MINUTES OF THE LITCHFIELD COUNCIL MEETING
HELD ON WEDNESDAY 3 FEBRUARY 2016
AT COUNCIL CHAMBERS, BEES CREEK ROAD, FRED'S PASS

Present
Maree Bredhauer
Mayor
Letchimi Wright
Councillor North Ward
Kirsty Hunt
Councillor East Ward
Doug Barden
Councillor South Ward
Christine Osborn
Councillor Central Ward

Staff
Kaylene Conrick
Chief Executive Officer
Diane Chellingworth
Acting Corporate Services Manager
Graeme Francis
GM Infrastructure & Planning
Aisla Connolly
Executive Assistant

Public
Lyn Gerdes
Bees Creek
Anna Malgorzewicz
Acacia Hills
Lyle Hebb
Acacia Hills
Carolyn Reynolds
Lake Bennett
Peter Thomas
Virginia
Roslyn McMillan
Virginia
Anthony Venes
Humpty Doo
Lyn Jacobson
Palmerston

1. OPENING OF MEETING

The Mayor opened the Meeting at 6.04pm welcoming members of the public.

Audio Disclaimer
An audio recording of this meeting is being made for minute taking purposes as authorised by the Chief Executive Officer.

Acknowledgement
The Mayor acknowledged that the meeting was held on the traditional country of the Larrakia people and paid her respects to the Elders past and present for their continuing custodianship of the land and the children of this land across generations.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil
3. CONFIRMATION OF MINUTES
3.1 THAT the Minutes of the Council Meeting held Wednesday 13 January 2016, 10 pages are confirmed.
Moved: Cr Hunt
Seconded: Cr Barden
CARRIED

4. BUSINESS ARISING FROM THE MINUTES
4.1 Letter from CEO to Public Forum Participants at the 13 January 2016 Council Meeting.
Moved: Cr Osborn
Seconded: Cr Hunt
CARRIED

5. CONFLICTS OF INTEREST
Nil

6. PRESENTATIONS
Nil

7. PUBLIC FORUM
The matters raised here have been paraphrased and summarised.

Ms Malgorzewicz, member of the Community Reference Group AACO Livingstone Beef Facility asked if the Committee had been in contact with Council regarding a representative from Council to be on the Committee. The CEO replied in the negative. Ms Malgorzewicz advised that the next meeting is Thursday 11 February at 6.00pm at Livingstone Recreation Reserve.

Ms Gerdes asked for confirmation of Cr Osborn as Councils representative on the Litchfield Development Consent Authority (DCA). Ms Gerdes indicated that there had recently been a meeting without Litchfield in attendance. The CEO confirmed that Council had appointed Cr Osborn as one of the two Council representatives, the other being the new Planning Services Manager (yet to be employed). Ms Gerdes was informed that Council had only recently notified the DCA and that Litchfield Council representative(s) will be in attendance at the next meeting.

Ms Reynolds queried whether Council would be holding a function for International Women’s Day on 8 March 2016. The CEO advised that nothing has been planned for this year, stating it is a great opportunity for next year.

Mr Venes introduced himself to the Council as the Labor endorsed candidate for Daly.
8. ACCEPTING OR DECLINING LATE ITEMS

Nil

9. NOTICES OF MOTION

9.1 That Council receive a report from the organisation at its 2 March 2016 Council Meeting, on the development of a feasibility study into the construction and estimated management/maintenance costs of a Litchfield Swimming Pool. The report is to also include the process, timeframe and cost of such a study.

Moved: Cr Osborn
Seconded: Cr Hunt

CARRIED

10. MAYORS REPORT

1. THAT Council receive the Mayor’s report.

Moved: Cr Wright
Seconded: Cr Osborn

CARRIED

Each Councillor provided a verbal update on activities over the last few weeks.

11. FINANCE REPORT

11.1 DECEMBER 2015 BUDGET REVIEW 16/0014

1. THAT Council approve the budget adjustments in the attached Table 1.

Moved: Cr Hunt
Seconded: Cr Barden

CARRIED

12. OFFICERS REPORTS

12.01 CEO Performance Appraisal and Remuneration Review Committee 16/0027

THAT Council
1. establish the CEO Performance Appraisal and Review Committee in accordance with Part 5.2 Section 54 of the NT Local Government Act.
2. adopt the CEO Performance Appraisal and Review Committee Terms of Reference.
3. appoint the Mayor and Councillors Hunt and Osborn to the CEO Performance Appraisal and Review Committee for a period concluding August 2017.

