- Be highly competitive in the market.
- Offer a multifaceted experience to visitors by integrating education, fresh seafood, Indigenous culture and fishing.
- Utilize market research through collaborative filtering to infer customer characteristics.

PROJECT DESCRIPTION

Barramundi Adventures Darwin is an Aquaculture facility and a land-based fishing/educational venture on the outskirts of Darwin in Berry Springs. The facility will allow visitors to purchase fresh seafood and enjoy a variety of adventure activities on site by utilizing the beautiful remote bushland that encompasses the property. Along with land-based fishing, the company plans to revive the farm and associated facilities to commence low-density farming. All profit in the early stages will be reinjected into the company so we can expand into our proposed future stages 2 and 3. We intend to accomplish an outback adventure farm that is educational, fun for everybody and is based around sustainable aquaculture, fishing, local wildlife and the territory's native bush lands.

Project Objectives and Success Criteria

Objectives

- Develop a healthy diverse aquaculture farm to educate locals and tourists about desirable aquatic ecosystems and for their enjoyment
 - Launch a dynamic tourism/educational venture that is sustainable, profitable, and enjoyable for both customers and staff
 - Operate and maintain an independent aquaculture farm
 - Harvest healthy, fresh and high quality seafood for consumption
 - Keep overhead costs to a minimum
 - Provide boating access to the Blackmore River system
 - Provide easy access to the venture (via adequate signage and a sealed road)
 - Develop and implement a successful and popular website, social media site and marketing plan
 - Design and implement an attractive fishing area
 - Design and implement an attractive shop front where customers can relax and enjoy food and drinks whilst viewing their surroundings
 - We expect to measure our business success through popularity, reviews/feedback and finance.
-
- The success of our project objectives will be obtained by utilizing concept-specific mentors to guide us, including: Adam Body and Robert Rose (experienced aquaculturalists); Daniel Brown (Landscape architect and owner of 'Down2earth landscapes and gardens'); and Roque Lee (a Larrakia Elder, artist and experienced ranger).
-
- Small-scale prawn farm: with Adam Body and Dr Robert Rose's guidance and tailored management plan, a small-scale prawn farm will be implemented into two of the smaller ponds on the western side of the property. Following this, the company intends to implement small scale Mud crab, Mud mussel and sea cucumber cultures.
-
- Fish stock: We will maintain Adam Body's recommended 500-1000 barramundi stocking density in the reservoir pond. Optimal stocking density will be achieved by keeping detailed count records of how many fish were caught and purchased each day, replacing caught fish through bi-monthly purchase of fish from the Richards family Barramundi farm (Humpty Doo Barramundi). However, the purchase of barramundi will cease once the company starts to breed their own fish.
-
- Realistic: This project becomes realistic with adequate funding, full approval from all authorities e.g. (EPA).

Requirements

The project must meet the following requirements

- Attaining a signed legal document stating lease agreement and first option to buy
- Culturing and selling top quality Prawns
- Survival of healthy fish stock by implementing: regular water sampling; maintaining the optimal fish stocking density; regular flushing of seawater via pump; regular maintenance of aerators and pumps; and daily feeding at the correct volume for 500-1000 fish to avoid starvation or wastage of pellets and deterioration of water quality
- Fish able to be caught and released on a regular basis
- Meet health and safety requirements
- Must be covered by insurance for all activities associated with the company
- Produce high quality products
- Maintain an attractive environment for people to visit
- Security via cameras/sensors etc
- Easy to use online and phone booking systems
- Adequate road signs and directions to farm/fishing area

Constraints

The following constraints are pertinent to the BAD project

- Make repayments
- Accessible to all health and age dependent people
- Plant maintenance (pumps, vehicles etc)
- Road and land maintenance
- Health and safety
- Environmental management (minimizing pollution)
- Bio Security - fish/prawn health
- Fire prevention

Assumptions

- High demand for fresh Prawns
- Busy prawn industry around Christmas
- Tourists in the dry season
- Popularity of barramundi fishing in the N.T.
- Location
- Fish being able to be caught on a regular basis
- Slower business in the build-up/wet season

Preliminary Scope Statement

The BAD project will include reviving, rectifying and rejuvenating existing buildings and the surrounding landscape, while constructing new infrastructure to enhance customer experience. The company will have an integral part of the design, construction, and testing phases of the project.

