

LITCHFIELD COUNCIL

Fees and Charges

2025-26

Effective from 1 July 2025

**LITCHFIELD
COUNCIL**



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ADMINISTRATION FEES

<u>Assessment Record Inspection Fee</u>	\$
Pursuant to Section 152(4) of the Local Government Act, inspection of an assessment record is free of charge at the Councils public office.	No charge

Rates Notice Reprint

Current year rates reprint for any zoning	30.50
Prior year rates reprint for any zoning	36.00

Written Rate Search Fee

A charge for each "Certificate of Liabilities" pursuant to Section 256 of the Local Government Act will be levied for the furnishing of written information of details from the Rate Book. This information will only be supplied upon receipt of the required sum together with the written request in the required format.	97.00
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Freedom of Information (FOI)

FOI - Information Request (non-personal information)	30.00 + 25.00/hour
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Disabled Parking Permits

Parking Permit for Disabled Persons	12.50
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COMMUNITY SERVICES

Howard Park Reserve + Knuckey Lagoon Reserve*

<i>Community Organisations (non-profit)</i>	\$
Room Hire - Casual (per hour)	27.00
Room Hire – Full Day (8 hours)	175.00
Bond for Functions	443.00
Key Deposit	64.00 per key
Oval Hire – Casual (per hour)	14.00
Oval Hire – Full Day (8 hours)	88.00

Commercial / Government

Room Hire - Casual (per hour)	34.50
Room Hire – Full Day (8 hours)	268.00

Permanent Rates (only applicable to Howard Park Reserve)

External Sheds (per annum)	1,340.50
External Buildings (per annum)	2,278.00
Internal Rooms (per annum)	1,340.50

* Long-term user groups of Knuckey Lagoon Reserve will be charged at 50% of normal fee.

Humpty Doo Village Green Reserve

Room Hire - Casual (per hour)	30.50
Room Hire – Half Day (4 hours)	182.00
Room Hire – Full Day (8 hours)	426.00
Room Hire - Full Day (including set up time the day before)	607.50
Bond for Functions	607.50
Outdoor Space (Park) Hire – Casual (per hour)	18.50

LIBRARY SERVICES

<u>Photocopying and printing Black and White</u>	\$
A4 single	0.20
A4 double	0.40
A3 single	0.30
A3 double	0.60









<u>Photocopying and printing Colour</u>	
A4 single	1.00
A4 double	2.00
A3 single	1.50
A3 double	3.00

<u>Laminating</u>	
A4	2.00
A3	4.00

<u>Other Costs</u>	
Membership Card Replacement	2.50
Replacement of lost / damaged items (in addition to cost of replacement)	2.20

Note: scanning and usage of public computer is free of charge.

REGULATORY SERVICES

<u>Dog Registration</u>	\$	
Entire Dog Annual Registration (Includes Microchip for new registrations) ^{1,5,6}	106.00	
Entire Dog Annual Concession Registration ^{1,5,6,9}	56.00	
Desexed Dog Annual Registration (Includes Microchip for new registrations) ^{1,5,6,10}	24.00	
Annual Dog Registration – Remainder of Current registration period free from Rehoming Organisation ^{1,2,5}	No charge	
Declared Dangerous Dog Annual Registration ^{1,5,6}	352.00	
Desexed Dog Annual Concession Registration ^{1,5,6,9,10}	13.00	
Registered Breeder Annual Registration ^{1,3,5,6}	56.00	
Puppies under 6 months at time of registration - Annual Registration	No charge	
Reciprocal Registration from approved Councils ⁴	No charge	
Working Dog Registration ⁷	No charge	
Assistance Dog Registration ⁸	No charge	
Desexed Dog Lifetime Registration ^{6,10}	121.00	
Desexed Dog Lifetime Concession Registration ^{6,10}	61.00	

¹ Registration period is from 1 September to 31 August. A 50% pro rata applies for all new annual registration applications that are received after 1 March each year.

² Rehoming Organisations include PAWS Darwin, RSPCA, Save a Paw and DACS NT.

³ Registered Breeders must be current members of Dogs NT and provide evidence.