Moved: Cr Wright
Seconded: Cr Hunt

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MAYOR

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CHIEF EXECUTIVE OFFICER
12.02  Annual Report – 2014/2015 16/0039

THAT Council
2. provide the Minister for Local Government and Community Services with a copy of the annual Report in accordance with Section 199 of the NT Local Government Act.
3. publish the Annual Report and provides public notification of the report.
4. authorise the Chief Executive Officer may make any editorial changes if required.

Moved: Cr Hunt
Seconded: Cr Barden

CARRIED

12.03  Howard Springs Recreational Reserve Council Committee 16/0029

THAT Council
1. appoint Andrea Finn, Noel Shay, Mary De Palma, Ralf Koberstein, Gerry Wood, Bronte Way, Annie Black and Marie Bottolfsen to the Howard Springs Recreational Reserve Council Committee for a term of 12 months commencing 8 February 2016.
2. seek further expression of interest for additional members on the Committee through a public expression of interest process
3. receive a further report on nominations at its April Council Meeting.

Moved: Cr Hunt
Seconded: Cr Wright

CARRIED

12.04  EMEL31068, an Extractive Mineral Exploration Licence NT Portion 4476, PL1147 and NT Portion 3601 16/0012

1. THAT Council receive for information Attachment B, Council’s letter of comment for EMEL31068, an Extractive Mineral Exploration Licence Application at NT Portion 4476, PL 1147 and NT Portion 3601. The letter advises no comment, as Council infrastructure is not affected.

Moved: Cr Wright
Seconded: Cr Osborn

CARRIED

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12.05 Variation Application PA2015/0922 Bees Creek Road, Weddell 16/0038

THAT Council
1. support the variation to extend DP10/0206A by a period of three years.
2. amend its Letter of Comment for PA2015/0922, Section 4617 (850) Bees Creek Road to reflect this and to include the issue of incorrect flight paths as reported by a local resident.

Moved: Cr Barden
Seconded: Cr Hunt

CARRIED

12.06 Development Application PA2015/0987 Stuart Highway, Bees Creek 16/0032

THAT Council
1. support PA2015/0987, Section 3425 (940) Stuart Highway, a subdivision to create 27 Industrial Lots with a lot size of 4000m2 for industrial purposes, and which is in accordance with current zoning.
2. endorse Council’s Letter of Comment (Attachment B) for PA2015/0987, Section 3425 (940) Stuart Highway, provided to the Development Consent Authority dated 22 January 2016.
3. forward an additional Letter of Comment to the Development Consent Authority to include that Council request a traffic management study be performed and a green buffer zone be included adjacent to the Highway.

Moved: Cr Osborn
Seconded: Cr Wright

CARRIED

12.07 Development Application PA2015/0886 Virginia Road, Virginia 16/0033

THAT Council
1. support the Development Application PA2015/0886, Section 0002 (30) Virginia Road, as the proposal is in line with its current zoning.
2. endorse Council’s Letter of Comment (Attachment B) for PA2015/0886, Section 0002 (30) Virginia Road, which outlines the conditions and requirements Council would be seeking including additional plans prior to the commencement of works.
3. forward an additional Letter of Comment to the Development Consent Authority to include that Council request a traffic management study and outline amenity issues.

Moved: Cr Wright
Seconded: Cr Hunt

A DIVISION WAS CALLED

FOR Cr Hunt, Cr Wright, Mayor Bredhauer
AGAINST Cr Barden, Cr Osborn

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MAYOR

CHIEF EXECUTIVE OFFICER
12.08 Development Application PA2015/0863 Thorak Road, Knuckey Lagoon 16/0034

THAT Council
1. does not support the Development Application PA2015/0863, for other Alterations and Extensions to existing plant nursery including two storey office, shed amenities, at Section 4975 (100) Thorak Road, Knuckey Lagoon, as the commercial business conducted does not comply with its current zoning.
2. endorse Council’s Letter of Comment (Attachment B) for PA2015/0863, Section 4975 (100) Thorak Road, Knuckey Lagoon.
3. write to the NT Government requesting a review of the zoning in this area.