The venture will target the tourism market and the popularity of fishing in Darwin, Northern Territory. Our venture will include interaction with the iconic barramundi through the sport of barramundi fishing.

Resources and requirements include:

-
- Installing new gates to prawn ponds
- Installing Bird netting on prawn ponds
- Construction of the viewing tower and toilets
- Retro-fitting of the operating area
- The construction of the viewing platform and decking
- Landscaping
- Concrete paths
- Car park construction
- New access road along eastern boarder
- New fence along eastern boundary
- Hatchery rectification
- Pond rectification

Comment [JJAR1]: Mention prawns

- Bridge over rainwater easement
- Pump overhaul
- Pump power plant servicing
- Constant water testing
- Fish stocking
- Maintaining fish-food stock
- Maintaining fishing equipment
- Customer satisfaction

The project will be deemed complete when we have stocked ponds 4 & 5 with prawns, all facilities have been built, tried and tested, and that fish are caught frequently. Future, the project will be considered complete once customers begin regularly visiting to purchase prawns, to fish and when business starts to expand and move into the venture's future activities described in the "Executive Summary".

RISKS

Risks to the BAD project have been identified as the following:

- Biosecurity (fish kills, loss of stock to the Blackmore River and disease outbreak)
- Inadequate funding
- New site development in the area
- Contamination
- Sabotage/vandalism
- Fish not responding to bait and lures
- Fire
- Flood

Our team will address these issues by implementing risk management plans and performing the necessary procedures to address the situation. In addition, we will employ contractors to minimize or eliminate the highlighted risks.

PROJECT DELIVERABLES

Upon completion, the following deliverable must be met:

- Offer great tasting prawns
- Attractive/popular site
- Fun, safe and enjoyable environment
- Fish are feeding and are caught regularly
- Positive reviews/feedback from customers

- Customers becoming regular visitors

SUMMARY MILESTONE SCHEDULE

The project summary milestone schedule is presented below. Once requirements become clearly defined this schedule may be modified. The project manager will communicate all changes during project status meetings.

Summary milestone register	Target Date
Project start	01/12/2016
Commence refit work on site	01/01/2017
Purchase Barramundi	Feb – March 2017
Opening day	25/06/2017

PROJECT APPROVAL REQUIREMENTS

The BAD project will be successful once the facility is fully operational and all safety and construction requirements are complete and certified for operation. Our success will also mean that all documentation is distributed throughout the company within the time/cost constraints indicated for this venture. Additionally, this measure of success must include a monitoring strategy to ensure operations run within the guidelines.

PROJECT MANAGERS

Dorian Rondot and Damian Ralph are the project managers and owners who have full authority for Barramundi Adventures Darwin. Their responsibilities include:

- Manage all project tasks
- Scheduling and communication
- Supervision of construction processes
- Maintaining healthy fish stock
- Environmental assessments e.g. water quality testing
- Monitoring budget expenditure
- Marketing strategies

- Maintaining stakeholder requirements

AUTHORIZATION

Approved by the Project Sponsors:

_____ Date: _____
<Project Sponsor>

17 August 2017

Licensing NT
Department of Attorney General and Justice
GPO Box 1154
Darwin NT 0801

RE: Letter of Comment Liquor Licence Application

LIQUOR LICENCE APPLICATION
Section 1612, William Road, Berry Springs, Hundred of Ayers
Barramundi Adventures Darwin Pty Ltd

Thank you for the opportunity to comment on the Liquor Licence Application referred to this office on 29/06/2017 for Barramundi Adventures Darwin, located at Section 1612, Hundred of Ayers.

Council wishes to provide the following comments on the Liquor Licence Application:

Council provides the following objection to the granting of a Liquor Licence:

Council has concerns over the lack of information within the application related to business operations and potential future business activities on the subject site.

Council notes that the proposal appears to allow the service of alcohol to customers that are not customers of the tourism venture. As such, there are concerns that the site could become a default tavern for the local community, which Council does not support in this location, particularly as the site is not fully accessible through formed roads. Council objects to the service of alcohol to individuals that are not are customers of the tourism venture.