⁴ Up to 1-year free equivalent registration to end of registration period from City of Darwin, City of Palmerston, Coomalie Council, Wagait Shire Council and Belyuen Community Government Council.

⁵ New registrations received from 1 July to 31 August will receive current and the following registration period.

⁶ Pro-Rata refunds available on request for deceased animals within 6 months of 1 September.

⁷ Working Dog owners will be required to provide evidence that they are carrying on a business of primary production.

⁸ Assistance Dog owners will be required to provide evidence the dog has been trained by a recognised assistance dog training institution or general practitioner.

⁹ Concession applies to pensioners who are eligible to obtain a concession.

¹⁰ Evidence of dog being desexed required.

Other Regulatory Service Charges

	\$	
Microchip - not associated with registration fee	45.00	
Microchip (Concession for Pensioners) – not associated with registration fee	30.00	
Replacement registration tags – per tag	10.00	
Pound Release Fee – Registered Dog <ul style="list-style-type: none">• First Impound• Second Impound• Third and successive impound	No Charge if retrieved same day 206.00 206.00 + 25% (258.00)	
Pound Release Fee – Unregistered Dog (first and successive impound)	206.00 + 25% (258.00)	
Pound daily maintenance fee (first 72 hours)	35.00	
Pound daily maintenance fee (after 72 hours)	70.00	
Dispose of dead animal/dog	140.00	
Surrender Fee - fee per dog	140.00	
Seizure Fee – fee per dog	140.00	
Hire of animal trap - fee per week	28.00	
Hire of animal trap - fee per month	85.00	
Delivery & Pick Up of Animal trap	28.00	
Cage animal trap (<i>bond</i>)	120.00	
Abandoned Vehicle Release Fee	353.00	
Infringement Reminder Letter	Determined by Fines Recovery Unit	
Infringement Penalty Unit	Determined by Fines Recovery Unit	

PLANNING AND DEVELOPMENT FEES

Development Permits - Subdivision Assessment and Approval	
Subdivision Plan Review Fee (Charged prior to issuing of Clearance of Conditions Precedent)	175.00
Subdivision Handover Fee Includes one (1) inspection for each Construction Hold-Point, one (1) handover inspection at Clearance of General Conditions, and two (2) final inspections at time of Release from Defects Liability Period. (Charged at time of request for Clearance of General Conditions Practical completion approval)	2% of Estimated Value of Assets (Minimum. \$285.00)
Defect Liability Period Bond – not applicable to Subdivisions of 5 lots or less (Charged at time of request for Clearance of General Conditions Practical completion approval)	5% Estimated Value of Assets (Min. \$578.50)
Outstanding Works Bond (Charged at time of request for Clearance of General Conditions Practical completion approval)	Determined by Litchfield Council Based on current industry rates
Development Permits Related to clearance of conditions of Development Permits - includes plan assessment and approval, and clearance of conditions precedent and general, and one (1) inspection if required	
Extensions and/ or sheds/carports - small additions to existing residential	125.00
Residential Development - multi-dwelling	175.00
Commercial Development	250.00
Plan Approval Fee (for re-submission of plans for review)	60.00
Subdivision / consolidation - no construction	125.00
Plan Approval Fee Per submission, charged prior to approval being issued	
Driveway access plan review (includes one (1) initial inspection)	175.00
Stormwater design review	125.00
Stormwater design review – Exemption Letter requested	25.00
Dual Approval – Stormwater Design and Driveway Access on a single plan	210.00
Disturbance to Litchfield Council asset (note, inspection fees charged separately)	125.00
Additional Inspection Fee Related to inspections required as part of a Subdivision or Development (Weekday only)	
Per inspection, as required, charged prior to issuing clearance	100.00
Road Openings / Road Closings	
Initial administration fee (payable upon receipt of signed agreement)	2,550.00

Construction Charges	
Charge for new or replacement of all Litchfield Council assets <ul style="list-style-type: none"> (includes but is not limited to lighting controllers, bitumen/gravel roads, bitumen/concrete/gravel accesses, and excavation; charged at completion of works) 	Actual Cost+ 30% Admin Charges
Valuation of Damaged / Stolen Trees and Shrubs	
Non-mature trees and shrubs assessed at current local nursery prices (Includes replacement and establishment costs)	Current value + 30% Admin Charges
Mature trees valued using a recognised industry methodology	Current value + 30% Admin Charges