Moved: Cr Wright
Seconded: Cr Hunt

A DIVISION WAS CALLED

FOR Cr Hunt, Cr Wright, Cr Barden and Mayor Bredhauer
AGAINST Cr Osborn

CARRIED

12.09 Development Application PA2015/0828 Howard Springs Road, Howard Springs 16/0035

THAT Council
1. support the Development Application PA2015/0828, an Exceptional Development Permit Application for leisure and recreation (tree obstacle course) at 465 Howard Springs Road, Howard Springs, as the proposal is in line with Councils Strategic Plan.
2. endorse Council’s Letter of Comment (Attachment B) for Pa2015/0828, 465 Howard Springs Road, Howard Springs, Hundred of Bagot.

Moved: Cr Hunt
Seconded: Cr Wright

CARRIED

12.09 Development Application PA2016/0007 Cox Peninsula Road, Blackmore 16/0036

1. THAT Council defer item 12.10 the Development Application PA2016/0007 for independent unit in excess of 80m2, at Section 1716 (2180) Cox Peninsula Road, Blackmore until the Council meeting on 17 February 2016.

Moved: Cr Hunt
Seconded: Cr Wright

CARRIED

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MAYOR

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CHIEF EXECUTIVE OFFICER
12.10 Development Application PA2016/0005 Stanley Road, Howard Springs 16/0037

THAT Council
1. support the Development Application PA2016/0005, for an Independent unit in excess of 80m2, at Section 0109 (109) Stanley Road, Howard Springs.
2. endorse Council’s Letter of Comment (Attachment B) for PA2016/0005, Section 0109 (109) Stanley Road, Howard Springs

Moved: Cr Wright
Seconded: Cr Barden

CARRIED

12.12 Council Land 16/0010

1. THAT Council receive Report Number 16/0001 on all Council Land.

Moved: Cr Hunt
Seconded: Cr Osborn

CARRIED

12.13 Sealing of Brougham Road, South of Leonino Road, Darwin River 16/0040

THAT Council
1. receive the report and the variation of $50,000 to the cost of sealing Brougham Road.
2. note that the additional cost will be funded from identified savings in the Roads to Recovery budget.

Moved: Cr Wright
Seconded: Cr Barden

CARRIED

12.14 Extractive Industry Access Roads 16/0030

THAT Council
1. endorse the Draft Extractive Industry Access Roads Map identifying the roads Council suggests that the Extractive Industry use.
2. submit to the Planning Commission the Draft Extractive Industry Access Roads Map recommending inclusion of the map in the Draft Litchfield Sub Regional Land Use Plan for further industry and community consultation
3. provide the Department of Mines and Energy and the Extractive Industry Association with a copy of the Draft Extractive Industry Access Roads Map.

Moved: Cr Osborn
Seconded: Cr Barden

CARRIED

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MAYOR

CHIEF EXECUTIVE OFFICER
13. **OTHER BUSINESS**
   Nil

14. **QUESTIONS FROM THE PUBLIC**
   The questions raised here have been paraphrased and summarised.

   Mr Hebb queried the status of the Planning Services Manager recruitment. The CEO advised that Council is currently in negotiations with a preferred candidate. Mr Hebb asked if Council is still committed to this position providing advice to residents on how and where to submit planning application. The CEO confirmed that this would be so.

   Ms Gerdes stated that of late, the Litchfield Development Consent Authority is putting a lot of emphasis on Councils submitted comments on planning applications at the hearings and recommending that Developers adhere to Councils recommendations, which Ms Gerdes said was impressive to hear.

15. **CONFIDENTIAL ITEMS**
   Nil

16. **NEXT MEETING**
   6:00pm Wednesday 17 February 2016

17. **CLOSE OF MEETING**
   The meeting closed at 7.52 pm.

**MINUTES TO BE CONFIRMED**
Wednesday 17 February 2016