Additionally, Council objects to the granting of a liquor licence that is not restricted to the service of alcohol to patrons of the fishing venture only, until such time as further information can be provided regarding how the applicant will ensure the safety of patrons of other potential future ventures associated with the site, particularly for ventures related to the use of quad bikes and other motorised vehicles.

Finally, given the expected residential uses currently under development near the subject site, Council objects to a licence that does not specify the restriction of amplified music from the venue to a suitable level that does not have a negative effect upon the residential amenity of adjacent residents.

If you require any further discussion in relation to this matter, please contact me on 08 8983 0600.

Yours faithfully

Wendy Smith
Planning and Development Manger



COUNCIL REPORT

Agenda Item Number:	14.3
Report Title:	Place Names – 105 Trippe Road Subdivision
Meeting Date:	16/08/2017
Attachments:	Attachment A – Map of New Roads

Purpose

The purpose of this report is to refer to Council a request for support to the NT Place Names Committee for the new road in an approved subdivision off Trippe Road, Humpty Doo.

Summary

As part of a new subdivision, two new roads are being created off Trippe Road in Humpty Doo. The developer has requested comments from Council regarding a proposal to name the roads and has provided six potential road names.

It is recommended that Council resolves to support three of the proposed road names, as these names are in accordance with the Northern Territory (NT) Place Names Committee's guidelines for naming of places.

Recommendation

THAT Council

1. Support the proposed names of Stringybark, Sand Palm, and Black Wattle as possibilities for names for new roads within the subdivision and support the use of On Road for the continuation of this existing road within the subdivision.
2. Provide a letter of comment detailing the above resolution to support the naming of the roads to the developer to provide to the NT Place Names Committee.

Background

Overview

In May 2015, a Development Permit was issued to subdivide 105 Trippe Road, Humpty Doo into 41 lots in 5 stages. The subdivision included two new roads, as well as an extension of an existing road, as shown in Attachment A. Road 1 comes off Trippe Road and will terminate in a cul-de-sac within the subdivision; Road 2 comes off Trippe Road and ends in an intersection with Road 1. Road 3 is a continuation of On Road, which will service seven lots within the subdivision and terminate in a cul-de-sac.

The developers of the subdivision are requesting comment from Council, in accordance with Council Policy TS03 Place Names Policy, to name the new roads.

Proposal

The developer has provided to Council six potential names for Roads 1 and 2. The six potential names, in order of applicant preference are included in Appendix 1, along with the applicant's explanation regarding the selection of the name.

For Road 3, the developer has requested to continue the use of On Road for the extension of this existing road.

Assessment

For Roads 1 and 2, the applicant's proposed names of Doody Street, Alvon Drive, and Kurrajong do not meet the Place Names Committees guidelines for naming of places.

The guidelines state that "Names of persons will not be used during the person's life time"; the guidelines also state that "Names should not duplicate or nearly duplicate either in sound or spelling an existing name in the same local government area or an adjacent locality or suburb in an adjoining local government area". As Doody Street is proposed to be named after individuals that are still living, and as there is an existing Doody Street in the adjacent jurisdiction of Palmerston, Doody Street is ineligible under these criteria.

The Place Names Committee have advised Council that names of commercial entities or ventures will not be accepted as place names. As Alvon Drive is a reference to a registered company, this name is ineligible.

There is currently a Kurrajong Crescent in the adjacent jurisdiction of Darwin, and there are three other streets and one Feature within the Northern Territory with the name of Kurrajong. Additionally, the applicant has advised that advertising for the estate will be under the name of Kurrajong Estate. As the name Kurrajong is an existing name in adjacent jurisdictions, the name Kurrajong is considered overused in the Northern Territory, and as the name Kurrajong will be used for advertising, Kurrajong is considered ineligible.

The names Stringybark, Sand Palm, and Black Wattle are not used within the Northern Territory and do not conflict with any other guidelines for the naming of places. The applicant has indicated that these names represent trees currently found on the subdivision site and therefore have a link to the site. These names are considered eligible and appropriate for the roads within the subdivision.

For Road 3, it is considered appropriate to continue to use the name On Road for an extension of this existing road.