WORK PERMIT FEES

Permit Application Fee (Initial fee)	
Works permit application fee per application Includes review of all supporting documents, including traffic management documentation and one (01) inspection	125.00
Additional Fees	
Fee for permits required for more than one week	
<ul style="list-style-type: none"> Per week 	50.00
<ul style="list-style-type: none"> 01 month (at the discretion of Council) 	170.00
<ul style="list-style-type: none"> 06 months (at the discretion of Council) 	840.00
Placement of shipping containers, skip bins, etc. in the road reserve- Maximum of 7 day period per application	75.00
Inspections Fees	
Related to inspections required as part of a Works Permit (Weekday only)	
Inspection fee	100.00
Oversize Vehicle Authorisation (DLI Oversize Permit Review)	
Administration Fee (includes (1) inspection) (Refer to construction charges for damage/ replacement costs)	175.00

WASTE DISPOSAL

Council has three waste transfer stations.

- Humpty Doo Waste Transfer Station (HDWTS)
- Howard Springs Waste Transfer Station (HSWTS)
- Berry Springs Waste Transfer Station (BSWTS)

Litchfield Council Residents [Notes 2, 3, 4]	HDWTS	HSWTS	BSWTS
Uncontaminated Green Waste	Free	Free	Free
Contaminated Green Waste	Free	Free	Free
Contaminated & Unsorted Residential Household Waste	Free	Free	Free
<i>Construction waste</i> Concrete, tiles, bricks, porcelain and terracotta which are clean and uncontaminated (including without steel reinforcing).	Not Accepted	Not Accepted	Not Accepted
<i>Construction waste</i> Concrete, tiles, bricks, porcelain and terracotta which are contaminated with steel reinforcing or scrap metal only.			
<i>Construction waste</i> Unsorted and certified free of listed waste substances.			
<i>Construction waste</i> Unsorted and un-certified free of listed waste substances.			

Non-Litchfield Residents [Notes 1, 2, 4]	HDWTS	HSWTS	BSWTS
Uncontaminated Green Waste - Non- Residents	19.00	Not Accepted	
Unsorted Waste - Non-Residents	23.00		

Sales - All Waste Transfer Stations	HDWTS	HSWTS	BSWTS
Green waste mulch per cubic metre	29.00	29.00	29.00
Green waste mulch per cubic metre (minimum of 30 cubic metres taken in 10 cubic meter instalments by arrangement only)	17.50	17.50	N/A
Crushed Concrete per cubic metre	Not Accepted		

Commercial Waste [Notes 1, 2, 3]	HDWTS	HSWTS	BSWTS
Uncontaminated Green Waste	83.50	Not Accepted	Not Accepted
Contaminated Green Waste	208.50		
Contaminated & Unsorted Waste	208.50		
<i>Construction Waste</i> Concrete, tiles, bricks, porcelain, and terracotta which are clean and uncontaminated (including without steel reinforcing).	Not Accepted		
<i>Construction Waste</i> Concrete, tiles, bricks, porcelain, and terracotta which are contaminated with steel reinforcing or scrap metal only	Not Accepted		
Minimum charge (per load)	Not Accepted		

