MINUTES OF THE LITCHFIELD COUNCIL SPECIAL MEETING
HELD ON WEDNESDAY 1 JUNE 2016
AT COUNCIL CHAMBERS, BEES CREEK ROAD, FRED'S PASS

Present
Maree Bredhauer Mayor
Letchimi Wright Councillor North Ward
Kirsty Hunt Councillor East Ward
Doug Barden Councillor South Ward
Christine Osborn Councillor Central Ward

Staff
Kaylene Conrick Chief Executive Officer
Stuart Totham Acting Director of Corporate & Community Services
Karina Gates Finance Manager
Peter Reeve Acting Director Operations
Rachelle Dunk Acting Executive Assistant
Fiona Dunbar Strategic Projects

Public
Mark Lowe Howard Springs
Gerry Wood Howard Springs
Roslyn McMillan Virginia
Anna Malgorzewicz Acacia Hills
Lyle Hebb Acacia Hills
Denise Goodfellow Darwin River
Michael Stott Darwin River
Diana Rickard Tumbling Waters
Greg Chapman Tumbling Waters

1. OPENING OF MEETING
The Mayor opened the Meeting at 6.00pm welcoming members of the public.

Audio Disclaimer
An audio recording of this meeting is being made for minute taking purposes as authorised by the Chief Executive Officer.

Acknowledgement
The Mayor acknowledged that the meeting was held on the traditional country of the Larrakia people and paid her respects to the Elders past and present for their continuing custodianship of the land and the children of this land across generations.
2. **APOLOGIES AND LEAVE OF ABSENCE**

2.1 Acceptance of Apologies and Leave of Absence

Nil

3. **CONFIRMATION OF MINUTES**

NIL

4. **CONFLICTS OF INTEREST**

NIL

5. **OFFICERS REPORTS**

5.1 **Litchfield Council Strategic Plan 2016-2020 16/0120**

THAT Council:

1. Adopt the Litchfield Council Strategic Plan 2016-2020 as Council’s primary forward planning document.

2. Authorise the CEO to make any editorial changes as required

Moved: Cr Hunt
Seconded: Cr Osborn
Carried

5.2 **Budget 2016/2017 – Council and Thorak Regional Cemetery Fees and Charges 16/0121**

THAT Council adopts the Council Fees and Charges for 2016/17 and Thorak Cemetery Fees and Charges for 2016/17, as attached.

Moved: Cr Osborn
Seconded: Cr Barden
Carried

5.3 **Special Purpose Rate: Ratepayer Contribution to Sealing Roads 16/0123**

THAT Council

1. Raises an amount of $150,840.00 by Special Purpose Rate towards the costs of sealing Byers Road and Manton Valley Road.

2. Determines that the lots which are subject to the Special Purpose Rate - Byers Road and Manton Valley Road are lots 495, 60, 140, 220 Byers Road and 145 Manton Valley Road.
3. Raises an amount of $24,060.00 by Special Purpose Rate towards the cost of sealing Brougham Road.
4. Determines that the lots which are subject to the Special Purpose Rate - Brougham Road are lots 925, 905, 408, 27, 24, 26 which have abutment to Brougham Road.

Moved: Cr Wright  
Seconded: Cr Barden  
Carried

5.4 Draft Municipal Plan 16/0122

THAT Council:

1. Pursuant to Section 71 of the Local Government Act 2008, endorse the 2016/2017 Elected Members Allowances “Category 3” as provided in Attachment A
2. Pursuant to Section 103 of the Local Government Act 2008, the Staffing Plan approved by Council for the 2016/17 financial year be based on a total budget for employee costs of $5,380,875 and an approved establishment full time equivalent (FTE) of 53.47 staff, noting that short-term projects may temporarily change the actual FTE.
3. Pursuant with Section 158 of the Local Government Act 2008, endorse the Rates Declaration for 2016/2017 as provided in Attachment C.
5. Advertise the Draft Municipal Plan 2016/2017 as being available for public consideration from Council’s Office and on Council’s website, and invite public submissions during a period of 21 days from 3 June 2016 to close of business on 24 June 2016.
7. Authorise the CEO to make any editorial changes to the Draft Municipal Plan as required

Moved: Cr Barden  
Seconded: Cr Hunt  
CARRIED

5.5 Letter of Comment – Litchfield Subregional Land Use Plan 16/0124

THAT Council:

1. endorse Attachment B, Council’s Letter of Comment for PA2016/0158, a Planning Scheme Amendment Application to omit the Litchfield Planning Concepts and Land Use Objectives 2002 from Schedule 2, include the Litchfield Subregional Land Use Plan 2016 as a policy document in Schedule 2, amend Schedule 3 to reflect updates to the Priority Environmental Management Areas – Litchfield, and amend specific clauses within the NT Planning Scheme to reflect the objectives of the Litchfield Subregional Land Use Plan

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MAYOR  

CHIEF EXECUTIVE OFFICER
2016, the assessment of which is summarised above and reviewed in detail within the body of this report.

2. Request that the Mayor and CEO seek an urgent meeting with the Planning Minister and Chief Minister to discuss concerns as outlined in Attachment B

Moved: Cr Hunt
Seconded: Cr Wright

Carried

6. OTHER BUSINESS
   Nil

7. CLOSE OF MEETING
   The meeting closed at 6.22pm