Summary

It is recommended that Council support the names Stringybark, Sand Palm, and Black Wattle for new roads within the subdivision and to support the use of On Road for a continuation of this existing road.

Council's resolution of support for these names would then be provided to the developer to include with an application to the NT Place Names Committee for the formal naming of the road. The NT Place Names Committee would then carry out activities in accordance with the Place Names Act to name the new portion of road.

Links with Strategic Plan

Priority # 1 – Everything you need

Legislative and Policy Implications

Not applicable to this report.

Risks

Not applicable to this report.

Financial Implications

Not applicable to this report.

Community Engagement

Not applicable to this report.

Recommending Officer:

David Kingston, Director Infrastructure and Operations

Any queries on this report may be directed to the Recommending Officer on telephone (08) 8983 0600.

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

APPENDIX 1

1. Doody Road – 1st Preference

This name is the company name of the land owners being DOODY NOMINEES PTY LTD and also their actual surname.

Allan & Yvonne Doody arrived in Darwin in 1966 and returned in 1972 where they settled permanently. Allan Doody (Doody Constructions) was a builder who built a substantial amount of house and unit developments in Darwin and the suburbs. They have created 2 previous subdivisions on Wanderrie road and Redcliffe road where they had no opportunity to place any resemblance to them at all within either of these two subdivisions.

Allan and Yvonne left Darwin in 2004 to retire in Casino NSW where they still reside, they are now aged 81 and 78. They're still active in developing areas within Darwin with their sons assistance, which include this current subdivision. They still own a number of properties in Darwin and Coolalinga which continues to help the growth of Darwin and suburbs. They have 2 children residing in Darwin, 5 grandchildren and 2 great grandchildren. Allan and Yvonne would like their name as a remembrance on this last subdivision which will comprise of 42 new residential properties once completed.

There is one street with this name in Palmerston, which is a different council and has no reference to Allan & Yvonne Doody.

2. Alvon Drive – 2nd Preference

This name is a combination of Allan and Yvonne, which is one of their registered companies. This name does not exist in the Place Names Register.

3. Kurrajong – 3rd Preference

This name is the name Allan & Yvonne has given the estate, which is purely due to the fact the subdivision mainly consists of Kurrajong Trees. Advertising for the land will be KURRAJONG ESTATE. This tree name has come from a land capability assessment which was carried out in 2014. This name does exist in the register but under a different council.

4. Stringybark – 4th Preference

This tree name has come from a land capability assessment which was carried out in 2014. This name does not exist in the Place Names Register.

5. Sand Palm – 5th Preference

This tree name has come from a land capability assessment which was carried out in 2014. This name does not exist in the Place Names Register.

6. Black Wattle – 6th Preference

This tree name has come from a land capability assessment which was carried out in 2014. This name does not exist in the Place Names Register.



KOSTKA ROAD

ARNHEM HIGHWAY



Road 1

Road 2

Road 3

Road 4

Continuation
of on Rd
Already Exists

PRELIMINARY

WARNING
BEWARE OF UNDERGROUND SERVICES
The locations of underground services are approximate only and their exact position should be proven on site. No guarantee is given that all existing services are shown.



DATE: 15/03/2023		BY: J. DOODY		CHECKED: J. DOODY		APPROVED: J. DOODY		PROJECT NO: 15023		SHEET NO: 15023-C003		PAGE NO: 121	
SUBDIVISION: 41 LOT SUBDIVISION OF SECTION 5186 TRIPPE ROAD		CLIENT: DOODY NOMINEES PTY LTD		DESIGNER: byrne design		DRAWN: J. DOODY		SCALE: AS SHOWN		PROJECT NO: 15023		SHEET NO: 15023-C003	
DATE: 15/03/2023		BY: J. DOODY		CHECKED: J. DOODY		APPROVED: J. DOODY		PROJECT NO: 15023		SHEET NO: 15023-C003		PAGE NO: 121	



COUNCIL AGENDA

LITCHFIELD COUNCIL MEETING

Wednesday 16 August 2017

15 Common Seal

16 Other Business

17 Public Questions

18 Confidential Items

19 Close of Meeting

The next meeting is scheduled for Wednesday, 13 September 2017