Cost Recovery Fees Commercial or Residential	HDWTS	HSWTS	BSWTS
Tyres (Each)			
PASSENGER [Note 5]	10.00	Not Accepted	Not Accepted
PASSENGER CONTAMINATED OR W/RIM [Note 5]	23.00		
LIGHT TRUCK / 4WD [Note 5]	17.50		
LIGHT TRUCK / 4WD CONTAMINATED OR W/RIM [Note 5]	46.50		
TRUCK [Note 5]	35.00		
TRUCK CONTAMINATED OR W/RIM [Note 5]	98.00		
SUPER SINGLE	63.50		
SUPER SINGLE CONTAMINATED OR W/RIM	191.50		
SOLID SMALL - 0m - 0.35m	35.00	Not Accepted	Not Accepted
SOLID MEDIUM - 0.36m - 0.50m	52.00		
SOLID LARGE - 0.51 - 0.65m	69.50		
SOLID EXTRA LARGE - > 0.65m	86.50		
RACING SLICKS	14.00		
TRACTOR SMALL - 0m - 1.10m	150.50		
TRACTOR LARGE - 1.11m - 2.10m	237.00		
FORKLIFT SMALL - 0m - 0.35m	23.00		
FORKLIFT MEDIUM - 0.36m - 0.50m	40.00	Not Accepted	Not Accepted
FORKLIFT LARGE - 0.51 - 1 m	58.00		
GRADER	144.50		
MOTORCYCLE	7.00		
MOTORCYCLE CONTAMINATED OR W/RIM	21.00		
EARTH MOVER SMALL - 0m - 1.20m	191.00		
EARTH MOVER MEDIUM - 1.21m - 1.60m	472.50		
EARTH MOVER LARGE - 1.61m - 2.20m	940.00		
EARTH MOVER EXTRA LARGE - 2.21m – 2.60m	1,875.00		
SKID-STEER	24.00		
Mattress of any size	37.00		
Air conditioners: Certified De-gassed [Note 6]	FREE	Not Accepted	Not Accepted
Air conditioners: Not De-gassed	23.00		
Fridges and Freezers: Certified De-gassed [Note 6]	FREE		
Fridges and Freezers: Not De-gassed	23.00		
Gas bottles: Top removed and additional hole	FREE		
Gas bottles: complete un-processed	20.50		
Fire Extinguishers: Discharged and top removed	FREE		
Fire Extinguishers: Complete un-processed	20.50		

NOTES

1. Commercial material generated within the municipality is assessed on arrival, or through prior arrangement, and is accepted based on site availability for the material being disposed. Management reserves the right to not accept material which is suspected to contain any listed waste not permitted at the waste transfer stations.
2. Residents charges and acceptance requires demonstration of residency within Litchfield Municipality and material being presented for disposal. Vehicles and/or trailers are to have <1 tonne capacity, except with prior arrangement. Management reserves the right to class residential waste as commercial if there is reason to believe the material is generated from a business working from a residential property based on quantity and content.
3. Small (<50kg) of residential waste may be accepted from commercial vehicles at the discretion of the Waste Transfer Station staff.
4. Applied for each Ute and trailer load. Trailers are to have a maximum capacity of 1 tonne. All other vehicles will be charged at commercial rates.
5. Tyre sizes are determined based on the sizing schedule (Attachment A). Tyres must be clean, unpainted, and complete with identifiable tyre size where applicable.
6. Certification must be in the form of a declaration from a qualified trades person that clearly identifies the items that are being certified de-gassed.

Passenger		Light Truck / 4WD	Truck
Passenger to 235mm	SUV to 225mm Passenger 245mm up	Light Truck / SUV > 235mm	
12" Passenger		18" Passenger 245mm up	19.5 All Sizes
13" Passenger	215/75R15	All 19" Passenger and above	825-20 to 1200-20
14" Passenger	225/75R15	ALL 18" SUV/4X4 and above	22.5 to 305mm
15" Passenger	205/65R16	235/75R15	
16" Passenger	215/65R16	255/70R15	
17" Passenger	225/65R16	265/70R15	
18" Passenger to 235mm	215/70R16	9R15	
155R12LT	225/65R16	10R15	
155R13LT	215/70R16	11R15	
165R13LT	225/70R16	31x10.50R15	
175R13LT	205/85R16	235/70R16	
165R14LT	215/85R16	245/70R16	
175R14LT	215/65R17	255/70R16	
185R14LT	225/75R17	265/70R16	
195R14LT	205R16	275/70R16	
205/75R14LT	650R16	245/75R16	
215/75R14LT	700R16	265/75R16	
195R15LT	750R16	235/60R17	
205/65R15LT		235/65R17	
215/65R15LT		245/65R17	
195/70R15LT		255/65R17	
205/70R15LT		285/65R17	
215/70R15LT		245/70R17	
225/70R15LT		265/70R17	
215/60R16LT		235/80R17	
		235/85R16	
		ALL 17.5	